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## PART II/PARTIE II

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## PART II/PARTIE II

### REVISED REGULATIONS OF SASKATCHEWAN/ RÈGLEMENTS RÉVISÉS DE LA SASKATCHEWAN

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## REVISED REGULATIONS OF SASKATCHEWAN

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### SASKATCHEWAN REGULATIONS 27/2013

#### *The Government Organization Act*

Section 12

Order in Council 264/2013, dated May 8, 2013

(Filed May 9, 2013)

**Title**

1 These regulations may be cited as *The Ministry of the Economy Amendment Regulations, 2013*.

**R.R.S. c.G-5.1 Reg 155 amended**

2 **Clauses 3(2)(e) and (f) of *The Ministry of the Economy Regulations* are repealed.**

**Coming into force**

3 These regulations come into force on the day on which they are filed with the Registrar of Regulations.

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### SASKATCHEWAN REGULATIONS 28/2013

#### *The Government Organization Act*

Section 12

Order in Council 265/2013, dated May 8, 2013

(Filed May 9, 2013)

**Title**

1 These regulations may be cited as *The Ministry of Government Relations Amendment Regulations, 2013*.

**R.R.S. c.G-5.1 Reg 156 amended**

2 **The following clauses are added after clause 3(g) of *The Ministry of Government Relations Regulations*:**

“(g.1) to co-ordinate with other ministries and agencies the negotiation and administration of surface lease agreements for mines in northern Saskatchewan;

“(g.2) to co-ordinate programs and activities of the Government of Saskatchewan to monitor uranium mining developments and operations in northern Saskatchewan”.

**Coming into force**

3 These regulations come into force on the day on which they are filed with the Registrar of Regulations.

## SASKATCHEWAN REGULATIONS 29/2013

### *The Saskatchewan Assistance Act*

#### Section 14

Order in Council 266/2013, dated May 8, 2013

(Filed May 9, 2013)

**Title**

**1** These regulations may be cited as *The Personal Care Home Benefit Amendment Regulations, 2013*.

**R.R.S. c.S-8 Reg 10 amended**

**2** *The Personal Care Home Benefit Regulations* are amended in the manner set forth in these regulations.

**Section 2 amended**

**3 Clause 2(n) is repealed and the following substituted:**

“(n) ‘**resident**’ means a resident as defined in *The Personal Care Homes Regulations, 1996*”.

**Section 4 amended**

**4 Subsection 4(3) is amended:**

**(a) by adding the following clause after clause (b):**

“(b.1) a copy of the most recent notification, direction or other document issued by the Minister referred to in the *Old Age Security Act (Canada)* regarding the entitlement of the applicant and the applicant’s spouse, if any, to the supplement”;

**(b) in clause (c) by adding “if requested by the minister,” after “subject to subsection (7),”; and**

**(c) in clause (d) by adding “if requested by the minister and” before “if available”.**

**Section 7 amended**

**5(1) Subsection 7(1) is repealed and the following substituted:**

“(1) Subject to subsection (3), for the purposes of determining a resident’s monthly income pursuant to section 6, the adjusted annual net income of a person for a benefit year is the amount ANI, if it is positive, determined in accordance with the following formula:

$$\text{ANI} = \text{NI} - \text{OAS} - \text{SIP} - \text{PCH} - \text{E} - \text{F}$$

where:

NI is:

(a) subject to clause (b), the amount of the person’s net income as reported on line 236 of the person’s income tax return for the preceding taxation year; or

(b) in the case of a person who has not filed an income tax return for the preceding taxation year, the amount that is determined by the minister using the same information that would have been used by the person to report net income on line 236 of an income tax return for the preceding taxation year;

OAS is the total of all amounts received by the person in the preceding taxation year pursuant to the *Old Age Security Act* (Canada), whether as a pension, supplement or allowance;

SIP is the total of all amounts received by the person in the preceding taxation year as benefits pursuant to *The Saskatchewan Income Plan Act*;

PCH is the total of all amounts received by a person in the preceding taxation year as PCH benefits pursuant to these regulations;

E is the lesser of:

- (a) \$3,500; and
- (b) the person's income from office or employment for the preceding taxation year; and

F is:

- (a) the amount of employee's contributions made by the person during the preceding taxation year pursuant to the *Canada Pension Plan* or the *Quebec Pension Plan*;
- (b) the amount of employee's premiums paid by the person during the preceding taxation year pursuant to the *Employment Insurance Act* (Canada);
- (c) the amount of contributions made by the person with regard to self-employed earnings during the preceding taxation year pursuant to the *Canada Pension Plan* or the *Quebec Pension Plan*;
- (d) the amount of premiums paid by the person with regard to self-employed earnings during the preceding taxation year pursuant to the *Employment Insurance Act* (Canada);
- (e) the amount of any death benefit under the *Canada Pension Plan* or the *Quebec Pension Plan*; and
- (f) any other deduction approved by the minister".

**(2) The following subsection is added after subsection 7(2):**

“(3) Notwithstanding subsection (1), the minister may accept as the adjusted annual net income of a person for a benefit year the amount reported on the copy of the most recent notification, direction or other document issued by the Minister referred to in the *Old Age Security Act* (Canada) regarding the entitlement of the applicant and the applicant's spouse, if any, to the supplement”.

**Section 9 amended**

**6 Clause 9(1)(a) is amended by striking out “mentioned in clauses 4(3)(c) and (d)” and substituting “mentioned in clauses 4(3)(b.1), (c) and (d)”.**

**Section 12 amended****7 Section 12 is amended:**

**(a) by renumbering it as subsection 12(1);**

**(b) in clause (1)(b) by adding “subject to subsection (3),” before “the day on which”; and**

**(c) by adding the following subsections after subsection (1):**

“(2) An eligible resident’s entitlement to receive a benefit may be established effective the date on which the application was received if, within 60 days after that date or any later date that the minister may allow due to special circumstances, the eligible resident meets the eligibility criteria set out in Part II.

“(3) If an applicant or the responsible person fails to meet the requirements mentioned in section 4 within the period mentioned in subsection (2) or any longer period allowed by the minister, the applicant’s application is considered void and the applicant must submit a new application pursuant to section 4”.

**Section 13 amended****8 Subsection 13(1) is repealed and the following substituted:**

“(1) Subject to subsection (2), the amount of a PCH benefit to which an eligible resident is entitled for a month is the amount PCH, if it is positive, calculated in accordance with the following formula:

(a) for the period July 1, 2012 to June 30, 2013:

$$\text{PCH} = \$1,800 - \text{RMI};$$

(b) for the period commencing on July 1, 2013:

$$\text{PCH} = \$1,875 - \text{RMI};$$

where RMI is the eligible resident’s monthly income calculated in accordance with section 6”.

**Coming into force**

**9(1)** Subject to subsection (2), these regulations come into force on July 1, 2013.

(2) If these regulations are filed with the Registrar of Regulations after July 1, 2013, these regulations come into force on the day on which they are filed with the Registrar of Regulations.

**SASKATCHEWAN REGULATIONS 30/2013***The Securities Act, 1988*

Section 154

Order in Council 267/2013, dated May 8, 2013

(Filed May 9, 2013)

**Title**

1 These regulations may be cited as *The Securities Amendment Regulations, 2013*.

**R.R.S. c.S-42.2 Reg 1, Appendix A amended**

**2 Table 1 of Appendix A to *The Securities Regulations* is repealed and the following substituted:**

**“TABLE 1  
Fees**

1(1) The fee for initial registration or reinstatement of registration as a dealer, adviser or investment fund manager, regardless of the number of categories of registration, is \$1,150.00.

(2) The annual registration fee for a dealer, adviser or investment fund manager, regardless of the number of categories of registration, is \$1,150.00.

(3) The annual registration fee payable pursuant to subsection (2) is payable on December 31 of each year.

(4) The fee for an amendment to the registration of a dealer, adviser or investment fund manager is \$100.00.

(5) The fee for initial registration or reinstatement of registration as a dealing representative, advising representative, associate advising representative, ultimate designated person or chief compliance officer of a dealer, adviser or investment fund manager, regardless of the number of categories of registration, is \$300.00.

(6) The annual registration fee for a dealing representative, advising representative, associate advising representative, ultimate designated person or chief compliance officer of a dealer, adviser or investment fund manager, regardless of the number of categories of registration, is \$300.00.

(7) The annual registration fee payable pursuant to subsection (6) is payable on December 31 of each year.

2(1) The fee for filing Form 33-109F7 Reinstatement of Registered Individuals and Permitted Individuals by a registrant is:

(a) \$100.00 if the form is filed in the same calendar year as the termination of registration; or

(b) \$300.00 if the form is filed in the calendar year following the calendar year in which the termination of registration was filed or in any subsequent calendar year.

- (2) The fee:
- (a) on application for initial registration and for annual registration as a deposit agent pursuant to Local Instrument 32-501 Deposit Agents is \$75.00;
  - (b) on application for initial registration and for annual registration as a salesperson or official pursuant to Local Instrument 32-501 Deposit Agents is \$25.00; and
  - (c) on filing of a report by a financial institution pursuant to Local Instrument 32-501 Deposit Agents is \$75.00.
- (3) The fee for filing Form 31-103F2 Submission to Jurisdiction and Appointment of Agent for Service by an international dealer pursuant to clause 8.18(3)(e) of National Instrument 31-103 Registration Requirements, Exemptions and Ongoing Registrant Obligations or an international adviser pursuant to clause 8.26(4)(f) of National Instrument 31-103 is \$1,150.00.
- (4) The fee for filing an annual notice by an international dealer pursuant to subsection 8.18(5) of National Instrument 31-103 Registration Requirements and Exemptions or an international adviser pursuant to subsection 8.26(5) of National Instrument 31-103 is \$1,150.00.
- (5) The fee on filing of:
- (a) a preliminary prospectus or pro forma prospectus, as the case may be, is \$1,250.00 per issuer;
  - (b) a preliminary base shelf prospectus filed pursuant to National Instrument 44-102 Shelf Distributions or National Instrument 71-101 The Multijurisdictional Disclosure System is \$1,250.00;
  - (c) a shelf prospectus supplement filed pursuant to National Instrument 44-102 Shelf Distributions or National Instrument 71-101 The Multijurisdictional Disclosure System is \$1,250.00;
  - (d) an offering memorandum prepared pursuant to section 2.9 of National Instrument 45-106 Prospectus and Registration Exemptions is \$750.00 per issuer;
  - (e) an annual information form for an issuer is \$1000.00 per issuer, except for an annual information form filed pursuant to National Instrument 81-101 Mutual Fund Prospectus Disclosure for which no fee is payable;
  - (f) an amendment to a preliminary prospectus, pro forma prospectus, prospectus or annual information form filed by an issuer that is a mutual fund is \$100.00 per issuer;
  - (g) a preliminary prospectus, pro forma prospectus or a shelf prospectus supplement where those documents offer more than one type, class, series of a class or unit of security of an issuer is \$300.00 per each additional type, class, series of a class, or unit of security so offered over and above the fees set out in clauses (a) to (f);

(h) an oil and gas report pursuant to National Instrument 51-101 Standards of Disclosure for Oil and Gas Activities is \$100.00 per report;

(i) a technical report pursuant to National Instrument 43-101 Standards of Disclosure for Mineral Projects is \$100.00 per report.

**3** The fee on application to attend the training course offered by the Commission to a person who is acting on behalf of an issuer and who will trade in the securities of that issuer is \$25.00.

**4** The fee on filing of:

(a) a notice pursuant to subsection 2.42(2) of National Instrument 45-106 Prospectus and Registration Exemptions is \$350.00;

(b) a notice pursuant to section 2.1 of National Instrument 45-106 Prospectus and Registration Exemptions is \$350.00;

(c) a report of a trade pursuant to section 6.1 of National Instrument 45-106 Prospectus and Registration Exemptions is \$125.00 for each exemption used;

(d) an application for a decision of the Commission or the Director or for an amendment to a decision of the Commission or the Director pursuant to Saskatchewan securities laws for which no other fee is prescribed is \$500.00;

(e) an annual financial statement filed pursuant to any of the following is \$250.00 per issuer:

(i) National Instrument 51-102 Continuous Disclosure Obligations;

(ii) National Instrument 71-101 The Multijurisdictional Disclosure System;

(iii) National Instrument 71-102 Continuous Disclosure and Other Exemptions Relating to Foreign Issuers;

(iv) National Instrument 81-106 Investment Fund Continuous Disclosure;

(v) a decision of the Commission;

(vi) an undertaking to the Commission;

(f) Form 51-906F1 pursuant to General Ruling/Order 51-906 Exemption from Certain Continuous Disclosure Requirements under National Instrument 51-102 Continuous Disclosure Obligations is \$100.00 per issuer;

(g) an application pursuant to section 92 of the Act is \$100.00 per issuer;

(h) a take-over bid circular or issuer bid circular pursuant to Multilateral Instrument 62-104 Take-Over Bids and Issuer Bids is \$650.00;

(i) a notice of request for hearing and review pursuant to subsection 10(2) of the Act is \$100.00.

**5** The fee:

- (a) for an examination by a person appointed pursuant to section 20 of the Act is the amount equal to the amount paid by the Commission for the examination but not exceeding \$1,500.00 per day or partial day per person;
- (b) for transcripts is:
  - (i) \$3.50 per page; or
  - (ii) if that transcript is requested on a basis that the Commission considers expedited, \$5.00 per page;
- (c) for copies of documents in the public records of the Commission is \$0.50 per page;
- (d) for certification of any documents or extracts of any documents in addition to the cost of the copy is \$15.00 per certification.

**6** The costs of or related to a hearing or an investigation that the Commission may order pursuant to section 161 of the Act include the following:

- (a) costs for time spent by the Commission or the staff of the Commission to a maximum of \$1,500.00 for each day or partial day;
- (b) disbursements properly incurred by the Commission or the staff of the Commission, including travel costs;
- (c) fees paid to an expert or witness, in the amount of the actual fees paid, to a maximum of \$200.00 per hour for each person involved;
- (d) travel costs paid to a witness;
- (e) travel costs and disbursements properly incurred by an expert;
- (f) disbursements properly incurred by a person providing legal services.

**7** No fee is required with respect to:

- (a) a request for consent to the release of securities from, or the transfer of securities within, escrow;
- (b) an application for amendment to registration as a dealing representative, advising representative, associate advising representative, ultimate designated person or chief compliance officer of a dealer, adviser or investment fund manager;
- (c) the annual registration of a registrant whose registration has been suspended;
- (d) any matter that does not require the formal consent or approval of the Commission or the Director”.

**Coming into force**

- 3** These regulations come into force on the day on which they are filed with the Registrar of Regulations.

**SASKATCHEWAN REGULATIONS 31/2013***The Wildlife Act, 1998*

## Section 83

Order in Council 268/2013, dated May 8, 2013

(Filed May 9, 2013)

## Title

**1** These regulations may be cited as *The Wildlife Amendment Regulations, 2013*.

**R.R.S. c.W-13.1 Reg 1 amended**

**2** *The Wildlife Regulations, 1981* are amended in the manner set forth in these regulations.

## Section 2 amended

**3 Section 2 is amended:**

(a) **by adding the following clause after clause (x):**

“(x.01) ‘**harvest ledger**’ means a document that is associated with a licence in which a person records information related to the taking or killing of an animal as required pursuant to these regulations”; **and**

(b) **in clause (dd.1) by adding** “that is immediately drawn closed by the force exerted by a torsion spring with a leg no less than 30 centimetres in length or by a lever-and-coil spring system in which the spring is no less than 25 centimetres in length that is” **after** “neck snare”.

## Section 8 amended

**4 Clause 8(2)(d) is amended by striking out** “licenced” **and substituting** “licensed”.

## Section 11 amended

**5 Subsection 11(3) is amended by striking out** “licenced” **and substituting** “licensed”.

## Section 18.41 amended

**6 Clause 18.41(2)(d) is amended by adding** “that is secured in a manner so that the contents remain in the container” **after** “leak-proof container”.

## New section 20

**7 Section 20 is repealed and the following substituted:**

**“When guide required**

**20** No holder of a guided big game licence shall hunt big game unless the licence holder is guided by:

(a) an outfitter who is the holder of an outfitter’s licence issued pursuant to *The Outfitter and Guide Regulations, 2004*; or

(b) a person who is employed for the purposes of guiding by an outfitter who is the holder of an outfitter’s licence issued pursuant to *The Outfitter and Guide Regulations, 2004*”.

**Section 31 amended****8(1) The following subsection is added after subsection 31(2):**

“(2.1) Any person may purchase or hold a guided big game licence”.

**(2) Subsection 31(4) is amended by striking out “provide his registration and beneficiary numbers from” and substituting “possess”.**

**(3) The following subsections are added after subsection 31(4):**

“(4.1) Every person who applies for a game licence, a fur licence or a Saskatchewan Wildlife Habitat Licence shall:

- (a) apply in the form and manner required by the minister; and
- (b) provide the minister with any other information or material that the minister may reasonably require.

“(4.2) The minister shall provide every person who applies for a licence pursuant to subsection (4.1) and who has not yet been issued a unique identification number with a unique identification number.

“(4.3) The unique identification number issued pursuant to subsection (4.2) must be used by the person in all subsequent licence transactions and included on all licences purchased and held by that person.

“(4.4) No person shall use more than one unique identification number.

“(4.5) Every person who:

- (a) applies for a licence that is listed in Table 2 shall associate an unused seal to that licence by supplying the unique seal number; and
- (b) is not a Saskatchewan resident and who applies for a licence that is listed in Table 1 shall associate an unused harvest ledger to that licence by supplying the unique harvest ledger number”.

**(4) Subsection 31(6) is amended by adding “, seal, harvest ledger” after “No licence”.**

**(5) The following subsections are added after subsection 31(6):**

“(6.1) No person shall hunt with a seal unless the seal:

- (a) is associated with a valid licence;
- (b) includes the number of the associated licence; and
- (c) includes the licence year and type.

“(6.2) No person shall hunt with a harvest ledger unless the harvest ledger:

- (a) is associated with a valid licence;
- (b) includes the number of the associated licence;
- (c) includes the licence year; and
- (d) includes the name of the species and the season limit for that species as set out on the associated licence”.

**(6) Subsections 31(7) and (8) are repealed and the following substituted:**

“(7) On being satisfied that the holder of a licence has lost a seal or harvest ledger associated with that licence, the director may, on payment of a fee of \$5.14 by the licence holder, issue a duplicate seal or harvest ledger.

“(8) Every person shall carry his or her game licence, seal, harvest ledger and Saskatchewan Wildlife Habitat Licence on his or her person while hunting”.

**(7) Subsection 31(11) is repealed and the following substituted:**

“(11) Notwithstanding subsection (10), a Saskatchewan Wildlife Habitat Licence that includes a fur licence is valid for the purposes of trapping and possessing unprocessed fur until the August 31 following the date of its issue”.

**Section 31.1 amended**

**9 Clause 31.1(d) is repealed and the following substituted:**

“(d) subsections 31(4.4) and (6), clauses 31(6.1)(b) and (c) and (6.2)(b), (c) and (d) and subsection 31(8)”.

**New section 36.1**

**10 Section 36.1 is repealed and the following substituted:**

**“Resource Allocation Licence**

**36.1(1)** In this section:

(a) **‘assigned outfitting area’** means an assigned outfitting area as defined in *The Outfitter and Guide Regulations, 2004*;

(b) **‘client’** means a client as defined in *The Outfitter and Guide Regulations, 2004*;

(c) **‘outfitter’** means a person to whom an outfitter’s licence has been issued pursuant to *The Outfitter and Guide Regulations, 2004*;

(d) **‘Resource Allocation Licence’** means a valid licence issued to an outfitter to validate the guided big game licence held by each of his or her big game clients pursuant to these regulations.

(2) An outfitter shall purchase one Resource Allocation Licence for each guided big game licence held by a client to the maximum allocation listed on the outfitter’s licence.

(3) A Resource Allocation Licence is valid only in the assigned outfitting area of the outfitter to whom the Resource Allocation Licence has been issued.

(4) If an outfitter has more than one assigned outfitting area for different species of big game, a Resource Allocation Licence is valid only in the assigned outfitting area for the species noted on the licence.

(5) A Resource Allocation Licence is valid only for the year in which the licence is issued.

(6) No client shall hunt big game without a guided big game licence, a Saskatchewan Wildlife Habitat Licence and a Resource Allocation Licence.

(7) Notwithstanding subsection (6), a client who is a Saskatchewan resident hunting under the authority of a Saskatchewan resident licence may hunt big game without a Resource Allocation Licence.

(8) The fees for Resource Allocation Licences are set out in Table 8”.

**Section 37.2 amended**

**11 Subsection 37.2(3) is amended:**

- (a) by adding “and” after clause (a);
- (b) by striking out “and” after clause (b); and
- (c) by repealing clause (c).

**Section 38 amended**

**12 Subsection 38(1) is amended by striking out the portion preceding clause (a) and substituting the following:**

“No person shall purchase or hold more than one, or have his or her name drawn for in the computer draw pursuant to section 63.01 for more than one, of each of the following licences for the open seasons for big game in each year, and any licence purchased, held or drawn for in contravention of this section is void”.

**Section 45 amended**

**13(1) Subsection 45(1) is amended:**

- (a) by adding the following clause after clause (a.1):  
“(a.2) separate the meat seal from the antler or head seal”;
- (b) in clause (b) by adding “, including the month, day and year” after “kill”;
- (c) by striking out “and” after clause (c);
- (d) by adding “and” after clause (d); and
- (e) by adding the following clause after clause (d):  
“(e) subject to subsection (1.1), securely attach the antler or head seal:
  - (i) to the antlers, in the case of an adult big game animal; or
  - (ii) to the ear, in the case of an antlerless big game animal”.

**(2) The following subsection is added after subsection 45(1):**

“(1.1) Clause (1)(e) does not apply with respect to a black bear if the hide of the black bear accompanies the head”.

**(3) Subsection 45(3.1) is amended by striking out “hide seal and the meat seal” and substituting “hide seal, the meat seal and the antler or head seal”.**

**(4) Subsections 45(10) to (14) are repealed and the following substituted:**

“(10) A holder of a game bird licence that has an associated harvest ledger who takes or kills a Sharp-tailed Grouse or Hungarian Partridge shall immediately record in ink in the harvest ledger the date of the taking or killing.

“(11) No person shall possess a Sharp-tailed Grouse or a Hungarian Partridge taken or killed by a holder of a game bird licence that has an associated harvest ledger unless the date of the taking or killing is recorded in ink in the harvest ledger.

“(12) No person shall possess a deer, moose, elk or pronghorn antelope head or antlers between the time the animal was taken or killed and March 31 of the following year, unless the seal is attached to the deer, moose, elk or pronghorn antelope head or antlers in accordance with clause (1)(e)”.

**Section 46 amended**

**14(1) Subsection 46(1.2) is amended by striking out “a portion” and substituting “an unprocessed portion”.**

**(2) The following subsection is added after subsection 46(1.2):**

“(1.3) Notwithstanding subsection (1.1), no person shall possess an unprocessed portion of meat from a big game animal belonging to or taken by another person unless the meat is accompanied by documentation that includes:

- (a) the name of the person who took the animal;
- (b) the licence number under which the animal was taken;
- (c) the species of animal;
- (d) the date the animal was taken; and
- (e) the signature of the person who took the animal”.

**Section 51 amended**

**15 The following clause is added after clause 51(1)(a.1):**

“(a.2) a falconry licence issued pursuant to the Act constitutes the authority to export and import any bird listed on that licence for a period of no more than 30 days, if the bird accompanies the licensee”.

**Section 62 amended**

**16 The following clause is added after clause 62(e):**

“(e.1) ‘**immediate family member**’ means an individual’s father, mother, grandfather, grandmother, brother, sister, child, spouse or common-law spouse”.

**Section 63.01 amended**

**17(1) Subsection 63.01(1) is amended:**

**(a) in the portion preceding clause (a) by striking out “subsection (5)” and substituting “subsections (2.1), (2.2) and (5)”;** and

**(b) in clause (b) in the portion preceding subclause (i) by adding “randomly” after “issued”.**

**(2) Subsection 63.01(2) is amended in the portion preceding clause (a) by striking out “this section” and substituting “subsection (1)”.**

**(3) The following subsections are added after subsection 63.01(2):**

“(2.1) Subject to subsection (5), in conducting the computer draw mentioned in section 63 and in issuing game draw licences for Canadian Resident White-tailed Deer:

- (a) applicants are to be placed into priority groups in accordance with subsection (2.2); and
- (b) game draw licences are to be issued randomly, based on the number of game draw licences available in an area:
  - (i) first to eligible applicants in the first priority group until the number of game draw licences for an area is exhausted; and
  - (ii) if all eligible applicants in the first priority group are issued licences and any game draw licences remain to be issued for an area, then to the second priority group.

“(2.2) For the purposes of subsection (2.1):

- (a) the first priority group consists of the following:
  - (i) in the case of an application submitted by one eligible applicant, an eligible applicant who has an immediate family member who is a Saskatchewan resident; and
  - (ii) in the case of an application submitted by more than one eligible applicant, if all those eligible applicants meet the criterion set out in subclause (i), those eligible applicants;
- (b) the second priority group consists of the following:
  - (i) in the case of an application submitted by one eligible applicant, an eligible applicant who does not meet the criterion set out in subclause (a)(i); and
  - (ii) in the case of an application submitted by more than one eligible applicant, if at least one of those eligible applicants does not meet the criterion set out in subclause (a)(i), those eligible applicants”.

**(4) Subsection 63.01(3) is amended by adding “or (2.2)” after “subsection (2)”.**

**(5) Subsection 63.01(5) is amended by adding “or (2.2)” after “subsection (2)”.**

**(6) Subsection 63.01(6) is amended in the portion preceding clause (a) by striking out “subsection (1) or (5)” and substituting “subsection (1), (2.1) or (5)”.**

Appendix, Table 2 amended

**18 Table 2 of the Appendix is amended:**

- (a) by striking out “First Non-resident White-tailed Deer Licence” and substituting “Guided First White-tailed Deer Licence”;**
- (b) by striking out “Second Non-resident White-Tailed Deer Licence” and substituting “Guided Second White-tailed Deer Licence”;**

(c) by striking out “Guided Moose Licence, Canadian Resident” and substituting “Guided Canadian Resident Moose Licence”;

(d) by striking out “Guided Moose Licence, Non-resident” and substituting “Guided Non-resident Moose Licence”; and

(e) by striking out “Non-resident Bear Licence” and substituting “Guided Bear Licence”.

Appendix, new Table 8

19 Table 8 of the Appendix is repealed and the following substituted:

“TABLE 8  
[Subsection 36.1(8)]

**Resource Allocation Licences**

<i>Type of Licence</i>	<i>Fee</i>
Resource Allocation Licence, Guided First White-tailed Deer .....	\$70.09
Resource Allocation Licence, Guided Second White-tailed Deer .....	70.09
Resource Allocation Licence, Guided Bear .....	46.73
Resource Allocation Licence, Guided Moose .....	70.09”.

**Coming into force**

20(1) Subject to subsection (2), these regulations come into force on the day on which they are filed with the Registrar of Regulations.

(2) Subsection 8(2) comes into force on July 1, 2014.

**SASKATCHEWAN REGULATIONS 32/2013***The Securities Act, 1988*

Section 154

Commission Order, dated April 26, 2013

and

Minister's Order, dated May 2, 2013

(Filed May 9, 2013)

**Title**

**1** These regulations may be cited as *The Securities Commission (Adoption of National Instruments) Amendment Regulations, 2013 (No. 3)*.

**R.R.S. c.S-42.2 Reg 3 amended**

**2** *The Securities Commission (Adoption of National Instruments) Regulations* are amended in the manner set forth in these regulations.

**Part IV of Appendix amended**

**3** **Division A of Part II of Appendix A to Part IV of the Appendix is amended:**

**(a) in clause (a):****(i) by repealing items 1 to 3;****(ii) by repealing items 4 and 5 and substituting the following:**

“4. Preliminary Short Form Prospectus

“5. Final Short Form Prospectus”;

**(iii) by repealing item 6;****(iv) by adding the following items before item 7:**

“6.1. Base Short Form PREP Prospectus

“6.2. Base Long Form PREP Prospectus”;

**(v) by repealing items 7 to 9 and substituting the following:**

“7. Preliminary Base Shelf Prospectus

“8. Final Base Shelf Prospectus

“9. Shelf Prospectus Supplement”; **and****(vi) by adding the following item after item 16:**

“16.1. Supplemented Short Form PREP Prospectus”;

**(b) by repealing clause (b);****(c) in clause (c) by repealing item 2; and****(d) by repealing clause (d).**

**Part V of Appendix amended**

4(1) Part V of the Appendix is amended in the manner set forth in this section.

**(2) Section 1.1 is amended:**

**(a) by repealing the definition of “Personal Information Form and Authorization”;**

**(b) by adding the following definition after the definition of “Part B section”:**

**“personal information form’ means:**

(a) a completed Schedule 1 of Appendix A to National Instrument 41-101 *General Prospectus Requirements*; or

(b) a completed TSX/TSXV personal information form submitted by an individual to the Toronto Stock Exchange or to the TSX Venture Exchange to which is attached a completed certificate and consent in the form set out in Schedule 1 - Part B of Appendix A to National Instrument 41-101 *General Prospectus Requirements*”;

**(c) by adding the following definition after the definition of “precious metals fund”:**

**“predecessor personal information form’ means:**

(a) a completed Schedule 1 of Appendix A to National Instrument 41-101 *General Prospectus Requirements* in the form that was in effect from March 17, 2008 until May 14, 2013; or

(b) a completed TSX/TSXV personal information form to which is attached a completed certificate and consent in the form that was in effect between March 17, 2008 and May 14, 2013”;

**(d) by striking out “and” after the definition of “single AIF”;**

**(e) by adding “and” after the definition of “single SP”; and**

**(f) by adding the following definition after the definition of “single SP”:**

**“TSX/TSXV personal information form’ means a completed personal information form of an individual in compliance with the requirements of Form 4 for the Toronto Stock Exchange or Form 2A for the TSX Venture Exchange, as applicable, each as amended from time to time”.**

**(3) Section 2.3 is amended:**

**(a) by repealing subclause (1)(b)(ii) and substituting the following:**

**“(ii) a personal information form for:**

(A) each director and executive officer of the mutual fund;

(B) each director and executive officer of the manager of the mutual fund;

(C) each promoter of the mutual fund;

(D) if the promoter is not an individual, each director and executive officer of the promoter”;

**(b) by adding the following subsections after subsection (1):**

“(1.1) Despite subparagraph (1)(b)(ii), a mutual fund is not required to deliver to the regulator a personal information form for an individual if the mutual fund, the mutual fund’s manager, another issuer or the manager of another investment fund issuer, previously delivered a personal information form for the individual and all of the following are satisfied:

(a) the certificate and consent included in or attached to the personal information form was executed by the individual within three years preceding the date of filing of the preliminary simplified prospectus, preliminary annual information form and preliminary fund facts document for each class or series of securities of the mutual fund;

(b) the responses given by the individual to questions 6 through 10 of the individual’s personal information form are correct as at a date that is no earlier than 30 days before the filing of the preliminary simplified prospectus, preliminary annual information form and preliminary fund facts document for each class or series of securities of the mutual fund;

(c) if the personal information form was previously delivered to the regulator by another issuer, the issuer delivers to the regulator, concurrently with the filing of the preliminary simplified prospectus, preliminary annual information form and preliminary fund facts document for each class or series of securities of the mutual fund, a copy of the previously delivered personal information form or alternative information that is satisfactory to the regulator.

“(1.2) Until May 14, 2016, subparagraph (1)(b)(ii) does not apply to a mutual fund in respect of the delivery of a personal information form for an individual if the mutual fund, the mutual fund’s manager, another issuer or the manager of another investment fund issuer previously delivered to the regulator a predecessor personal information form for the individual and all of the following are satisfied:

(a) the certificate and consent included in or attached to the predecessor personal information form was executed by the individual within three years preceding the date of filing of the preliminary simplified prospectus, preliminary annual information form and preliminary fund facts document for each class or series of securities of the mutual fund;

(b) the responses given by the individual to questions 4(B) and (C) and questions 6 through 9 or, in the case of a TSX/TSXV personal information form in effect after September 8, 2011, questions 6 through 10, of the individual’s predecessor personal information form are correct as at a date that is no earlier than 30 days before the filing of the preliminary simplified prospectus, preliminary annual information form and preliminary fund facts document for each class or series of securities of the mutual fund”;

**(c) in clause (2)(a):**

**(i) by striking out “and” after subclause (ii); and**

**(ii) by adding the following after subclause (ii):**

“(ii.1) a copy of the following documents and a copy of any amendment to the following documents that have not previously been filed:

(A) by-laws or other corresponding instruments currently in effect;

(B) any securityholder or voting trust agreement that the mutual fund has access to and that can reasonably be regarded as material to an investor in securities of the mutual fund; and”;

**(d) in clause (2)(b):**

**(i) by repealing subclause (iii); and**

**(ii) by repealing subclause (iv) and substituting the following:**

“(iv) a personal information form for:

(A) each director and executive officer of the mutual fund;

(B) each director and executive officer of the manager of the mutual fund;

(C) each promoter of the mutual fund;

(D) if the promoter is not an individual, each director and executive officer of the promoter”;

**(e) by adding the following subsections after subsection (2):**

“(2.1) Despite subparagraph (2)(b)(iv), a mutual fund is not required to deliver to the regulator a personal information form for an individual if the mutual fund, the mutual fund’s manager, another issuer or the manager of another investment fund issuer previously delivered a personal information form for the individual and all of the following are satisfied:

(a) the certificate and consent included in or attached to the personal information form was executed by the individual within three years preceding the date of filing of the *pro forma* simplified prospectus, *pro forma* annual information form and *pro forma* fund facts document for each class or series of securities of the mutual fund;

(b) the responses given by the individual to questions 6 through 10 of the individual’s personal information form are correct as at a date that is no earlier than 30 days before the filing of the *pro forma* simplified prospectus, *pro forma* annual information form and *pro forma* fund facts document for each class or series of securities of the mutual fund;

(c) if the personal information form was previously delivered to the regulator by another issuer, the issuer delivers to the regulator, concurrently with the filing of the *pro forma* simplified prospectus, *pro forma* annual information form and *pro forma* fund facts document for each class or series of securities of the mutual fund, a copy of the previously delivered personal information form or alternative information that is satisfactory to the regulator.

“(2.2) Until May 14, 2016, subparagraph (2)(b)(iv) does not apply to a mutual fund in respect of the delivery of a personal information form for an individual if the mutual fund, the mutual fund’s manager, another issuer or the manager of another investment fund issuer previously delivered to the regulator a predecessor personal information form for the individual and all of the following are satisfied:

(a) the certificate and consent included in or attached to the predecessor personal information form was executed by the individual within three years preceding the date of filing of the *pro forma* simplified prospectus, *pro forma* annual information form and *pro forma* fund facts document for each class or series of securities of the mutual fund;

(b) the responses given by the individual to questions 4(B) and (C) and questions 6 through 9 or, in the case of a TSX/TSXV personal information form in effect after September 8, 2011, questions 6 through 10, of the individual’s predecessor personal information form are correct as at a date that is no earlier than 30 days before the filing of the *pro forma* simplified prospectus, *pro forma* annual information form and *pro forma* fund facts document for each class or series of securities of the mutual fund”; **and**

**(f) by adding the following subclause after subclause (3)(a)(i):**

“(i.1) a copy of the following documents and a copy of any amendment to the following documents that have not previously been filed:

(A) by-laws or other corresponding instruments currently in effect;

(B) any securityholder or voting trust agreement that the mutual fund has access to and that can reasonably be regarded as material to an investor in securities of the mutual fund”.

**(4) Section 3.1 is amended by repealing clauses (a) to (e) and substituting the following:**

“1. The annual information form that is filed concurrently with the simplified prospectus.

“1.1 The most recently filed fund facts document for each class or series of securities of the mutual fund, filed either concurrently with or after the date of the simplified prospectus.

“1.2 If the mutual fund has not yet filed comparative annual financial statements of the mutual fund, the most recently filed interim financial statements of the mutual fund that were filed before or after the date of the simplified prospectus.

“1.3 If the mutual fund has not yet filed interim financial statements or comparative annual financial statements of the mutual fund, the audited balance sheet that was filed with the simplified prospectus.

“1.4 If the mutual fund has not yet filed an annual management report of fund performance of the mutual fund, the most recently filed interim management report of fund performance of the mutual fund that was filed before or after the date of the simplified prospectus.

“2. The most recently filed comparative annual financial statements of the mutual fund, together with the accompanying report of the auditor, filed either before or after the date of the simplified prospectus.

“3. The most recently filed interim financial statements of the mutual fund that were filed before or after the date of the simplified prospectus and that pertain to a period after the period to which the annual financial statements then incorporated by reference in the simplified prospectus pertain.

“4. The most recently filed annual management report of fund performance of the mutual fund that was filed before or after the date of the simplified prospectus.

“5. The most recently filed interim management report of fund performance of the mutual fund that was filed before or after the date of the simplified prospectus and that pertains to a period after the period to which the annual management report of fund performance then incorporated by reference in the simplified prospectus pertains”.

**(5) Form 81-101F2 of Appendix B is amended:**

**(a) in subsection 1.1(3) by striking out “distributed” and substituting “sold”;**

**(b) in subsection 1.2(3) by striking out “distributed” and substituting “sold”;**

**(c) in section 10.2:**

**(i) in subsection (2) by adding “executive” before “officers”;**

**(ii) in subsection (3) by adding “executive” before “officer”; and**

**(iii) in subsection (4) by adding “executive” before “officer”;**

**(d) in section 10.6:**

**(i) in the title by adding “Executive” before “Officers”;**

**(ii) in subsection (1) by adding “executive” before “officers”;**

**(iii) in subsection (4) by adding “executive” before “officer” wherever it appears; and**

**(iv) in subsection (5) by adding “executive” before “officer”;**

**(e) in subsection 16(1) by repealing clause (f) and substituting the following:**

“(f) any other contract or agreement that is material to the mutual fund”;  
**and**

**(f) by repealing subsection 22(1) and substituting the following:**

“(1) Include a certificate of the principal distributor of the mutual fund that states:

“To the best of our knowledge, information and belief, this annual information form, together with the simplified prospectus and the documents incorporated by reference into the simplified prospectus, constitute full, true and plain disclosure of all material facts relating to the securities offered by the simplified prospectus, as required by the securities legislation of [insert the jurisdictions in which qualified] and do not contain any misrepresentations”.

**Part XII of Appendix amended**

**5(1)** Part XII of the Appendix is amended in the manner set forth in this section.

**(2) Section 1.1 is amended:**

**(a) in the definition of “executive officer”:**

**(i) in the portion preceding clause (a) by adding “or an investment fund manager” after “issuer”;**

**(ii) by adding the following clause after clause (a):**

“(a.1) a chief executive officer or chief financial officer”; **and**

**(iii) in clause (c) by adding “or investment fund manager” after “issuer”; and**

**(b) by adding the following definitions in alphabetical order:**

**“personal information form” means:**

(a) a completed Schedule 1 of Appendix A; or

(b) a completed TSX/TSXV personal information form submitted by an individual to the Toronto Stock Exchange or to the TSX Venture Exchange to which is attached a completed certificate and consent in the form set out in Schedule 1 - Part B of Appendix A;

**“predecessor personal information form” means:**

(a) a completed Schedule 1 of Appendix A in the form that was in effect from March 17, 2008 until May 14, 2013; or

(b) a completed TSX/TSXV personal information form to which is attached a completed certificate and consent in the form that was in effect from March 17, 2008 until May 14, 2013;

**“TSX/TSXV personal information form” means a personal information form for an individual pursuant to Toronto Stock Exchange Form 4 or TSX Venture Exchange Form 2A, each as amended from time to time”.**

**(3) Section 2.3 is amended:**

**(a) in subsection (1):**

**(i) by striking out “a final prospectus” and substituting “its first amendment to a preliminary prospectus”; and**

**(ii) by striking out “that relates to the final prospectus”; and**

**(b) by adding the following subsections after subsection (1):**

“(1.1) An issuer must not file a final prospectus more than 90 days after the date of the receipt for the preliminary prospectus or an amendment to the preliminary prospectus which relates to the final prospectus.

“(1.2) If an issuer files an amendment to a preliminary prospectus, the final prospectus must be filed within 180 days from the date of the receipt of the preliminary prospectus”.

**(4) Part 5 is amended by adding the following section after section 5.10:**

**“5.10.1 Certificate of principal distributor**

(1) If the issuer is an investment fund that has a principal distributor, a prospectus must contain a certificate, in the applicable underwriter certificate form, signed by the principal distributor.

(2) The certificate to be signed by the principal distributor must be signed by an officer or director of the principal distributor who is authorized to sign”.

**(5) Section 9.1 is amended:**

**(a) by renumbering it as subsection 9.1(1);**

**(b) in subclause (1)(b)(ii):**

**(i) in the portion preceding paragraph (A) by striking out “Appendix A” and substituting “personal information form”;**

**(ii) in the portion following paragraph (D) by striking out “for whom the issuer has not previously filed or delivered,”; and**

**(iii) by repealing paragraphs (E) to (G); and**

**(c) by adding the following subsections after subsection (1):**

“(2) Despite subparagraph (1)(b)(ii), an issuer is not required to deliver to the regulator a personal information form for an individual if the issuer, another issuer or, if the issuer is an investment fund, the manager of the investment fund issuer or another investment fund issuer, previously delivered a personal information form for the individual and all of the following are satisfied:

(a) the certificate and consent included in or attached to the personal information form was executed by the individual within three years preceding the date of filing of the preliminary or pro-forma long form prospectus;

(b) the responses given by the individual to questions 6 through 10 of the individual’s personal information form are correct as at a date that is within 30 days of the filing of the preliminary or pro-forma long form prospectus;

(c) if the personal information form was previously delivered to the regulator by another issuer, the issuer delivers to the regulator, concurrently with the filing of the preliminary or pro forma long form prospectus, a copy of the previously delivered personal information form or alternative information that is satisfactory to the regulator.

“(3) Until May 14, 2016, subparagraph (1)(b)(ii) does not apply to an issuer in respect of the delivery of a personal information form for an individual if the issuer or, if the issuer is an investment fund, the manager of the investment fund issuer previously delivered to the regulator a predecessor personal information form for the individual and all of the following are satisfied:

(a) the certificate and consent included in or attached to the predecessor personal information form was executed by the individual within three years preceding the date of filing of the preliminary or pro-forma long form prospectus;

(b) the responses given by the individual to questions 4(B) and (C) and questions 6 through 9 or, in the case of a TSX/TSXV personal information form in effect after September 8, 2011, questions 6 through 10, of the individual’s predecessor personal information form are correct as at a date that is within 30 days of the filing of the preliminary or pro-forma long form prospectus”.

**(6) Clause 9.2(a) is amended:**

**(a) in subclause (vii):**

**(i) by striking out “and” after paragraph (A);**

**(ii) by adding the following after paragraph (A):**

“(A.1) each director of the issuer; and”; **and**

**(iii) in paragraph (B) by striking out “each person or company required to sign a certificate under Part 5” and substituting “any other person or company that provides or signs a certificate under Part 5”;**

**(b) by repealing subclause (xii) and substituting the following:**

“(xii) Undertaking to File Agreements, Contracts and Material Contracts - if an agreement, contract or declaration of trust under subparagraph (ii) or (iv) or a material contract under subparagraph (iii) has not been executed before the filing of the final long form prospectus but will be executed on or before the completion of the distribution, the issuer must file with the securities regulatory authority, no later than the time of filing of the final long form prospectus, an undertaking of the issuer to the securities regulatory authority to file the agreement, contract, declaration of trust or material contract promptly and in any event no later than seven days after execution of the agreement, contract, declaration of trust or material contract”;

**(c) by striking out “and” after subclause (xii); and**

**(d) by adding the following after subclause (xii):**

“(xii.1) **Undertaking to File Unexecuted Documents** - if a document referred to in subparagraph (ii) does not need to be executed in order to become effective and has not become effective before the filing of the final long form prospectus, but will become effective on or before the completion of the distribution, the issuer must file with the securities regulatory authority, no later than the time of filing of the final long form prospectus, an undertaking of the issuer to the securities regulatory authority to file the document promptly and in any event no later than seven days after the document becomes effective; and”.

**(7) Section 10.1 is amended:**

**(a) in subsection (1):**

**(i) in the portion preceding clause (a) by striking out “An issuer” and substituting “Subject to subsection (1.1), an issuer”;**

**(ii) in clause (c) by striking out “if that person or company is named in a prospectus or an amendment to a prospectus, directly or, if applicable, in a document incorporated by reference”; and**

**(iii) by repealing clauses (d) to (f); and**

**(b) by adding the following subsection after subsection (1):**

“(1.1) Subsection (1) does not apply unless the person or company is named in a prospectus or an amendment to a prospectus directly or, if applicable, in a document incorporated by reference into the prospectus or amendment:

(a) as having prepared or certified any part of the prospectus or the amendment;

(b) as having opined on financial statements from which selected information included in the prospectus has been derived and which audit opinion is referred to in the prospectus directly or in a document incorporated by reference; or

(c) as having prepared or certified a report, valuation, statement or opinion referred to in the prospectus or the amendment directly or in a document incorporated by reference”.

**(8) Section 11.2 is amended:**

**(a) in the portion preceding clause (a) by striking out “No” and substituting “Except as required under section 11.3, no”; and**

**(b) in clause (b) by adding “on an as-if converted basis” after “offering”.**

**(9) Section 13.3 is amended:**

**(a) in clause (d) by adding “fundamental” before “investment objective(s)”;**

**(b) by striking out “and” after clause (g); and**

**(c) by adding the following clause after clause (h):**

“(i) whether the security is or will be a qualified investment for a registered retirement savings plan, registered retirement income fund, registered education savings plan or tax free savings account or qualifies or will qualify the holder for special tax treatment”.

**(10) Section 14.5 is amended:**

**(a) in subsection (1) in the portion preceding clause (a) by striking out “agreements between the investment fund and the custodian or the custodian and the sub-custodian” and substituting “custodian agreements and sub-custodian agreements”; and**

**(b) in subsection (3) in the portion preceding clause (a) by striking out “An agreement between an investment fund and a custodian or a custodian and a sub-custodian respecting the portfolio assets” and substituting “A custodian agreement or sub-custodian agreement concerning the portfolio assets of an investment fund”.**

**(11) Clause 19.3(2)(a) is amended:**

**(a) in subclause (i) by adding “pro forma or” before “preliminary”; and**

**(b) in subclause (ii) by adding “pro forma or” before “preliminary”.**

**(12) APPENDIX A TO NATIONAL INSTRUMENT 41-101 GENERAL PROSPECTUS REQUIREMENTS is repealed and the following substituted:**

**“APPENDIX A TO NATIONAL INSTRUMENT 41-101  
GENERAL PROSPECTUS REQUIREMENTS**

**PERSONAL INFORMATION FORM  
AND AUTHORIZATION OF INDIRECT COLLECTION,  
USE AND DISCLOSURE OF PERSONAL INFORMATION**

**Schedule 1  
Part A**

**Personal Information Form and Authorization of Indirect Collection,  
Use and Disclosure of Personal Information**

This Personal Information Form and Authorization of Indirect Collection, Use and Disclosure of Personal Information (the ‘Form’) is to be completed by every individual who, in connection with an issuer filing a prospectus (the ‘Issuer’), is required to do so under Part 9 of National Instrument 41-101 General Prospectus Requirements or Part 4 of National Instrument 44-101 Short Form Prospectus Distributions or Part 2 of National Instrument 81-101 Mutual Fund Prospectus Disclosure.

**The securities regulatory authorities do not make any of the information provided in this Form public.**

**General Instructions:**

- All Questions**            **All questions must have a response.** The response of 'N/A' or 'Not Applicable' will not be accepted for any questions, except Questions 1(B), 2(iii) and (v) and 5.
- For the purposes of answering the questions in this Form, the term 'issuer' includes an investment fund manager.
- Questions 6 to 10**        Please place a checkmark (") in the appropriate space provided. If your answer to any of questions 6 to 10 is 'YES', you must, in an attachment, provide complete details, including the circumstances, relevant dates, names of the parties involved and final disposition, if known. **Any attachment must be initialled by the person completing this Form.** Responses must consider all time periods.
- Delivery**                **The issuer should deliver completed Forms electronically via the System for Electronic Document Analysis and Retrieval (SEDAR) under the document type 'Personal Information Form and Authorization'. Access to this document type is not available to the public.**

**CAUTION**

An individual who makes a false statement commits an offence under securities legislation. Steps may be taken to verify the answers you have given in this Form, including verification of information relating to any previous criminal record.

**DEFINITIONS**

**'Offence'** An offence includes:

- (a) a summary conviction or indictable offence under the *Criminal Code* (Canada);
- (b) a quasi-criminal offence (for example under the *Income Tax Act* (Canada), the *Immigration Act* (Canada) or the tax, immigration, drugs, firearms, money laundering or securities legislation of any Canadian or foreign jurisdiction);
- (c) a misdemeanour or felony under the criminal legislation of the United States of America, or any state or territory therein; or
- (d) an offence under the criminal legislation of any other foreign jurisdiction;

**GUIDANCE: If you have received a pardon under the Criminal Records Act (Canada) for an Offence that relates to fraud (including any type of fraudulent activity), misappropriation of money or other property, theft, forgery, falsification of books or documents or similar Offences, you must disclose the pardoned Offence in this Form. In such circumstances:**

**(a) the appropriate written response would be ‘Yes, pardon granted on (date)’; and**

**(b) you must provide complete details in an attachment to this Form.**

**‘Proceedings’ means:**

(a) a civil or criminal proceeding or inquiry which is currently before a court;

(b) a proceeding before an arbitrator or umpire or a person or group of persons authorized by law to make an inquiry and take evidence under oath in the matter;

(c) a proceeding before a tribunal in the exercise of a statutory power of decision making where the tribunal is required by law to hold or afford the parties to the proceeding an opportunity for a hearing before making a decision; or

(d) a proceeding before a self-regulatory entity authorized by law to regulate the operations and the standards of practice and business conduct of its members (including where applicable, issuers listed on a stock exchange) and individuals associated with those members and issuers, in which the self-regulatory entity is required under its by-laws, rules or policies to hold or afford the parties the opportunity to be heard before making a decision, but does not apply to a proceeding in which one or more persons are required to make an investigation and to make a report, with or without recommendations, if the report is for the information or advice of the person to whom it is made and does not in any way bind or limit that person in any decision the person may have the power to make;

**‘securities regulatory authority’ or ‘SRA’ means a body created by statute in any Canadian or foreign jurisdiction to administer securities law, regulation and policy (e.g. securities commission), but does not include an exchange or other self regulatory entity;**

**‘self regulatory entity or ‘SRE’ means:**

(a) a stock, derivatives commodities, futures or options exchange;

(b) an association of investment, securities, mutual fund, commodities, or future dealers;

(c) an association of investment counsel or portfolio managers;

(d) an association of other professionals (e.g. legal, accounting, engineering); and

(e) any other group, institution or self-regulatory organization, recognized by a securities regulatory authority, that is responsible for the enforcement of rules, policies, disciplines or codes under any applicable legislation, or considered an SRE in another country.

**1. A. IDENTIFICATION OF INDIVIDUAL COMPLETING FORM**

LAST NAME(S)		FIRST NAME(S)			FULL MIDDLE NAME(S) (No initials. If none, please state)	
NAME(S) MOST COMMONLY KNOWN BY:						
NAME OF ISSUER						
PRESENT or PROPOSED POSITION(S) WITH THE ISSUER - check (√) all positions below that are applicable.	(√)	IF DIRECTOR / OFFICER DISCLOSE THE DATE ELECTED / APPOINTED			IF OFFICER – PROVIDE TITLE IF OTHER – PROVIDE DETAILS	
		Month	Day	Year		
Director						
Officer						
Other						

**B.**

Other than the name given in Question 1A above, provide any legal names, assumed names or nicknames under which you have carried on business or have otherwise been known, including information regarding any name change(s) resulting from marriage, divorce, court order or any other process. Use an attachment if necessary.	FROM		TO	
	MM	YY	MM	YY

**C.**

GENDER		DATE OF BIRTH			PLACE OF BIRTH		
		Month	Day	Year	City	Province/ State	Country
Male							
Female							

**D.**

MARTIAL STATUS	FULL NAME OF SPOUSE – include common-law	OCCUPATION OF SPOUSE

**E.**

TELEPHONE AND FACSIMILE NUMBERS AND E-MAIL ADDRESS			
RESIDENTIAL	( )	FACSIMILE	( )
BUSINESS	( )	E-MAIL*	

**\*Provide an email address that the regulator may use to contact you regarding this personal information form. This email address may be used to exchange personal information relating to you.**

**2. CITIZENSHIP**

	YES	NO
(i) Are you a Canadian citizen?		
(ii) Are you a person lawfully in Canada as an immigrant but are not yet a Canadian citizen?		
(iii) If "Yes" to Question 2(ii), the number of years of continuous residence in Canada:		
(iv) Do you hold citizenship in any country other than Canada?		
(v) If 'Yes' to Question 2(iv), the name of the country(ies):		

**3. EMPLOYMENT HISTORY**

Provide your complete employment history for the **5 YEARS** immediately prior to the date of this Form starting with your current employment. Use an attachment if necessary. If you were unemployed during this period of time, state this and identify the period of unemployment.

EMPLOYEE NAME	EMPLOYER ADDRESS	POSITION HELD	FROM		TO	
			MM	YY	MM	YY

**4. INVOLVEMENT WITH ISSUERS**

A.	YES	NO
Are you or have you during the last 10 years ever been a director, officer, promoter, insider or control person for any reporting issuer?		

**B.** If 'YES' to 4A above, provide the names of each reporting issuer. State the position(s) held and the period(s) during which you held the position(s). Use an attachment if necessary.

NAME OF REPORTING	POSITION(S)	MARKET TRADED ON	FROM		TO	
			MM	YY	MM	YY

C.

While you were a director, officer or insider of an issuer, did any exchange or other self-regulatory entity ever refuse approval for listing or quotation of the issuer, including (i) a listing resulting from a business combination, reverse takeover or similar transaction involving the issuer that is regulated by an SRE or SRA, (ii) a backdoor listing or qualifying acquisition involving the issuer (as those terms are defined in the TSX Company Manual as amended from time to time) or (iii) a qualifying transaction, reverse takeover or change of business involving the issuer (as those terms are defined in the TSX Venture Corporate Finance Manual as amended from time to time)? If yes, attach full particulars		
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**5. EDUCATIONAL HISTORY**

A.

PROFESSIONAL DESIGNATION(S) - Identify any professional designation held and professional associations to which you belong, for example, Barrister & Solicitor, C.A., C.M.A., C.G.A., P.Eng., P.Geol., CFA, etc. and indicate which organization and the date the designations were granted.			
PROFESSIONAL DESIGNATION and MEMBERSHIP NUMBER	GRANTOR OF DESIGNATION and CANADIAN or FOREIGN JURISDICTION	DATE GRANTED	
		MM	YY

Describe the current status of any designation and/or association (e.g. active, retired, non-practicing, suspended)

--

B.

Provide your post-secondary educational history starting with the most recent.						
SCHOOL	LOCATION	DEGREE OR DIPLOMA	DATE OBTAINED			
			MM	DD	YY	

6. **OFFENCES**—If you answer ‘YES’ to any item in Question 6, you must provide complete details in an attachment. **If you have received a pardon under the Criminal Records Act (Canada) for an Offence that relates to fraud (including any type of fraudulent activity), misappropriation of money or other property, theft, forgery, falsification of books or documents or similar Offences, you must disclose the pardoned Offence in this Form.**

A.	YES	NO
Have you ever, in any Canadian or foreign jurisdiction, pled guilty to or been found guilty of an Offence?		
B.		
Are you the subject of any current charge, indictment or proceeding for an Offence, in any Canadian or foreign jurisdiction?		
C.		
To the best of your knowledge, are you currently or have you ever been a director, officer, promoter, insider, or control person of an issuer, in any Canadian or foreign jurisdiction, at the time of events that resulted in the issuer:		
(i) pleading guilty to or being found guilty of an Offence		
(ii) now being the subject of any charge, indictment or proceeding for an alleged Offence?		

7. **BANKRUPTCY** – If you answer ‘YES’ to any item in Question 7, you must provide complete details in an attachment and attach a copy of any discharge, release or other applicable document. You must answer ‘YES’ or ‘NO’ for EACH of (A), (B) and (C) below.

A.	YES	NO
Have you, in any Canadian or foreign jurisdiction, within the past <b>10 years</b> had a petition in bankruptcy issued against you, made a voluntary assignment in bankruptcy, made a proposal under any bankruptcy or insolvency legislation, been subject to any proceeding, arrangement or compromise with creditors, or had a receiver, receiver-manager or trustee appointed to manage your assets?		
B.		
Are you now an undischarged bankrupt?		
C.		
To the best of your knowledge, are you currently or have you ever been a director, officer, promoter, insider, or control person of an issuer, in any Canadian or foreign jurisdiction, at the time of events, or for a period of 12 months preceding the time of events, where the issuer:		
(i) has made a petition in bankruptcy, a voluntary assignment in bankruptcy, a proposal under any bankruptcy or insolvency legislation, been subject to any proceeding, arrangement or compromise with creditors or had a receiver, receiver-manager or trustee appointed to manage the issuer’s assets?		
(ii) is now an undischarged bankrupt?		

8. **PROCEEDINGS** – If you answer ‘YES’ to any item in Question 8, you must provide complete details in an attachment.

**A.**

	YES	NO
<b>CURRENT PROCEEDINGS BY SECURITIES REGULATORY AUTHORITY OR SELF REGULATORY ENTITY. Are you now, in any Canadian or foreign jurisdiction, the subject of:</b>		
(i) a notice of hearing or similar notice issued by an SRA or SRE?		
(ii) a proceeding of or, to your knowledge, an investigation by, an SRA or SRE?		
(iii) settlement discussions or negotiations for settlement of any nature or kind whatsoever with an SRA or SRE?		

**B.**

	YES	NO
<b>PRIOR PROCEEDINGS BY SECURITIES REGULATORY AUTHORITY OR SELF REGULATORY ENTITY. Have you ever:</b>		
(i) been reprimanded, suspended, fined, been the subject of an administrative penalty, or been the subject of any proceedings of any kind whatsoever, in any Canadian or foreign jurisdiction, by an SRA or SRE?		
(ii) had a registration or licence for the trading of securities, exchange or commodity futures contracts, real estate, insurance or mutual fund products cancelled, refused, restricted or suspended by an SRA or SRE?		
(iii) been prohibited or disqualified by an SRA or SRE under securities, corporate or any other legislation from acting as a director or officer of a reporting issuer or been prohibited or restricted by an SRA or SRE from acting as a director, officer or employee of, or an agent or consultant to, a reporting issuer?		
(iv) had a cease trading or similar order issued against you or an order issued against you by an SRA or SRE that denied you the right to use any statutory prospectus or registration exemption?		
(v) had any other proceeding of any kind taken against you by an SRA or SRE?		

**C.**

<b>SETTLEMENT AGREEMENT(S)</b>		
Have you ever entered into a settlement agreement with an SRA, SRE, attorney general or comparable official or body, in any Canadian or foreign jurisdiction, in a matter that involved actual or alleged fraud, theft, deceit, misrepresentation, conspiracy, breach of trust, breach of fiduciary duty, insider trading, unregistered trading in securities or exchange or commodity futures contracts, illegal distributions, failure to disclose material facts or changes or similar conduct, or any other settlement agreement with respect to any other violation of securities legislation in a Canadian or foreign jurisdiction or the rules, by-laws or policies of any SRE?		

9. **CIVIL PROCEEDINGS** – If you answer ‘YES’ to any item in Question 9, you must provide complete details in an attachment.

A.

	YES	NO
<b>JUDGMENT, GARNISHMENT AND INJUNCTIONS</b> <b>Has a court in any Canadian or foreign jurisdiction:</b>		
(i) rendered a judgment, ordered garnishment or issued an injunction or similar ban (whether by consent or otherwise) against you in a claim based in whole or in part on fraud, theft, deceit, misrepresentation, conspiracy, breach of trust, breach of fiduciary duty, insider trading, unregistered trading, illegal distributions, failure to disclose material facts or changes, or allegations of similar conduct?		
(ii) rendered a judgment, ordered garnishment or issued an injunction or similar ban (whether by consent or otherwise) against an issuer, of which you are currently or have ever been a director, officer, promoter, insider or control person in a claim based in whole or in part on fraud, theft, deceit, misrepresentation, conspiracy, breach of trust, breach of fiduciary duty, insider trading, unregistered trading, illegal distributions, failure to disclose material facts or changes, or allegations of similar conduct?		

B.

<b>CURRENT CLAIMS</b>		
(i) Are you now subject, in any Canadian or foreign jurisdiction, to a claim that is based in whole or in part on actual or alleged fraud, theft, deceit, misrepresentation, conspiracy, breach of trust, breach of fiduciary duty, insider trading, unregistered trading, illegal distributions, failure to disclose material facts or changes, or allegations of similar conduct?		
(ii) To the best of your knowledge, are you currently or have you ever been a director, officer, promoter, insider or control person of an issuer that is now subject, in any Canadian or foreign jurisdiction, to a claim that is based in whole or in part on actual or alleged fraud, theft, deceit, misrepresentation, conspiracy, breach of trust, breach of fiduciary duty, insider trading, unregistered trading, illegal distributions, failure to disclose material facts or changes, or allegations of similar conduct?		

C.

<b>SETTLEMENT AGREEMENT</b>		
(i) Have you ever entered into a settlement agreement, in any Canadian or foreign jurisdiction, in a civil action that involved actual or alleged fraud, theft, deceit, misrepresentation, conspiracy, breach of trust, breach of fiduciary duty, insider trading, unregistered trading, illegal distributions, failure to disclose material facts or changes, or allegations of similar conduct?		
(ii) To the best of your knowledge, are you currently or have you ever been a director, officer, promoter, insider or control person of an issuer that has entered into a settlement agreement, in any Canadian or foreign jurisdiction, in a civil action that involved actual or alleged fraud, theft, deceit, misrepresentation, conspiracy, breach of trust, breach of fiduciary duty, insider trading, unregistered trading, illegal distributions, failure to disclose material facts or changes, or allegations of similar conduct?		

## 10. INVOLVEMENT WITH OTHER ENTITIES

	YES	NO
A. Has your employment in a sales, investment or advisory capacity with any employer engaged in the sale of real estate, insurance or mutual funds ever been suspended or terminated for cause?		
B. Has your employment with a firm or company registered under the securities laws of any Canadian or foreign jurisdiction as a securities dealer, broker, investment advisor or underwriter, ever been suspended or terminated for cause? If yes, attach full particulars.		
C. Has your employment as an officer of an issuer ever been suspended or terminated for cause? If yes, attach full particulars.		

## Schedule 1

## Part B

## CERTIFICATE AND CONSENT

I, \_\_\_\_\_ hereby certify that:

(Please Print - Name of Individual)

(a) I have read and understand the questions, cautions, acknowledgement and consent in the personal information form to which this certificate and consent is attached or of which this certificate and consent forms a part (the **'Form'**), and the answers I have given to the questions in the Form and in any attachments to it are correct, except where stated to be answered to the best of my knowledge, in which case I believe the answers to be correct;

(b) I have been provided with and have read and understand the Personal Information Collection Policy (the **'Personal Information Collection Policy'**) in Schedule 2 of Appendix A to National Instrument 41-101 *General Prospectus Requirements* (**'NI 41-101'**);

(c) I consent to the collection, use and disclosure by a regulator or a securities regulatory authority listed in Schedule 3 of Appendix A to NI 41-101 (collectively the **'regulators'**) of the information in the Form and to the collection, use and disclosure by the regulators of further personal information in accordance with the Personal Information Collection Policy including the collection, use and disclosure by the regulators of the information in the Form in respect of the prospectus filings of the Issuer and the prospectus filings of any other issuer in a situation where I am or will be:

- (i) a director, executive officer or promoter of the other issuer;
- (ii) a director or executive officer of a promoter of the other issuer, if the promoter is not an individual; or
- (iii) where the other issuer is an investment fund, a director or executive officer of the investment fund manager; and

(d) I am aware that I am providing the Form to the regulators and I understand that I am under the jurisdiction of the regulators to which I submit the Form, and that it is a breach of securities legislation to provide false or misleading information to the regulators, whenever the Form is provided in respect of the prospectus filings of the Issuer or the prospectus filings of any other issuer of which I am or will be a director, executive officer or promoter.

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**Date [within 30 days of the date of the preliminary prospectus]**

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**Signature of Person Completing this Form**

**APPENDIX A TO NATIONAL INSTRUMENT 41-101  
GENERAL PROSPECTUS REQUIREMENTS**

**PERSONAL INFORMATION FORM  
AND AUTHORIZATION OF INDIRECT COLLECTION,  
USE AND DISCLOSURE OF PERSONAL INFORMATION**

**Schedule 2  
Personal Information Collection Policy**

The regulators and securities regulatory authorities (the **'regulators'**) listed in Schedule 3 of Appendix A to National Instrument 41-101 *General Prospectus Requirements* (**'NI 41-101'**) collect the personal information in the personal information form as this term is defined in NI 41-101 (the **'Personal Information Form'**), under the authority granted to them under provincial and territorial securities legislation. Under securities legislation, the regulators do not make any of the information provided in the Personal Information Form public.

The regulators collect the personal information in the Personal Information Form for the purpose of enabling the regulators to administer and enforce provincial and territorial securities legislation, including those provisions that require or permit the regulators to refuse to issue a receipt for a prospectus if it appears to the regulators that the past conduct of management or promoters of the Issuer affords reasonable grounds for belief that the business of the Issuer will not be conducted with integrity and in the best interests of its securityholders.

You understand that by signing the certificate and consent in the Personal Information Form, you are consenting to the Issuer submitting your personal information in the Personal Information Form (the 'Information') to the regulators and to the collection and use by the regulators of the Information, as well as any other information that may be necessary to administer and enforce provincial and territorial securities legislation. This may include the collection of information from law enforcement agencies, other government or non-governmental regulatory authorities, self-regulatory organizations, exchanges, and quotation and trade reporting systems in order to conduct background checks, verify the Information and perform investigations and conduct enforcement proceedings as required to ensure compliance with provincial and territorial securities legislation. Your consent also extends to the collection, use and disclosure of the Information as described above in respect of other prospectus filings of the Issuer and the prospectus filings of any other issuer in a situation where you are or will be:

- (a) a director, executive officer or promoter of the other issuer;
- (b) a director or executive officer of a promoter of the other issuer, if the promoter is not an individual; or
- (c) where the other issuer is an investment fund, a director or executive officer of the investment fund manager.

You understand that the Issuer is required to deliver the Information to the regulators because the Issuer has filed a prospectus under provincial and territorial securities legislation. You also understand that you have a right to be informed of the existence of personal information about you that is kept by regulators, that you have the right to request access to that information, and that you have the right to request that such information be corrected, subject to the applicable provisions of the freedom of information and protection of privacy legislation adopted by each province and territory.

You also understand and agree that the Information the regulators collect about you may also be disclosed, as permitted by law, where its use and disclosure is for the purposes described above. The regulators may also use a third party to process the Information, but when this happens, the third party will be carefully selected and obligated to comply with the limited use restrictions described above and with provincial and federal privacy legislation.

**Warning:** It is an offence to submit information that, in a material respect and at the time and in the light of the circumstances in which it is submitted, is misleading or untrue.

### **Questions**

If you have any questions about the collection, use, and disclosure of the information you provide to the regulators, you may contact the regulator in the jurisdiction in which the required information is filed, at the address or telephone number listed in Schedule 3.

**APPENDIX A TO NATIONAL INSTRUMENT 41-101  
GENERAL PROSPECTUS REQUIREMENTS**

**PERSONAL INFORMATION FORM  
AND AUTHORIZATION OF INDIRECT COLLECTION,  
USE AND DISCLOSURE OF PERSONAL INFORMATION**

**Schedule 3  
Regulators and Securities Regulatory Authorities**

<b><u>Local Jurisdiction</u></b>	<b><u>Regulator</u></b>
Alberta	Securities Review Officer Alberta Securities Commission Suite 600 250 - 5th Street S.W. Calgary, Alberta T2P 0R4 Telephone: (403) 297-6454 E-mail: <a href="mailto:inquiries@seccom.ab.ca">inquiries@seccom.ab.ca</a> <a href="http://www.albertasecurities.com">www.albertasecurities.com</a>
British Columbia	Review Officer British Columbia Securities Commission P.O. Box 10142 Pacific Centre 701 West Georgia Street Vancouver, British Columbia V7Y 1L2 Telephone: (604) 899-6854 Toll Free within British Columbia and Alberta: (800) 373-6393 E-mail: <a href="mailto:inquiries@bcsc.bc.ca">inquiries@bcsc.bc.ca</a> <a href="http://www.bcsc.bc.ca">www.bcsc.bc.ca</a>
Manitoba	Director, Corporate Finance The Manitoba Securities Commission 500-400 St. Mary Avenue Winnipeg, Manitoba R3C 4K5 Telephone: (204) 945-2548 E-mail: <a href="mailto:securities@gov.mb.ca">securities@gov.mb.ca</a> <a href="http://www.msc.gov.mb.ca">www.msc.gov.mb.ca</a>
New Brunswick	Director Corporate Finance and Chief Financial Officer New Brunswick Securities Commission 85 Charlotte Street, Suite 300 Saint John, New Brunswick E2L 2J2 Telephone: (506) 658-3060 Fax: (506) 658-3059 E-mail: <a href="mailto:information@nbsc-cvmnb.ca">information@nbsc-cvmnb.ca</a>

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Newfoundland and Labrador	Director of Securities Department of Government Services and Lands P.O. Box 8700 West Block, 2nd Floor, Confederation Building St. John's, Newfoundland A1B 4J6 Telephone: (709) 729-4189 <a href="http://www.gov.nf.ca/gsl/cca/s">www.gov.nf.ca/gsl/cca/s</a>
Northwest Territories	Superintendent of Securities Department of Justice Government of the Northwest Territories P.O. Box 1320, Yellowknife, Northwest Territories X1A 2L9 Telephone: (867) 873- 7490 <a href="http://www.justice.gov.nt.ca/SecuritiesRegistry">www.justice.gov.nt.ca/SecuritiesRegistry</a>
Nova Scotia	Deputy Director Compliance and Enforcement Division Nova Scotia Securities Commission P.O. Box 458 Halifax, Nova Scotia B3J 2P8 Telephone: (902) 424-5354 <a href="http://www.gov.ns.ca/nssc">www.gov.ns.ca/nssc</a>
Nunavut	Superintendent of Securities Government of Nunavut Legal Registries Division P.O. Box 1000 - Station 570 Iqaluit, Nunavut X0A 0H0 Telephone: (867) 975-6590
Ontario	Administrative Assistant to the Director of Corporate Finance Ontario Securities Commission 19th Floor, 20 Queen Street West Toronto, Ontario M5H 2S8 Telephone: (416) 597-0681 E-mail: <a href="mailto:Inquiries@osc.gov.on.ca">Inquiries@osc.gov.on.ca</a> <a href="http://www.osc.gov.on.ca">www.osc.gov.on.ca</a>
Prince Edward Island	Superintendent of Securities Government of Prince Edward Island 95 Rochford Street, P.O. Box 2000, 4th Floor Charlottetown, Prince Edward Island C1A 7N8 Telephone: (902) 368-4550 <a href="http://www.gov.pe.ca/securities">www.gov.pe.ca/securities</a>

Québec	Autorité des marchés financiers Stock Exchange Tower P.O. Box 246, 22nd Floor 800 Victoria Square Montréal, Québec H4Z 1G3 Attention: Responsable de l'accès à l'information Telephone: (514) 395-0337 Toll Free in Québec: (877) 525-0337 www.lautorite.qc.ca
Saskatchewan	Director Financial and Consumer Affairs Authority of Saskatchewan Suite 601, 1919 Saskatchewan Drive Regina, Saskatchewan S4P 4H2 Telephone: (306) 787-5842 www.fcaa.gov.sk.ca
Yukon	Superintendent of Securities Office of the Yukon Superintendent of Securities Department of Community Services 307 Black Street, Whitehorse, Yukon, Y1A 2N1 Phone: 867-667-5466, Fax 867-393-6251".

**(13) Appendix C is amended by striking out** “The undersigned accepts the appointment as agent for service of process of [insert name of Issuer]” **and substituting** “The undersigned accepts the appointment as agent for service of process of [insert name of Filing Person]”.

**(14) Form 41-101F1 *Information Required in a Prospectus* is amended:**

**(a) by repealing subsection 1.4(2) and substituting the following:**

“(2) Describe the terms of any over-allotment option or any option to increase the size of the distribution before closing.

“(2.1) If there may be an over-allocation position provide the following disclosure:

‘A purchaser who acquires *[insert type of securities qualified for distribution under the prospectus]* forming part of the underwriters’ over-allocation position acquires those securities under this prospectus, regardless of whether the over-allocation position is ultimately filled through the exercise of the over-allotment option or secondary market purchases”;

**(b) by repealing subsection 1.4(3) and substituting the following:**

“(3) If the distribution of the securities is to be on a best efforts basis and a minimum offering amount:

(a) is required for the issuer to achieve one or more of the purposes of the offering, provide totals for both the minimum and maximum offering amount;  
or

(b) is not required for the issuer to achieve any of the purposes of the offering;

state the following in boldface type:

**‘No minimum amount of funds must be raised under this offering. This means that the issuer could complete this offering after raising only a small proportion of the offering amount set out above.’;**

**(c) in subsection 1.9(1) by adding “or series” after “class”;**

**(d) by repealing section 1.12 and substituting the following:**

**“1.12 Enforcement of judgments against foreign persons or companies**

If the issuer, a director of the issuer, a selling securityholder, or any other person or company that is signing or providing a certificate under Part 5 of the Instrument or other securities legislation, or any person or company for whom the issuer is required to file a consent under Part 10 of the Instrument, is incorporated, continued, or otherwise organized under the laws of a foreign jurisdiction or resides outside of Canada, state the following on the cover page or under a separate heading elsewhere in the prospectus, with the bracketed information completed:

The [issuer, director of the issuer, selling securityholder, or other person or company] is incorporated, continued or otherwise organized under the laws of a foreign jurisdiction or resides outside of Canada.

[the person or company named below] has appointed the following agent(s) for service of process:

Name of Person or Company	Name and Address of Agent

Purchasers are advised that it may not be possible for investors to enforce judgments obtained in Canada against any person or company that is incorporated, continued or otherwise organized under the laws of a foreign jurisdiction or resides outside of Canada, even if the party has appointed an agent for service of process”;

**(e) in section 5.4 by adding “For the purposes of this section, the alternative disclosure permitted in Instruction (ii) to section 5.4 of Form 51-102F2 does not apply” after “Form 51-102F2.”;**

**(f) in section 6.3:**

**(i) in subsection (2):**

**(A) by striking out “subscription” and substituting “offering amount”; and**

**(B) by striking out “subscriptions” and substituting “offering amounts”; and**

**(ii) by adding the following subsections after subsection (2):**

“(3) If the following apply, disclose how the proceeds will be used by the issuer, with reference to various potential thresholds of proceeds raised, in the event that the issuer raises less than the maximum offering amount:

- (a) the closing of the distribution is not subject to a minimum offering amount;
- (b) the distribution is to be on a best efforts basis;
- (c) the issuer has significant short-term non-discretionary expenditures including those for general corporate purposes, or significant short-term capital or contractual commitments, and may not have other readily accessible resources to satisfy those expenditures or commitments.

“(4) If the issuer is required to provide disclosure under subsection (3), the issuer must discuss, in respect of each threshold, the impact, if any, of raising each threshold amount on its liquidity, operations, capital resources and solvency.

#### *INSTRUCTIONS*

*If the issuer is required to disclose the use of proceeds at various thresholds under subsections 6.3(3) and (4), include as an example a threshold that reflects the receipt of 15% of the offering or less”;*

**(g) in section 8.5 by striking out “32.6(1)” and substituting “32.6(2)”;**

**(h) in section 10.5:**

**(i) by striking out “disclose” and substituting “provide the following disclosure in the prospectus to indicate”; and**

**(ii) by striking out “and provide the following disclosure in the prospectus, with the bracketed information completed”;**

**(i) in section 13.1 in the portion preceding clause (a):**

**(i) by adding “or series” after “each class”;**

**(ii) by adding “or exchangeable” after “convertible”; and**

**(iii) by adding “or series” after “those classes”;**

**(j) by repealing subsections 13.2(1) and (2) and substituting the following:**

“(1) For the following of securities of the issuer that are traded or quoted on a Canadian marketplace, identify the marketplace and the price ranges and volume traded or quoted on the Canadian marketplace on which the greatest volume of trading or quotation for the securities generally occurs:

- (a) each class or series of securities of the issuer distributed under the prospectus;
- (b) securities of the issuer into which those classes or series of securities are convertible or exchangeable.

“(2) For the following of securities of the issuer that are not traded or quoted on a Canadian marketplace but are traded or quoted on a foreign marketplace, identify the foreign marketplace and the price ranges and volume traded or quoted on the foreign marketplace on which the greatest volume or quotation for the securities generally occurs:

- (a) each class or series of securities of the issuer distributed under the prospectus;
- (b) securities of the issuer into which those classes or series of securities are convertible or exchangeable”;

**(k) by adding the following section after section 30.2:**

**“30.3 Convertible, exchangeable or exercisable securities**

In the case of an offering of convertible, exchangeable or exercisable securities in which additional amounts are payable or may become payable upon conversion, exchange or exercise, provide a statement in the following form:

‘In an offering of [state name of convertible, exchangeable or exercisable securities], investors are cautioned that the statutory right of action for damages for a misrepresentation contained in the prospectus is limited, in certain provincial [and territorial] securities legislation, to the price at which the [state name of convertible, exchangeable or exercisable securities] is offered to the public under the prospectus offering. This means that, under the securities legislation of certain provinces [and territories], if the purchaser pays additional amounts upon [conversion, exchange or exercise] of the security, those amounts may not be recoverable under the statutory right of action for damages that applies in those provinces [and territories]. The purchaser should refer to any applicable provisions of the securities legislation of the purchaser’s province [or territory] for the particulars of this right of action for damages or consult with a legal adviser”;

**(l) in section 32.1:**

**(i) by renumbering it as subsection 32.1(1);**

**(ii) in subsection (1) by striking out “The” and substituting “Subject to subsection (2), the”; and**

**(iii) by adding the following subsection after subsection (1):**

“(2) An issuer is not required to include the financial statements for an acquisition to which paragraph (1)(a) or (b) applies if:

- (a) the issuer was a reporting issuer in any jurisdiction of Canada:
  - (i) on the date of the acquisition, in the case of a completed acquisition; or
  - (ii) immediately before the filing of the prospectus, in the case of a proposed acquisition;
- (b) the issuer’s principal asset before the acquisition is not cash, cash equivalents, or its exchange listing; and
- (c) the issuer provides disclosure in respect of the proposed or completed acquisition in accordance with Item 35”;

**(m) in section 32.4:**

**(i) by renumbering it as subsection 32.4(1); and**

**(ii) by adding the following subsection after subsection (1):**

“(2) Paragraphs (1)(a), (b) and (d) do not apply to an issuer:

(a) whose principal asset is cash, cash equivalents or its exchange listing; or

(b) in respect of financial statements of a reverse takeover acquirer for a completed or proposed transaction by the issuer that was or will be accounted for as a reverse takeover”;

**(n) in clause 32.5(b):**

**(i) by striking out “and” after subclause (i); and**

**(ii) by adding the following after subclause (i):**

“(i.1) an auditor has not issued an auditor’s report on those financial statements; and”;

**(o) by adding the following sections after section 32.6:**

**“32.7 Pro forma financial statements for an acquisition**

(1) An issuer must include in the prospectus the pro forma financial information set out in subsection (2) if:

(a) the issuer has completed or proposes an acquisition of a business for which financial statement disclosure is required under section 32.1;

(b) less than nine months of the acquired business operations have been reflected in the issuer’s most recent audited financial statements included in the prospectus; and

(c) the inclusion of the pro forma financial statements is necessary for the prospectus to contain full, true and plain disclosure of all material facts relating to the securities to be distributed.

(2) For the purposes of subsection (1), include the following:

(a) a pro forma statement of financial position of the issuer, as at the date of the issuer’s most recent statement of financial position included in the prospectus, that gives effect, as if it had taken place as at the date of the pro forma statement of financial position, to the acquisition that has been completed, or is expected to be completed, but is not reflected in the issuer’s most recent statement of financial position for an annual or interim period;

(b) a pro forma income statement of the issuer that gives effect to the acquisition completed, or expected to be completed, since the beginning of the issuer's most recently completed financial year for which it has included financial statements in its prospectus, as if it had taken place at the beginning of that financial year, for each of the following periods:

(i) the most recently completed financial year for which the issuer has included financial statements in its prospectus; and

(ii) the interim period for which the issuer has included an interim financial report in its prospectus, that started after the financial year referred to in subparagraph (i) and ended:

(A) in the case of a completed acquisition, immediately before the acquisition date or, in the issuer's discretion, after the acquisition date;

(B) in the case of a proposed acquisition, immediately before the date of the filing of the prospectus, as if the acquisition had been completed before the filing of the prospectus and the acquisition date were the date of the prospectus; and

(c) pro forma earnings per share based on the pro forma financial statements referred to in paragraph (b).

(3) If an issuer is required to include pro forma financial statements in its prospectus under subsection (1):

(a) in the case where the pro forma financial statements give effect to more than one acquisition, the issuer must identify in the pro forma financial statements each acquisition;

(b) the issuer must include in the pro forma financial statements:

(i) adjustments attributable to the acquisition for which there are firm commitments and for which the complete financial effects are objectively determinable;

(ii) adjustments to conform amounts for the business to the issuer's accounting policies; and

(iii) a description of the underlying assumptions on which the pro forma financial statements are prepared, cross-referenced to each related pro forma adjustment;

(c) in the case where the financial year-end of the business differs from the issuer's year-end by more than 93 days, for the purpose of preparing the pro forma income statement of the issuer's most recently completed financial year, the issuer must construct an income statement of the business for a period of 12 consecutive months ending no more than 93 days before or after the issuer's year-end, by adding the results for a subsequent interim period to a completed financial year of the business and deducting the comparable interim results for the immediately preceding year;

(d) in the case where a constructed income statement is required under paragraph (c), the pro forma financial statements must disclose the period covered by the constructed income statement on the face of the pro forma financial statements and must include a note stating that the financial statements of the business used to prepare the pro forma financial statements were prepared for the purpose of the pro forma financial statements and do not conform with the financial statements for the business included elsewhere in the prospectus;

(e) in the case where an issuer is required to prepare a pro forma income statement for an interim period required by paragraph (2)(b), and the pro forma income statement for the most recently completed financial year includes results of the business which are also included in the pro forma income statement for the interim period, the issuer must disclose in a note to the pro forma financial statements the revenue, expenses, and profit or loss from continuing operations included in each pro forma income statement for the overlapping period; and

(f) a constructed period referred to in paragraph (c) does not have to be audited.

**“32.8 Pro forma financial statements for multiple acquisitions**

Despite subsection 32.7(1), an issuer is not required to include in its prospectus the pro forma financial statements otherwise required for each acquisition if the issuer includes in its prospectus one set of pro forma financial statements that:

(a) reflects the results of each acquisition since the beginning of the issuer’s most recently completed financial year for which financial statements of the issuer are included in the prospectus; and

(b) is prepared as if each acquisition had occurred at the beginning of the most recently completed financial year of the issuer for which financial statements of the issuer are included in the prospectus.

**“32.9 Exemption from financial statement disclosure for oil & gas acquisitions**

(1) In the case where sections 32.2, 32.3 and 32.7 apply to a completed or proposed acquisition by operation of section 32.1, those sections do not apply if:

(a) the acquisition is an acquisition of a business which is an interest in an oil and gas property;

(b) the acquisition is not an acquisition of securities of another issuer, unless the vendor transferred the business referenced in paragraph (1)(a) to the other issuer and that other issuer:

(i) was created for the sole purpose of facilitating the acquisition; and

(ii) other than assets or operations relating to the transferred business, has no:

(A) substantial assets; or

(B) operating history;

(c) the issuer is unable to provide the financial statements in respect of the acquisition otherwise required under sections 32.2 and 32.3 because those financial statements do not exist or because the issuer does not have access to those financial statements;

(d) the acquisition does not constitute a reverse takeover;

(e) subject to subsections (2) and (3), in respect of the business for each of the financial periods for which financial statements would, but for this section, be required under sections 32.2 and 32.3, the prospectus includes:

(i) an operating statement for the business prepared in accordance with section 3.17 of National Instrument 52-107 *Acceptable Accounting Principles and Auditing Standards*;

(ii) a pro forma operating statement of the issuer that gives effect to the acquisition completed or to be completed since the beginning of the issuer's most recently completed financial year for which financial statements are required to be included in the prospectus, as if the acquisition had taken place at the beginning of that financial year, for each of the financial periods referred to in paragraph 32.7(2)(b), unless:

(A) more than nine months of the acquired business operations have been reflected in the issuer's most recent audited financial statements included in the prospectus; or

(B) the inclusion of the pro forma financial statements is not necessary for the prospectus to contain full, true and plain disclosure of all material facts relating to the securities to be distributed;

(iii) a description of the property or properties and the interest acquired by the issuer; and

(iv) disclosure of the annual oil and gas production volumes from the business;

(f) the operating statement for the three most recently completed financial years has been audited;

(g) the prospectus discloses:

(i) the estimated reserves and related future net revenue attributable to the business, the material assumptions used in preparing the estimates and the identity and relationship to the issuer or to the vendor of the person who prepared the estimates; and

(ii) the estimated oil and gas production volumes from the business for the first year reflected in the estimated disclosure under subparagraph (i).

(2) Subparagraphs (1)(e)(i), (ii) and (iv) do not apply if production, gross sales, royalties, production costs and operating income were nil, or are reasonably expected to be nil for the business for each financial period and the prospectus discloses that fact.

(3) Paragraphs (1)(e) and (f) do not apply in respect of the third most recently completed financial year if the issuer has completed the acquisition and has included in the prospectus the following:

- (a) information in accordance with Form 51-101F1 as at a date commencing on or after the acquisition date and within 6 months of the date of the preliminary prospectus;
- (b) a report in the form of Form 51-101F2 on the reserves data included in the disclosure required under paragraph (a);
- (c) a report in the form of Form 51-101F3 that refers to the information disclosed under paragraph (a)”;

**(p) in section 35.1:**

**(i) by repealing subsection (1) and substituting the following:**

“(1) This Item does not apply to:

(a) a completed or proposed transaction by the issuer that was or will be a reverse takeover or a transaction that is a proposed reverse takeover that has progressed to a state where a reasonable person would believe that the likelihood of the reverse takeover being completed is high; or

(b) a completed or proposed acquisition:

(i) by the issuer if:

(A) the issuer’s principal asset before the acquisition is cash, cash equivalents or its exchange listing; or

(B) the issuer was not a reporting issuer in any jurisdiction:

(I) on the acquisition date, in the case of a completed acquisition; and

(II) immediately before filing the prospectus, in the case of a proposed acquisition; and

(ii) to which Item 32 applies by operation of section 32.1”;

**(ii) by repealing subsection (2); and**

**(q) by striking out the portion of clause 35.3(1)(d) in the portion preceding subclause (i) and substituting “the acquisition date was more than”.**

**(15) Form 41-101F2 *Information Required in an Investment Fund Prospectus* is amended:**

**(a) by repealing subsection (7) of the *GENERAL INSTRUCTIONS* and substituting the following:**

“(7) *The disclosure required in this Form must be presented in the order and using the headings specified in the Form. If no sub-heading for an Item is stipulated in this Form, an investment fund may include sub-headings under the required headings*”;

**(b) by repealing subsections 1.4(3) and (4) and substituting the following:**

“(3) Describe the terms of any over-allotment option or any option to increase the size of the distribution before closing.

“(3.1) If there may be an over-allocation position provide the following disclosure:

‘A purchaser who acquires [*insert type of securities qualified for distribution under the prospectus*] forming part of the underwriters’ over-allocation position acquires those securities under this prospectus, regardless of whether the over-allocation position is ultimately filled through the exercise of the over-allotment option or secondary market purchases’.

“(4) If the distribution of the securities is to be on a best efforts basis, and a minimum offering amount:

(a) is required for the issuer to achieve one or more of the purposes of the offering, provide totals for both the minimum and maximum offering amount; or

(b) is not required for the issuer to achieve any of the purposes of the offering, state the following in boldface type:

**‘There is no minimum amount of funds that must be raised under this offering. This means that the issuer could complete this offering after raising only a small proportion of the offering amount set out above’;**

**(c) in subsection 1.11(2) by striking out “Underwriting Conflicts”;**

**(d) in subsection 1.12(4) by adding “of” after “execution, delivery and clearing”;**

**(e) by repealing section 1.14 and substituting the following:**

**“1.14 Enforcement of Judgements Against Foreign Persons or Companies**

If the investment fund, investment fund manager or any other person or company that is signing or providing a certificate under Part 5 of the Instrument or other securities legislation, or any person or company for whom the issuer is required to file a consent under Part 10 of the Instrument, is incorporated, continued, or otherwise organized under the laws of a foreign jurisdiction or resides outside of Canada, state the following on the cover page or under a separate heading elsewhere in the prospectus, with the bracketed information completed:

‘The [investment fund, investment fund manager or any other person or company] is incorporated, continued or otherwise organized under the laws of a foreign jurisdiction or resides outside of Canada.

[the person or company named below] has appointed the following agent(s) for service of process:

Name of Person or Company	Name and Address of Agent

Purchasers are advised that it may not be possible for investors to enforce judgments obtained in Canada against any person or company that is incorporated, continued or otherwise organized under the laws of a foreign jurisdiction or resides outside of Canada, even if the party has appointed an agent for service of process”;

**(f) in section 3.3:**

**(i) by repealing clause (1)(e) and substituting the following:**

“(e) the use of leverage, including the following:

(i) if leverage is created through borrowing or the issuance of preferred securities, disclose any restrictions on the leverage used or to be used and whether the investment fund will borrow a minimum amount. Disclose the maximum amount of leverage the investment fund may use as a ratio calculated by dividing the maximum total assets of the investment fund by the net asset value of the investment fund; and

(ii) if leverage is created through the use of specified derivatives or by other means not disclosed in subparagraph (i), disclose any restrictions on the leverage used or to be used by the investment fund and whether the investment fund will use a minimum amount of leverage. Disclose the maximum amount of leverage the fund may use as a multiple of net assets. Provide a brief explanation of how the investment fund defines the term ‘leverage’ and the significance of the maximum and minimum amounts of leverage to the investment fund”; **and**

**(ii) by adding the following after subsection (2):**

**“INSTRUCTIONS**

*(1) For the purposes of Item 3.3(1)(e)(i), a fund must calculate its maximum total assets by aggregating the maximum value of its long positions, short positions and the maximum amount that may be borrowed.*

*(2) For the purposes of the disclosure required by Item 3.3(1)(e)(ii), the term ‘specified derivative’ has the same meaning as in NI 81-102. The description of an investment fund’s use of leverage under Item 3.3(1)(e)(ii) must provide investors with sufficient information to understand the magnitude of the market exposure of the investment fund as compared to the amount of money raised by the investment fund from investors”;*

**(g) in subsection 3.4(1) by striking out “registrar and transfer agent and auditor” and substituting “registrar and transfer agent, auditor and principal distributor”;**

**(h) by repealing subsection 3.6(4) and substituting the following:**

“(4) Under the sub-heading ‘Annual Returns, Management Expense Ratio and Trading Expense Ratio’, provide, in the following table, returns for each of the past five years, the management expense ratio for each of the past five years and the trading expense ratio for each of the past five years as disclosed in the most recently filed annual management report of fund performance of the investment fund:

	[specify year]	[specify year]	[specify year]	[specify year]	[specify year]
<b>Annual Returns</b>	_____	_____	_____	_____	_____
<b>MER</b>	_____	_____	_____	_____	_____
<b>TER</b>	_____	_____	_____	_____	_____

*‘MER’ means management expense ratio based on total expenses, excluding commissions and other portfolio transaction costs and expressed as an annualized percentage of daily average net asset value.*

*‘TER’ means trading expense ratio and represents total commissions and portfolio transaction costs expressed as an annualized percentage of daily average net asset value”;*

**(i) in section 6.1:**

**(i) by repealing clause (1)(b) and substituting the following:**

“(b) the use of leverage, including the following:

(i) if leverage is created through borrowing or the issuance of preferred securities, disclose any restrictions on the leverage used or to be used and whether the investment fund will borrow a minimum amount. Disclose the maximum amount of leverage the investment fund may use as a ratio calculated by dividing the maximum total assets of the investment fund by the net asset value of the investment fund; and

(ii) if leverage is created through the use of specified derivatives or by other means not disclosed in subparagraph (i), disclose any restrictions on the leverage used or to be used by the investment fund and whether the investment fund will use a minimum amount of leverage. Disclose the maximum amount of leverage the fund may use as a multiple of net assets. Provide a brief explanation of how the investment fund defines the term ‘leverage’ and the significance of the maximum and minimum amounts of leverage to the investment fund”; and

**(ii) by adding the following after subsection (6):**

**“INSTRUCTIONS:**

(1) For the purposes of Item 6.1(1)(b)(i), a fund must calculate its maximum total assets by aggregating the maximum value of its long positions, short positions and the maximum amount that may be borrowed.

(2) For the purposes of the disclosure required by Item 6.1(1)(b)(ii), the term ‘specified derivative’ has the same meaning as in NI 81-102. The description of an investment fund’s use of leverage under Item 6.1(1)(b)(ii) must provide investors with sufficient information to understand the magnitude of the market exposure of the investment fund as compared to the amount of money raised by the investment fund from investors”;

**(j) by repealing section 11.1 and substituting the following:****“11.1 Annual Returns, Management Expense Ratio and Trading Expense Ratio**

Under the heading ‘Annual Returns, Management Expense Ratio and Trading Expense Ratio’, provide, in the following table, returns for each of the past five years, the management expense ratio for each of the past five years and the trading expense ratio for each of the past five years as disclosed in the most recently filed annual management report of fund performance of the investment fund:

	[specify year]	[specify year]	[specify year]	[specify year]	[specify year]
<b>Annual Returns</b>	_____	_____	_____	_____	_____
<b>MER</b>	_____	_____	_____	_____	_____
<b>TER</b>	_____	_____	_____	_____	_____

‘MER’ means management expense ratio based on total expenses, excluding commissions and other portfolio transaction costs and expressed as an annualized percentage of daily average net asset value.

‘TER’ means trading expense ratio and represents total commissions and portfolio transaction costs expressed as an annualized percentage of daily average net asset value”;

**(k) in section 19.1:**

**(i) by repealing clause (1)(c);**

**(ii) in subsection (2) in the portion preceding clause (a) by striking out “officer of any other investment fund” and substituting “officer of any other issuer”;**

**(iii) in clause (4)(a) by striking out “executive officer of any investment fund” and substituting “executive officer of any issuer”;**

**(iv) by adding the following subsections after subsection (9):**

“(10) Under the heading ‘Ownership of Securities of the Investment Fund and of the Manager’ disclose:

(a) the percentage of securities of each class or series of voting or equity securities owned of record or beneficially, in aggregate, by all the directors and executive officers of the investment fund:

(i) in the investment fund if the aggregate level of ownership exceeds 10 percent;

(ii) in the manager; or

(iii) in any person or company that provides services to the investment fund or the manager; and

(b) the percentage of securities of each class or series of voting or equity securities owned of record or beneficially, in aggregate, by all the directors and executive officers of the manager of the investment fund:

(i) in the investment fund if the aggregate level of ownership exceeds 10 percent;

(ii) in the manager; or

(iii) in any person or company that provides services to the investment fund or the manager; and

(c) the percentage of securities of each class or series of voting or equity securities owned of record or beneficially, in aggregate, by all the independent review committee members of the investment fund:

(i) in the investment fund if the aggregate level of ownership exceeds 10 percent;

(ii) in the manager; or

(iii) in any person or company that provides services to the investment fund or the manager.

“(11) If the management functions of the investment fund are carried out by employees of the investment fund, disclose in respect of those employees the disclosure concerning executive compensation that is required to be provided for executive officers of an issuer under securities legislation.

“(12) Describe any arrangements under which compensation was paid or payable by the investment fund during the most recently completed financial year of the investment fund, for the services of directors of the investment fund, members of an independent board of governors or advisory board of the investment fund and members of the independent review committee of the investment fund, including the amounts paid, the name of the individual and any expenses reimbursed by the investment fund to the individual:

(a) in that capacity, including any additional amounts payable for committee participation or special assignments; and

(b) as a consultant or expert.

“(13) For an investment fund that is a trust, describe the arrangements, including the amounts paid and expenses reimbursed, under which compensation was paid or payable by the investment fund during the most recently completed financial year of the investment fund for the services of the trustee or trustees of the investment fund”; **and**

**(v) by adding the following after Instruction (4):**

“(5) *The disclosure required under Item 19.1(11) regarding executive compensation for management functions carried out by employees of an investment fund must be made in accordance with the disclosure requirements of Form 51-102F6*”;

**(l) by adding the following section after section 19.9:**

**“19.10 Principal Distributor**

(1) If applicable, state the name and address of the principal distributor of the investment fund.

(2) Describe the circumstances under which any agreement with the principal distributor of the investment fund may be terminated and include a brief description of the essential terms of this agreement”;

**(m) in clause 21.2(f) by striking out “dividends” and substituting “distributions”;**

**(n) in subsection 21.6(1) in the portion preceding clause (a) by striking out “proposes to distribute under the” and substituting “proposes to distribute under a”;**

**(o) in subsection 28.1(1) in the portion preceding clause (a) by adding “, if known or if ought to be known by the investment fund or the manager” after “securityholder of the investment fund”; and**

**(p) by adding the following subsection after subsection 33.2(3):**

“(4) Despite subsection (1), an auditor who is independent in accordance with the auditor’s rules of professional conduct in a jurisdiction of Canada or has performed an audit in accordance with US GAAS is not required to provide the disclosure in subsection (1) if there is disclosure that the auditor is independent in accordance with the auditor’s rules of professional conduct in a jurisdiction of Canada or that the auditor has complied with the SEC’s rules on auditor independence”.

**Part XIII of Appendix amended**

**6(1)** Part XIII of the Appendix is amended in the manner set forth in this section.

**(2) Section 1.1 is amended:**

**(a) by adding the following definition in alphabetical order:**

**“reverse takeover acquiree’** has the same meaning as in section 1.1 of NI 51-102”; **and**

**(b) by repealing the definition of “successor issuer” and substituting the following:**

**“successor issuer” means:**

(a) except for an issuer which, in the case where the restructuring transaction involved a divestiture of a portion of a reporting issuer’s business, succeeded to or otherwise acquired less than substantially all of the business divested, an issuer that meets any of the following requirements:

- (i) it was a reverse takeover acquiree in a completed reverse takeover;
- (ii) it was formed as a result of a completed restructuring transaction;
- (iii) it participated in a restructuring transaction and its existence continued following the completion of the restructuring transaction; or

(b) an issuer that issued securities to the securityholders of a second issuer that was a reporting issuer, in a reorganization that did not alter those securityholders’ proportionate interest in the second issuer or the second issuer’s proportionate interest in its assets”.

**(3) Section 2.7 is repealed and the following substituted:**

**“2.7 Exemptions for Reporting Issuers that Previously Filed a Prospectus and Successor Issuers**

(1) Paragraphs 2.2(d), 2.3(1)(d) and 2.6(1)(b) do not apply to an issuer if:

(a) the issuer is not exempt from the requirement in the applicable CD rule to file annual financial statements within a prescribed period after its financial year end, but the issuer has not yet been required under the applicable CD rule to file any annual financial statements; and

(b) unless the issuer is seeking qualification under section 2.6, the issuer has filed and obtained a receipt for a final prospectus that included the issuer’s or each predecessor entity’s comparative annual financial statements for its most recently completed financial year or the financial year immediately preceding its most recently completed financial year, together with the auditor’s report accompanying those financial statements and, if there has been a change of auditors since the comparative period, an auditor’s report on the financial statements for the comparative period.

(1.1) Subparagraphs 2.2(d)(ii), 2.3(1)(d)(ii) and 2.6(1)(b)(ii) do not apply to an issuer if:

(a) the issuer has filed annual financial statements as required under the applicable CD rule; and

(b) unless the issuer is seeking qualification under section 2.6, the issuer has filed and obtained a receipt for a final prospectus that included the issuer’s or each predecessor entity’s comparative annual financial statements for its most recently completed financial year or the financial year immediately preceding its most recently completed financial year, together with the auditor’s report accompanying those financial statements and, if there has been a change of auditors since the comparative period, an auditor’s report on the financial statements for the comparative period.

- (2) Paragraphs 2.2(d), 2.3(1)(d) and 2.6(1)(b) do not apply to a successor issuer if:
- (a) the successor issuer is not exempt from the requirement in the applicable CD rule to file annual financial statements within a prescribed period after its financial year end, but the successor issuer has not yet, since the completion of the restructuring transaction or the reorganization described in paragraph (b) of the definition of ‘successor issuer’, which resulted in the successor issuer, been required under the applicable CD rule to file annual financial statements; and
  - (b) an information circular relating to the restructuring transaction or the reorganization described in paragraph (b) of the definition of ‘successor issuer’, in which the successor issuer participated or which resulted in the successor issuer was filed by the successor issuer or an issuer that was a party to the restructuring transaction or reorganization, and such information circular:
    - (i) complied with applicable securities legislation; and
    - (ii) in the case of a restructuring transaction, included disclosure in accordance with section 14.2 or 14.5 of Form 51-102F5 for the successor issuer.
- (3) Paragraphs 2.2(d), 2.3(1)(d) and 2.6(1)(b) do not apply to an issuer if:
- (a) the issuer is not exempt from the requirement in the applicable CD rule to file annual financial statements within a prescribed period after its financial year end, but the issuer has not yet, since the completion of a qualifying transaction or reverse takeover (as both terms are defined in the TSX Venture Exchange Corporate Finance Manual, as amended from time to time) been required under the applicable CD rule to file annual financial statements; and
  - (b) a CPC filing statement as defined in the TSX Venture Exchange Corporate Finance Manual, as amended from time to time, or other filing statement of the TSX Venture Exchange was filed by the issuer and:
    - (i) in the case of a CPC filing statement, the statement:
      - (A) was filed in connection with a qualifying transaction; and
      - (B) complied with the TSX Venture Exchange Corporate Finance Manual, as amended from time to time, in respect of the qualifying transaction; or
    - (ii) in the case of a TSX Venture Exchange filing statement, other than a CPC filing statement, the statement:
      - (A) was filed in connection with a reverse takeover; and
      - (B) complied with TSX Venture Exchange Corporate Finance Manual, as amended from time to time, in respect of the reverse takeover”.

**(4) Section 2.8 is amended:**

**(a) by repealing subsection (5); and**

**(b) by adding the following subsection after subsection (4):**

“(6) The 10 business day period referred to in subsection (1) does not apply if:

(a) an issuer is relying on section 2.4 or 2.5 and the following requirements are met:

(i) the issuer satisfies section 2.4 or 2.5, as applicable, at the time of filing its short form prospectus;

(ii) the issuer files its notice of intention before or concurrently with the filing of its preliminary short form prospectus; and

(iii) the issuer’s credit supporter:

(A) previously filed a notice of intention under subsection (1) which has not been withdrawn; or

(B) is deemed to have filed a notice of intention under subsection (4); or

(b) an issuer is a successor issuer and the following requirements are met:

(i) the issuer satisfies:

(A) section 2.2, 2.3 or 2.6; and

(B) subsection 2.7(2);

(ii) the issuer files its notice of intention before or concurrently with the filing of its preliminary short form prospectus; and

(iii) the issuer has acquired substantially all of its business from a person or company that:

(A) previously filed a notice of intention under subsection (1) which has not been withdrawn; or

(B) is deemed to have filed a notice of intention under subsection (4)”.

**(5) Section 4.1 is amended:**

**(a) by renumbering it as subsection 4.1(1);**

**(b) by repealing clause (1)(b) and substituting the following:**

“(b) deliver to the regulator, concurrently with the filing of the preliminary short form prospectus, the following:

(i) **Personal Information Form and Authorization to Collect, Use and Disclose Personal Information** – a completed personal information form for:

(A) each director and executive officer of an issuer;

(B) if the issuer is an investment fund, each director and executive officer of the manager of the issuer;

(C) each promoter of the issuer; and

(D) if the promoter is not an individual, each director and executive officer of the promoter; and

(ii) **Auditor’s Comfort Letter Regarding Audited Financial Statements** - if a financial statement of an issuer or a business included in, or incorporated by reference into, a preliminary short form prospectus is accompanied by an unsigned auditor’s report, a signed letter addressed to the regulator from the auditor of the issuer or of the business, as applicable, prepared in accordance with the form suggested for this circumstance in the Handbook”; **and**

**(c) by adding the following subsections after subsection (1):**

“(2) Despite subparagraph (1)(b)(i), an issuer is not required to deliver to the regulator a personal information form for an individual if the issuer, another issuer or, if the issuer is an investment fund, the manager of the investment fund issuer or another investment fund issuer previously delivered a personal information form for the individual and all of the following are satisfied:

(a) the certificate and consent included in or attached to the personal information form was executed by the individual within three years preceding the date of filing of the preliminary short form prospectus;

(b) the responses given by the individual to questions 6 through 10 of the individual’s personal information form are correct as at a date that is within 30 days of the filing of the preliminary short form prospectus;

(c) if the personal information form was previously delivered to the regulator by another issuer, the issuer delivers to the regulator, concurrently with the filing of the preliminary short form prospectus, a copy of the previously delivered personal information form, or alternative information that is satisfactory to the regulator.

“(3) Until May 14, 2016, subparagraph (1)(b)(i) does not apply to an issuer in respect of the delivery of a personal information form for an individual if the issuer or, if the issuer is an investment fund, the manager of the investment fund issuer, previously delivered to the regulator a predecessor personal information form for the individual and all of the following are satisfied:

(a) the certificate and consent included in or attached to the predecessor personal information form was executed by the individual within three years preceding the date of filing of the preliminary short form prospectus;

(b) the responses given by the individual to questions 4(B) and (C) and questions 6 through 9 or, in the case of a TSX/TSXV personal information form in effect after September 8, 2011, questions 6 through 10, of the individual's predecessor personal information form are correct as at a date that is within 30 days of the filing of the preliminary short form prospectus".

**(6) Section 4.2 is amended:**

**(a) in subclause (a)(vi):**

**(i) by striking out "and" after paragraph (A);**

**(ii) by adding the following after paragraph (A):**

"(A.1) each director of the issuer; and"; **and**

**(iii) by repealing paragraph (B) and substituting the following:**

"(B) any other person or company that provides or signs a certificate under Part 5 of NI 41-101 or other securities legislation, other than an issuer";

**(b) by repealing subclause (a)(x) and substituting the following:**

**"(x) Undertaking to File Agreements, Contracts and Material Contracts** – if an agreement or contract referred to in subparagraph (iii) or a material contract under subparagraph (iii.1) has not been executed before the filing of the final short form prospectus but will be executed on or before the completion of the distribution, the issuer must file with the securities regulatory authority, no later than the time of filing of the final short form prospectus, an undertaking of the issuer to the securities regulatory authority to file the agreement, contract or material contract promptly and in any event no later than seven days after the execution of the agreement, contract or material contract";

**(c) by striking out "and" after subclause (a)(x); and**

**(d) by adding the following after subclause (a)(x):**

**"(x.1) Undertaking to File Unexecuted Documents** - if a document referred to in subparagraph (iii) does not need to be executed in order to become effective and has not become effective before the filing of the final short form prospectus, but will become effective on or before the completion of the distribution, the issuer must file with the securities regulatory authority, no later than the time of filing of the final short form prospectus, an undertaking of the issuer to the securities regulatory authority to file the document promptly and in any event no later than seven days after the document becomes effective; and".

**(7) Section 7.1 is amended in the portion preceding clause (a) by striking out "filing of a preliminary short form prospectus" and substituting "issuance of a receipt for a preliminary short form prospectus".**

**(8) Section 7.2 is amended in the portion preceding clause (a) by striking out “filing of a preliminary short form prospectus” and substituting “issuance of a receipt for a preliminary short form prospectus”.**

**(9) Form 44-101F1 *Short Form Prospectus* is amended:**

**(a) in section 1.6:**

**(i) by repealing subsection (2) and substituting the following:**

“(2) Describe the terms of any over-allotment option or any option to increase the size of the distribution before closing.

“(2.1) If there may be an over-allocation position provide the following disclosure:

A purchaser who acquires [*insert type of securities qualified for distribution under the prospectus*] forming part of the underwriters’ over-allocation position acquires those securities under this short form prospectus, regardless of whether the over-allocation position is ultimately filled through the exercise of the over-allotment option or secondary market purchases”; **and**

**(ii) by repealing subsection (3) and substituting the following:**

“(3) If the distribution of the securities is to be on a best efforts basis and a minimum offering amount:

(a) is required for the issuer to achieve one or more of the purposes of the offering, provide totals for both the minimum and maximum offering amount; or

(b) is not required for the issuer to achieve any of the purposes of the offering, state the following in boldface type:

**“There is no minimum amount of funds that must be raised under this offering. This means that the issuer could complete this offering after raising only a small proportion of the offering amount set out above”;**

**(b) in subsection 1.9(1) by adding “or series” after “class”;**

**(c) by repealing section 1.11 and substituting the following:**

**“1.11 Enforcement of Judgments Against Foreign Persons or Companies**

If the issuer, a director of the issuer, a selling securityholder, or any other person or company that is signing or providing a certificate under Part 5 of NI 41-101 or other securities legislation, or any person or company for whom the issuer is required to file a consent under Part 10 of NI 41-101, is incorporated, continued, or otherwise organized under the laws of a foreign jurisdiction or resides outside of Canada, state the following on the cover page or under a separate heading elsewhere in the prospectus, with the bracketed information completed:

“The [issuer, director of the issuer, selling securityholder, or other person or company] is incorporated, continued or otherwise organized under the laws of a foreign jurisdiction or resides outside of Canada.

[the person or company named below] has appointed the following agent(s) for service of process:

Name of Person or Company	Name and Address of Agent

Purchasers are advised that it may not be possible for investors to enforce judgments obtained in Canada against any person or company that is incorporated, continued or otherwise organized under the laws of a foreign jurisdiction or resides outside of Canada, even if the party has appointed an agent for service of process”;

**(d) in section 4.2:**

**(i) in subsection (2):**

**(A) by striking out “subscription” and substituting “offering amount”;** and

**(B) by striking out “subscriptions” and substituting “offering amounts”;** and

**(ii) by adding the following subsections after subsection (2):**

“(3) If the following apply, disclose how the proceeds will be used by the issuer, with reference to various potential thresholds of proceeds raised, in the event that the issuer raises less than the maximum offering amount:

(a) the closing of the distribution is not subject to a minimum offering amount;

(b) the distribution is to be on a best efforts basis; and

(c) the issuer has significant short-term non-discretionary expenditures including those for general corporate purposes, or significant short-term capital or contractual commitments, and may not have other readily accessible resources to satisfy those expenditures or commitments.

“(4) If the issuer is required to provide disclosure under subsection (3), the issuer must discuss, in respect of each threshold, the impact, if any, of raising each threshold amount on its liquidity, operations, capital resources and solvency.

**INSTRUCTIONS**

*If the issuer is required to disclose the use of proceeds at various thresholds under subsections 4.2(3) and (4), include as an example a threshold that reflects the receipt of 15% of the offering or less”;*

**(e) by repealing subsection 4.10(1) and substituting the following:**

“(1) If the short form prospectus is used to qualify the distribution of securities issued upon the exercise of special warrants or the exercise of other securities acquired on a prospectus-exempt basis, describe the principal purposes for which the proceeds of the prospectus-exempt financing were used or are to be used”;

**(f) in section 7.6 in the portion preceding clause (a) by striking out “disclose that holders of such securities have been provided with a contractual right of rescission and provide the following disclosure in the short form prospectus, with the bracketed information completed” and substituting “state the following”;**

**(g) in section 7A.1:**

**(i) in the portion preceding clause (a):**

**(A) by adding “or series” after “each class”;**

**(B) by adding “or exchangeable” after “convertible”; and**

**(C) by adding “or series” after “those classes”;**

**(ii) in clause (a) by adding “sold by the” before “selling securityholder”;**

**(iii) in clause (b) by adding “or sold” after “issued”; and**

**(iv) in clause (c) by adding “or sold” after “issued”;**

**(h) in section 7A.2 by repealing subsections (1) and (2) and substituting the following:**

“(1) For the following securities of the issuer that are traded or quoted on a Canadian marketplace, identify the marketplace and the price ranges and volume traded or quoted on the Canadian marketplace on which the greatest volume of trading or quotation for the securities generally occurs:

(a) each class or series of securities of the issuer distributed under the short form prospectus;

(b) securities of the issuer into which those classes or series of securities are convertible or exchangeable.

“(2) For the following securities of the issuer that are not traded or quoted on a Canadian marketplace, but are traded or quoted on a foreign marketplace, identify the foreign marketplace and the price ranges and volume traded or quoted on the foreign marketplace on which the greatest volume or quotation for the securities generally occurs:

(a) each class or series of securities of the issuer distributed under the short form prospectus;

(b) securities of the issuer into which those classes or series of securities are convertible or exchangeable”;

**(i) in section 11.1:**

**(i) in subsection (2) by adding “applicable portions of” after “clarify that”; and**

**(ii) by adding the following subsection after subsection (2):**

“(3) Despite paragraph 7 of subsection (1), an issuer may exclude from its short form prospectus a report, valuation, statement or opinion of a person or company contained in an information circular prepared in connection with a special meeting of securityholders of the issuer, and any references therein, if:

(a) the report is not an auditor’s report in respect of financial statements of a person or company; and

(b) the report, valuation, statement or opinion was prepared in respect of a specific transaction contemplated in the information circular, unrelated to the distribution of securities under the short form prospectus, and that transaction has been abandoned or completed”;

**(j) in section 11.3:**

**(i) by repealing subsection (2) and substituting the following:**

“(2) If the issuer does not have a current AIF or current annual financial statements and is relying on the exemption in subsection 2.7(2) or 2.7(3) of the Instrument, include the disclosure, including financial statements, provided in accordance with:

(a) section 14.2 or 14.5 of Form 51-102F5 in the information circular referred to in paragraph 2.7(2)(b) of the Instrument; or

(b) the policies and requirements of the TSX Venture Exchange for disclosure of a qualifying transaction in a CPC filing statement or a reverse takeover in a filing statement referred to in paragraph 2.7(3)(b) of the Instrument”; **and**

**(ii) in the INSTRUCTION:**

**(A) by renumbering it as subsection (1); and**

**(B) in subsection (1):**

**(I) by adding “11.3” before “(2)”;**

**(II) by adding “, CPC filing statement or other filing statement of the TSX Venture Exchange” after “information circular”; and**

**(III) by adding the following subsection after subsection (1):**

“(2) *The disclosure referenced in instruction (1) must be presented in a way that supplements, but does not replace, the disclosure required to be made for a transaction that constitutes a significant acquisition for the issuer or a reverse takeover in which the issuer was involved”;*

**(k) by adding the following section after section 11.4:**

**“11.5 Additional Disclosure for Issuers of Asset-Backed Securities**

If the issuer has not filed or has not been required to file interim financial statements and related MD&A in respect of an interim period subsequent to the financial year in respect of which it has included annual financial statements in the short form prospectus because it is not a reporting issuer and is qualifying to file the short form prospectus under section 2.6 of the Instrument, include the interim financial statements and related MD&A that the issuer would have been required to incorporate by reference under paragraph 3 of subsection 11.1(1) if the issuer were a reporting issuer at the relevant time”;

**(l) in section 15.3:**

**(i) by striking out “that” and substituting “the”; and**

**(ii) by adding “and the disclosure is correct as at the date of the prospectus” after “AIF”;**

**(m) in section 20.1 by striking out “revisions of the price of damages” and substituting “revisions of the price or damages”; and**

**(n) by adding the following section after section 20.2:**

**“20.3 Convertible, Exchangeable or Exercisable Securities**

In the case of an offering of convertible, exchangeable or exercisable securities in which additional amounts are payable or may become payable upon conversion, exchange or exercise, provide a statement in the following form:

‘In an offering of [state name of convertible, exchangeable or exercisable securities], investors are cautioned that the statutory right of action for damages for a misrepresentation contained in the prospectus is limited, in certain provincial [and territorial] securities legislation, to the price at which the [state name of convertible, exchangeable or exercisable securities] is offered to the public under the prospectus offering. This means that, under the securities legislation of certain provinces [and territories], if the purchaser pays additional amounts upon [conversion, exchange or exercise] of the security, those amounts may not be recoverable under the statutory right of action for damages that applies in those provinces [and territories]. The purchaser should refer to any applicable provisions of the securities legislation of the purchaser’s province [or territory] for the particulars of this right of action for damages or consult with a legal adviser.’

**INSTRUCTION**

*For greater certainty, in the case of a short form prospectus that is a base shelf prospectus under NI 44-102, issuers must include the above statement, unless it is stated in the base shelf prospectus that no convertible, exchangeable or exercisable securities will be offered, or that such securities may be offered but no amounts will be payable to convert, exchange or exercise those securities”.*

**Part XIV of Appendix amended**

7(1) Part XIV of the Appendix is amended in the manner set forth in this section.

**(2) Section 5.6 is amended by adding the following item after item 6:**

“6.1. The information required under item 7A of Form 44-101F1 for securities that may be distributed under the base shelf prospectus, if the specific series or class of securities that will be distributed under the base shelf prospectus is not known on the date the base shelf prospectus is filed”.

**(3) Section 7.2 is amended:**

**(a) by adding the following subsections after subsection (1):**

“(1.1) Despite subsection (1), if the expert whose consent is required is a ‘qualified person’ as defined in NI 43-101, the issuer is not required to file the consent of the qualified person if:

(a) the qualified person’s consent is required in connection with a technical report that was not required to be filed with the preliminary base shelf prospectus;

(b) the qualified person was employed by a person or company at the date of signing the technical report;

(c) the principal business of the person or company is providing engineering or geoscientific services; and

(d) the issuer files the consent of the person or company.

“(1.2) A consent filed under subsection (1.1) must be signed by an individual who is an authorized signatory of the person or company and who falls within paragraphs (a), (b), (d) and (e) of the definition of ‘qualified person’ in NI 43-101”;  
**and**

**(b) in subsection (2) by adding “or subsections (1.1) and (1.2)” after “subsection (1)”.**

**(4) Subsection 9.1(1) is amended:**

**(a) by striking out “section 6.1 of NI 44-101” and substituting “section 7.2 of NI 41-101”; and**

**(b) by striking out “section 9.2 of NI-44-101” and substituting “section 9.2”.**

**Part XXXVI of Appendix amended**

8(1) Part XXXVI of the Appendix is amended in the manner set forth in this section.

**(2) Subsection 1.1(1) is amended in the definition of “executive officer” by adding the following clause after clause (a):**

“(a.1) a chief executive officer or chief financial officer”.

**(3) Section 8.10 is amended:****(a) by repealing clause (1)(b) and substituting the following:**

“(b) that is not of securities of another issuer, unless the vendor transferred the business referenced in paragraph (1)(a) to the other issuer and that other issuer:

- (i) was created for the sole purpose of facilitating the acquisition; and
- (ii) other than assets or operations related to the transferred business, has no:
  - (A) substantial assets; or
  - (B) operating history”; and

**(b) in clause (4)(a) by striking out “gross revenue, royalty expenses” and substituting “gross sales, royalties”.**

**Part XXXVII of Appendix amended**

**9(1)** Part XXXVII of the Appendix is amended in the manner set forth in this section.

**(2) Section 1.1 is amended by adding the following definitions in alphabetical order:**

“**predecessor statements**’ mean the financial statements referred to in paragraph 32.1(1)(a) of Form 41-101F1 *Information Required in a Prospectus*;

‘**primary business statements**’ mean the financial statements referred to in paragraph 32.1(1)(b) of Form 41-101F1 *Information Required in a Prospectus*”.

**(3) Clause 2.1(2)(d) is amended in the portion preceding subclause (i) by adding “acquisition statements, predecessor statements, or primary business statements, that are an” after “any”.**

**(4) Section 3.11 is amended:****(a) in subsection (5):**

**(i) in the portion preceding clause (a) by striking out “subsections (1), (2) and (4)” and substituting “subsections (1) and (2)”;** and

**(ii) by repealing subclauses (a)(i) and (ii) and substituting the following:**

- “(i) gross sales;
- “(ii) royalties”; and

**(b) by repealing subsection (6).**

**(5) Clause 3.12(2)(e) is amended by striking out “subsection 3.11(5) or (6)” and substituting “subsection 3.11(5)”.**

**(6) The following sections are added after section 3.16:**

**“3.17 Acceptable Accounting Principles for Predecessor Statements or Primary Business Statements that are an Operating Statement**

If predecessor statements or primary business statements are an operating statement for an oil and gas property:

- (a) the operating statement must include at least the following line items:
  - (i) gross sales;
  - (ii) royalties;
  - (iii) production costs;
  - (iv) operating income;
- (b) the line items in the operating statement must be prepared using accounting policies that:
  - (i) are permitted by one of:
    - (A) Canadian GAAP applicable to publicly accountable enterprises;
    - (B) U.S. GAAP if the issuer is an SEC issuer or an SEC foreign issuer;
    - (C) IFRS if the issuer is a foreign issuer; and
  - (ii) would apply to those line items if those line items were presented as part of a complete set of financial statements; and
- (c) the operating statement must:
  - (i) include the following statement:

This operating statement is prepared in accordance with the financial reporting framework specified in section 3.17 of National Instrument 52-107 *Acceptable Accounting Principles and Auditing Standards* for an operating statement; and
  - (ii) describe the accounting policies used to prepare the operating statement.

**“3.18 Acceptable Auditing Standards for Predecessor Statements or Primary Business Statements that are an Operating Statement -**

(1) If predecessor statements or primary business statements are an operating statement for an oil and gas property that are required by securities legislation to be audited, the operating statement must be accompanied by an auditor's report and audited in accordance with one of the following auditing standards:

- (a) Canadian GAAS;
- (b) U.S. PCAOB GAAS if the issuer is an SEC issuer or an SEC foreign issuer;
- (c) International Standards on Auditing if the issuer is a foreign issuer.

- (2) The auditor's report must:
- (a) if paragraph (1)(a) or (c) applies, express an unmodified opinion;
  - (b) if paragraph (1)(b) applies, express an unqualified opinion;
  - (c) identify all financial periods presented for which the auditor's report applies;
  - (d) identify the auditing standards used to conduct the audit; and
  - (e) identify the financial reporting framework used to prepare the operating statement".

**Coming into force**

**10(1)** Subject to subsection (2), these regulations come into force on May 14, 2013.

(2) If these regulations are filed with the Registrar of Regulations after May 14, 2013, these regulations come into force on the day on which they are filed with the Registrar of Regulations.

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**SASKATCHEWAN REGULATIONS 33/2013**

*The Securities Act, 1988*

Section 154

Commission Order, dated April 24, 2013

and

Minister's Order, dated May 2, 2013

(Filed May 9, 2013)

**Title**

**1** These regulations may be cited as *The Securities Commission (Adoption of National Instruments) Amendment Regulations, 2013 (No. 4)*.

**R.R.S. c.S-42.2 Reg 3 amended**

**2** *The Securities Commission (Adoption of National Instruments) Regulations* are amended in the manner set forth in these regulations.

**Section 2 amended**

**3** **Clause 2(ww) is amended by striking out "and Exemptions" and substituting "**Exemptions and Ongoing Registrant Obligations".

**Part V of Appendix amended**

**4** **Part V of the Appendix is amended in subsection 2.6(4) by striking out "an approved rating organization" and substituting "a designated rating organization or its DRO affiliate".**

**Part VI of Appendix amended**

**5(1)** Part VI of the Appendix is amended in the manner set forth in this section.

**(2) Section 1.1 is amended:**

- (a) by repealing the definition of “approved credit rating”;**
- (b) by repealing the definition of “approved credit rating organization”;**
- (c) in the definition of “cash cover” in clause (f) by striking out “an approved credit rating” and substituting “a designated rating”;**
- (d) in the definition of “cash equivalent”:**
  - (i) in clause (b) by striking out “an approved credit rating” and substituting “a designated rating”;**
  - (ii) in clause (c):**
    - (A) by striking out “an approved credit rating organization” and substituting “a designated rating organization or its DRO affiliate”; and**
    - (B) by striking out “an approved credit rating” and substituting “a designated rating”;**
- (e) by adding the following definitions in alphabetical order:**

**“designated rating”** means, for a security or instrument, a rating issued by a designated rating organization, or its DRO affiliate, that is at or above one of the following rating categories, or that is at or above a category that replaces one of the following rating categories, if:

- (a) there has been no announcement by the designated rating organization or its DRO affiliate of which the mutual fund or its manager is or reasonably should be aware that the rating of the security or instrument to which the designated rating was given may be down-graded to a rating category that would not be a designated rating; and
- (b) no designated rating organization or any of its DRO affiliates has rated the security or instrument in a rating category that is not a designated rating:

<b>Designated Rating Organization</b>	<b>Commercial Paper/ Short Term Debt</b>	<b>Long Term Debt</b>
DBRS Limited	R-1 (low)	A
Fitch, Inc.	F1	A
Moody’s Canada Inc.	P-1	A2
Standard & Poor’s Ratings Services (Canada)	A-1 (Low)	A

**“designated rating organization” means:**

- (a) each of DBRS Limited, Fitch, Inc., Moody’s Canada Inc., Standard & Poor’s Ratings Services (Canada), including their DRO affiliates; or
- (b) any other credit rating organization that has been designated under securities legislation;

**“DRO affiliate” has the same meaning as in section 1 of National Instrument 25-101 *Designated Rating Organizations*”;**

**(f) in the definition of “floating rate evidence of indebtedness” by striking out “an approved credit rating” wherever it appears and in each case substituting “a designated rating”; and**

**(g) in the definition of “qualified security”:**

**(i) by striking out “an approved credit rating” wherever it appears and in each case substituting “a designated rating”; and**

**(ii) in subclause (a)(iii) by striking out “an approved credit rating organization” and substituting “a designated rating organization or its DRO affiliate”.**

**(3) Section 2.7 is amended:**

**(a) in subsection (1) by striking out “an approved credit rating” wherever it appears and in each case substituting “a designated rating”; and**

**(b) in subsection (2) by striking out “approved credit rating” and substituting “designated rating”.**

**(4) Clause 2.12(1)6.(d) is amended:**

**(a) by striking out “an approved credit rating organization” and substituting “a designated rating organization or its DRO affiliate”; and**

**(b) by striking out “an approved credit rating” and substituting “a designated rating”.**

**(5) Subclause 2.18(1)(a)(iii) is amended by striking out “an approved credit rating” and substituting “a designated rating”.**

**(6) Section 4.1 is amended:**

**(a) in clause (4)(b) by striking out “an approved rating by an approved credit rating organization” and substituting “a designated rating by a designated rating organization or its DRO affiliate”; and**

**(b) in subsection (4.1) by striking out “approved rating” and substituting “designated rating”.**

**(7) Subsection 15.3(5) is amended:**

**(a) in clause (a) by striking out “an approved credit rating organization” and substituting “a designated rating organization or its DRO affiliate”;**

**(b) in clause (b) by striking out “approved credit rating organization” and substituting “designated rating organization or any of its DRO affiliates”; and**

**(c) in clause (c) by striking out “approved credit rating organization” and substituting “designated rating organization or any of its DRO affiliates”.**

**Part XII of Appendix amended**

**6(1)** Part XII of the Appendix is amended in the manner set forth in this section.

**(2) Section 1.1 is amended:**

**(a) by repealing the definition of “approved rating organization”; and**

**(b) by adding the following definitions in alphabetical order:**

**“designated rating organization”** has the same meaning as in section 1.1 of NI 51-102;

**“DRO affiliate”** has the same meaning as in section 1 of NI 25-101;

**“NI 25-101”** means National Instrument 25-101 *Designated Rating Organizations*.

**(3) Subsection 7.2(2) is amended in the portion preceding clause (a) by striking out “approved rating organization” and substituting “designated rating organization or its DRO affiliate”.**

**(4) Subsection 10.1(4) is amended by striking out “an approved rating organization” and substituting “a designated rating organization or its DRO affiliate”.**

**Part XIII of Appendix amended**

**7(1)** Part XIII of the Appendix is amended in the manner set forth in this section.

**(2) Section 1.1 is amended:**

**(a) by repealing the definition of “approved rating”;**

**(b) in the definition of “cash equivalent”:**

**(i) by striking out “an approved rating” wherever it appears and in each case substituting “a designated rating”; and**

**(ii) in clause (c) by striking out “approved rating organization” and substituting “designated rating organization or its DRO affiliate”; and**

(c) by adding the following definitions in alphabetical order:

“**designated rating**” means, for a security, a rating issued by a designated rating organization, or its DRO affiliate, that is at or above one of the following rating categories or that is at or above a category that replaces one of the following rating categories:

<b>Designated Rating Organization</b>	<b>Long Term Debt</b>	<b>Short Term Debt</b>	<b>Preferred Shares</b>
DBRS Limited	BBB	R-2	Pfd-3
Fitch, Inc.	BBB	F3	BBB
Moody’s Canada Inc.	Baa	Prime-3	“baaa”
Standard & Poor’s Ratings Services (Canada)	BBB	A-3	P-3

“**designated rating organization**” means:

- (a) each of DBRS Limited, Fitch, Inc., Moody’s Canada Inc., Standard & Poor’s Ratings Services (Canada), including their DRO affiliates; or
- (b) any other credit rating organization that has been designated under securities legislation;

“**DRO affiliate**” has the same meaning as in section 1 of National Instrument 25-101 *Designated Rating Organizations*”.

(3) **Section 2.3 is amended:**

(a) in the title by striking out “**Approved Rating**” and substituting “**Designated Rating**”; and

(b) by repealing clause (e) and substituting the following:

“(e) the securities to be distributed:

- (i) have received a designated rating on a provisional basis;
- (ii) are not the subject of an announcement by a designated rating organization or its DRO affiliate, of which the issuer is or ought reasonably to be aware, that the designated rating given by the organization may be down-graded to a rating category that would not be a designated rating; and
- (iii) have not received a provisional or final rating lower than a designated rating from any designated rating organization or its DRO affiliate”.

**(4) Clause 2.4(1)(c) is repealed and the following substituted:**

“(c) unless the credit supporter satisfies the criteria in paragraph 2.2(e) if the word ‘issuer’ is replaced with ‘credit supporter’ wherever it occurs, at the time the preliminary short form prospectus is filed:

- (i) the credit supporter has outstanding non-convertible securities that:
  - (A) have received a designated rating;
  - (B) have not been the subject of an announcement by a designated rating organization or its DRO affiliate, of which the issuer is or ought reasonably to be aware, that the designated rating given by the organization may be down-graded to a rating category that would not be a designated rating; and
  - (C) have not received a rating lower than a designated rating from any designated rating organization or its DRO affiliate; and
- (ii) the securities to be issued by the issuer:
  - (A) have received a designated rating on a provisional basis;
  - (B) have not been the subject of an announcement by a designated rating organization or its DRO affiliate, of which the issuer is or ought reasonably to be aware, that the designated rating given by the organization may be down-graded to a rating category that would not be a designated rating; and
  - (C) have not received a provisional or final rating lower than a designated rating from any designated rating organization or its DRO affiliate”.

**(5) Clause 2.6(1)(c) is repealed and the following substituted:**

“(c) the asset-backed securities to be distributed:

- (i) have received a designated rating on a provisional basis;
- (ii) have not been the subject of an announcement by a designated rating organization or its DRO affiliate, of which the issuer is or ought reasonably to be aware, that the designated rating given by the organization may be down-graded to a rating category that would not be a designated rating; and
- (iii) have not received a provisional or final rating lower than a designated rating from any designated rating organization or its DRO affiliate”.

**(6) Subsection 7.9(1) of Form 44-101F1 is amended in the portion preceding clause (a) by striking out “securities of the issuer that are outstanding, or will be outstanding,” and substituting “the securities being distributed”.**

**Part XIV of Appendix amended**

8(1) Part XIV of the Appendix is amended in the manner set forth in this section.

**(2) Section 2.3 is repealed and the following substituted:**

**“2.3 Shelf Qualification for Distributions Qualified under section 2.3 of NI 44-101  
(Designated Rating Non-Convertible Securities)**

(1) An issuer is qualified to file a preliminary short form prospectus that is a preliminary base shelf prospectus for designated rating non-convertible securities if, at the time of filing, the issuer:

- (a) is qualified under section 2.3 of NI 44-101 to file a prospectus in the form of a short form prospectus; and
- (b) has reasonable grounds for believing that, if it were to distribute securities under the base shelf prospectus, the securities distributed would receive a designated rating and would not receive a rating lower than a designated rating from any designated rating organization or its DRO affiliate.

(2) An issuer that has filed a preliminary base shelf prospectus in reliance on the qualification criteria in subsection (1) is qualified to file a short form prospectus that is the corresponding base shelf prospectus if, at the time of the filing of the base shelf prospectus, the issuer has reasonable grounds for believing that, if it were to distribute non-convertible securities under the base shelf prospectus, the securities distributed would receive a designated rating and would not receive a rating lower than a designated rating from any designated rating organization or its DRO affiliate.

(3) A receipt issued for a base shelf prospectus of an issuer filed under subsection (2) is effective until the earliest of:

- (a) the date 25 months from the date of its issue;
- (b) the time immediately before the entering into of an agreement of purchase and sale for a security to be sold under the base shelf prospectus, if at that time:
  - (i) the issuer does not have current annual financial statements and does not satisfy the requirements of the exemption in either of subsection 2.7(1) or (2) of NI 44-101;
  - (ii) the issuer does not have a current AIF and does not satisfy the requirements of the exemption in either of subsection 2.7(1) or (2) of NI 44-101;
  - (iii) the issuer has withdrawn its notice declaring the issuer's intention to be qualified to file a short form prospectus under NI 44-101; or

- (iv) the securities to which the agreement relates:
  - (A) have not received a final designated rating;
  - (B) are the subject of an announcement by a designated rating organization or its DRO affiliate, of which the issuer is or ought reasonably to be aware, that the designated rating given by the organization may be down-graded to a rating category that would not be a designated rating; or
  - (C) have received a provisional or final rating lower than a designated rating from any designated rating organization or its DRO affiliate; and
- (c) in Ontario, the lapse date prescribed by securities legislation”.

**(3) Paragraphs 2.4(3)(b)(v)(C) and (D) are repealed and the following substituted:**

- “(C) the credit supporter does not have issued and outstanding non-convertible securities that:
  - (I) have received a designated rating;
  - (II) have not been the subject of an announcement by a designated rating organization or its DRO affiliate, of which the issuer is or ought reasonably to be aware, that the designated rating given by the organization may be down-graded to a rating category that would not be a designated rating; and
  - (III) have not received a rating lower than a designated rating from any designated rating organization or its DRO affiliate; or
- “(D) the securities to which the agreement relates:
  - (I) have not received a final designated rating;
  - (II) have been the subject of an announcement by a designated rating organization or its DRO affiliate, of which the issuer is or ought reasonably to be aware, that the designated rating given by the organization may be down-graded to a rating category that would not be a designated rating; and
  - (III) have received a provisional or final rating lower than a designated rating from any designated rating organization or its DRO affiliate”.

**(4) Section 2.6 is repealed and the following substituted:**

**“2.6 Shelf Qualification for Distributions under section 2.6 of NI 44-101 (Asset-Backed Securities)**

(1) An issuer that is qualified under section 2.6 of NI 44-101 to file a prospectus in the form of a short form prospectus may file a preliminary base shelf prospectus for asset-backed securities if, at the time of filing, the issuer has reasonable grounds for believing that:

- (a) all asset-backed securities that it may distribute under the base shelf prospectus will receive a designated rating; and
- (b) no asset-backed securities that it may distribute under the base shelf prospectus will receive a rating lower than a designated rating from any designated rating organization or its DRO affiliate.

(2) An issuer that has filed a preliminary base shelf prospectus in reliance on the qualification criteria in section 2.6 of NI 44-101 may file the corresponding base shelf prospectus if, at the time of the filing of the base shelf prospectus, the issuer has reasonable grounds for believing that:

- (a) all asset-backed securities that it may distribute under the base shelf prospectus will receive a designated rating; and
- (b) no asset-backed securities that it may distribute under the base shelf prospectus will receive a rating lower than a designated rating from any designated rating organization or its DRO affiliate.

(3) A receipt issued for a base shelf prospectus qualified under subsection (2) is effective for a distribution of asset-backed securities until the earliest of:

- (a) the date 25 months from the date of its issue;
- (b) the time immediately before the entering into of an agreement of purchase and sale for an asset-backed security to be sold under the base shelf prospectus, if at that time:
  - (i) the issuer does not have current annual financial statements and does not satisfy the requirements of the exemption in either of subsection 2.7(1) or (2) of NI 44-101;
  - (ii) the issuer does not have a current AIF and does not satisfy the requirements of the exemption in either of subsection 2.7(1) or (2) of NI 44-101; or
  - (iii) the asset-backed securities to which the agreement relates:
    - (A) have not received a final designated rating;
    - (B) have been the subject of an announcement by a designated rating organization or its DRO affiliate, of which the issuer is or ought reasonably to be aware, that the designated rating given by the organization may be down-graded to a rating category that would not be a designated rating; or
    - (C) have received a provisional or final rating lower than a designated rating from any designated rating organization or its DRO affiliate; and

(c) in Ontario, the lapse date prescribed by securities legislation”.

Part XXVIII of Appendix amended

**9 Form 33-109F6 Firm Registration of Part XXVIII of the Appendix is amended in Schedule 1 of Form 31-103F1 Calculation of Excess Working Capital (calculation line 9 [market risk]) in subclause (2)(a)(i) by striking out “Moody’s Investors Service, Inc. or Standard & Poor’s Corporation” and substituting “Moody’s Canada Inc. or its DRO affiliate or Standard & Poor’s Rating Services (Canada) or its DRO affiliate”.**

Part XXXVI of Appendix amended

**10 Part XXXVI of the Appendix is amended in section 1.1:**

**(a) by repealing the definition of “approved rating organization”; and**

**(b) by adding the following definitions in alphabetical order:**

**“designated rating organization” means:**

(a) each of DBRS Limited, Fitch, Inc., Moody’s Canada Inc., Standard & Poor’s Ratings Services (Canada), including their DRO affiliates; or

(b) any other credit rating organization that has been designated under securities legislation;

**“DRO affiliate” has the same meaning as in section 1 of National Instrument 25-101 *Designated Rating Organizations*”.**

Part XL of Appendix amended

**11 Clause 3.5(6)(d) of Part XL of the Appendix is amended by striking out “approved credit rating” and substituting “designated rating”.**

Part XLIII of Appendix amended

**12(1) Part XLIII of the Appendix is amended in the manner set forth in this section.**

**(2) Section 1.1 is amended:**

**(a) by repealing the definition of “approved credit rating”;**

**(b) by repealing the definition of “approved credit rating organization”; and**

**(c) by adding the following definitions in alphabetical order:**

**“designated rating” has the same meaning as in National Instrument 81-102 *Mutual Funds*;**

**“designated rating organization” has the same meaning as in National Instrument 81-102 *Mutual Funds*;**

**“DRO affiliate” has the same meaning as in section 1 of National Instrument 25-101 *Designated Rating Organizations*”.**

**(3) Clause 2.34(2)(b) is repealed and the following substituted:**

“(b) a debt security issued by or guaranteed by a government of a foreign jurisdiction if the debt security has a designated rating from a designated rating organization or its DRO affiliate”.

**(4) Clause 2.35(b) is repealed and the following substituted:**

“(b) has a designated rating from a designated rating organization or its DRO affiliate”.

**(5) Clause 3.34(2)(b) is repealed and the following substituted:**

“(b) a debt security issued by or guaranteed by a government of a foreign jurisdiction if the debt security has a designated rating from a designated rating organization or its DRO affiliate”.

**(6) Clause 3.35(b) is repealed and the following substituted:**

“(b) has a designated rating from a designated rating organization or its DRO affiliate”.

**Part XLIX of Appendix amended**

**13(1)** Part XLIX of the Appendix is amended in the manner set forth in this section.

**(2) Subsection 8.21(1) is repealed and the following substituted:**

“(1) In this section:

‘**designated rating**’ has the same meaning as in National Instrument 81-102 *Mutual Funds*;

‘**designated rating organization**’ has the same meaning as in National Instrument 81-102 *Mutual Funds*;

‘**DRO affiliate**’ has the same meaning as in section 1 of National Instrument 25-101 *Designated Rating Organizations*;

‘**permitted supranational agency**’ means any of the following:

(a) the African Development Bank, established by the Agreement Establishing the African Development Bank which came into force on September 10, 1964, that Canada became a member of on December 30, 1982;

(b) the Asian Development Bank, established under a resolution adopted by the United Nations Economic and Social Commission for Asia and the Pacific in 1965;

(c) the Caribbean Development Bank, established by the Agreement Establishing the Caribbean Development Bank which came into force on January 26, 1970, as amended, that Canada is a founding member of;

- (d) the European Bank for Reconstruction and Development, established by the Agreement Establishing the European Bank for Reconstruction and Development and approved by the *European Bank for Reconstruction and Development Agreement Act* (Canada), that Canada is a founding member of;
- (e) the Inter-American Development Bank, established by the Agreement establishing the Inter-American Development Bank which became effective December 30, 1959, as amended from time to time, that Canada is a member of;
- (f) the International Bank for Reconstruction and Development, established by the Agreement for an International Bank for Reconstruction and Development approved by the *Bretton Woods and Related Agreements Act* (Canada);
- (g) the International Finance Corporation, established by Articles of Agreement approved by the *Bretton Woods and Related Agreements Act* (Canada)”.

**(3) Clause 8.21(2)(b) is repealed and the following substituted:**

“(b) a debt security issued by or guaranteed by a government of a foreign jurisdiction if the debt security has a designated rating from a designated rating organization or its DRO affiliate”.

**(4) Schedule 1 of Form 31-103F1 Calculation of Excess Working Capital (calculating line 9 [market risk]) is amended in subclause (2)(a)(i) by striking out “Moody’s Investors Service, Inc. or Standard & Poor’s Corporation” and substituting “Moody’s Canada Inc. or its DRO affiliate or Standard & Poor’s Rating Services (Canada) or its DRO affiliate”.**

**Coming into force**

14(1) Subject to subsection (2), these regulations come into force on May 31, 2013.

(2) If these regulations are filed with the Registrar of Regulations after May 31, 2013, these regulations come into force on the day on which they are filed with the Registrar of Regulations.

**SASKATCHEWAN REGULATIONS 34/2013***The Securities Act, 1988*

Section 154

Commission Order, dated April 24, 2013

and

Minister's Order, dated May 2, 2013

(Filed May 9, 2013)

**Title**

1 These regulations may be cited as *The Securities Commission (Adoption of National Instruments) Amendment Regulations, 2013 (No. 5)*.

**R.R.S. c.S-42.2 Reg 3, Part XII of Appendix amended**

2(1) Part XII of the Appendix to *The Securities Commission (Adoption of National Instruments) Regulations* is amended in the manner set forth in this section.

**(2) Section 1.1 is amended:****(a) by adding the following definition in alphabetical order:**

“**Form 41-101F3**” means Form 41-101F3 *Information Required in a Scholarship Plan Prospectus of this Instrument*”;

**(b) by repealing the definition of “long form prospectus” and substituting the following:**

“**long form prospectus**” means a prospectus filed in the form of Form 41-101F1, Form 41-101F2 or Form 41-101F3”; and

**(c) by adding the following definition in alphabetical order:**

“**plan summary**” means a document prepared in accordance with the requirements of Part A of Form 41-101F3”.

**(3) Subsection 1.2(6) is amended in the portion preceding clause (a) by striking out “in Form 41-101F1 and Form 41-101F2” and substituting “in Form 41-101F1, Form 41-101F2 and Form 41-101F3”.****(4) Section 3.1 is amended:****(a) in subsection (1) by striking out “subsection (2) and (3)” and substituting “subsections (2), (2.1) and (3)”;****(b) in subsection (2) by adding “, other than a scholarship plan,” after “investment fund”; and****(c) by adding the following subsection after subsection (2):**

“(2.1) An issuer that is a scholarship plan filing a prospectus must file the prospectus in the form of Form 41-101F3”.

**(5) The following Part is added after Part 3:**

**“PART 3A: Scholarship Plan Prospectus Requirements****“3A.1 Plain language and presentation**

- (1) A scholarship plan prospectus must be prepared using plain language and in a format that assists in readability and comprehension.
- (2) A scholarship plan prospectus must:
  - (a) present all information briefly and concisely;
  - (b) present the items listed in Parts A to D of Form 41-101F3 in the order set out in those parts;
  - (c) use only the headings and sub-headings prescribed by Form 41-101F3 unless stated otherwise;
  - (d) contain only information that is specifically mandated or permitted by Form 41-101F3; and
  - (e) not incorporate by reference into the scholarship plan prospectus, information that is required to be included in a scholarship plan prospectus.
- (3) A plan summary must:
  - (a) be prepared for each scholarship plan offered under a scholarship plan prospectus or multiple scholarship plan prospectus; and
  - (b) not exceed 4 pages in length.

**“3A.2 Combinations of documents**

- (1) Subject to subsection (2), a scholarship plan prospectus may be consolidated with one or more scholarship plan prospectuses to form a multiple scholarship plan prospectus.
- (2) A scholarship plan prospectus must not be consolidated with one or more scholarship plan prospectuses to form a multiple scholarship plan prospectus unless the portions of each scholarship plan prospectus prepared in accordance with the requirements of Parts B and D of Form 41-101F3 are substantially similar.

**“3A.3 Order of contents of bound documents**

If documents are attached to, or bound with, a scholarship plan prospectus or multiple scholarship plan prospectus:

- (a) the scholarship plan prospectus or multiple scholarship plan prospectus must be the first document contained in the package; and
- (b) no pages must come before the scholarship plan prospectus or multiple scholarship plan prospectus other than, at the option of the scholarship plan, a general front cover and table of contents pertaining to the entire package.

**“3A.4 Plan summary**

- (1) Despite section 3A.3, a plan summary must not be attached to, or bound with, any other part of a scholarship plan prospectus, or to any other document, except as provided in this section.
- (2) A plan summary of a scholarship plan may be attached to or bound with one or more plan summaries of other scholarship plans if the binding, to a reasonable person, would help present the information in a simple, accessible and comparable format.

**“3A.5 Documents to be delivered or sent upon request**

- (1) On request by a person or company, a scholarship plan must deliver or send a copy of one or more the following documents free of charge to the person or company:
  - (a) the scholarship plan prospectus or multiple scholarship plan prospectus;
  - (b) any document incorporated by reference into the scholarship plan prospectus;
  - (c) any portion of a document described in paragraph (a) or (b).
- (2) A document requested under subsection (1) must be delivered or sent within 3 business days of receipt of the request”.

**(6) Subsection 4.2(2) is amended by striking out “Form of 41-101F2” and substituting “Form 41-101F2 or Form 41-101F3”.**

**(7) Section 5.1 is amended:**

**(a) by adding the following subclause after subclause (a)(ii):**

“(ii.1) section 9.1 of Part D of Form 41-101F3”; and

**(b) by adding the following subclause after subclause (b)(ii):**

“(ii.1) section 9.3 of Part D of Form 41-101F3”.

**(8) Section 6.1 is amended by adding the following subsection after subsection (2):**

“(3) Despite subsections (1) and (2), an amendment to a plan summary must be prepared in accordance with Part A of Form 41-101F3 without any further identification, and dated as of the date the plan summary is being amended”.

**(9) Clause 9.1(1)(a) is amended by adding the following subclause after subclause (iv):**

“(iv.1) if the issuer is a scholarship plan, in addition to the documents filed under subparagraph (iv), a copy of the scholarship plan contract for the scholarship plan under the prospectus”.

**(10) Subclause 9.2(a)(iv) is amended by adding “or (iv.1)” after “subparagraph 9.1(1)(a)(iv)”.**

**(11) Section 15.1 is amended by striking out “, other than scholarship plans”.**

**(12) Section 15.2 is amended:**

**(a) by repealing subsection (1) and substituting the following:**

“(1) An investment fund must incorporate by reference into its long form prospectus, by means of a statement to that effect, the filed documents listed in:

(a) section 37.1 of Form 41-101F2 for investment funds other than scholarship plans; and

(b) subsection 4.1(1) of Part B of Form 41-101F3 for scholarship plans”;  
**and**

**(b) by repealing subsection (3) and substituting the following:**

“(3) An investment fund must incorporate by reference in its long form prospectus, by means of a statement to that effect, the subsequently filed documents referred to in:

(a) section 37.2 of Form 41-101F2 for investment funds other than scholarship plans; and

(b) subsection 4.1(2) of Part B of Form 41-101F3 for scholarship plans”.

**(13) Subsection 17.1(2) is amended by striking out “Form 41-101F1 or Form 41-101F2” and substituting “Form 41-101F1, Form 41-101F2 or Form 41-101F3”.**

**(14) Form 41-101F2 is amended:**

**(a) in subsection 1.3(1) of Item 1 by striking out “, scholarship plan”;**

**(b) in subsection 1.11(3) of Item 1 by striking out “venture capital fund, commodity pool or scholarship plan,” and substituting “venture capital fund or commodity pool.”;**

**(c) in section 1.15 of Item 1 by striking out “other than a scholarship plan.”;**

**(d) in section 3.6 of Item 3:**

**(i) in subsection (2) by striking out “[for scholarship plans, Fees and Expenses payable by Subscribers’ Deposits]”; and**

**(ii) in subsection (3) by striking out “or by Subscribers’ Deposits (for scholarship plans)”;** and

**(e) in Item 37:**

**(i) in section 37.1 by striking out “other than a scholarship plan.”;**  
**and**

**(ii) in section 37.2 by striking out “other than a scholarship plan.”.**

**(15) The following Form is added after Form 41-101F2:**

**“FORM 41-101F3  
INFORMATION REQUIRED IN A SCHOLARSHIP PLAN PROSPECTUS**

**GENERAL INSTRUCTIONS**

*(1) This Form describes the disclosure required in a scholarship plan prospectus. Each Item of this Form outlines disclosure requirements. Instructions as to how to complete this Form are printed in italic type.*

*(2) The objective of the scholarship plan prospectus is to provide information about the scholarship plan that an investor needs in order to make an informed investment decision. This Form sets out specific disclosure requirements that are in addition to the general requirement under securities legislation to provide full, true and plain disclosure of all material facts relating to the securities to be distributed.*

*(3) Terms defined in National Instrument 14-101 Definitions, National Instrument 41-101 General Prospectus Requirements, National Instrument 81-105 Mutual Fund Sales Practices, National Instrument 81-106 Investment Fund Continuous Disclosure or National Instrument 81-107 Independent Review Committee for Investment Funds and used in this Form have the same meanings that they have in those national instruments except that references in those instruments to ‘mutual fund’ must be read as references to ‘investment fund’ or ‘scholarship plan’ as the context requires.*

*(4) A scholarship plan prospectus must contain only the information that is mandated or permitted under this Form.*

*(5) A scholarship plan prospectus must present the information in each Part of this Form briefly and concisely, in the order provided for by this Form, and use only the headings and sub-headings stipulated in this Form except that sub-headings not required by this Form may be used where permitted under an Item in this Form.*

*(6) Specific instructions are sometimes provided in this Form for a single prospectus and a multiple prospectus. Portions of Part B and Part D of this Form generally refer to disclosure required for ‘a scholarship plan’ in a ‘prospectus’. This disclosure must be modified as appropriate to reflect multiple scholarship plans covered by a multiple prospectus.*

*(7) National Instrument 41-101 requires that a prospectus be prepared using plain language and in a format that assists in readability and comprehension. For additional guidance, see the plain language principles listed in section 4.1 of Companion Policy 41-101 CP General Prospectus Requirements. If the use of technical terms is required, clear and concise explanations of those terms must be included.*

*(8) Respond as simply and directly to the requirements of this Form as is reasonably possible.*

(9) *No reference need be made to inapplicable items and, unless otherwise required in this Form, negative answers to items may be omitted.*

(10) *Certain Items in this Form require that a prospectus include wording that is the same or substantially the same as set out in those Items. A scholarship plan may modify the prescribed wording to more accurately reflect its features if the wording does not apply to the plan.*

(11) *Unless otherwise stated, this Form does not mandate the use of a specific font size or style but the font used must be legible. If the prospectus is made available online, information must be presented in a way that is both readable online and can be printed in a readable format.*

(12) *A prospectus may contain photographs and artwork only if they are relevant to the business of the scholarship plan or members of the organization of the scholarship plan and are not misleading.*

(13) *A prospectus must not contain design elements (e.g., graphics, photos, artwork) that would, to a reasonable person, detract from the information disclosed in the document.*

(14) *If disclosure is required as of a specific date and there has been a material change or a change that is otherwise significant to a reasonable investor to the required information subsequent to that date, present the information as of the date of the change or a date subsequent to the change.*

#### ***Contents of a Scholarship Plan Prospectus***

(15) *This Form permits two formats: a prospectus for a single scholarship plan and a multiple prospectus for multiple scholarship plans.*

(16) *A scholarship plan prospectus must consist of four parts as set out below. Part A is the Plan Summary. Parts B, C and D are collectively the Detailed Plan Disclosure. The Plan Summary and the Detailed Plan Disclosure together form the scholarship plan prospectus. The four parts may be further described as follows:*

(a) *Part A contains the responses to the Items in Part A of this Form. The information in this Part contains a summary of key information about investing in a scholarship plan;*

(b) *Part B contains the responses to the Items in Part B of this Form and contains introductory information about the scholarship plan and general information about the scholarship plan family;*

(c) *Part C contains the responses to the Items in Part C of the Form and contains plan-specific information about the scholarship plan(s) offered in the prospectus;*

(d) *Part D contains the responses to the Items in Part D of this Form and contains information about the scholarship plan organization, the persons and entities involved in running the scholarship plan, and the prospectus certificates.*

***Consolidation of Scholarship Plan Prospectuses into a Multiple Prospectus***

*(17) Section 3A.2 of National Instrument 41-101 requires that a scholarship plan prospectus must not be consolidated with one or more scholarship plan prospectuses to form a multiple prospectus unless the disclosure in each of the Part B and Part D sections of this Form is substantially similar for each scholarship plan. This provision permits a scholarship plan organization to create a document that contains the disclosure for a number of scholarship plans in the same family.*

*(18) Similar to a single prospectus, a multiple prospectus must consist of four segments:*

*(a) The first segment consists of a number of Part A sections of this Form. Each Part A section must contain the information required under Part A of this Form about a single scholarship plan. The information required by the Part A section must be disclosed separately for each scholarship plan in the multiple prospectus. Each Part A section in a multiple prospectus must start on a new page.*

*(b) The second segment contains the information required under Part B of this Form for the scholarship plans described in the document. There must not be more than one Part B section for all of the scholarship plans in the prospectus.*

*(c) The third segment consists of a number of Part C sections of this Form. Each Part C section must contain the information required under Part C of this Form about a single scholarship plan. The information required by the Part C section must be disclosed separately for each scholarship plan in the multiple prospectus. Each Part C section in a multiple prospectus must start on a new page.*

*(d) The fourth segment contains the information required under Part D of the Form for the scholarship plans described in the document. There must not be more than one Part D section for all of the scholarship plans in the prospectus.*

**Part A - Plan Summary for a Scholarship Plan****Item 1 - Information about the Plan**

Include at the top of a new page a heading consisting of:

- (a) the title 'Plan Summary';
- (b) the name of the scholarship plan to which the Plan Summary pertains and, if the scholarship plan has more than one class or series of securities, the name of the class or series of securities covered in the Plan Summary;
- (c) the type of scholarship plan;
- (d) the name of the investment fund manager of the scholarship plan; and
- (e) the date of the Plan Summary.

## INSTRUCTIONS

- (1) *The title 'Plan Summary' and the name of the scholarship plan must be in bold type using a substantially larger font size than the other headings and text in the Plan Summary.*
- (2) *The 'type of scholarship plan' refers to whether the scholarship plan is a group scholarship plan, individual or family scholarship plan.*
- (3) *The date for a Plan Summary that is filed as part of a preliminary scholarship plan prospectus or scholarship plan prospectus must be the date of the certificate of the scholarship plan required under Part D of this Form.*

### Item 2 - Withdrawal and Cancellation Rights

Immediately following the disclosure in Item 1, state the following using the same or substantially similar wording, with the last two sentences in bold type:

This summary tells you some key things about investing in the plan. You should read this Plan Summary and the Detailed Plan Disclosure carefully before you decide to invest.

#### **If you change your mind**

You have up to 60 days after signing your contract to withdraw from your plan and get back all of your money.

If you (or we) cancel your plan after 60 days, you'll get back your contributions, less sales charges and fees. You will lose the earnings on your money. Your government grants will be returned to the government. **Keep in mind that you pay sales charges up front. If you cancel your plan in the first few years, you could end up with much less than you put in.**

## INSTRUCTION

*The prescribed wording in this Item must be presented using a substantially larger font size relative to the rest of the text of the Plan Summary.*

### Item 3 - Description of the Scholarship Plan

- (1) Under the heading 'What is the [insert type of scholarship plan] scholarship plan?', state the following using the same or substantially similar wording:

The [insert name of plan] is a [insert type of plan] scholarship plan designed to help you save for a child's post-secondary education. When you open your [insert name of plan], we will apply to the Canada Revenue Agency to register the plan as a Registered Education Savings Plan (RESP). This allows your savings to grow tax-free until the child named as the beneficiary of the plan enrolls in their studies. The Government of Canada and some provincial governments offer government grants to help you save even more. To register your plan as an RESP, we need social insurance numbers for yourself and the child you name in the plan as the beneficiary.

In a [*insert type of plan*] scholarship plan, you are part of a group of investors. Everyone's contributions are invested together. When the plan matures, each child in the group shares in the earnings on that money. Your share of those earnings plus your government grant money is paid to your child as educational assistance payments (EAPs).

There are two main exceptions. Your child will not receive EAPs, and you could lose your earnings, government grants and grant contribution room, if:

- your child does not enrol in a school or program that qualifies under this plan, or
- you leave the plan before it matures.

(2) For a group scholarship plan, state the following using the same or substantially similar wording, in bold type:

**If you leave the plan, your earnings go to the remaining members of the group. However, if you stay in the plan until it matures, you might share in the earnings of those who left early.**

#### *INSTRUCTION*

*If the scholarship plan allows a subscriber to name more than one beneficiary at a time, amend the wording in section (1) to refer to multiple children or beneficiaries.*

#### **Item 4 - Suitability**

(1) For a group scholarship plan, under the heading 'Who is this plan for?', state the following using the same or substantially similar wording:

A group scholarship plan can be a long-term commitment. It is for investors planning to save for a child's post-secondary education and who are fairly sure that:

- they can make all their contributions on time
- they will stay in the plan until it matures
- their child will attend a qualifying school and program under the plan

*[Insert, for plan providers that also offer an individual or family scholarship plan - If this doesn't describe you, you should consider another type of plan. For example, an individual or family plan has fewer restrictions. See the Plan Summar[y/ies] for our [*insert as applicable* - individual plan/family plan/ individual and family plans] or pages [*insert applicable page references*] in the Detailed Plan Disclosure for more information.]*

(2) For an individual or family scholarship plan, under the heading ‘Who is this plan for?’, state the following using the same or substantially similar wording:

*[Insert, as applicable - An individual/ A family]* scholarship plan is for investors planning to save for a child’s post-secondary education and who are fairly sure that:

- *[Insert, for family plans only - they want to save for more than one child at a time]*
- they want more flexibility over when and how much to contribute to their plan
- *[Insert, for individual plans only - their child will attend a qualifying school and program under the plan]*
- *[Insert, for family plans only - one or more of their children will attend a qualifying school or program under the plan]*

*[Insert, for plan providers that also offer a group scholarship plan - The [insert name of plan] generally has fewer restrictions and is more flexible than our group scholarship plan.]*

#### **Item 5 - The Plan’s Investments**

Under the heading ‘What does the plan invest in?’, state the following using the same or substantially similar wording:

The plan invests mainly in *[specify the plan’s primary investments]*. The plan’s investments have some risk. Returns will vary from year to year.

#### **INSTRUCTION**

*The disclosure must state the type or types of securities, such as mortgages, bonds, government treasury bills, or equity securities, as applicable, in which the plan will be primarily invested under normal market conditions.*

#### **Item 6 - Contributions**

(1) For a group scholarship plan, under the heading ‘How do I make contributions?’, state the following using the same or substantially similar wording:

With your contributions, you buy one or more ‘units’ of the plan. These units represent your share of the plan. You may pay for them all at once, or you may make *[state the most common contribution frequency options]* contributions.

You may change the amount of your contribution as long as you make the minimum contribution permitted under the plan. You may also change your contribution schedule after you’ve opened your plan. *[Insert if applicable - A fee applies.]* All of the different contribution options for the plan are described in the Detailed Plan Disclosure, or you can ask your sales representative for more information.

(2) For an individual or family scholarship plan, under the heading 'How do I make contributions?', briefly describe how a subscriber can make contributions to their scholarship plan.

(3) State (i) the minimum total investment and (ii) the minimum amount per contribution, permitted under the scholarship plan's rules.

#### **INSTRUCTIONS**

(1) *The disclosure regarding contribution frequency options in the first paragraph of subsection (1) of Item 6 must make reference only to the most commonly selected contribution options, and not to each contribution option that is available to a subscriber.*

(2) *If the individual or family scholarship plan uses the concept of 'units' or has prescribed schedules for making contributions, this fact must be described in the required disclosure for subsection (2) of Item 6, using wording that is similar to the wording in subsection (1) of Item 6.*

(3) *For the purposes of the disclosure required under subsection (3) of Item 6, the 'minimum total investment permitted under the scholarship plan's rules' must be stated as (i) a dollar amount or (ii) a quantity of units or securities of the scholarship plan (if applicable) and the 'minimum amount per contribution under the plan's rules' must be stated as a dollar amount.*

#### **Item 7 - Payments**

(1) Under the heading 'What can I expect to receive from the plan?', state the following using the same or substantially similar wording:

In your child's first year of college or university, you'll get back your contributions, less fees. You can have this money paid to you or directly to your child.

(2) For a group scholarship plan, state the following using the same or substantially similar wording:

Your child will be eligible to receive EAPs in their [*state, as applicable* - first, second, third and fourth] year[s] of post-secondary education. [*See instruction (1)*] For each year, your child must show proof they are enrolled in a school and program that qualifies under this plan to get an EAP.

(3) For an individual or family scholarship plan, briefly describe when EAPs can be paid to a beneficiary, and whether EAPs can be paid in one year or must be paid in instalments for each year of eligible studies.

(4) State the following, in a separate paragraph:

EAPs are taxed in the child's hands.

## INSTRUCTIONS

- (1) *If the group scholarship plan has multiple options for paying EAPs, disclose the other options in the disclosure in subsection (2) of Item 7, using a similar format.*
- (2) *For the disclosure in subsection (3) of Item 7, the format set out for the disclosure in section (2) must be used.*

## Item 8 - Risks

- (1) Under the heading 'What are the risks?', state the following using the same or substantially similar wording:

If you do not meet the terms of the plan, you could lose some or all of your investment. Your child may not receive their EAPs.

- (2) For a group scholarship plan, state the following using the same or substantially similar wording:

You should be aware of five things that could result in a loss:

**1. You leave the plan before the maturity date.** People leave the plan for many reasons. For example, if their financial situation changes and they can't afford their contributions. If your plan is cancelled more than 60 days from signing your contract, you'll lose part of your contributions to sales charges and fees. You'll also lose the earnings on your investment and your government grants will be returned to the government.

**2. You miss contributions.** If you want to stay in the plan, you'll have to make up the contributions you missed. You'll also have to make up what the contributions would have earned if you had made them on time. This could be costly.

If you have difficulty making contributions, you have options. You can reduce or suspend your contributions, transfer to another of our plans or to an RESP offered by a different provider, or cancel your plan. Restrictions and fees apply. Some options will result in a loss of earnings and government grants. *[Insert if applicable - If you miss a contribution and don't take any action within [insert the number of months] months, we may cancel your plan].*

**3. You miss or your child misses a deadline.** This can limit your options later on. You could also lose the earnings on your investment. Two of the key deadlines for this plan are:

- **Maturity date - the deadline for making changes to your plan**

You have until the maturity date to make changes to your plan. This includes switching the plan to a different child, changing the maturity date if your child wants to start their program sooner or later than expected, and transferring to another RESP. Restrictions and fees apply.

• **[Insert date] - the EAP application deadline**

If your child qualifies for an EAP, he or she must apply by [insert date] before each year of eligible studies to receive a payment for that year. Otherwise, your child may lose this money.

**4. Your child doesn't go to a qualifying school or program.** For example, [State the types of programs or institutions that generally do not qualify for EAPs under the plan] don't qualify for EAPs under this plan. [Insert, if applicable - Under this plan, fewer programs will qualify for an EAP than would otherwise qualify under the government's rules for RESPs. See the Detailed Plan Disclosure for more information.] If your child will not be going to a qualifying school or program under this plan, you have the option to name another child as beneficiary, transfer to another of our plans or to an RESP offered by a different provider, or cancel your plan. Restrictions and fees apply. Some options can result in a loss of earnings and government grants.

**5. Your child doesn't complete their program.** Your child may lose some or all of their EAPs if he or she takes time off from their studies, does not complete all required courses in a year or changes programs. [Insert if applicable - In some cases, your child may be able to defer an EAP for up to [insert number of years] year[s]]. [Insert, if applicable - Deferrals are at our discretion.]

(3) For an individual or family scholarship plan, list no more than 5 situations that could result in a loss of earnings in the scholarship plan for subscribers or EAPs for the beneficiary. Briefly describe the losses that could result in these outcomes as well as some options to mitigate this loss.

(4) State the following, in bold type:

**If any of these situations arise with your plan, contact us or speak with your sales representative to better understand your options to reduce your risk of loss.**

#### INSTRUCTIONS

(1) For an individual or family scholarship plan, the disclosure required in subsection (3) of Item 8 must include the following situations: a subscriber leaving a scholarship plan before it matures, a beneficiary failing to enrol in a qualifying school or program, and the subscriber or beneficiary failing to meet the scholarship plan's key deadlines.

(2) If the individual or family scholarship plan uses the concept of units paid for under a fixed contribution schedule, or otherwise requires subscribers to follow a prescribed schedule for making contributions to the scholarship plan, the disclosure required in subsection (3) of Item 8 must also include a situation in which a subscriber misses one or more contributions.

(3) The disclosure in subsection (3) of Item 8 must use a similar format and structure as the disclosure required for group scholarship plans in section (2).

#### Item 9 - Cancellation Rate

For a group scholarship plan, using the margin of the page, add a sidebar under the heading 'What are the risks?', and state the following using the same or substantially similar wording with the title of the sidebar in bold type:

### **Cancellation Rate**

Of the last five beneficiary groups of the [*insert name of group scholarship plan*] plan to reach maturity, an average of [*see the Instructions*]% of the plans in each group were cancelled before their maturity date.

### **INSTRUCTIONS**

(1) *To calculate the average percentage as required under Item 9, do the following:*

(a) *for each of the last five beneficiary groups in the group scholarship plan to reach maturity, calculate the percentage of scholarship plans in the beneficiary group that were cancelled before their maturity date; and*

(b) *calculate the simple average of the five percentages calculated pursuant to Instruction 1(a).*

(2) *For a beneficiary group referred to in Instruction (1)(a), calculate the percentage of the scholarship plans in each beneficiary group that were cancelled before their maturity date by dividing  $x$  by  $y$ , where:*

*$x$  = the number of scholarship plans with the same maturity date that were cancelled before maturity; and*

*$y$  = the total number of scholarship plans with the same maturity date, including plans with the same maturity date that were cancelled before maturity.*

(3) *For the purposes of the disclosure required under Item 9, a 'plan that was cancelled before maturity' is a scholarship plan that is not eligible to receive a share of the EAP account as at the maturity date because the total contributions required by the subscriber's contract have not been made by the maturity date. The number of scholarship plans with the same maturity date that did not reach maturity will be the difference between the total number of scholarship plans with the same maturity date and the number of scholarship plans that matured.*

(4) *Subject to Instruction (6), the number of scholarship plans with the same maturity date consists of every scholarship plan sold to subscribers who selected the same maturity date, including scholarship plans that were cancelled or transferred before maturity.*

(5) *For the purposes of calculating the percentage of scholarship plans in a beneficiary group that were cancelled before maturity, a scholarship plan whose subscriber changed the maturity date to an earlier date is considered to have the earlier maturity date and must be included in the calculations for the beneficiary group with the earlier maturity date. Similarly, a scholarship plan whose subscriber changed the maturity date to a later date is considered to have the later maturity date and must be included in the calculations for the beneficiary group with the later maturity date.*

(6) *Do not include a plan in the calculation of  $x$  or  $y$  under Instruction (2) if the subscriber withdrew from their scholarship plan within 60 days of the signing the contract to open the scholarship plan and received back all of their contributions and fees paid.*

**Item 10 - Costs**

(1) Under the heading ‘How much does it cost?’, provide information, in the form of the following tables, about the fees and expenses of the scholarship plan. Introduce the tables using the following wording or wording that is the same or substantially similar:

There are costs for joining and participating in the plan. The following tables show the fees and expenses of the plan. *[Insert, if applicable - The fees and expenses of this plan are different than the other plans we offer.]*

**Fees you pay**

These fees are deducted from the money you put in the plan. They reduce the amount that gets invested in your plan, which will reduce the amount available for EAPs.

Fee	What you pay	What the fee is for	Who the fee is paid to
Sales charge	<i>[Specify amount]</i>	This is the commission for selling your plan	<i>[Insert name of entity]</i>
Account maintenance fee	<i>[Specify amount]</i>	<i>[Specify the purpose of the fee]</i>	<i>[Insert name of entity]</i>
<i>[Insert if applicable – Insurance Premium]</i>	<i>[Specify amount]</i>	This is for insurance that makes sure your contributions continue if you die or become totally disabled.	<i>[Insert name of entity]</i>

**Fees the plan pays**

You don’t pay these fees directly. They’re paid from the plan’s earnings. These fees affect you because they reduce the plan’s returns, which reduces the amount available for EAPs.

Fee	What the plan pays	What the fee is for	Who the fee is paid to
Administrative fee	<i>[Specify amount]</i>	This is for operating your plan.	<i>[insert name of entity]</i>
Portfolio management fee	<i>[Specify amount]</i>	This is for managing the plan’s investments.	<i>[insert name of entity]</i>
Custodian fee	<i>[Specify amount]</i>	This is for holding the plan’s investments in trust.	<i>[Insert name of entity]</i>
Independent review committee	<i>[Specify amount]</i>	This is for the services of the plan’s independent review committee. The committee reviews conflict of interest matters between the investment fund manager and the plan.	<i>[Insert name of entity]</i>

(2) If the sales charge listed in the 'Fees you pay' table required by subsection (1) is deducted from contributions at a higher rate in the early period of participating in the scholarship plan, add a sidebar under the heading 'How much does it cost', using the margin of the page adjacent to the table titled 'Fees you pay', and state the following using the same or substantially similar wording with the title of the sidebar in bold type:

**Paying off the sales charge**

If, for example, you buy one unit of the plan on behalf of your newborn child, and you commit to paying for that unit by making monthly contributions until your plan's maturity date, then, based on how the sales charge is deducted from your contributions, it will take [*insert number of months*] months to pay off the sales charge. During this time, [*insert percentage*]% of your contributions will be invested in the plan.

(3) Using the margin of the page adjacent to the table titled 'Fees the plan pays', add a sidebar under the heading 'How much does it cost?', and state the following using the same or substantially similar wording with the title of the sidebar in bold:

**Other fees**

Other fees apply if you make changes to your plan. See page [*specify page number*] in the Detailed Plan Disclosure for details.

**INSTRUCTIONS**

(1) *The tables must only summarize the most common fees that (i) all subscribers to the scholarship plan are required to pay or (ii) the scholarship plan is required to pay, as applicable. Do not include the entire list of fees required to be disclosed under Items 14.2 and 14.3 of Part C of the Form, or any of the fees required to be disclosed under Item 14.4 and 14.5 of Part C of the Form. Each fee must be listed in a separate row of the applicable table.*

(2) *If there are certain types of fees listed in the tables required under Item 10 above that are not payable, either by subscribers or the scholarship plan, in respect of the scholarship plan described in the Plan Summary, amend the tables as is necessary to reflect that fact.*

(3) *If certain fees listed in the tables required under Item 10 above are normally combined into a single fee payable by either the subscriber or the scholarship plan as applicable, the tables may be amended as is necessary to accurately reflect that fact.*

(4) *State the amount of each fee listed in the tables. In the table titled 'Fees you pay' state the amount(s) in the column titled 'What you pay'. In the table titled 'Fees the plan pays' state the amount(s) in the column titled 'What the plan pays'. The amount of each fee must be disclosed based on how the fee is calculated. For example, if a particular fee is calculated as a fixed dollar amount per unit, or a fixed amount per year, it must be stated as such. Similarly, if a fee is calculated as a percentage of the scholarship plan's assets, that percentage must be stated. A statement or note that a fee is subject to applicable taxes, such as goods and services taxes or harmonized sales taxes, is permitted, if applicable.*

(5) For a group scholarship plan or other type of scholarship plan that normally calculates the sales charge payable as a fixed dollar amount linked to the amount of contribution by a subscriber (i.e.  $x.x\%$  per unit), in addition to stating the fixed amount of sales charge per unit as required under Instruction (3), the disclosure of the amount of the sales charge in the table titled 'Fees you pay' in the column titled 'What you pay' must also be expressed as a percentage of the cost of a unit of the scholarship plan. If the total cost of a unit of the scholarship plan varies depending on the contribution option or frequency selected, the percentage sales charge must be expressed as a range, between the lowest and the highest percentage of the unit cost the sales charge can represent, based on the different contribution options available to subscribers under the scholarship plan. This must be calculated as follows: (i) divide the sales charge per unit by the contribution option that has the highest total cost per unit, and (ii) divide the sales charge per unit by the contribution option that has the lowest total cost per unit. For example, if a scholarship plan calculates its sales charge as \$200/unit, and the total cost per unit for a subscriber can range from \$1000 to \$5000 (based on the different options available to subscribers), the percentage range of the sales charge disclosed in the table would be 4% ( $200/5000$ ) to 20% ( $200/1000$ ). The disclosure in the table must also state that the exact percentage of the sales charge per unit for a subscriber will depend on the contribution option selected for contributing to the scholarship plan and how old their beneficiary is at the time they open the scholarship plan.

(6) For the table titled 'Fees you pay', in the column titled 'What you pay' describe how the fee is deducted from contributions if the amount deducted from each contribution is not the same. For example, if deductions for sales charges are not made from each contribution at a constant rate for the duration of a subscriber's investment in the scholarship plan or the duration for which contributions are required to be made if it is less than the scholarship plan's duration, describe the amounts from contributions that are deducted for sales charges.

(7) In both tables, in the column titled 'What the fee is for' provide a concise explanation of what the fee is used for, using the same or substantially similar wording provided above in the tables.

(8) In both tables, in the column titled 'Who the fee is paid to', state the name of the entity to which the fee is paid, e.g. the investment fund manager, the portfolio manager, the principal distributor or dealer, the foundation, etc.

(9) For the table titled 'Fees the plan pays', the independent review committee fee must be disclosed as the total dollar amount paid in connection with the independent review committee for the most recently completed financial year of the scholarship plan.

(10) *Disclosure of insurance premiums in the 'Fees you pay' table is permitted only if the scholarship plan requires a subscriber to purchase insurance coverage in a jurisdiction in which the scholarship plan's securities are being distributed. If the scholarship plan's rules only require insurance coverage to be purchased by subscribers in some, but not all jurisdictions in which the scholarship plan's securities are distributed, then include disclosure stating the jurisdictions in which the scholarship plan requires subscribers to purchase insurance, under the heading titled 'What the fee is for' in that table.*

(11) *The disclosure required under subsection (2) of Item 10 must be based on the following assumptions: (i) the beneficiary is a newborn, (ii) the subscriber is purchasing one unit of the scholarship plan, (iii) the subscriber has agreed to a monthly contribution schedule with contributions payable until the scholarship plan's maturity date, and (iv) all of the mandatory fees that are normally deducted from a subscriber's contributions are deducted during the relevant period.*

(12) *For the disclosure required in subsection (2) of Item 10, if the scholarship plan does not offer units but uses a similar method for deducting sales charges as is described under subsection (2) of Item 10, the wording may be amended as is necessary to properly reflect the scholarship plan's features.*

(13) *The 'Other fees' sidebar required under subsection (3) of Item 10 refers to fees for specific transactions, such as changing a beneficiary, that are described in the table titled 'Transaction Fees' in Item 14.4 of Part C of the Form.*

#### **Item 11 - Guarantees**

Under the heading 'Are there any guarantees?', state the following using the same or substantially similar wording:

We cannot tell you in advance if your child will qualify to receive any payments from the plan or how much your child will receive. We do not guarantee the amount of any payments or that the payments will cover the full cost of your child's post-secondary education.

Unlike bank accounts or GICs, investments in scholarship plans are not covered by the Canada Deposit Insurance Corporation or any other government insurer.

#### **Item 12 - For More Information**

(1) Under the sub-heading 'For more information', state the following using the same or substantially similar wording:

The Detailed Plan Disclosure delivered with this Plan Summary contains further details about this plan, and we recommend you read it. You may also contact [*insert name of investment fund manager*] or your sales representative for more information about this plan.

(2) State the name, address and toll-free telephone number of the investment fund manager of the plan and, if applicable, state the e-mail address and website of the investment fund manager of the plan.

## **Part B - Detailed Plan Disclosure - General Information**

### **Item 1 - Cover Page Disclosure**

#### **1.1 - Preliminary Prospectus Disclosure**

A preliminary prospectus must have printed in red ink and in italics at the top of the cover page of the Detailed Plan Disclosure immediately above the disclosure required in section 1.2 the following:

*A copy of this preliminary prospectus has been filed with the securities regulatory authorit[y/ies] in [insert, as applicable the names of the provinces and territories of Canada] but has not yet become final for the purpose of the sale of securities. Information contained in this preliminary prospectus may not be complete and may have to be amended. The securities may not be sold until a receipt for the prospectus is obtained from the securities regulatory authorit[y/ies].*

#### **INSTRUCTION**

*A scholarship plan must complete the bracketed information by:*

- (a) inserting the names of each jurisdiction in which the scholarship plan intends to offer securities under the prospectus;*
- (b) stating that the filing has been made in each of the provinces of Canada or each of the provinces and territories of Canada; or*
- (c) identifying the filing jurisdictions by exception (i.e., every province of Canada or every province and territory of Canada, except [insert excluded jurisdictions]).*

#### **1.2 - Required Statement**

State in italics at the top of the cover page the following:

*No securities regulatory authority has expressed an opinion about these securities and it is an offence to claim otherwise.*

#### **1.3 - Basic Disclosure about the Distribution**

(1) State the following immediately below the disclosure required under sections 1.1 and 1.2:

*[Insert as applicable - PRELIMINARY/ PRO FORMA] PROSPECTUS*

CONTINUOUS OFFERING

DETAILED PLAN DISCLOSURE

*[Insert Date]*

*[Insert Name of Scholarship Plan(s)]*

*[State the type of securities qualified for distribution under the prospectus, and the price per security or minimum subscription amount]*

(2) State the following:

*[Insert, as applicable - This/These] investment fund[s] [insert, as applicable - is a/are] scholarship plan[s] that [Insert, as applicable - is/are] managed by [state the name of the investment fund manager of the scholarship plan].*

#### **INSTRUCTION**

*Write the date in full with the name of the month in words. A pro forma prospectus does not have to be dated, but may reflect the anticipated date of the prospectus.*

### **Item 2 - Inside Cover Page**

#### **2.1 - Introduction**

Starting on a new page on the inside cover page under the heading 'Important information to know before you invest', include an introduction to the information provided in response to sections 2.2, 2.3, and 2.4 of this Part using the following wording:

The following is important information you should know if you are considering an investment in a scholarship plan.

#### **2.2 - No Social Insurance Number**

Under the sub-heading 'No social insurance number = No government grants, no tax benefits', state the following using the same or substantially similar wording with the last paragraph in bold type:

We need social insurance numbers for you and each child named as a beneficiary under the plan before we can register your plan as a Registered Education Savings Plan (RESP). The *Income Tax Act* (Canada) won't allow us to register your plan as an RESP without these social insurance numbers. Your plan must be registered before it can:

- qualify for the tax benefits of an RESP, and
- receive any government grants.

You can provide the beneficiary's social insurance number after the plan is open. If you don't provide the beneficiary's social insurance number when you sign your contract with us, we'll put your contributions into an unregistered education savings account. During the time your contributions are held in this account, we will deduct sales charges and fees from your contributions as described under 'Costs of investing in this plan' in the prospectus. You will be taxed on any income earned in this account.

If we receive the beneficiary's social insurance number within *[insert the number of months - see Instruction (1)]* months of your application date, we'll transfer your contributions and the income they earned to your registered plan.

If we do not receive the social insurance numbers within [*insert number of months - see Instruction (1)*] months of your application date, we'll cancel your plan. You'll get back your contributions and the income earned, less sales charges and fees. Since you pay sales charges up front, you could end up with much less than you put in.

**If you don't expect to get the social insurance number for your beneficiary within [*insert number of months - see Instruction (1)*] months of your application date, you should not enrol or make contributions to the plan.**

#### INSTRUCTIONS

(1) State the maximum number of months after the application date of a subscriber's plan the following which the investment fund manager will cancel the scholarship plan for failure to provide the social insurance numbers required for registering the scholarship plan as an RESP.

(2) If the scholarship plan's rules do not permit a subscriber to open the plan or accept contributions without the beneficiary's social insurance number, amend the disclosure in this section to reflect that fact.

#### 2.3 - Payments Not Guaranteed

(1) Following the disclosure required under section 2.2, state the following, on the inside cover page under the sub-heading 'Payments not guaranteed', using the same or substantially similar wording:

We cannot tell you in advance if your beneficiary will qualify to receive any educational assistance payments (EAPs) [*insert, if applicable - or any discretionary payments*] from the plan or how much your beneficiary will receive. We do not guarantee the amount of any payments or that they will cover the full cost of your beneficiary's post-secondary education.

(2) For a group scholarship plan, under the sub-heading 'Payments from group plans depend on several factors', state the following using the same or substantially similar wording:

The amount of the EAPs from a group plan will depend on how much the plan earns and the number of beneficiaries in the group who do not qualify for payments.

(3) If the scholarship plan provides for any discretionary payments, immediately following the disclosure required under subsection 2.3(1) or 2.3(2), as applicable, list the discretionary payments that may be provided and state the following using the same or substantially similar wording with the first sentence in bold type:

**Discretionary payments are not guaranteed.** You must not count on receiving a discretionary payment. The [*insert the name of the entity funding the discretionary payment*] decides if it will make a payment in any year and how much the payment will be. If the [*insert the name of the entity funding the discretionary payment*] makes a payment, you may get less than what has been paid in the past.

- (4) Under the sub-heading 'Understand the risks', state the following using the same or substantially similar wording in bold type:

**If you withdraw your contributions early or do not meet the terms of the plan, you could lose some or all of your money. Make sure you understand the risks before you invest. Carefully read the information found under 'Risks of investing in a scholarship plan' and 'Risks of investing in this plan' in this Detailed Plan Disclosure.**

#### **2.4 - Withdrawal and Cancellation Rights**

Under the sub-heading 'If you change your mind', state the following using the same or substantially similar wording with the last two sentences in bold type:

You have up to 60 days after signing your contract to withdraw from your plan and get back all of your money.

If you (or we) cancel your plan after 60 days, you'll get back your contributions, less sales charges and fees. You will lose the earnings on your money. Your government grants will be returned to the government. **Keep in mind that you pay sales charges up front. If you cancel your plan in the first few years, you could end up with much less than you put in.**

### **Item 3 - Table of Contents**

#### **3.1 - Table of Contents**

- (1) Include a table of contents.
- (2) Begin the table of contents on a new page.
- (3) Include in the table of contents, under the heading 'Specific information about our plan[s]', a list of all of the scholarship plans offered under the prospectus, with a reference to the page numbers where the plan-specific information about each scholarship plan required to be provided under Part C of this Form can be found.

### **Item 4 - Introduction and Glossary**

#### **4.1 - Introduction and Documents Incorporated by Reference**

- (1) On a new page or immediately after the table of contents, under the heading 'Introduction', incorporate by reference the following documents in the prospectus by using the following wording or wording that is substantially similar:

This Detailed Plan Disclosure contains information to help you make an informed decision about investing in our scholarship plan[s] and to understand your rights as an investor. It describes the plan[s] and how [it/they] work[s], including the fees you pay, the risks of investing in a plan and how to make changes to your plan. It also contains information about our organization. The prospectus is comprised of both this Detailed Plan Disclosure and each Plan Summary that was delivered with it.

You can find additional information about the plan[s] in the following documents:

- the plan's most recently filed annual financial statements;
- any interim financial reports filed after the annual financial statements; and
- the most recently filed annual management report of fund performance.

These documents are incorporated by reference into the prospectus. That means they legally form part of this document just as if they were printed as part of this document.

You can get a copy of these documents at no cost by calling us at [*insert the toll-free telephone number or telephone number where collect calls are accepted*] or by contacting us at [*insert the scholarship plan's e-mail address*].

[*Insert if applicable - You'll also find these documents on our website at [insert the scholarship plan's website address]*].

These documents and other information about the plan[s] are also available at [www.sedar.com](http://www.sedar.com).

(2) State that any documents of the type described in subsection 4.1(1) above, if filed by the scholarship plan after the date of the prospectus and before the termination of the distribution, are deemed to be incorporated by reference in the prospectus.

(3) Include a description of each of the documents referred to in subsection 4.1(1) above and briefly explain the importance each document.

#### **4.2 - Terms Used in the Prospectus**

Under the heading 'Terms used in this prospectus', provide the following list of defined terms using the same or substantially similar wording:

In this document, 'we', 'us' and 'our' refer to [*name of entities involved in the administration and distribution of scholarship plan securities*]. 'You' refers to potential investors, subscribers and beneficiaries.

The following are definitions of some key terms you will find in this prospectus:

**Accumulated income payment (AIP):** the earnings on your contributions and/or government grants that you may get from your plan if your beneficiary does not pursue post-secondary education and you meet certain conditions set by the federal government or by the plan.

**AIP:** see **Accumulated income payment**.

**Application date:** the date you opened your plan with us, which is the date you sign your contract.

**Attrition:** under a group plan, a reduction in the number of beneficiaries who qualify for EAPs in a beneficiary group. See also pre-maturity attrition and post-maturity attrition.

**Beneficiary:** the person you name to receive EAPs under the plan.

**Beneficiary group:** beneficiaries in a group plan who have the same year of eligibility. They are typically born in the same year.

**Contract:** the agreement you enter into with us when you open your education savings plan.

**Contribution:** the amount you pay into a plan. Sales charges and other fees are deducted from your contributions and the remaining amount is invested in your plan.

**Discretionary payment:** a payment, other than a fee refund, that beneficiaries may receive in addition to their EAPs, as determined by [*insert name of entity funding the discretionary payment*] in its discretion.

**Discretionary payment account:** any account that holds money used to fund discretionary payments to beneficiaries.

**EAP:** see **Educational Assistance Payment**.

**EAP account:** for group plans, an account that holds the income earned on contributions made by subscribers. There is a separate EAP account for each beneficiary group. An EAP account includes the income earned on contributions of subscribers who have cancelled their plan or whose plan was cancelled by us. The money in this account is distributed to the remaining beneficiaries in the beneficiary group as part of their EAPs.

**Earnings:** any money earned on your (i) contributions and (ii) government grants, such as interest and capital gains. For group plans, it does not include any income earned in the discretionary payment account, such as interest earned on income after the maturity date.

**Educational assistance payment (EAP):** In general, an EAP is a payment made to your beneficiary after the maturity date for eligible studies. An EAP consists of your earnings and your government grants. [*Insert, if the prospectus includes a group scholarship plan - For a group plan, an EAP consists of your government grants, earnings on your government grants and your beneficiary's share of the EAP account.*] EAPs do not include discretionary payments or fee refunds.

**Eligible studies:** a post-secondary educational program that meets the plan's requirements for a beneficiary to receive EAPs.

**Government Grant:** any financial grant, bond or incentive offered by the federal government, (such as the Canada Education Savings Grant, or the Canada Learning Bond), or by a provincial government, to assist with saving for post-secondary education in an RESP.

**Grant contribution room:** the amount of government grant you are eligible for under a federal or provincial government grant program.

**Income:** has the same meaning as **Earnings**.

**Maturity date:** the date on which the plan matures. In general, it is in the year your beneficiary is expected to enrol in their first year of post-secondary education.

**Plan:** means [*list the name(s) of each of scholarship plan sold under this prospectus*], [*insert for a multiple prospectus - each*] a scholarship plan that provides funding for a beneficiary's post-secondary education.

**Post-maturity attrition:** under a group plan, a reduction in the number of beneficiaries who qualify for EAPs in a beneficiary group after the maturity date. See also **Attrition**.

**Pre-maturity attrition:** under a group plan, a reduction in the number of beneficiaries who qualify for EAPs in a beneficiary group before the maturity date. See also **Attrition**.

**Subscriber:** the person who enters into a contract with [*insert legal name of entity entering into contract with subscribers*] to make contributions to a plan.

**Unit:** under a group plan, a unit represents your beneficiary's proportionate share of the EAP account. The terms of the contract you sign determine the value of the unit.

**Year of eligibility:** the year in which a beneficiary is first eligible to receive EAPs under a plan. For a group plan, it is typically the year the beneficiary will enter his or her [*insert as applicable - first or second*] academic year of eligible studies. In general, the year of eligibility is [*insert as applicable - one year after/ the same year as*] the maturity date. For other types of plans, the year of eligibility can be any time after the maturity date.

## **INSTRUCTIONS**

- (1) *The list of defined terms must not contain material information not found elsewhere in the prospectus. The glossary must be limited to the terms provided.*
- (2) *Use the terms set out in section 4.2 in the prospectus to facilitate comparability between scholarship plans.*
- (3) *Include only the terms that are applicable to a scholarship plan included in the prospectus. For example, a prospectus that does not include a group scholarship plan must not include those terms that would be applicable only to a group scholarship plan.*

## **Item 5 - Overview of Scholarship Plans**

### **5.1 - Introductory Heading**

Provide, at the top of a new page, the heading 'Overview of our scholarship plan[s]'.

## 5.2 - Description of Scholarship Plans

Under the heading 'What is a scholarship plan?', state the following using the same or substantially similar wording:

A scholarship plan is a type of investment fund that is designed to help you save for a beneficiary's post-secondary education. Your plan must be registered as a Registered Education Savings Plan (RESP) in order to qualify for government grants and tax benefits. To do this, we need social insurance numbers for you and the person you name in the plan as your beneficiary.

You sign a contract when you open a plan with us. You make contributions under the plan. We invest your contributions for you, after deducting applicable fees. You will get back your contributions, less fees, whether or not your beneficiary goes on to post-secondary education. Your beneficiary will receive educational assistance payments (EAPs) from us if they enrol in eligible studies and all the terms of the contract are met.

Please read your contract carefully and make sure you understand it before you sign. If you or your beneficiary does not meet the terms of your contract, it could result in a loss and your beneficiary could lose some or all of their EAPs.

## 5.3 - List of Scholarship Plans Offered

(1) If the investment fund manager offers more than one type of scholarship plan, under the heading 'Types of plans we offer', list the scholarship plans offered.

(2) State, as applicable, that there are differences in the enrolment criteria, contribution requirements, fees, eligible studies, payments to beneficiaries, options for receiving EAPs and options if the beneficiary does not pursue eligible studies among the scholarship plans offered. For a multiple prospectus, include a cross-reference to the plan-specific disclosure for each scholarship plan provided under Part C of this Form.

### *INSTRUCTION*

*For each scholarship plan listed under subsection 5.3(1), state the name of the issuer of the securities.*

## Item 6 - General Information about Scholarship Plan Life Cycle

### 6.1 - Overview of Scholarship Plan Life Cycle

(1) Using the heading 'How our plan[s] work[s]', provide a brief description of the life cycle of the plan(s) offered under the prospectus, from enrolment in the plan(s) to EAPs being paid to the beneficiary.

- (2) Using the margin of the page, add a sidebar under the heading 'How our plan[s] work[s]', and state the following using the same or substantially similar wording with the title of the sidebar in bold type:

**Make sure your contact information is up to date**

It is important that you keep your address and contact information up to date. We will need to communicate important information to you throughout the life of your plan. We will also need to find you and the beneficiary when the plan matures so we can return your contributions and make payments to the beneficiary.

**INSTRUCTIONS**

- (1) *The disclosure provided under section 6.1 must not exceed one page in length, and may be provided by means of a table or diagram.*

(2) *In providing the disclosure required under section 6.1, briefly describe the life cycle of the scholarship plan(s) offered under the prospectus, including significant stages such as enrolling and registering the scholarship plan as an RESP under the Income Tax Act (Canada), making contributions and paying fees from contributions, investing contributions and government grants, ceasing investments in accordance with the scholarship plan's investment objectives and strategies upon plan maturity, returning contributions to subscribers at maturity and paying EAPs to beneficiaries for eligible studies.*

(3) *Do not provide a separate life cycle description for each scholarship plan offered under a multiple prospectus. Provide one life cycle description containing the elements that are common to the life cycle of each of the scholarship plans offered under the prospectus.*

**6.2 - Enrolling in a Scholarship Plan**

(1) Under the sub-heading 'Enrolling in a plan', describe the enrolment process for the scholarship plan(s) offered under the prospectus, including the requirement that the subscriber provide a social insurance number at the time of enrolment to register the plan as an RESP under the *Income Tax Act* (Canada).

(2) Describe the requirements for designation of a beneficiary of the scholarship plan, including Canadian residency and social insurance number requirements.

**6.3 - Unregistered Accounts**

(1) Under the sub-sub-heading 'If your beneficiary does not have a social insurance number', list the options available to a subscriber whose beneficiary does not yet have a social insurance number, including the option to wait until the beneficiary has a social insurance number to purchase a scholarship plan that is eligible to be held in an RESP.

- (2) If the scholarship plan provider offers an unregistered education savings account, describe:
  - (a) the features of the unregistered education savings account, including what happens to contributions made to the account;
  - (b) whether the account is eligible to receive government grants; and
  - (c) the tax treatment of the account.
- (3) State the deadline for providing the beneficiary's social insurance number after which the investment fund manager will close the account.

#### **INSTRUCTION**

*Any plan or account offered by the scholarship plan provider that is not eligible for registration by the federal government as an RESP or is not held in a registered education savings account must be referred to and described as an 'unregistered education savings account'.*

#### **6.4 - Government Grants**

- (1) Under the sub-heading 'Government grants', list the government grants that the investment fund manager will apply for on a beneficiary's behalf. For each government grant program, provide:
  - (a) a brief description of the program;
  - (b) the maximum amount that may be granted under the program annually and over the duration of an RESP;
  - (c) if applicable, the annual contribution amount that would attract the maximum annual government grant; and
  - (d) any requirement to repay government grants.
- (2) Describe what happens to the government grants received by the investment fund manager on behalf of a beneficiary, including:
  - (a) the legal ownership of the money throughout the life span of an investment in the scholarship plan;
  - (b) whether the money is pooled with the government grants of other beneficiaries;
  - (c) whether the money is invested together with subscriber contributions or separately from contributions; and
  - (d) how the money is allocated on distribution to a qualified beneficiary.
- (3) State that a subscriber may contact their sales representative or the investment fund manager about the applications that the investment fund manager will make on behalf of the subscriber and disclose where a subscriber can obtain more information about available government grants.

#### **INSTRUCTION**

*The disclosure provided under section 6.4 must not exceed two pages. The disclosure may be provided in the form of a table.*

**6.5 - Contribution Limits**

- (1) Under the sub-heading 'Contribution limits', disclose whether the scholarship plan imposes a cumulative limit for contributions and indicate whether this is exclusive of any government grants.
- (2) Disclose whether a subscriber can make contributions annually beyond the amount(s) that would result in the receipt of the maximum annual amount in government grants.
- (3) If a subscriber is permitted to make additional contributions as described in subsection (2), disclose that the additional contributions are not eligible to attract further government grants and disclose how the additional contributions are invested.
- (4) Disclose the maximum amount that may be contributed to an RESP under the *Income Tax Act* (Canada), and provide a cross-reference to the tax consequences of contributions beyond the limit set by the *Income Tax Act* (Canada) as disclosed under section 11.3 of this Part of this Form.

**6.6 - Additional Services**

If applicable, under the sub-heading 'Additional services', describe additional services relating to an investment in the scholarship plan that are available to subscribers from the investment fund manager or the principal distributor.

**INSTRUCTION**

*If insurance for contributions is offered for purchase by the principal distributor, provide a brief description of the insurance coverage, including the name of the insurer and whether the insurance is mandatory or optional for the subscriber. Include a cross-reference to the disclosure provided under section 14.5 of Part C of this Form.*

**6.7 - Fees and Expenses**

- (1) Under the sub-heading 'Fees and expenses', state the following using the same or substantially similar wording:

There are costs for joining and participating in our plan[s]. You pay some of these fees and expenses directly from your contributions. The plan[s] pay[s] some of the fees and expenses, which are deducted from the [plan's/plans'] earnings. See 'Costs of investing in this plan' in this Detailed Plan Disclosure for a description of the fees and expenses of [each of] our plan[s]. Fees and expenses reduce the plan's returns which reduces the amount available for EAPs.

- (2) If the investment fund manager offers more than one type of scholarship plan, state, if applicable, that each scholarship plan offered requires the subscriber to pay different fees and expenses and, if applicable, that the choice of scholarship plan affects the amount of compensation paid to the dealer by a member of the organization of the scholarship plan or a subscriber.

### 6.8 - Eligible Studies

Under the sub-heading 'Eligible studies', state the following using the same or substantially similar wording:

EAPs will be paid to your beneficiary only if he or she enrolls in eligible studies. For a summary of the educational programs that qualify for EAPs under our plan[s], see 'Summary of eligible studies' in this Detailed Plan Disclosure. *[Insert if applicable -The plans offered under the prospectus each have their own criteria for what post-secondary programs qualify as eligible studies for receiving EAPs. We recommend that you carefully read the 'Specific information about the plan' sections for each plan in this Detailed Plan Disclosure to better understand the differences among the plans.]*

### 6.9 - Payments from the Scholarship Plan

(1) Under the sub-heading 'Payments from the plan' with the sub-sub-heading 'Return of contributions', state the following using the same or substantially similar wording:

We always return your contributions less fees to you or to your beneficiary. Earnings from the plan will generally go to your beneficiary. If your beneficiary does not qualify to receive the earnings from your plan, you may be eligible to get back some of those earnings as an 'accumulated income payment (AIP)'. See the 'Accumulated income payments' section(s) in this Detailed Plan Disclosure for more information about AIPs.

(2) Under the sub-sub-heading 'Educational assistance payments', state the following using the same or substantially similar wording:

We will pay EAPs to your beneficiary if you meet the terms of your plan, and your beneficiary qualifies for the payments under the plan. The amount of each EAP depends on the type of plan you have, how much you contributed to it, the government grants in your plan and the performance of the plan's investments.

You should be aware that the *Income Tax Act* (Canada) has restrictions on the amount of EAP that can be paid out of an RESP at a time. *[See Instruction]*.

#### *INSTRUCTION*

*For the disclosure under subsection (2), briefly describe the restrictions under the Income Tax Act (Canada) on the amount of EAPs that can be paid at a time.*

### 6.10 - Unclaimed Accounts

(1) Under the sub-heading 'Unclaimed accounts', briefly describe what an unclaimed account is.

(2) Describe the steps that the investment fund manager will take to contact the subscriber and the beneficiary with respect to an unclaimed account.

(3) Describe what will happen to any unclaimed contributions, unclaimed earnings on contributions, government grants and earnings on government grants if the investment fund manager is unable to locate the subscriber or the beneficiary.

(4) Describe how a subscriber or beneficiary can obtain payments of any unclaimed money.

## **Item 7 - Scholarship Plans with Same Investment Objectives (Multiple Prospectus)**

### **7.1 - Investment Objectives**

(1) This section applies to a multiple prospectus for scholarship plans that have the same investment objectives, investment strategies and investment restrictions.

(2) Set out, under the heading 'How we invest your money' with the sub-heading 'Investment objectives', the fundamental investment objectives of the scholarship plans, including any information that describes the fundamental nature of the scholarship plans or the fundamental features of the scholarship plans that distinguish them from other types of scholarship plans.

(3) Describe the nature of any securityholder or other approval that may be required to change the investment objectives of the scholarship plans.

(4) Describe any of the material investment strategies to be used to achieve those investment objectives.

(5) If each scholarship plan purports to arrange a guarantee or insurance in order to protect all or some of the principal amount of the investments made by subscribers, include this fact as a fundamental investment objective of the scholarship plans and:

- (a) identify the person or company providing the guarantee or insurance;
- (b) provide the material terms of the guarantee or insurance, including the maturity date of the guarantee or insurance; and
- (c) provide the reasons for which the guarantor or insurer, as applicable, could limit or avoid execution of the guarantee or insurance policy.

### **INSTRUCTIONS**

(1) *State the type or types of securities, such as money market instruments, first mortgages and bonds, in which the scholarship plans will be primarily invested under normal market conditions.*

(2) *If a particular investment strategy is an essential aspect of the scholarship plans, as evidenced by the manner in which the scholarship plans are marketed, disclose this strategy as an investment objective.*

**Item 8 - Scholarship Plans with Same Investment Strategies (Multiple Prospectus)****8.1 - Investment Strategies**

- (1) This section applies to a multiple prospectus for scholarship plans that have the same investment objectives, investment strategies and investment restrictions.
- (2) Describe under the sub-heading 'Investment strategies' the following:
  - (a) the principal investment strategies that the scholarship plans intend to use in achieving the investment objectives; and
  - (b) the process by which the scholarship plans' portfolio adviser selects investments for the portfolios of the scholarship plans, including any investment approach, philosophy, practices or techniques used by the portfolio adviser or any particular style of portfolio management that the portfolio adviser intends to follow.
- (3) Indicate the types of investments, other than those held by the scholarship plans in accordance with their fundamental investment objectives, which may form part of the portfolio assets of the scholarship plans under normal market conditions.
- (4) If the scholarship plans may depart temporarily from their fundamental investment objectives as a result of adverse market, economic, political or other considerations, disclose any temporary defensive tactics the portfolio adviser may use or intends to use in response to such conditions.

**INSTRUCTION**

*Scholarship plans may, in responding to subsection 8.1(2), provide a discussion of the general investment approach or philosophy followed by the portfolio adviser of the scholarship plan.*

**Item 9 - Scholarship Plans with Same Investment Restrictions (Multiple Prospectus)****9.1 - Investment Restrictions**

- (1) This section applies to a multiple prospectus for scholarship plans that have the same investment objectives, investment strategies and investment restrictions.
- (2) Under the sub-heading 'Investment restrictions', describe any restrictions on investments adopted by the scholarship plans, beyond what is required under securities legislation.
- (3) If the scholarship plans have received the approval of the securities regulatory authorities to vary any of the investment restrictions and practices contained in securities legislation, provide details of the permitted variations.
- (4) Describe the nature of any securityholder or other approval that may be required in order to change the investment restrictions of the scholarship plans.

**Item 10 - Risks of Investing in a Scholarship Plan****10.1 - Risks of Investing in a Scholarship Plan**

(1) Under the heading 'Risks of investing in a scholarship plan', include an introduction using the following wording or wording that is substantially similar:

If you or your beneficiary does not meet the terms of your contract, it could result in a loss and your beneficiary could lose some or all of their EAPs. Please read the description of the plan-specific risks under 'Risks of investing in this plan' in this Detailed Plan Disclosure.

(2) Under the sub-heading 'Investment risks', include an introduction using the following wording or wording that is substantially similar:

The prices of the investments held by the scholarship plan[s] can go up or down. [*State, as applicable* - [Refer to 'Risks of investing in this plan' in this Detailed Plan Disclosure for a description of/Below are [some of]] the risks that can cause the value of the scholarship plan [s/s'] investments to change, which will affect the amount of EAPs available to beneficiaries.] Unlike bank accounts or guaranteed investment certificates, your investment in a scholarship plan is not covered by the Canada Deposit Insurance Corporation or any other government deposit insurer.

(3) For a multiple prospectus, list and describe the investment risks applicable to each of the scholarship plans offered under the prospectus.

(4) For a multiple prospectus that contains the disclosure required by section 7.1 of this Part of the Form, if, at any time during the 12-month period immediately preceding the date of the prospectus, more than 10% of the net assets of a scholarship plan were invested in the securities of an issuer other than a government security, disclose:

- (a) the name of the issuer and the securities;
- (b) the highest percentage of the net assets of the scholarship plan that securities of that issuer represented during the 12-month period; and
- (c) the risks associated with the investments, including the possible or actual effect on the liquidity and diversification of the scholarship plan.

**INSTRUCTIONS**

- (1) *Each risk factor listed must be described under a separate sub-sub-heading.*
- (2) *Describe the risks in the order of the most serious to the least serious.*
- (3) *Do not de-emphasize a risk factor by including excessive caveats or conditions.*
- (4) *Include a discussion of general market, political, market sector, liquidity, interest rate, foreign currency, diversification and credit risks that apply to the portfolio of the scholarship plan, as appropriate.*
- (5) *The term 'government security' has the same meaning as in National Instrument 81-102 Mutual Funds.*

**Item 11 - Income Tax Considerations****11.1 - Status of the Scholarship Plan**

Under the heading 'How taxes affect your plan', briefly describe the status of the scholarship plan for income tax purposes.

**11.2 - Taxation of the Scholarship Plan**

Under the sub-heading 'How the plan is taxed', state in general terms the basis upon which the income and capital received by the scholarship plan are taxed.

**11.3 - Taxation of the Subscriber**

(1) Under the sub-heading 'How you are taxed', state in general terms how the subscriber will be taxed. State in general terms, as applicable to the scholarship plan(s) offered under the prospectus, using sub-sub-headings, the income tax consequences of:

- (a) a return of contributions at the maturity date;
- (b) a withdrawal of contributions before the maturity date;
- (c) a refund of sales charges or other fees;
- (d) any other distributions to the subscriber in the form of income, capital or otherwise;
- (e) a cancellation of units prior to the maturity date;
- (f) a purchase of additional units;
- (g) a transfer between scholarship plans;
- (h) an additional contribution made to address backdating of a plan;
- (i) an additional contribution made to cure defaults under the scholarship plan; and
- (j) a contribution beyond the limit set by the *Income Tax Act* (Canada).

(2) Under the sub-sub-heading 'If you receive an Accumulated income payment (AIP)':

- (a) state the tax consequences of receiving an AIP;
- (b) describe how an AIP may be transferred to a registered retirement savings plan; and
- (c) describe the tax consequences of a transfer of an AIP to a registered retirement savings plan.

**11.4 - Taxation of the Beneficiary**

Under the sub-heading 'How your beneficiary is taxed', state in general terms the income tax consequences to a beneficiary of a payment made to the beneficiary under the scholarship plan, including, as applicable, an EAP, a discretionary payment and a fee refund.

**Item 12 - Organization and Management Details of the Scholarship Plan****12.1 - Organization and Management Details**

(1) Provide in a diagram or table, under the heading 'Who is involved in running the plan[s]', information about the entities involved in operating the scholarship plan, including the investment fund manager, foundation, trustee, portfolio adviser, principal distributor, independent review committee, custodian, registrar and auditor of the scholarship plan.

(2) For each entity listed in the diagram or table, briefly describe the services provided by that entity, and the relationship of that entity to the investment fund manager. Include a description of how each of the following aspects of the operations of the scholarship plan is administered and who administers those functions:

(a) the management and administration of the scholarship plan, including valuation services, fund accounting and securityholder records, other than the management of the portfolio assets;

(b) the management of the portfolio assets, including the provision of investment analysis or investment recommendations and the making of investment decisions;

(c) the purchase and sale of portfolio assets by the scholarship plan and the making of brokerage arrangements relating to the portfolio assets;

(d) the distribution of the securities of the scholarship plan;

(e) if the scholarship plan is a trust, the trusteeship of the scholarship plan;

(f) if the scholarship plan is a corporation, the oversight of the affairs of the scholarship plan by the directors of the corporation;

(g) the custodianship of the assets of the scholarship plan;

(h) the oversight of the investment fund manager of the scholarship plan by the independent review committee;

(i) the oversight of the scholarship plan by any other body.

(3) For each entity listed in the diagram or table, other than the investment fund manager, provide, if applicable, the municipality and the province or country where it principally provides its services to the scholarship plan. Provide the complete municipal address for the investment fund manager of the scholarship plan.

***INSTRUCTION***

The 'foundation' refers to the not-for-profit entity that is the sponsor of the scholarship plan.

**Item 13 - Statement of Rights****13.1 - Statement of Rights**

Under the heading 'Your rights as an investor', state the following using the same or substantially similar wording:

You have the right to withdraw from an agreement to buy scholarship plan securities and get back all of your money (including any fees or expenses paid), within 60 days of signing the agreement. If the plan is cancelled after 60 days, you will only get back your contributions, less fees and expenses.

Any government grants you've received will be returned to the government.

In several provinces and territories, securities legislation also gives you the right to withdraw from a purchase and get back all of your money, or to claim damages, if the prospectus and any amendment contain a misrepresentation or are not delivered to you. You must act within the time limit set by the securities legislation in your province [*insert if the scholarship plan(s) is/are distributed in one or more territories of Canada - or territory*].

You can find out more about these rights by referring to the securities legislation of your province [*insert if the scholarship plan(s) is/are distributed in one or more territories of Canada - or territory*] or by consulting a lawyer.

**Item 14 - Other Material Information****14.1 - Other Material Information**

- (1) Under the heading 'Other important information', state any other material facts relating to the securities being offered that are not disclosed under any other item in this Form and are necessary for the prospectus to contain full, true and plain disclosure of all material facts about the securities to be distributed.
- (2) Provide any specific disclosure required to be disclosed in a prospectus under securities legislation that is not otherwise required to be disclosed by this Form.
- (3) Subsection (2) does not apply to requirements of securities legislation that are form requirements for a prospectus.

**INSTRUCTIONS**

- (1) *Sub-headings that are not mandated by this Form may be used in this Item.*
- (2) For a single prospectus, provide this disclosure either under this Item or under Item 23 of Part C of this Form, whichever is more appropriate.
- (3) *For a multiple prospectus, provide this disclosure under this Item if the disclosure pertains to all of the scholarship plans described in the document. If the disclosure does not pertain to all of the scholarship plans, provide the disclosure under Item 23 of Part C of this Form.*

**Item 15 - Back Cover****15.1 - Back Cover**

(1) State on the back cover of the Detailed Plan Disclosure the name of the scholarship plan(s) offered under the prospectus, and the name, address and telephone number of the investment fund manager of the scholarship plan(s).

(2) State the following using the same or substantially similar wording:

You can find additional information about the plan[s] in the following documents:

- the plan's most recently filed annual financial statements;
- any interim financial reports filed after the annual financial statements; and
- the most recently filed annual management report of fund performance.

These documents are incorporated by reference into this prospectus. That means they legally form part of this document just as if they were printed as part of this document.

You can get a copy of these documents at no cost by calling us at [*insert the toll-free telephone number or telephone number where collect calls are accepted*] or by contacting us at [*insert the scholarship plan's e-mail address*].

[*Insert if applicable - You'll also find these documents on our website at [insert the scholarship plan's website address]*].

These documents and other information about the plan[s] are also available at [www.sedar.com](http://www.sedar.com).

**Part C - Detailed Plan Disclosure - Plan-Specific Information****Item 1 - General**

The Items in this Part apply to each type of scholarship plan unless otherwise stated.

**Item 2 - Introductory Disclosure****2.1 - For a Single Prospectus**

Include at the top of the first page of the Part C section of the prospectus the heading 'Specific information about the [*insert the name of the scholarship plan*]'.

**2.2 - For a Multiple Prospectus**

Include:

- (a) at the top of the first page of the first Part C section of the prospectus, the heading 'Specific information about our plans'; and
- (b) at the top of each page of a Part C section of the prospectus, a heading consisting of the name of the scholarship plan described on that page.

**Item 3 - Plan Description****3.1 - Plan Description**

Under the heading 'Type of plan', disclose in the form of a table:

- (a) the type of scholarship plan; and
- (b) the date on which the scholarship plan was started.

**INSTRUCTION**

*In disclosing the date on which the scholarship plan was started, use the date on which the securities of the scholarship plan first became available for offer to the public, which will be on or about the date of the issuance of the first receipt for a prospectus of the scholarship plan.*

**Item 4 - Eligibility and Suitability****4.1 - Eligibility and Suitability**

- (1) Under the heading 'Who this plan is for', list the eligibility requirements for enrolment in the scholarship plan.
- (2) Provide a brief statement of the suitability of the scholarship plan for particular investors, describing the characteristics of the subscriber and beneficiary for whom the scholarship plan may be an appropriate investment and for whom it may not be an appropriate investment.

**INSTRUCTION**

*The disclosure provided under subsection 4.1(2) must be consistent with the disclosure provided under Item 4 of Part A of this Form. Discuss whether the scholarship plan is particularly suitable for certain types of investors. Conversely, if the scholarship plan is particularly unsuitable for certain types of investors, emphasize this aspect of the plan and disclose the types of investors who should not invest in the scholarship plan, on both a short- and long-term basis.*

**Item 5 - Beneficiary Group****5.1 - Beneficiary Group**

- (1) This Item applies to a group scholarship plan.
- (2) Under the sub-heading 'Your beneficiary group', describe:
  - (a) what a beneficiary group is and the significance of belonging to a beneficiary group; and
  - (b) how the maturity date and year of eligibility are determined and the significance of the dates.

(3) Include the table below, introduced using the following wording or wording that is substantially similar:

The table below can help you determine your beneficiary group. In general, the beneficiary group is determined by the age of the beneficiary when you sign your contract.

Age of beneficiary when the plan is purchased	Beneficiary group
[Insert age of oldest beneficiary eligible to join the group scholarship plan] years old	[Insert year of eligibility for oldest beneficiary]
[Insert age corresponding to next year of eligibility in descending order] years old	[Insert year of eligibility for next oldest beneficiary]
• • •	
0 years old	[Insert year of eligibility for youngest beneficiary]

#### INSTRUCTIONS

(1) In responding to subsection 5.1(2), provide disclosure regarding the sharing of earnings on contributions based on the number of beneficiaries in a beneficiary group, including the sharing of earnings on contributions where there is pre-maturity and post-maturity attrition.

(2) The table required under subsection 5.1(3) is used to demonstrate how the year of eligibility relates to the age of the beneficiary on the application date. The disclosure in the column of this table titled 'Age of beneficiary when the scholarship plan is purchased' must present the ages of the beneficiaries for whom subscribers may purchase a group scholarship plan, starting from the oldest to the youngest. For example, if a beneficiary cannot join the group scholarship plan after age 12, then that must be the age disclosed in the top row of that column. The ages disclosed in the subsequent row must follow in descending order.

(3) For the column titled 'Beneficiary Group' in the table required under subsection 5.1(3), the 'year of eligibility' disclosed in each row must be based on the year of eligibility that would typically correspond to a beneficiary of the age described in adjacent column of that table titled 'Typical age of beneficiary when the scholarship plan is purchased' as of the date of the prospectus. For example, if the age of the beneficiary listed in the table is 12, the disclosure under 'Beneficiary Group' must show the typical year of eligibility for a 12 year old beneficiary joining the scholarship plan as of the date of the prospectus.

## **Item 6 - Eligible Studies**

### **6.1 - Summary of Eligible Studies**

Under the heading ‘Summary of eligible studies’, state the following using the same or substantially similar wording:

The following is a description of the post-secondary programs that are eligible studies and qualify for EAPs under the [*insert name of the scholarship plan*].

Contact us or your sales representative to find out if the educational programs your beneficiary is interested in are eligible studies. We can provide you with a current list of qualifying institutions and programs on request. This list is also available on the plan’s website.

For more information about receiving EAPs, see ‘Educational assistance payments’ on page [*insert page reference to the disclosure provided under section 19.2 of Part C of this Form*] of this Detailed Plan Disclosure.

### **6.2 - Description of Eligible Programs**

Under the sub-heading ‘What’s eligible’, briefly describe the types of programs that qualify for EAPs under the scholarship plan.

### **6.3 - Description of Ineligible Programs**

(1) Under the sub-heading ‘What’s not eligible’, briefly describe the types of programs that do not qualify for EAPs under the scholarship plan.

(2) If any post-secondary program that would qualify for an EAP under the *Income Tax Act* (Canada) would be considered eligible studies under the scholarship plan, state this fact. If there are differences between the types of programs eligible for payment of an EAP under the *Income Tax Act* (Canada) and programs recognized as eligible studies under the scholarship plan, state this fact and describe how the scholarship plan’s requirements are different than the *Income Tax Act* (Canada) requirements.

(3) State, if applicable, that beneficiaries who do not enrol in eligible studies under the requirements of the scholarship plan will also not receive payments of government grants.

(4) If the scholarship plan does not recognize all of the same post-secondary programs that would qualify for an EAP under the *Income Tax Act* (Canada), then state the following using the same or substantially similar wording:

If you are interested in a post-secondary program that doesn’t qualify for EAPs under the [*insert the name of the scholarship plan*] but would qualify for an EAP under the *Income Tax Act* (Canada), you should consider another type of plan. [*Insert if applicable - For example, in our [*insert, as applicable the name of the scholarship plan(s)*], any post-secondary program that would qualify for an EAP under the *Income Tax Act* (Canada) is considered eligible studies for receiving an EAP under the plan.*]

**INSTRUCTIONS**

(1) *The list of institutions and programs that are 'eligible studies' under the scholarship plan and are referred to in section 6.1 must be provided in a format that facilitates comprehension by the investor. The list must also be available on the plan's website in a location that does not have restricted access, i.e., it does not require a password or login account.*

(2) *The disclosure required by sections 6.2 and 6.3 may be provided in the form of a table to assist readability.*

(3) *Describe the programs required to be disclosed under sections 6.2 and 6.3 based on characteristics such as the type of educational institutions offering the programs, the duration of the programs and the location of the educational institutions.*

**Item 7 - Investment Objectives****7.1 - Investment Objectives**

(1) This section does not apply to a scholarship plan that is required to provide the disclosure under section 7.1 of Part B of this Form.

(2) Under the heading 'How we invest your money' with the sub-heading 'Investment objectives', state the fundamental investment objectives of the scholarship plan, including any information that describes the fundamental nature of the scholarship plan or the fundamental features of the scholarship plan that distinguish it from other types of scholarship plans.

(3) Describe the nature of any securityholder or other approval that may be required to change the investment objectives of the scholarship plan.

(4) Describe any of the material investment strategies to be used to achieve the scholarship plan's investment objectives.

(5) If the scholarship plan purports to arrange a guarantee or insurance in order to protect all or some of the principal amount of the investments made by subscribers, include this fact as a fundamental investment objective of the scholarship plan and:

- (a) identify the person or company providing the guarantee or insurance;
- (b) provide the material terms of the guarantee or insurance, including the maturity date of the guarantee or insurance; and
- (c) provide the reasons for which the guarantor or insurer could limit or avoid execution of the guarantee or insurance policy.

**INSTRUCTION**

*In providing the disclosure required by this Item, follow the Instructions that apply to section 7.1 of Part B of this Form.*

**Item 8 - Investment Strategies****8.1 - Investment Strategies**

- (1) This section does not apply to a scholarship plan that is required to provide the disclosure under section 8.1 of Part B of this Form.
- (2) Describe under the sub-heading 'Investment strategies' the following:
  - (a) the principal investment strategies that the scholarship plan intends to use in achieving its investment objectives; and
  - (b) the process by which the scholarship plan's portfolio adviser selects investments for the scholarship plan's portfolio, including any investment approach, philosophy, practices or techniques used by the portfolio adviser or any particular style of portfolio management that the portfolio adviser intends to follow.
- (3) Indicate the types of investments, other than those held by the scholarship plan in accordance with its fundamental investment objectives, which may form part of the scholarship plan's portfolio assets under normal market conditions.
- (4) If the scholarship plan may depart temporarily from its fundamental investment objectives as a result of adverse market, economic, political or other considerations, disclose any temporary defensive tactics the scholarship plan's portfolio adviser may use or intends to use in response to such conditions.

**INSTRUCTION**

*A scholarship plan may, in responding to subsection 8.1(2), provide a discussion of the general investment approach or philosophy followed by the portfolio adviser of the scholarship plan.*

**Item 9 - Investment Restrictions****9.1 - Investment Restrictions**

- (1) This section does not apply to a scholarship plan that is required to provide the disclosure specified under section 9.1 of Part B of this Form.
- (2) Under the sub-heading 'Investment restrictions', describe any restrictions on investments adopted by the scholarship plan, beyond what is required under securities legislation.
- (3) If the scholarship plan has received the approval of the securities regulatory authorities to vary any of the investment restrictions and practices contained in securities legislation, provide details of the permitted variations.
- (4) Describe the nature of any securityholder or other approval that may be required in order to change the investment restrictions of the scholarship plan.

**Item 10 - Plan-Specific Risks****10.1 - Plan Risks**

(1) Under the heading 'Risks of investing in this plan' with the sub-heading 'Plan risks', include an introduction using the following wording or wording that is substantially similar:

You sign a contract when you open a plan with us. Read the terms of the contract carefully and make sure you understand the contract before you sign. If you or your beneficiary does not meet the terms of your contract, it could result in a loss and your beneficiary could lose some or all of his or her EAPs.

Keep in mind that payments from the plan are not guaranteed. We cannot tell you in advance if your beneficiary will qualify to receive any EAPs from the plan or how much your beneficiary will receive. We do not guarantee the amount of any payments or that the payments will cover the full cost of your beneficiary's post-secondary education.

In addition to the investment risks described under 'Investment risks' on page(s) [*insert a page reference to the investment risks disclosed under section 10.1(3) of Part B of this Form or section 10.2 of this Part of the Form, as applicable*] of the prospectus, the following is a description of the risks of participating in this plan.

(2) List and describe any material risks associated with an investment in the scholarship plan, other than the investment risks associated with the portfolio held by the scholarship plan that are disclosed under section 10.1 of Part B of this Form or section 10.2 of this Part, including, as applicable to the scholarship plan:

- (a) the risk of a change in attrition rates affecting the amount of EAPs available to beneficiaries;
- (b) the risk of a decision not to provide a discretionary payment affecting the amount of money available to beneficiaries who enrol in eligible studies;
- (c) the risk that the current sources of funding for discretionary payments may not be available at plan maturity;
- (d) if there is no guarantee for any refunds of sales charges or other fees, the risk that the current sources of funding for the refunds may not be available at or after the maturity date of the subscriber's scholarship plan; and
- (e) if the scholarship plan has more than one class or series of securities, the risk that the investment performance, expenses or liabilities of one class or series may affect the value of the securities of another class or series.

**INSTRUCTION**

*In responding to section 10.2, follow Instructions (1) - (3) to section 10.1 of Part B of this Form.*

## 10.2 - Investment Risks

(1) Subsections (2) to (5) do not apply to a scholarship plan that is required to provide the disclosure under section 7.1 of Part B of this Form.

(2) Under the heading 'Risks of investing in this plan' with the sub-heading 'Investment risks', include an introduction using the following wording or wording that is substantially similar:

The prices of the investments held by the scholarship plan can go up or down. Below are the risks that can cause the value of the plan's investments to change, which will affect the amount of EAPs available to beneficiaries.

(3) List and describe the investment risks applicable to the scholarship plan, other than those risks previously discussed under subsection 10.1(3) of Part B of this Form.

(4) Include specific cross-references to the risks described in response to subsection 10.1(3) of Part B of this Form that are applicable to the scholarship plan.

(5) If, at any time during the 12-month period immediately preceding the date of the prospectus, more than 10% of the net assets of a scholarship plan were invested in the securities of an issuer other than a government security, disclose:

- (a) the name of the issuer and the securities;
- (b) the maximum percentage of the net assets of the scholarship plan that securities of that issuer represented during the 12-month period; and
- (c) the risks associated with the investment in the securities, including the possible or actual effect on the liquidity and diversification of the scholarship plan.

(6) If the scholarship plan is required to provide the disclosure under section 7.1 of Part B of this Form, under the heading 'Risks of investing in this plan' with the sub-heading 'Investment risks', state the following using the same or substantially similar wording:

The prices of the investments held by the scholarship plan can go up or down. You can find a list of risks that can cause the value of the plan's investments to change under 'Investment risks' on page [*insert page reference to the risks disclosed under section 10.1(3) of Part B of this Form*].

### INSTRUCTION

*In providing disclosure under this section, follow the Instructions to section 10.1 of Part B of this Form.*

## Item 11 - Annual Returns

### 11.1 - Annual Returns

Under the heading 'How the plan has performed', provide, in the form of the following table, the annual return of the scholarship plan for each of the past five years (or for a scholarship plan that has existed for less than five years, for each year the scholarship plan has been in existence) as disclosed in the most recently filed annual management report of fund performance of the scholarship plan, introduced using the following wording or wording that is substantially similar:

The table below shows how the investments in [*insert name of the scholarship plan*] performed in each of the past five financial years ending on [*insert date of end of financial year for the scholarship plan*]. Returns are after expenses have been deducted. These expenses reduce the returns you get on your investment.

It's important to note that this doesn't tell you how the plan's investments will perform in the future.

	<i>[Insert most recently completed Financial Year]</i>	<i>[Insert most recently completed Financial Year minus 1]</i>	<i>[Insert most recently completed Financial Year minus 2]</i>	<i>[Insert most recently completed Financial Year minus 3]</i>	<i>[Insert most recently completed Financial Year minus 4]</i>
<b>Annual Return</b>	<i>[Specify annual return]%</i>	<i>[Specify annual return]%</i>	<i>[Specify annual return]%</i>	<i>[Specify annual return]%</i>	<i>[Specify annual return]%</i>

## Item 12 - Contributions

### 12.1 - Making Contributions

(1) Under the heading 'Making contributions', state the minimum investment in the scholarship plan permitted under the prospectus and the maximum length of time a subscriber can make contributions under the plan.

(2) If the scholarship plan uses units, under the sub-heading 'What is a unit?', describe the unit and state why the scholarship plan uses units. State if the value of a unit is based only on the value of the portfolio assets held by the scholarship plan and, if not, state what other factors the value of a unit is based on.

(3) Under the sub-heading 'Your contribution options', describe all available contribution options.

(4) If the scholarship plan requires subscribers to make contributions to the plan in accordance with a contribution schedule, under the sub-heading 'Contribution schedule', include an introduction to the contribution schedule using the following wording or wording that is substantially similar:

The contribution schedule below shows how much you have to contribute to buy a unit. The price you pay depends on your beneficiary group and whether you pay for your units all at once or make periodic contributions to pay for your units. [*For a group scholarship plan, state - The prices are calculated so that the contributions of each subscriber for a beneficiary group will generate the same earnings per unit.*]

Certain fees and expenses are deducted from your contributions. For more information, please see 'Fees you pay' on page [insert page reference to the disclosure provided under section 14.2 of Part C of this Form].

The contribution schedule was prepared by [indicate name of entity/entities that prepared the contribution schedule] in [specify year the contribution schedule was prepared].

(5) Include the contribution schedule of the scholarship plan in the form of the following table, together with the following examples to explain how to use the contribution schedule to determine the contributions required to pay for each unit. Introduce the table using the following wording or wording that is substantially similar with the title 'How to use this table' in bold type:

**How to use this table:**

For example, let's assume your beneficiary is a newborn. If you want to make monthly contributions until maturity, it will cost \$[insert amount payable monthly for this option] each month for each unit you buy. You would have to make [insert total number of payments for this option] contributions over the life of your plan, for a total investment of \$[insert total amount payable for this option].

If your child is five years old and you want to make annual contributions until maturity, it will cost \$[insert amount payable annually for this option] each year for each unit you buy. You would have to make [insert total number of payments for this option] contributions over the life of your plan, for a total investment of \$[insert total amount payable for this option].

Contribution schedule				
Contribution options [See Instruction (2)]	[Insert youngest beneficiary by age] [See Instruction (3)]	[Insert next youngest beneficiary by age]	• • •	[Insert oldest beneficiary by age]
<b>Monthly contribution</b> Contribution amount Total number of contributions Total amount of contributions	[See Instruction (4)]			
<b>Annual contribution</b> Contribution amount Total number of contributions Total amount of contributions				
• • •				
<b>Lump sum contribution</b> Contribution amount				

- (6) State the assumptions on which the contribution schedule is based and confirm that the assumptions are still reflective of current conditions and circumstances.

#### **INSTRUCTIONS**

- (1) *The contribution schedule must outline all available contribution options, including the lump sum contribution option.*
- (2) *List the contribution options in the order based on the total number of contributions, from the largest number of contributions to the smallest number of contributions. For example, if the scholarship plan permits monthly, annual and lump sum contributions, list the contribution options in that order.*
- (3) *The contribution schedule must be presented in the order based on the age of the beneficiaries, from the youngest to oldest.*
- (4) *For each contribution option, set out the amount of each contribution, the total number of contributions, and the total amount payable for one unit.*
- (5) *If the scholarship plan permits a subscriber to date their plan as at a date that is earlier than the application date, disclose the conditions or requirements that must be met to backdate a plan, including the maximum number of months that a plan may be backdated and the basis of calculation of any amount(s) payable by the subscriber in addition to the contributions required under the contribution schedule. Include a cross-reference to the disclosure provided under paragraph 11.3(1)(h) of Part B of this Form.*
- (6) *The contribution amounts in the contribution schedule must not include fees for insurance.*

#### **12.2 - Missing Contributions**

- (1) Under the sub-heading 'If you have difficulty making contributions', state the following using the same or substantially similar wording:

If you miss one or more contributions, you may be in default of your plan. To stay in the plan, you'll have to make up the contributions you missed. [*State if applicable - You'll also have to make up what the contributions would have earned if you had made them on time*]. This can be costly.

For information about the steps you have to take to stay in the plan after missing contributions, see 'Default, withdrawal or cancellation' on page [*insert page reference to the disclosure provided under Item 17 of Part C of this Form*].

- (2) Under the sub-sub-heading 'Your options', describe the options available to subscribers having difficulty making contributions, including reducing the amount of contributions, suspending contributions, transferring to another RESP and cancelling their scholarship plan.
- (3) Describe any restrictions on the availability of the options referred to in subsection (2).

(4) For each option set out under subsection (2), disclose the fee payable for the option and the losses that may be incurred by the subscriber as a result of the option.

(5) Describe what will happen if a subscriber has difficulty making contributions and does not select any of the options set out under subsection (2).

#### **INSTRUCTIONS**

*(1) A scholarship plan that does not require subscribers to make regular contributions to keep their plan in good standing must modify the disclosure under subsection 12.2(1) accordingly.*

*(2) If the cost of putting a plan in good standing after a voluntary suspension of the plan includes the payment of an amount equal to the interest that would have been earned on the missing contributions, disclose the current interest rate used as an annualized rate of interest and disclose how the interest is calculated.*

*(3) In disclosing any losses that may be incurred by a subscriber under subsection (4), state whether the subscriber may incur any loss of earnings, government grants, grant contribution room, amounts paid for sales charges and fees or loss of any other amount.*

*(4) If the disclosure for an option required by subsections (3) and (4) is provided elsewhere in Part C of the prospectus, a cross-reference to the disclosure for the option may be provided in response to subsections (3) and (4). For example, if transferring to another scholarship plan managed by the investment fund manager is an option available to the subscriber, a scholarship plan may refer investors to details of this type of transfer by providing a cross-reference to the disclosure provided under section 16.1 of Part C of this Form.*

### **Item 13 - Withdrawing Contributions**

#### **13.1 - Withdrawing Contributions**

(1) Under the heading 'Withdrawing your contributions', describe a subscriber's entitlement to a return of contributions made, less fees, at any time before the maturity date of their scholarship plan.

(2) Describe the steps a subscriber must take to withdraw some or all of their contributions before the maturity date of their scholarship plan.

(3) Disclose the fee for a withdrawal from their scholarship plan and describe the losses that may be incurred by a subscriber upon a withdrawal.

(4) Disclose whether a subscriber's plan will be cancelled if the subscriber withdraws all the contributions made to their plan. If so, provide a cross-reference to the disclosure provided under section 17.3 of Part C of this Form.

#### **INSTRUCTION**

*In describing any losses that may be incurred by a subscriber under subsection (3), disclose whether the subscriber may incur any loss of earnings, government grants, grant contribution room, amounts paid for sales charges and fees or loss of any other amount.*

## Item 14 - Fees and Expenses

### 14.1 - Costs of Investing in the Scholarship Plan

Under the heading 'Costs of investing in this plan', state the following using the same or substantially similar wording:

There are costs for joining and participating in the [*insert name of scholarship plan*]. The following tables list the fees and expenses of this plan. You pay some of these fees and expenses directly from your contributions. The plan pays some of the fees and expenses, which are deducted from the plan's earnings.

### 14.2 - Fees Payable by Subscriber from Contributions

(1) Under the sub-heading 'Fees you pay', provide a list of the fees and expenses that are deducted from contributions and that are not required to be provided in the table under section 14.4 of Part C of this Form in the form of the following table. Introduce the table using the following wording:

These fees are deducted from your contributions. They reduce the amount that gets invested in your plan, which will reduce the amount available for EAPs.

Fee	What you pay	What the fee is for	Who the fee is paid to
Sales charge	[Specify amount]	[Specify the purpose]	[Insert name of entity]
Account Maintenance Fee	[Specify amount]	[Specify the purpose]	[Insert name of entity]
[Specify other fees and expenses]	[Specify amount]	[Specify the purpose]	[Insert name of entity]

(2) If the sales charge listed in the table required by subsection (1) is deducted from contributions at a higher rate in the early period of participating in the scholarship plan, add a sidebar under the sub-heading 'Fees you pay', using the margin of the page and state the following using the same or substantially similar wording with the title of the sidebar in bold type:

#### **Paying off the sales charges**

For example, assume that you buy one unit of the [*Insert name of scholarship plan*] on behalf of newborn child, and you commit to making monthly contributions until the maturity date to pay for that unit. [All/[specify lower percentage, if applicable]] of your first [*insert number of contributions*] contributions go toward the sales charge until [half/[specify other percentage if applicable]] of the sales charge is paid off. [State, as applicable - [Half/[specify other percentage if applicable]] of your next [*insert number of contributions*] contributions go toward the sales charge until it's fully paid off.] Altogether, it will take you [*insert number of months*] months to pay off the sales charge. During this time, [*insert percentage*] of your contributions will be used to pay the sales charge and [*insert percentage*] of your contributions will be invested in your plan.

(3) State whether any of the fees listed in the table in subsection (1) may be increased without subscriber approval.

#### INSTRUCTIONS

(1) *In the table required under subsection 14.2(1), list the fees payable by subscribers' contributions. Each fee must be listed on a separate row in the table.*

(2) *In the table required under subsection 14.2(1) in the column titled 'What you pay' state the amount of each fee. The amount of each fee must be disclosed based on how the fee is calculated. For example, if a particular fee is calculated as a fixed dollar amount per unit, or a fixed amount per year, it must be stated as such. Similarly, if a fee is calculated as a percentage of plan assets, that percentage must be stated. A statement or note that a fee is subject to applicable taxes, such as goods and services taxes or harmonized sales taxes, is permitted, if applicable.*

(3) *For a group scholarship plan or other type of scholarship plan that normally calculates the sales charge payable as a fixed dollar amount linked to the amount of contribution by a subscriber (i.e. \$x.xx per unit), in addition to stating the fixed amount of sales charge per unit as required under Instruction (2), the disclosure of the amount of sales charge in the table required under subsection 14.2(1) in the column titled 'What you pay' must also be expressed as a percentage of the cost of a unit of the scholarship plan. If the total cost of a unit of the scholarship plan varies depending on the contribution option or frequency selected, the percentage sales charge must be expressed as a range, between the lowest and the highest percentage of the unit cost the sales charge can represent, based on the different contribution options available to subscribers under the scholarship plan. This must be calculated as follows: (i) divide the sales charge per unit by the contribution option that has the highest total cost per unit, and (ii) divide the sales charge per unit by the contribution option that has the lowest total cost per unit. For example, if a scholarship plan calculates its sales charge as \$200/unit, and the total cost per unit for a subscriber can range from \$1000 to \$5000 (based on the different options available to subscribers), the percentage range of the sales charge disclosed in the table would be 4% (200/5000) to 20% (200/1000). The disclosure in the table must also state that the exact percentage of the sales charge per unit for a subscriber will depend on the contribution option selected for contributing to the scholarship plan and how old their beneficiary is at the time they open the scholarship plan.*

(4) *In the table required under subsection 14.2(1) in the column titled 'What you pay' describe how the fee is deducted from contributions if the fee amount deducted from each contribution is not the same. For example, if deductions for sales charges are not made from each contribution at a constant rate for the duration of the plan or for the period for which contributions are required to be made under the scholarship plan if it is less than the scholarship plan's duration, describe the amounts from contributions that are deducted to pay sales charges.*

(5) *In the table required under subsection 14.2(1) in the column titled 'What the fee is for' provide a concise explanation of what the fee is used for.*

(6) *In the table required under subsection 14.2(1) in the column titled 'Who the fee is paid to', state the name of the entity to which the fee is paid, such as the investment fund manager, the portfolio manager, the dealer, the foundation, etc.*

(7) *The disclosure required under subsection 14.2(2) must be based on the following assumptions: (i) the beneficiary is a newborn, (ii) the subscriber is purchasing one unit of the scholarship plan, (iii) the subscriber has agreed to a monthly contribution schedule with contributions payable until the scholarship plan's maturity date, and (iv) all of the mandatory fees that are normally deducted from a subscriber's contributions are deducted during the relevant period. The disclosure provided under subsection 14.2(2) must be consistent with the disclosure provided under subsection (2) of Item 10 of Part A of the form.*

(8) *The disclosure required in subsection 14.2(2) may alternatively be provided in a text box below the table required under subsection 14.2(1).*

(9) *For the disclosure required in subsection 14.2(2), if the scholarship plan does not offer units but uses a similar method for deducting sales charges as is described under subsection 14.2(2), the wording may be amended as is necessary to properly reflect the scholarship plan's features.*

### 14.3 - Fees Payable by the Scholarship Plan

(1) Under the sub-heading 'Fees the plan pays', provide a list of the fees and expenses that are payable by the scholarship plan in the form of the following table and introduced using the following wording:

The following fees are payable from the plan's earnings. You don't pay these fees directly. These fees affect you because they reduce the plan's returns which reduces the amount available for EAPs.

Fee	What the plan pays	What the fee is for	Who the fee is paid to
Administrative fee	[Specify amount]	[Specify purpose]	[Insert name of entity]
Portfolio management fee	[Specify amount]	[Specify purpose]	[Insert name of entity]
Custodian fee	[Specify amount]	[Specify purpose]	[Insert name of entity]
Independent review committee fee	[Specify amount]	[Specify purpose]	[Insert name of entity]
[Specify other fees and expenses]	[Specify amount]	[Specify purpose]	[Insert name of entity]

(2) State whether any of the fees or expenses listed in the table in subsection (1) may be increased without subscriber approval.

### INSTRUCTIONS

(1) *In the table, show all fees and expenses payable by the scholarship plan, even if it is expected that the investment fund manager or other member of the organization of the scholarship plan will waive or absorb some or all of those fees and expenses. Each fee must be listed in a separate row in the table.*

(2) *If one or more fees listed or required to be listed in the table are normally combined into an 'all-inclusive fee' payable by the scholarship plan, the table may be amended as is necessary to reflect this fact.*

(3) In the column titled 'What the plan pays' state the amount of each fee listed in the table. The amount of fee stated must be disclosed based on how the fee is calculated. For example, if a fee is calculated based on a percentage of the scholarship plan's assets, it must be stated as such. For the 'independent review committee fee', state the amount of any retainer payable to each member of the committee and any additional fees payable for meeting attendance and indicate if committee members expenses are reimbursed, and disclose the total dollar amount paid in connection with the independent review committee for the most recently completed financial year of the scholarship plan. A statement or note that a fee is subject to applicable taxes, such as goods and services taxes or harmonized sales taxes, is permitted, if applicable.

(4) In the column titled 'What the fee is for' provide a concise explanation of what the fee is used for. If a fee is charged to the scholarship plan for on-going fund expenses, list the main components of those expenses covered by the fee.

(5) In the column titled 'Who the fee is paid to', state the name of the entity to which the fee is paid, such as the investment fund manager, the portfolio manager, the dealer, the foundation, etc.

#### 14.4 - Transaction Fees

Under the sub-heading 'Transaction fees', provide a list of the transaction fees in the form of the following table introduced using the following wording:

We will charge the following fees for the transactions listed below.

Fee	Amount	How the fee is paid	Who the fee is paid to
[Insert type of fee]	[\$[Specify amount]]	[Insert how the fee is charged]	[Insert name of entity]

#### INSTRUCTIONS

(1) In the column titled 'fee' describe the type of transaction for which the fee is charged; for example, replacing a cheque, changing the contribution schedule, changing the beneficiary, changing the maturity date, transferring a plan and a late application for EAPs. Each fee must be listed on a separate row in the table.

(2) In the column titled 'Amount' specify the amount of each fee. The amount must be disclosed based on how the fee is calculated. For example if the fee is calculated as a fixed dollar amount or a percentage it must be disclosed as such.

(3) In the column titled 'How the fee is paid' state how the fee for each transaction is charged, for example, if the fee is payable directly by the subscriber or beneficiary, or if it is deducted from the earnings of the scholarship plan.

(4) In the column titled 'Who the fee is paid to' specify the entity to which the fee is paid, such as the scholarship plan dealer, the investment fund manager, the Foundation, etc.

#### 14.5 - Fees for Additional Services

If applicable, under the sub-heading 'Fees for additional services', provide a list of the fees payable for the additional services disclosed under section 6.6 of Part B of this Form in the form of the following table and introduced using the following wording:

The following fees are payable for the additional services listed below:

Fee	What you pay	How the fee is paid	Who the fee is paid to
[Specify type of fee]	\$(Specify amount)	[Specify how the fee is charged]	[Insert name of entity]

#### INSTRUCTIONS

- (1) In the column titled 'Fee', describe the type of service for which the fee is charged (for example, insurance services). Each fee must be listed in a separate row in the table.
- (2) Under the column titled 'What you pay' specify the amount of each fee. The fee must be disclosed based on how it is calculated. A statement or note that a fee is subject to applicable taxes, such as goods and services taxes or harmonized sales taxes, is permitted, if applicable.
- (3) If insurance services are provided, under the column 'What you pay', disclose the fee for insurance and disclose the portion of the fee that is paid by the insurer to the principal distributor, the investment fund manager, or an affiliate.
- (4) If the fee payable for an additional service varies so that specific disclosure of the amount of the fee cannot be provided in the prospectus, provide the range of fees payable under the column titled 'What you pay'.
- (5) In the column titled 'How the fee is paid' state how the fee for each service is charged, for example, if the fee is an amount payable by the subscriber on a monthly basis in addition to contributions made under the contribution schedule.
- (6) In the column titled 'Who the fee is paid to' state the name of the entity to which the fee is paid, such as the scholarship plan dealer, the investment fund manager, the Foundation, etc. If insurance services are provided, the name of the insurer must be disclosed.

#### 14.6 - Refund of Sales Charges and Other Fees

- (1) Under the sub-heading 'Refund of sales charges [and other fees]', disclose the details of all arrangements for the refunding of sales charges and any other fee paid by subscribers.
- (2) In the disclosure required by subsection (1), for each fee that may be refunded, describe:
  - (a) who pays the fee refund;
  - (b) who funds the fee refund and the sources of funding for the fee refund;

- (c) whether the refund is guaranteed or not and what that means;
  - (d) the conditions or requirements that must be met to receive the fee refund;
  - (e) when the refund will be paid;
  - (f) whether the amount refunded will include interest;
  - (g) whether the refund is paid in cash to the subscriber or is credited to their plan;
  - (h) if applicable, whether the amount refunded will be considered a contribution to the scholarship plan for tax purposes; and
  - (i) whether the amount refunded is taxable to the subscriber or beneficiary.
- (3) Describe the circumstances that may affect the ability of the current sources of funding for the fee refunds to continue to fund such payments.
- (4) State whether the investment fund manager or any other entity has put any mechanism in place to continue to make fee refunds if any of the circumstances referred to in subsection (3) occurs.
- (5) If a fee refund is payable on a discretionary basis, state the following wording with the first sentence in bold type:

**Discretionary refunds are not guaranteed.** You should not count on receiving a discretionary refund. [*Specify entity*] decides if it will provide a fee refund in any year.

#### *INSTRUCTIONS*

- (1) *A return of an enrolment fee is considered to be a refund of sales charges for the purposes of disclosure under this section.*
- (2) *If a fee refund is paid in instalments, disclose each payment date and the amount or proportion of the refund payable at each date.*

#### **Item 15 - Making Changes to a Subscriber's Plan**

##### **15.1 - Changing Contributions**

- (1) Under the heading 'Making changes to your plan' and the sub-heading 'Changing your contributions', disclose whether or not a subscriber can change the contributions under a scholarship plan.
- (2) If a subscriber can change the contributions under a scholarship plan, disclose:
- (a) the steps the subscriber must take to make the change;
  - (b) the conditions or requirements that must be met to make the change;
  - (c) the fee for making the change; and
  - (d) the losses that may be incurred by the subscriber or the beneficiary if the change is made.

**15.2 - Changing Maturity Date**

- (1) Under the sub-heading 'Changing the maturity date', disclose whether or not a subscriber can change the maturity date of their plan.
- (2) If a subscriber can change the maturity date, disclose:
  - (a) the steps the subscriber must take to make the change;
  - (b) the conditions or requirements that must be met to make the change;
  - (c) the fee for making the change; and
  - (d) the losses that may be incurred by the subscriber or the beneficiary if the change is made.

**15.3 - Changing Year of Eligibility**

- (1) Under the sub-heading 'Changing your beneficiary's year of eligibility', disclose whether or not a subscriber can change the year of eligibility of a beneficiary.
- (2) If a subscriber can change the year of eligibility, disclose:
  - (a) the steps the subscriber must take to make the change;
  - (b) the conditions or requirements that must be met to make the change;
  - (c) the fee for making the change; and
  - (d) the losses that may be incurred by the subscriber or the beneficiary if the change is made.

**15.4 - Changing Subscriber**

- (1) Under the sub-heading 'Changing the subscriber', disclose whether the contract permits the subscriber to be changed at any time during the life of a scholarship plan.
- (2) If the subscriber may be changed, disclose:
  - (a) the steps that are required to make the change;
  - (b) the conditions or requirements that must be met to make the change;
  - (c) the fee for making the change; and
  - (d) the losses that may be incurred by the subscriber or the beneficiary if the change is made.

**15.5 - Changing Beneficiary**

- (1) Under the sub-heading 'Changing your beneficiary', disclose whether or not a subscriber can change the beneficiary of a scholarship plan.
- (2) If the beneficiary may be changed, disclose:
  - (a) the steps the subscriber must take to make the change;
  - (b) the conditions or requirements that must be met to make the change;
  - (c) the fee for making the change; and
  - (d) the losses that may be incurred by the subscriber or the beneficiary if the change is made.

**15.6 - Death or Disability of Beneficiary**

- (1) Under the sub-heading 'Death or disability of the beneficiary', disclose the options available to a subscriber in the event of the death or disability of the beneficiary of the scholarship plan.
- (2) The disclosure under this item must include:
  - (a) how a disability is defined;
  - (b) how each option may be initiated and the conditions or requirements that must be met for each option;
  - (c) the fee for each option; and
  - (d) the losses that may be incurred by the subscriber or the beneficiary if the option is selected.

**INSTRUCTIONS**

- (1) *In discussing a change in contributions under a scholarship plan in response to section 15.1, state if the change in contributions may be made as a result of changing the contribution frequency or the number of units for which contributions are made.*
- (2) *The disclosure of the conditions or requirements for making a change to the subscriber's plan required under this Item must include a description of any amounts required to be paid to make the change and the deadline for making the change.*
- (3) *In disclosing the losses that may be incurred by a subscriber or a beneficiary in response to this Item, state if the subscriber or the beneficiary might incur any loss of earnings, government grants, grant contribution room, amounts paid for sales charges and fees or loss of any other amount.*

**Item 16 - Transfer of Scholarship Plan****16.1 - Transferring to another plan managed by the investment fund manager**

- (1) Under the heading 'Transferring your plan' with the sub-heading 'Transferring to [name the other scholarship plans managed by the investment fund manager of the scholarship plan]', state whether or not the scholarship plan allows a subscriber to transfer from the current plan to any of the other plans offered by the investment fund manager.
- (2) Disclose:
  - (a) the steps a subscriber must take to effect the transfer;
  - (b) the conditions or requirements that must be met to effect the transfer;
  - (c) the fee for the transfer;
  - (d) the losses that may be incurred by the subscriber or the beneficiary if the transfer is made; and
  - (e) for a group scholarship plan, whether or not a subscriber who has transferred out of a group plan may transfer back to the group plan.

**16.2 - Transferring to another RESP Provider**

- (1) Under the sub-heading 'Transferring to another RESP provider', state whether or not the scholarship plan allows a subscriber to transfer to an RESP provider unrelated to the investment fund manager.
- (2) Disclose:
  - (a) the steps a subscriber must take to effect the transfer;
  - (b) the conditions or requirements that must be met to effect the transfer;
  - (c) the fee for the transfer; and
  - (d) the losses that may be incurred by the subscriber or the beneficiary if the transfer is made.

**16.3 - Transferring from another RESP Provider to the Scholarship Plan**

- (1) Under the sub-heading 'Transferring to this plan from another RESP provider', state whether or not the scholarship plan allows a subscriber to transfer from an RESP provider unrelated to the investment fund manager to the scholarship plan.
- (2) Disclose:
  - (a) the steps a subscriber must take to effect the transfer;
  - (b) the conditions or requirements that must be met to effect the transfer; and
  - (c) the fee for the transfer.

**INSTRUCTIONS**

- (1) *The disclosure of the conditions or requirements that must be met to effect a transfer of a plan described under this Item must include a description of any amounts required to be paid to effect the transfer and the deadline for effecting the transfer.*
- (2) *In disclosing the losses that may be incurred by a subscriber or a beneficiary in response to this Item, state if the subscriber or the beneficiary might incur any loss of earnings, government grants, grant contribution room, amounts paid for sales charges and fees or loss of any other amount.*

**Item 17 - Default, Withdrawal or Cancellation****17.1 - Withdrawal or Cancellation by Subscriber**

- (1) Under the heading 'Default, withdrawal or cancellation' with the sub-heading 'If you withdraw from or cancel your plan', describe how a subscriber can withdraw from or cancel a scholarship plan.
- (2) Describe the amounts a subscriber is entitled to receive if the subscriber withdraws from a scholarship plan up to 60 days after signing a contract.
- (3) Describe the amounts a subscriber is entitled to receive if the subscriber cancels a scholarship plan more than 60 days after signing a contract.

- (4) Disclose the charges payable by a subscriber for a cancellation or withdrawal.
- (5) Disclose the losses that may be incurred by the subscriber or the beneficiary if the subscriber cancels or withdraws from their scholarship plan.

#### **17.2 - Subscriber Default**

- (1) Under the sub-heading 'If your plan goes into default', describe the circumstances in which a subscriber may be noted in default under the scholarship plan.
- (2) Disclose the steps the investment fund manager will take to notify the subscriber when a default described in subsection (1) occurs.
- (3) Disclose the steps a subscriber can take to remedy a default and disclose the costs associated with remedying the default, including any amounts payable by the subscriber. For a default due to missed contributions, describe how any amount payable by a subscriber as a result of missed contributions is calculated.
- (4) For each default, disclose whether remedying the default will qualify a subscriber and a beneficiary for the same payments under the scholarship plan as if the default had not occurred.
- (5) Disclose whether a default results in the cancellation of a subscriber's plan by the investment fund manager if the default is not remedied. If an unremedied default does not result in the cancellation of the subscriber's plan, disclose the losses that may be incurred by the subscriber or the beneficiary due to the default.

#### **17.3 - Cancellation by Investment Fund Manager**

- (1) Under the sub-heading 'If we cancel your plan', describe any circumstances other than a subscriber's default in which the investment fund manager of the scholarship plan may cancel a subscriber's plan.
- (2) Describe the amounts a subscriber is entitled to receive if the subscriber's scholarship plan is cancelled by the investment fund manager.
- (3) Disclose the costs payable by a subscriber in connection with a cancellation by the investment fund manager.
- (4) Disclose the losses that may be incurred by the subscriber or the beneficiary if the investment fund manager cancels the subscriber's scholarship plan.

#### **17.4 - Re-activation of Subscriber's Plan**

- (1) If applicable, under the sub-heading 'Re-activating your plan', describe the circumstances in which a subscriber may re-activate a plan after cancellation of the scholarship plan, and specify the costs associated with re-activation and who bears the costs.
- (2) Disclose whether re-activating a plan will qualify a subscriber and a beneficiary for the same payments under the scholarship plan as if the cancellation had not occurred.

**17.5 - Plan Expiration**

Under the sub-heading, 'If your plan expires', discuss the maximum duration of a subscriber's scholarship plan before it must be collapsed and what happens to the money from a collapsed scholarship plan.

**INSTRUCTIONS**

(1) *In disclosing the losses that may be incurred by a subscriber or a beneficiary in response to Item 17, state whether the subscriber or the beneficiary may incur any loss of earnings, government grants, grant contribution room, amounts paid for sales charges and fees or loss of any other amount.*

(2) *If the costs of putting a scholarship plan in good standing after missing contributions or re-activating a scholarship plan after cancellation include the payment of an amount equal to the interest that would have been earned on contributions required by the scholarship plan, disclose the rate as an annualized rate of interest and disclose how the rate is calculated.*

(3) *If an AIP may be received upon cancellation of a scholarship plan, include a cross-reference to the disclosure provided under Item 20 of Part C of this Form.*

**Item 18 - Plan Maturity****18.1 - Description of Plan Maturity**

(1) Under the heading 'What happens when your plan matures', briefly explain what happens to a subscriber's scholarship plan at the maturity date.

(2) State whether the investment fund manager will notify the subscriber about the maturity date of their scholarship plan and how the notice is provided.

**INSTRUCTION**

*In responding to section 18.1, briefly explain what happens to the contributions, government grants and earnings at the maturity date, such as the earnings for a beneficiary group being transferred into an EAP account for distribution to qualified beneficiaries.*

**18.2 - If the Beneficiary Does Not Enrol in Eligible Studies**

(1) Under the sub-heading 'If your beneficiary does not enrol in eligible studies', state that a beneficiary who does not enrol in eligible studies will not receive EAPs from the scholarship plan.

(2) Describe the options for a subscriber whose beneficiary does not enrol in eligible studies and disclose the losses that may be incurred by the subscriber under each option.

(3) State whether a subscriber may be eligible to receive an AIP. If an AIP may be payable, provide a cross-reference to the disclosure provided under Item 20 of Part C of this Form.

**INSTRUCTIONS**

- (1) *In responding to section 18.2, describe options including naming another beneficiary before the maturity date, transferring to another RESP or cancelling the scholarship plan.*
- (2) *In describing the losses that may be incurred by the subscriber in response to subsection 18.2(2), cross-references to the disclosure provided under Items 15 to 17 of Part C of this Form may be provided, as applicable.*

**Item 19 - Payments from the Scholarship Plan****19.1 - Return of Contributions**

- (1) Under the heading 'Receiving payments from the plan' with the sub-heading 'Return of contributions', describe when and how contributions are returned to the subscriber. State whether the amount returned is net of sales charges and fees deducted from contributions.
- (2) If all or a part of a subscriber's contributions are returned, state what happens to the government grants. State whether it is possible for government grants to remain in the name of the beneficiary and if so, state the conditions or requirements that must be met to do so.

**19.2 - Payments to Beneficiaries**

- (1) Under the sub-heading 'Educational assistance payments', disclose the conditions and requirements necessary for a beneficiary to receive EAPs under the scholarship plan, including the deadline for applying for EAPs, and state what happens if the beneficiary misses the deadline.
- (2) Describe each option for paying EAPs to beneficiaries. For each option, disclose:
  - (a) the number of payments;
  - (b) when each payment is made; and
  - (c) for a group scholarship plan, the percentage of the maximum total amount of EAPs payable at each payment date.
- (3) For a group scholarship plan, if the total amount of EAPs payable to beneficiaries differs based on the number of years of eligible studies, disclose the number of years of eligible studies that qualifies for the payment of the maximum total amount of EAPs and briefly describe the eligible studies with that duration.
- (4) For a group scholarship plan that does not offer EAP payment options tailored to reduced programs, state, if applicable, that beneficiaries who enrol in eligible studies of a shorter duration than the full period will not qualify for the maximum number of EAPs and will receive a lower total amount of EAPs over the duration of their eligible studies than beneficiaries who enrol in eligible studies for the full period.
- (5) For a group scholarship plan that offers EAP payment options tailored to reduced programs, if the total amount of EAPs payable under an EAP payment option tailored to reduced programs is less than the maximum total amount of EAPs, state the total amount of EAPs payable under the EAP payment option as a percentage of the maximum total amount of EAPs.

**INSTRUCTIONS**

- (1) *In providing the disclosure under subsection 19.2(1), do not repeat the type of studies that qualify for EAPs. Instead, include a cross-reference to the disclosure provided under section 6.2 of Part C of this Form.*
- (2) *The disclosure under subsection 19.2(1) must include a discussion of any requirements for a beneficiary to remain eligible for EAPs under the scholarship plan for each successive year of study.*
- (3) *The 'maximum total amount of EAPs' is the total amount of EAPs that can be received by a beneficiary who meets the requirements of the scholarship plan for receiving the maximum number and amount of EAPs.*
- (4) *In providing the disclosure under subsection 19.2(3), describe generally the types of programs for which a beneficiary will receive the maximum total amount of EAPs (for example, four years of eligible studies that may consist of a 4-year program or two 2-year programs).*
- (5) *The 'full period' is the number of years of eligible studies that qualifies for the payment of the maximum total number and amount of EAPs.*
- (6) *An 'EAP payment option tailored to reduced programs' is an EAP payment option that pays approximately same total amount of EAPs for eligible studies with a shorter duration as the EAPs payable under the scholarship plan for eligible studies of longer duration. For example, an EAP payment option that makes two payments for a 2-year post-secondary program, where each payment is twice the amount of each of the four payments that would be made for a 4-year post-secondary program, is an EAP payment option tailored to reduced programs.*
- (7) *A scholarship plan may use a table to illustrate the schedule of payments and the amount paid in each year of eligible studies for each EAP payment option offered.*

**19.3 - Amount of EAPs**

- (1) Under sub-sub-heading, 'How we determine EAP amounts', state the components of EAPs paid under the scholarship plan.
- (2) Describe how the value of EAPs is determined for each year of eligible study. State whether or not any oversight of the calculation of EAPs is provided by an entity other than the investment fund manager.
- (3) Describe any restrictions, under the *Income Tax Act* (Canada) or the scholarship plan's rules, on the amount of EAP that can be paid for each year of eligible studies.
- (4) Describe, as applicable to the type of scholarship plan:
  - (a) how unrealized capital gains or losses on investments in the scholarship plan are allocated;
  - (b) how earnings attributable to units or plans cancelled before the maturity date are allocated;

- (c) how earnings attributable to units or plans cancelled after the maturity date are allocated;
- (d) how the difference between the maximum total amount of EAPs and the lower amount collected by beneficiaries who enrol in eligible studies that do not qualify for the maximum total amount of EAPs is allocated;
- (e) how the government grants accrued in the scholarship plan and the earnings from government grants are allocated.

#### **INSTRUCTION**

*The amount for which disclosure is required under paragraph 19.3(4)(d) is the amount that is not collected by beneficiaries in a beneficiary group because they do not enrol in eligible studies of sufficient duration to qualify for the maximum total amount of EAPs.*

#### **19.4 - Payments from the EAP Account**

- (1) This section applies to a group scholarship plan.
- (2) Under the sub-sub-heading 'Payments from the EAP account', provide information in the form of the following table about the funding of the EAP account. Introduce the table using the following wording or wording that is substantially similar with the title of the table 'Past breakdown of income in the EAP account' in bold type:

A portion of each EAP consists of a beneficiary's share of the EAP account. The rest of an EAP is made up of the beneficiary's government grants and the earnings on those government grants.

The EAP account holds the income earned on contributions made by subscribers. This includes the income earned on contributions of subscribers who have cancelled their plan or whose plan was cancelled by us. There is a separate EAP account for each beneficiary group.

##### **Past breakdown of income in the EAP account**

The table below shows the breakdown of income in the EAP account at the maturity date for the five beneficiary groups that most recently reached their year of eligibility.

The breakdown of income can vary by beneficiary group. The amount of income earned on contributions depends on the performance of the plan's investments. The amount of income from cancelled plans depends on how many plans were cancelled, as well as the investment performance of that money.

	Beneficiary group				
	[Most recent year]	[Most recent year minus 1]	[Most recent year minus 2]	[Most recent year minus 3]	[Most recent year minus 4]
Income earned on contributions	[Specify as percentage of total EAP account]				
Income from cancelled plans	[Specify as percentage of total EAP account]				
<b>EAP account Total</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

(3) Provide information in the form of the following table about the historical payment of amounts from the EAP account. Introduce the table using the following wording or wording that is substantially similar with the title of the table 'Past payments from the EAP account' in bold type:

#### **Past payments from the EAP account**

The table below shows how much was paid from the EAP account per unit for the five beneficiary groups that most recently reached their year of eligibility. [For a scholarship plan that offers EAP payment options tailored to reduced programs, state - This table shows only the amount paid per unit for beneficiaries who selected the [specify EAP payment option for the full period]. We also offer [a] payment option[s] that pay[s] EAPs tailored to shorter programs].

Keep in mind that scholarship plans are generally long-term investments. The payments shown largely reflect investments made years ago. It's important to note that this doesn't tell you how much a beneficiary will receive in the future.

Year of studies	Payments from EAP account by beneficiary group				
	[Most recent year]	[Most recent year minus 1]	[Most recent year minus 2]	[Most recent year minus 3]	[Most recent year minus 4]
First year [if applicable] [See Instruction (2)]	[\$[Specify amount] per unit]	[\$[Specify amount] per unit]	[\$[Specify amount] per unit]	[\$[Specify amount] per unit]	[\$[Specify amount] per unit]
Second year	See note 1	[\$[Specify amount] per unit]			
Third year	See note 1	See note 1	[\$[Specify amount] per unit]	[\$[Specify amount] per unit]	[\$[Specify amount] per unit]
Fourth year	See note 1	See note 1	See note 1	[\$[Specify amount] per unit]	[\$[Specify amount] per unit]

Note 1: The amount is not shown because the beneficiaries in this beneficiary group are not yet enrolled in that year of studies.

**INSTRUCTION**

*The tables required in section 19.4 must list the five beneficiary groups that most recently reached their year of eligibility as at the date of the prospectus.*

**19.5 - If Beneficiary Does Not Complete or Advance in Eligible Studies**

(1) For a group scholarship plan, immediately under the sub-heading 'If your beneficiary does not complete or advance in eligible studies', state the following using the same or substantially similar wording:

If your beneficiary does not complete or advance in their program, they may lose one or more EAPs. This can happen if your beneficiary does not complete all the courses required to advance to the next year of the program, decides to enrol in another program that is not considered an advancement from prior study, or drops out of school before completing their program.

*[State, if applicable - Your beneficiary may be able to defer a payment if they go back to a qualifying program. Deferrals are at our discretion.]*

(2) Under the sub-heading 'If your beneficiary does not complete or advance in eligible studies', disclose available options if the beneficiary does not complete or advance in their program.

(3) Disclose what happens to the earnings of the subscriber's scholarship plan if the beneficiary does not complete or advance in their program. For a group scholarship plan, also provide a cross-reference to the disclosure provided under section 22.3 of Part C of this Form.

**INSTRUCTIONS**

*(1) If the scholarship plan provides the option for a beneficiary to defer the payment of an EAP, state the period of time that an EAP may be deferred and the conditions and requirements that must be met to receive a deferred payment after the disclosure in the second paragraph of subsection 19.5(1).*

*(2) If the details of an option provided under subsection 19.5(2) have been disclosed elsewhere in the prospectus, provide a cross-reference to the disclosure contained in the prospectus. For example, if a subscriber may cancel their scholarship plan and receive an AIP, provide a cross-reference to the disclosure provided under Item 17 and Item 20 of Part C of this Form.*

**Item 20 - Accumulated Income Payments****20.1 - Accumulated Income Payments**

- (1) Under the sub-heading 'Accumulated income payments', disclose:
- (a) the conditions or requirements necessary to receive an AIP;
  - (b) the components of an AIP;
  - (c) the option for a subscriber who has received an AIP to transfer the payment to a registered retirement savings plan; and
  - (d) any costs or other losses that the subscriber or the beneficiary could incur in receiving an AIP.

- (2) State whether there may be tax consequences as a result of receiving an AIP and provide a cross- reference to the disclosure provided under subsection 11.3(2) of Part B of this Form.

## **Item 21 - Discretionary Payments to Beneficiaries**

### **21.1 - Discretionary Payments to Beneficiaries**

- (1) Under the sub-heading 'Discretionary payments', if discretionary payments may be made to beneficiaries, state that beneficiaries may receive a discretionary payment in addition to their EAPs.
- (2) Disclose when discretionary payments are made.
- (3) State who decides whether a discretionary payment will be made and state the requirements or conditions that must be met in order to be eligible to receive a discretionary payment.
- (4) Disclose how the amount of discretionary payments is determined and the sources of funding for the discretionary payments.
- (5) Describe the circumstances that may affect the ability of the current sources of funding for the discretionary payments to continue to fund the discretionary payments.
- (6) State whether the investment fund manager or any other entity has put any mechanism in place to continue to make discretionary payments if any of the circumstances referred to in subsection (5) occur.
- (7) State whether the investment fund manager has established a funding and investment policy intended to ensure sufficient money is available to continue to fund discretionary payments at the historical levels reported in section 21.2 of Part C of this Form. Provide details of any funding policy and the current value of any fund. If no funding policy exists, state that fact and state the consequences of not having a policy.
- (8) State the following using the same or substantially similar wording with the first sentence in bold type:

**Discretionary payments are not guaranteed.** You must not count on receiving a discretionary payment. The [*insert name of the entity funding the discretionary payment*] decides if it will make a payment in any year and how much the payment will be. If the [*insert name of the entity funding the discretionary payment*] makes a payment, you may get less than what has been paid in the past. You may also get less than what is paid to beneficiaries in other beneficiary groups.

### **21.2 - Historical Amount of Discretionary Payments**

Provide information in the form of the following table about the historical discretionary payments made. Introduce the table using the following wording or wording that is substantially similar with the title of the table 'Past discretionary payments' in bold:

### Past discretionary payments

The table below shows the amount of discretionary payments paid per unit for the five beneficiary groups that most recently reached their year of eligibility.

It's important to note that this doesn't tell you if a beneficiary will receive a payment or how much they will receive. We may decide not to make these payments in future years. If we do make payments, they could be less than what we've paid in the past.

Discretionary payments by beneficiary group					
Year of studies	[Most recent year]	[Most recent year minus 2]	[Most recent year minus 3]	[Most recent year minus 4]	[Most recent year minus 5]
First year [if applicable]	[\$Specify amount] per unit				
Second year	See note 1	[\$Specify amount] per unit			
Third year	See note 1	See note 1	[\$Specify amount] per unit	[\$Specify amount] per unit	[\$Specify amount] per unit
Fourth year	See note 1	See note 1	See note 1	[\$Specify amount] per unit	[\$Specify amount] per unit

Note 1: The amount is not shown because the beneficiaries in this beneficiary group are not yet enrolled in that year of studies.

### INSTRUCTIONS

(1) If the scholarship plan offers an EAP payment option tailored to reduced programs and the amount of discretionary payment per unit is the same for each EAP payment option, state, if applicable, that beneficiaries who select the EAP payment option tailored to reduced programs may receive a lesser total amount of discretionary payments than beneficiaries who receive the largest number of EAPs.

(2) If the amount of discretionary payment per unit is not the same for each EAP payment option, provide information, substantially in the form of the table required in section 21.2, for the historical discretionary payments per unit for each EAP payment option tailored to reduced programs.

### Item 22 - Attrition

This Item applies to a group scholarship plan.

### 22.1 - Attrition

- (1) Under the heading 'Attrition', state the following using the same or substantially similar wording:

You and your beneficiary must meet the terms of the plan in order for your beneficiary to qualify for all of the EAPs under the plan. If beneficiaries fail to qualify for some or all of their EAPs, there will be fewer beneficiaries remaining in the beneficiary group to share the amount of money available for paying EAPs. This is known as 'attrition'.

Your beneficiary may not qualify for some or all of their EAPs if:

- before the maturity date of the plan, you cancel your plan or transfer your plan to another RESP, or we cancel your plan because you failed to make contributions on schedule and did not take action to keep your plan in good standing. This is known as 'pre-maturity attrition'; or
- after the maturity date of the plan, your beneficiary decides not to pursue a post-secondary education, does not attend a qualifying education program, or does not attend a qualifying education institution for the maximum period provided for in the plan. This is known as 'post-maturity attrition'.

### 22.2 - Pre-Maturity Attrition

- (1) Under the sub-heading 'Pre-maturity attrition', state the following using the same or substantially similar wording:

If you leave the plan before it matures, you will get back your contributions less fees. You will not get back any earnings. The earnings on your contributions up to the time your plan is cancelled will go to the EAP account and be paid to the remaining beneficiaries in your beneficiary group as part of their EAPs.

- (2) If the group scholarship plan permits a subscriber to receive an AIP on the earnings from government grants, state the following using the same or substantially similar wording:

You may, however, be eligible to receive an AIP on the earnings from the government grants in your plan. See 'Accumulated income payments' for information on how to determine if you are eligible for an AIP from the plan.

- (3) Provide information in the form of the following table about the income from cancelled units for each beneficiary group as at the scholarship plan's most recent financial year end. Introduce the table using the following wording or wording that is substantially similar with the title of the table 'Income from cancelled units' in bold type:

#### **Income from cancelled units**

The table below shows the current value of the income from cancelled units by beneficiary group. The amount of income from cancelled plans available to beneficiaries after the maturity date will depend on how many subscribers cancel their plan, how many beneficiaries qualify for EAPs and the investment performance of the scholarship plan.

<b>Beneficiary group</b>	<b>Percentage of units that have been cancelled</b>	<b>Total income from cancelled units available to remaining units</b>	<b>Income from cancelled units available to each remaining unit</b>
[Specify year of eligibility of oldest beneficiary group available for enrolment under the prospectus]	[Specify as percentage of total number of units purchased for beneficiary group]	[\$Specify amount]	[\$Specify amount] per unit
[Specify year of eligibility of next oldest beneficiary group available for enrolment under the prospectus]	[Specify as percentage of total number of units purchased for beneficiary group]	[\$Specify amount]	[\$Specify amount] per unit
•			
•			
•			
[Specify year of eligibility of youngest beneficiary group available for enrolment under the prospectus]	[Specify as percentage of total number of units purchased for beneficiary group]	[\$Specify amount]	[\$Specify amount] per unit

(4) Provide information in the form of the following table about the pre-maturity attrition rate for the scholarship plan. Introduce the table using the following wording or wording that is substantially similar with the title of the table 'Plans that did not reach maturity' in bold type:

**Plans that did not reach maturity:**

The table below shows the percentage of plans that did not reach maturity for each of the five beneficiary groups shown below. The most common reasons why plans did not reach maturity were because the subscriber cancelled their plan, we cancelled their plan due to a default, the subscriber transferred to another type of plan we offer, or the subscriber transferred to another RESP provider.

Of the last five beneficiary groups of the [insert name of group scholarship plan], an average of [see Instruction (1)]% of the plans in each group were cancelled before their maturity dates.

<b>Maturity date of beneficiary group</b>	<b>Percentage of plans that did not reach maturity</b>
[Most recent maturity date by year]	[See Instruction (2)]%
[Most recent maturity date by year minus 1]	[See Instruction (2)]%
[Most recent maturity date by year minus 2]	[See Instruction (2)]%
[Most recent maturity date by year minus 3]	[See Instruction (2)]%
[Most recent maturity date by year minus 4]	[See Instruction (2)]%
<b>Average</b>	[See Instruction (1)]%

### INSTRUCTIONS

- (1) Disclose the average rate required under subsection 22.2(3) using the same calculation set out in the Instructions that apply to Item 9 of Part A of this Form.
- (2) For each beneficiary group that had a maturity date in the five most recent years, calculate the percentage of plans that did not reach maturity by following Instructions (2) to (5) that apply to Item 9 of Part A of this Form.

### 22.3 - Post-Maturity Attrition

- (1) Under the sub-heading 'Post-maturity attrition', state the following using the same or substantially similar wording:

If your beneficiary does not pursue or complete eligible studies, you will get back your contributions, less fees. You will not get back any earnings. *[Insert if applicable - A beneficiary may lose one or more EAPs if they do not enrol in four years of eligible studies.]*

- (2) Provide information in the form of the following table about the EAP payment rates of the scholarship plan after maturity. Introduce the table using the following wording or wording that is substantially similar with the title of the table 'Past payments of EAPs' in bold:

**Past payments of EAPs** *[state if the scholarship plan offers an EAP payment option tailored to reduced programs - four years of eligible studies]*

The table below shows the percentage of beneficiaries who received the maximum of *[insert maximum number of EAPs payable under the scholarship plan]* EAPs under the plan and those who received some or no EAPs, for each of the five beneficiary groups that would have most recently completed their eligible studies.

	Beneficiary group [See Instruction (1)]				
	[Most recent year]	[Most recent year minus 1]	[Most recent year minus 2]	[Most recent year minus 3]	[Most recent year minus 4]
Beneficiaries who received all [3 or 4] EAPs	[Specify percentage]% [See Instructions (2) and (3)]	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%
Beneficiaries who received only 3 out of 4 EAPs [as applicable]	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%
Beneficiaries who received only 2 out of [3 or 4] EAPs	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%
Beneficiaries who received only 1 out of [3 or 4] EAPs	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%
Beneficiaries who received no EAPs	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%
<b>Total</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

(3) If the scholarship plan offers an EAP payment option tailored to reduced programs, provide information in the form of the following table about the EAP payment rates of the scholarship plan after maturity. Introduce the table using the following wording or wording that is substantially similar with the title of the table 'Past payments of EAPs [- *specify reduced number of years*]-year program' in bold:

**Past payments of EAPs [- *specify reduced number of years*]-year program]**

For EAP payment options tailored to eligible studies of [*specify reduced number of years*] years, the table[s] below show[s] the number of beneficiaries who received all of their EAPs and the number who received some or none of their EAPs, for each of the five beneficiary groups that would have most recently completed their eligible studies.

	Beneficiary group [See Instruction (1)]				
	[Most recent year]	[Most recent year minus 1]	[Most recent year minus 2]	[Most recent year minus 3]	[Most recent year minus 4]
Beneficiaries who received [all] [1, 2, or 3] EAP[s]	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%
	[See Instructions (2) - (4)]				
Beneficiaries who received only 2 out of 3 EAPs	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%
Beneficiaries who received only 1 out of [2 or 3] EAPs [as applicable]	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%
Beneficiaries who received no EAPs	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%	[Specify percentage]%
<b>Total</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

(4) Disclose in a footnote to the tables required under subsections (2) and (3) any change to the EAP payout option available to beneficiaries, if a change occurred in the past five years.

#### INSTRUCTIONS

(1) In the tables required under subsections 22.3(2) and (3), present the five most recent beneficiary groups by year of eligibility for which the maximum number of EAPs under the EAP payment option has been paid as at the most recent financial year end of the scholarship plan and beneficiaries in the beneficiary group have no further opportunity to collect EAPs. For example, do not include a beneficiary group that has been eligible to be paid only one EAP if the maximum number of EAPs payable is four.

(2) For a group scholarship plan that does not offer EAP payment options tailored to reduced programs, calculate each percentage as a percentage of the total number of beneficiaries in the beneficiary group at the maturity date.

For a group scholarship plan that offers EAP payment options tailored to reduced programs, calculate each percentage as a percentage of the total number of beneficiaries in the beneficiary group at the maturity date who selected the relevant payment option.

(3) Present the percentages as at the financial year end referred to in Instruction (1).

(4) For a group scholarship plan that offers EAP payment options tailored to reduced programs, in response to subsection 22.3(3), prepare a table for each payout option, modifying the number of rows in the table as applicable. For example, for a scholarship plan that provides the option to elect payment of two EAPs for a 3-year program, present a table containing rows to show the number of beneficiaries who received two out of two EAPs, the number of beneficiaries who received only one out of two EAPs and the number of beneficiaries who received no EAPs.

## **Item 23 - Other Material Information**

### **23.1 - Other Material Information**

- (1) Under the heading 'Other important information', state any other material facts relating to the securities being offered that are not disclosed under any other item in this Form and are necessary for the prospectus to contain full, true and plain disclosure of all material facts about the securities to be distributed.
- (2) Provide any specific disclosure required to be disclosed in a prospectus under securities legislation that is not otherwise required to be disclosed by this Form.
- (3) Subsection (2) does not apply to requirements of securities legislation that are form requirements for a prospectus.

### **INSTRUCTIONS**

- (1) Sub-headings that are not mandated by this Form may be used in this Item.
- (2) For a single prospectus, provide this disclosure either under this Item or under Item 14 of Part B of this Form, whichever is more appropriate.
- (3) For a multiple prospectus, provide this disclosure under this Item if the disclosure does not pertain to all of the scholarship plans described in the document. If the disclosure pertains to all of the scholarship plans described in the Detailed Plan Disclosure, provide the disclosure under Item 14 of Part B of this Form.

## **Part D - Detailed Plan Disclosure - Information about the Organization**

### **Item 1 - Legal Structure of the Scholarship Plan**

#### **1.1 - Legal Structure**

- (1) At the top of the first page of the Part D section of the prospectus, under the heading 'About [*insert name of the scholarship plan provider*]' with the sub-heading 'An overview of the structure of our plan[s]', state the full corporate name of the scholarship plan or, if the scholarship plan is an unincorporated entity, the full name under which it carries on business, and the address of its head or registered office.
- (2) State the names of the scholarship plan's directors, officers, trustees and partners, as applicable.
- (3) State the laws under which the scholarship plan was formed or, if the scholarship plan is an unincorporated entity, the laws under which it carries on business, and the date and manner of its formation.

(4) Identify the constating documents of the scholarship plan and, if any material amendments have occurred in the last 10 years, state that the constating documents have been amended in the last 10 years and describe the amendments.

(5) If the scholarship plan's name has changed in the last 10 years, state the scholarship plan's former name and the date(s) on which it was changed.

#### **INSTRUCTION**

*The information required for this Item may be presented in the form of a table.*

### **Item 2 - Organization and Management Details**

#### **2.1 - Directors and Officers of the Plan**

(1) Under the sub-heading 'Directors and officers of the Plan', list the names, the municipality of residence or postal address, and the principal occupations at, or within the five years preceding the date of the prospectus, of all directors or executive officers of the scholarship plan.

(2) If the principal occupation of a director or executive officer of the scholarship plan is that of a partner, director or officer of a company other than the scholarship plan, state the business in which the company is engaged.

(3) If a director or executive officer of a scholarship plan has held more than one position in the scholarship plan, state only the first and last positions held.

#### **2.2 - Investment Fund Manager**

(1) Under the sub-heading 'Manager of the scholarship plan', state the name, address, telephone number, e-mail address and, if applicable, website address of the investment fund manager of the scholarship plan.

(2) Provide particulars of the investment fund manager, including the legal structure of the investment fund manager, the history and background of the investment fund manager.

(3) Under the sub-sub-heading 'Duties and services to be provided by the manager', describe the duties and services provided by the investment fund manager of the scholarship plan.

(4) Under the sub-sub-heading 'Details of the management agreement', provide a brief description of the essential terms of any agreement with the investment fund manager entered into or to be entered into with the scholarship plan, including any termination rights.

(5) Under the sub-sub-heading 'Officers and directors of the manager', state:

(a) the name and municipality of residence of each partner, director and executive officer of the investment fund manager and indicate the respective positions held with the investment fund manager and their respective principal occupations within the five preceding years;

(b) if a partner, director or executive officer of the investment fund manager has held more than one office with the investment fund manager within the past five years, state only the current office held; and

- (c) if the principal occupation of a partner, director or executive officer of the investment fund manager is with an organization other than the investment fund manager, state the principal business in which the organization is engaged.
- (6) Under the sub-sub-heading 'Cease trade orders and bankruptcies':
- (a) if applicable, state if a partner, director or executive officer of the investment fund manager, the scholarship plan, the foundation or any other entity responsible for the day-to-day administration of the scholarship plan is, as at the date of the prospectus or pro forma prospectus, as applicable, or was within 10 years before the date of the prospectus or pro forma prospectus, as applicable, a director, chief executive officer or chief financial officer of any other issuer, that was:
- (i) subject to an order that was issued while the partner, director or executive officer was acting in the capacity of director, chief executive officer or chief financial officer; or
- (ii) was subject to an order that was issued after the partner, director or executive officer ceased to be a director, chief executive officer or chief financial officer and which resulted from an event that occurred while that person was acting in the capacity of director, chief executive officer or chief financial officer; and
- (b) if a statement is required by paragraph (a), describe the basis on which the order was made and whether the order is still in effect.
- (7) For the purposes of subsection (6), 'order' means any of the following, if in effect for a period of more than 30 consecutive days:
- (a) a cease trade order;
- (b) an order similar to a cease trade order;
- (c) an order that denied the relevant issuer access to any exemption under securities legislation.
- (8) If applicable, state if a partner, director or executive officer of the investment fund manager, the scholarship plan, the foundation or any other entity responsible for the day-to-day administration of the scholarship plan:
- (a) is, as at the date of the prospectus or pro forma prospectus, or has been within the 10 years before the date of the prospectus or pro forma prospectus, as applicable, a partner, director or executive officer of any issuer that, while that person was acting in that capacity, or within one year of that person ceasing to act in that capacity, became bankrupt, made a proposal under any legislation relating to bankruptcy or insolvency or was subject to or instituted any proceedings, arrangement or compromise with creditors or had a receiver, receiver manager or trustee appointed to hold its assets; or
- (b) within the 10 years before the date of the prospectus or pro forma prospectus, as applicable, became bankrupt, made a proposal under any legislation relating to bankruptcy or insolvency, or become subject to or instituted any proceedings, arrangement or compromise with creditors, or had a receiver, receiver manager or trustee appointed to hold the assets of the partner, director or executive officer.

## INSTRUCTIONS

(1) *If any of the duties or functions of the investment fund manager are performed by another entity, the disclosure required under subsections (2), (3), (4) and (5) must also be provided for that entity.*

(2) *The disclosure required by subsections (6) and (8) also applies to any personal holding companies of any of the persons referred to in subsections (6) and (8).*

(3) *A management cease trade order that applies to directors and executive officers of the scholarship plan is an 'order' for the purposes of paragraph (10)(a) and must be disclosed, whether or not the director, chief executive officer or chief financial officer was specifically named in the order.*

### **2.3 - Trustee**

Under the sub-heading 'Trustee', provide details of the trustee of the scholarship plan, including the municipality and the province or country where the trustee principally provides its services to the scholarship plan.

### **2.4 - The Foundation**

(1) Under the sub-heading 'The Foundation', state the name and municipal address of the Foundation.

(2) Describe the role of the Foundation, including its mandate and responsibilities.

(3) List the names and municipality of residence of the directors and executive officers of the Foundation, the respective positions and offices held with the Foundation, and their respective principal occupations at, or within the five years preceding, the date of the prospectus.

(4) If a director or executive officer of the Foundation has held more than one office with the Foundation within the last five years, state only the current office held.

(5) If the Foundation provides reports of its activities to subscribers, provide information about how frequently reports are prepared, how a subscriber may obtain a copy of the report, and whether there is any cost to obtaining a report.

### **2.5 - Independent Review Committee**

(1) Under the sub-heading 'Independent review committee', briefly describe the independent review committee of the scholarship plan, including:

(a) the mandate and responsibilities of the independent review committee;  
and

(b) the composition of the independent review committee, including the names of its members, and the reasons for any change in its composition since the date of the most recently filed prospectus of the scholarship plan, as applicable.

- (2) State the following using the same or substantially similar wording:

At least annually, the independent review committee prepares a report of its activities for subscribers that is available on the [scholarship plan's/ investment fund family's] Internet site at [insert scholarship plan's Internet site address], or at the subscriber's request at no cost, by contacting the [scholarship plan/ investment fund family] at [scholarship plan's/investment fund family's email address].

## **2.6 - Other Groups**

Under separate sub-headings with the name of each applicable body or group, provide detailed information describing any other body or group that has responsibility for plan governance or performs any kind of oversight function over the scholarship plan and its activities, and the extent to which its members are independent of the investment fund manager of the scholarship plan.

### **INSTRUCTION**

*For greater certainty, an applicable body or group includes any committees or sub-committees of the investment fund manager or the Foundation that are established for a specific purpose in respect of the scholarship plan, as well as any third-party dispute resolution service to which the scholarship plans belong or subscribe to.*

## **2.7 - Remuneration of Directors, Officers, Trustees and Independent Review Committee Members**

(1) Under the sub-heading 'Compensation of directors, officers, trustees, and independent review committee members', if the management functions of the scholarship plan are carried out by employees of the scholarship plan, provide for each employee the disclosure concerning executive compensation that is required to be provided for executive officers of an issuer under securities legislation.

(2) Describe any arrangements under which compensation was paid or payable directly or indirectly by the scholarship plan during the most recently completed financial year of the scholarship plan, for the services of the directors of the scholarship plan, the directors of the Foundation or other independent board of governors or advisory board that may perform a similar function, and the members of the independent review committee of the scholarship plan and include the amounts paid, the name of the individual and any expenses reimbursed by the scholarship plan to the individual:

- (a) in any of those capacities, including any additional amounts payable for committee participation or special assignments;
- (b) in the capacity as a consultant or expert.

- (3) For a scholarship plan that is a trust, describe the arrangements, including the amounts paid and expenses reimbursed, under which compensation was paid or payable by the scholarship plan during the most recently completed financial year of the scholarship plan for the services of the trustee or trustees of the scholarship plan.

#### **INSTRUCTION**

*The disclosure required under subsection 2.5(1) regarding executive compensation for management functions carried out by employees of a scholarship plan must be made in accordance with the disclosure requirements of Form 51-102F6 Statement of Executive Compensation.*

#### **2.8 - Portfolio Adviser**

- (1) Under the sub-heading 'Portfolio adviser' if the investment fund manager provides portfolio management services in connection with the scholarship plan, state that fact.
- (2) If the investment fund manager does not provide portfolio management services to the scholarship plan, state the name(s) and municipality and the province or country of the principal or head office for each portfolio adviser of the scholarship plan.
- (3) State:
- (a) the extent to which investment decisions are made by certain individuals employed by the investment fund manager or a portfolio adviser and whether those decisions are subject to the oversight, approval or ratification of a committee; and
  - (b) the name, title and length of time of service of the persons employed by or associated with the investment fund manager or a portfolio adviser of the scholarship plan who are principally responsible for the day-to-day management of a material portion of the portfolio of the scholarship plan, implementing a particular material strategy or managing a particular segment of the portfolio of the scholarship plan, and each person's business experience in the last five years.
- (4) Under the sub-sub-heading 'Details of the portfolio advisory agreement', provide a brief description of the essential details of any portfolio advisory agreement that a portfolio adviser has entered into or will be entering into with the scholarship plan or the investment fund manager of the scholarship plan, including any termination rights.

#### **2.9 - Principal Distributor**

- (1) Under the sub-heading 'Principal distributor', state the name and address of the principal distributor of the scholarship plan.
- (2) Describe the circumstances under which any agreement with the principal distributor of the scholarship plan may be terminated, and include a brief description of the essential terms of this agreement.

**2.10 - Dealer Compensation**

- (1) Under the sub-heading 'Dealer compensation', describe:
  - (a) all compensation payable by members of the organization of the scholarship plan to all principal distributors and any participating dealers of the scholarship plan; and
  - (b) the sales practices followed by the members of the organization of the scholarship plan for distribution of securities of the scholarship plan.
- (2) Disclose, under the sub-sub-heading 'Dealer compensation from management fees', the approximate percentage obtained from a fraction:
  - (a) the numerator of which is the aggregate amount of cash paid to registered dealers in the last completed financial year of the investment fund manager of the scholarship plan, for payments made:
    - (i) by:
      - (A) the investment fund manager of the scholarship plan; or
      - (B) an associate or an affiliate of the investment fund manager;
    - (ii) in order to:
      - (A) pay compensation to registered dealers in connection with the distribution of securities of the scholarship plan or scholarship plans that are members of the same investment fund family as the scholarship plan; or
      - (B) pay for any marketing, fund promotion or educational activity in connection with the scholarship plan or scholarship plans that are members of the same investment fund family as the scholarship plan; and
  - (b) the denominator of which is the aggregate amount of management or administrative fees received by the investment fund manager of the scholarship plan and all other scholarship plans in the same investment fund family as the scholarship plan in the last completed financial year of the investment fund manager.

**INSTRUCTIONS**

- (1) *Briefly state the compensation paid and the sales practices followed by the members of the organization of the scholarship plan in a concise and explicit manner. The term 'member of the organization' has the same meaning as in NI 81-105, except that 'scholarship plan' is substituted for 'mutual fund' in this Form.*
- (2) *The disclosure presented under this Item must be described as information about the approximate percentage of management fees paid by scholarship plans in the same investment fund family as the scholarship plan that were used to fund commissions or other promotional activities of the investment fund family in the most recently completed financial year of the investment fund manager of the scholarship plan.*

(3) *The calculations made under this Item must take into account the payment of sales commissions, other commissions and the costs of participation in co-operative marketing, fund promotion and educational conferences.*

(4) *If the investment fund manager of the scholarship plan charges an 'all-inclusive fee', which includes the management or administrative fee, and other types of fees normally paid by the scholarship plan, such as custodian, trustee or portfolio management fees, only the portion of that all-inclusive fee that is attributable to the management or administrative fees payable to the investment fund manager must be used in calculating the denominator referred to in paragraph 2.10(2)(b).*

#### **2.11 - Custodian**

(1) Under the sub-heading 'Custodian', state the name, municipality of the principal or head office, and nature of business of the custodian and any principal sub-custodian of the scholarship plan.

(2) Describe generally the sub-custodial arrangements of the scholarship plan.

#### **INSTRUCTION**

*A 'principal sub-custodian' is a sub-custodian to whom custodial authority has been delegated in respect of a material portion or segment of the portfolio assets of the scholarship plan.*

#### **2.12 - Auditor**

Under the sub-heading 'Auditor', state the name and address of the auditor of the scholarship plan.

#### **2.13 - Transfer Agent and Registrar**

Under the sub-heading 'Transfer agent and registrar', for each class or series of securities offered by the scholarship plan under the prospectus, state the name of the scholarship plan's transfer agent(s), registrar(s), trustee, or other agent appointed by the scholarship plan to maintain the securities register and the register of transfers for such securities and indicate the location (by municipalities) of each of the offices of the scholarship plan or transfer agent, registrar, trustee or other agent where the securities register and register of transfers are maintained or transfers of securities are recorded.

#### **2.14 - Promoter**

(1) Under the sub-heading 'Promoter', for a person or company that is, or has been within the two years immediately preceding the date of the prospectus or pro forma prospectus, a promoter of the scholarship plan, and if that person or company is not otherwise identified as the investment fund manager or dealer of the scholarship plan, state:

- (a) the person or company's name and municipality and the province or country of residence;
- (b) the number and percentage of each class or series of voting securities and equity securities of the scholarship plan or any of its subsidiaries owned, or controlled or directed, directly or indirectly, by the person or company;

(c) the nature and amount of anything of value, including money, property, contracts, options or rights of any kind, received or to be received by the promoter, directly or indirectly from the scholarship plan or from an associate or an affiliate of the scholarship plan, and the nature and amount of any assets, services or other consideration received or to be received by the scholarship plan, or an associate or an affiliate of the scholarship plan, in return; and

(d) for an asset acquired within the two years before the date of the preliminary prospectus or pro forma prospectus, or to be acquired, by the scholarship plan or by an associate or an affiliate of the scholarship plan from a promoter:

(i) the consideration paid or to be paid for the asset and the method by which the consideration has been or will be determined;

(ii) the person or company making the determination referred to in subparagraph (i) and the person's or company's relationship with the scholarship plan, the promoter or an associate or an affiliate of the scholarship plan or of the promoter; and

(iii) the date that the asset was acquired by the promoter and the cost of the asset to the promoter.

(2) If a promoter referred to in subsection (1) is, as at the date of the prospectus or pro forma prospectus, as applicable, or was within 10 years before the date of the prospectus or pro forma prospectus, as applicable, a director, chief executive officer or chief financial officer of any person or company that was subject to an order that was issued while the promoter was acting in the capacity of director, chief executive officer or chief financial officer, state the fact and describe the basis on which the order was made and whether the order is still in effect.

(3) If a promoter referred to in subsection (1) is, as at the date of the prospectus or pro forma prospectus, as applicable, or was within 10 years before the date of the prospectus or pro forma prospectus, as applicable, a director, chief executive officer or chief financial officer of any person or company that was subject to an order that was issued after the promoter ceased to be a director, chief executive officer or chief financial officer and which resulted from an event that occurred while the promoter was acting in the capacity as director, chief executive officer or chief financial officer, state that fact and describe the basis on which the order was made and whether the order is still in effect.

(4) For the purposes of subsections (2) and (3), 'order' means any of the following, if in effect for a period of more than 30 consecutive days:

(a) a cease trade order;

(b) an order similar to a cease trade order;

(c) an order that denied the relevant person or company access to any exemption under securities legislation.

(5) State if a promoter referred to in subsection (1):

(a) is, as at the date of the prospectus or pro forma prospectus, as applicable, or has been within the 10 years before the date of the prospectus or pro forma prospectus, as applicable, a partner, director or executive officer of any person or company that, while the promoter was acting in that capacity, or within a year of that person ceasing to act in that capacity, became bankrupt, made a proposal under any legislation relating to bankruptcy or insolvency or was subject to or instituted any proceedings, arrangement or compromise with creditors or had a receiver, receiver manager or trustee appointed to hold its assets;

(b) within the 10 years before the date of the prospectus or pro forma prospectus, as applicable, became bankrupt, made a proposal under any legislation relating to bankruptcy or insolvency, or was subject to or instituted any proceeding, arrangement or compromise with creditors, or had a receiver, receiver manager or trustee appointed to hold the assets of the promoter.

#### **INSTRUCTIONS**

*(1) The disclosure required by subsections (2), (3) and (5) also applies to any personal holding companies of any of the persons referred to in subsections (2), (3), and (5).*

*(2) A management cease trade order that applies to a promoter referred to in subsection (1) is an 'order' for the purposes of subsections (2) and (3) and must be disclosed, whether or not the director, chief executive officer or chief financial officer was named in the order.*

*(3) The disclosure requirement in subsection (2) applies only if the promoter was a director, chief executive officer or chief financial officer when the order was issued against the person or company. The scholarship plan does not have to provide disclosure if the promoter became a director, chief executive officer or chief financial officer after the order was issued.*

#### **2.15 - Other Service Providers**

Under the sub-heading 'Other service providers', state the name, municipality of the principal or head office, and the nature of business of each other person or company that provides services relating to portfolio valuation, securityholder records, fund accounting or other material services, in respect of the scholarship plan, and describe the material features of the contractual arrangements by which the person or company has been retained.

#### **2.16 - Ownership of the Investment Fund Manager and Other Service Providers**

(1) The information required in response to this Item must be given as of a specified date within 30 days before the date of the prospectus.

(2) Under the sub-heading 'Ownership of the manager and other service providers', disclose the percentage of securities of each class or series of voting securities of the investment fund manager of the scholarship plan owned of record or beneficially by each person or company that owns of record, or is known by the investment fund manager to beneficially own more than 10% of any class or series of voting securities of the investment fund manager, and disclose whether the securities are owned both of record and beneficially, of record only, or beneficially only.

(3) For any person or company that is named in response to subsection (2), disclose the name of any person or company of which the first-mentioned person or company is a 'controlled entity'.

(4) If any person or company named in subsection (2) owns of record or beneficially, more than 10% of any class or series of voting securities of the principal distributor of the scholarship plan, disclose the number and percentage of securities of the class or series so owned.

(5) Disclose the percentage of securities of each class or series of voting or equity securities beneficially owned in aggregate:

(a) by all the directors and executive officers of the scholarship plan in each of:

(i) the investment fund manager; and

(ii) any person or company that provides services to the scholarship plan or the investment fund manager; and

(b) by all the directors and executive officers of the investment fund manager of the scholarship plan in each of:

(i) the investment fund manager; and

(ii) any person or company that provides services to the scholarship plan or the investment fund manager;

(c) by all the members of the independent review committee of the scholarship plan in each of:

(i) the investment fund manager; and

(ii) any person or company that provides services to the scholarship plan or the investment fund manager; and

(d) by all the directors and executive officers of the foundation in each of:

(i) the investment fund manager; and

(ii) any person or company that provides services to the scholarship plan or the investment fund manager.

**INSTRUCTION**

*A person or company is a 'controlled entity' of another person or company if any of the following apply:*

- (a) in the case of the person or company:
  - (i) voting securities of the first-mentioned person or company carrying more than 50% of the votes for the election of directors are held, otherwise than by way of security only, by or for the benefit of the second-mentioned person or company; and*
  - (ii) the votes carried by the securities are entitled, if exercised, to elect a majority of the directors of the first-mentioned person or company;**
- (b) in the case of a partnership that does not have directors, other than a limited partnership, the second-mentioned person or company holds more than 50% of the interests in the partnership;*
- (c) in the case of a limited partnership, the general partner is the second-mentioned entity or company.*

**2.17 - Affiliates of the Investment Fund Manager**

(1) If any person or company that provides services to the scholarship plan or the investment fund manager in relation to the scholarship plan is an affiliate of the investment fund manager, illustrate the relationships of those affiliates in the form of an appropriately labelled diagram, under the sub-heading 'Affiliates of the manager'.

(2) Identify any individual who is a director or executive officer of the scholarship plan or the investment fund manager and also of any affiliate of the investment fund manager described in response to subsection (1), and give particulars of the relationship.

**Item 3 - Experts****3.1 - Names of Experts**

Under the heading 'Experts who contributed to this prospectus', name each person or company:

- (a) who is named as having prepared or certified a report, valuation, statement or opinion in the prospectus or any amendment to the prospectus; and*
- (b) whose profession or business gives authority to the report, valuation, statement or opinion made by the person or company.*

**3.2 - Interests of Experts**

(1) Disclose all registered or beneficial ownership in any securities, assets or other property of the scholarship plan or of an associate or an affiliate of the scholarship plan received or to be received by a person or company whose profession or business gives authority to a statement made by the person or company and who is named as having prepared or certified a part of the scholarship plan prospectus or prepared or certified a report, valuation, statement or opinion described or included in the prospectus.

(2) For the purpose of subsection (1), if the ownership is less than 1%, a general statement to that effect is sufficient.

(3) If an individual, or a director, officer or employee of a person or company, referred to in subsection (1), is or is expected to be elected, appointed or employed as a director, officer or employee of the scholarship plan or of any associate or affiliate of the scholarship plan, disclose that fact.

(4) Despite subsection (1), an auditor who is independent in accordance with the auditor's rules of professional conduct in a jurisdiction of Canada or has performed an audit in accordance with the U.S. GAAS is not required to provide the disclosure required by subsection (1) if there is disclosure that the auditor is independent in accordance with the auditor's rules of professional conduct in a jurisdiction of Canada or that the auditor has complied with the SEC's rules on auditor independence.

#### **INSTRUCTION**

*In addition to the scholarship plan's current auditor, the disclosure referred to in section 3.2 must be provided for the scholarship plan's predecessor auditor for those periods for which it was the scholarship plan's auditor.*

### **Item 4 - Subscriber Matters**

#### **4.1 - Subscriber Matters**

Under the heading, 'Subscriber matters' and the sub-heading 'Meetings of subscribers', describe the circumstances, processes and procedures for holding a subscriber meeting and for any extraordinary resolutions.

#### **4.2 - Matters Requiring Subscriber Approval**

Under the sub-heading 'Matters requiring subscriber approval', describe the matters that require subscriber approval.

#### **4.3 - Amendments to Declaration of Trust**

For a scholarship plan established pursuant to a declaration of trust, under the sub-heading 'Amendments to the declaration of trust', describe the circumstances, processes and procedures required to amend the declaration of trust.

#### **4.4 - Reporting to Subscribers and Beneficiaries**

Under the sub-heading 'Reporting to subscribers and beneficiaries', describe the information or reports that will be delivered or made available to subscribers and beneficiaries and the frequency with which such information or reports will be delivered or made available to subscribers, including any requirements under securities legislation.

### **Item 5 - Business Practices**

#### **5.1 - Policies**

Describe, under the heading 'Business Practices' with the sub-heading 'Our policies', the policies, practices and guidelines of the scholarship plan or the investment fund manager relating to business practices, sales practices, risk management controls and internal conflicts of interest and, if the scholarship plan or the investment fund manager of the scholarship plan has no such policies, practices or guidelines, state that fact.

## 5.2 - Brokerage Arrangements

(1) If any brokerage transactions involving the client brokerage commissions of the scholarship plan have been or might be directed to a dealer in return for the provision of any good or service, by the dealer or a third party, other than order execution, state, under the sub-heading 'Brokerage arrangements':

(a) the process for, and factors considered in, selecting a dealer to effect securities transactions for the scholarship plan, including whether receiving goods or services in addition to order execution is a factor, and whether and how the process may differ for a dealer that is an affiliated entity;

(b) the nature of the arrangements under which order execution goods and services or research goods and services might be provided;

(c) each type of good or service, other than order execution, that might be provided; and

(d) the method by which the portfolio adviser makes a good faith determination that the scholarship plan, on whose behalf the portfolio adviser directs any brokerage transactions involving client brokerage commissions to a dealer in return for the provision of any order execution goods and services or research goods and services, by the dealer or a third party, receives reasonable benefit considering both the use of the goods or services and the amount of client brokerage commissions paid.

(2) Since the date of the last prospectus, if any brokerage transactions involving the client brokerage commissions of the scholarship plan have been or might be directed to a dealer in return for the provision of any good or service by the dealer or a third party, other than order execution, state:

(a) each type of good or service, other than order execution, that has been provided to the manager or portfolio adviser of the scholarship plan; and

(b) the name of any affiliated entity that provided any good or service referred to in paragraph (a), separately identifying each affiliated entity and each type of good or service provided by each affiliated entity.

(3) If any brokerage transactions involving the client brokerage commissions of the scholarship plan have been or might be directed to a dealer in return for the provision of any good or service, by the dealer or a third party, other than order execution, state that the name of any other dealer or third party that provided a good or service referred to in paragraph (2)(a), that was not disclosed under paragraph (2)(b), will be provided upon request by contacting the scholarship plan, and provide a telephone number and email address for the scholarship plan.

### **INSTRUCTION**

*Terms defined in National Instrument 23-102 Use of Client Brokerage Commissions have the same meaning where used in this Item.*

### 5.3 - Valuation of Portfolio Investments

- (1) Under the sub-heading 'Valuation of portfolio investments', describe the methods used to value the various types or classes of portfolio assets of the scholarship plan and its liabilities.
- (2) If the valuation principles and practices established by the investment fund manager differ from Canadian GAAP, describe the differences.
- (3) If the investment fund manager has discretion to deviate from the scholarship plan's valuation practices described in subsection (1), disclose when and to what extent that discretion may be exercised and, if it has been exercised in the past three years, provide an example of how it has been exercised or, if it has not been exercised in the past three years, state that fact.

### 5.4 - Proxy Voting Disclosure for Portfolio Securities Held

- (1) Unless the scholarship plan invests exclusively in non-voting securities, under the sub-heading 'Proxy voting', describe the policies and procedures that the scholarship plan follows when voting proxies relating to portfolio securities, including:
  - (a) the procedures followed when a vote presents a conflict between the interests of securityholders and those of the scholarship plan's investment fund manager, portfolio adviser, or any associate or affiliate of the scholarship plan, its investment fund manager or its portfolio adviser; and
  - (b) any policies and procedures of the scholarship plan's portfolio adviser, or any other third party that the scholarship plan follows, or that are followed on the scholarship plan's behalf, to determine how to vote proxies relating to portfolio securities.
- (2) State the following:

The policies and procedures that the scholarship plan follows when voting proxies relating to portfolio securities are available on request, at no cost, by calling [*insert toll-free/collect call telephone number*] or by writing to [*insert mailing address*].
- (3) State that the scholarship plan's proxy voting record for the most recent period ended June 30 of each year is available free of charge to any securityholder of the scholarship plan upon request at any time after August 31 of that year. Provide the scholarship plan's website address where the proxy voting record is available for review.

## Item 6 - Conflicts of Interest

### 6.1 - Conflicts of Interest

Under the heading 'Conflicts of interest', disclose particulars of existing or potential material conflicts of interest between:

- (a) the scholarship plan and the foundation or any partner, director or executive officer of the foundation;

- (b) the scholarship plan and the investment fund manager or promoter or any partner, director or executive officer of the investment fund manager or promoter; and
- (c) the scholarship plan and the portfolio adviser or any partner, director or executive officer of the portfolio adviser of the scholarship plan.

## **6.2 - Interests of Management and Others in Material Transactions**

(1) Under the sub-heading 'Interests of management and others in material transactions', describe, and state the approximate amount of, any material interest, direct or indirect, of any of the following persons or companies in any transaction within the three years before the date of the prospectus or pro forma prospectus that has materially affected or is reasonably expected to materially affect the scholarship plan:

- (a) a partner, director or executive officer of the investment fund manager;
- (b) a person or company that owns, or controls or directs, directly or indirectly, more than 10% of any class or series of the outstanding voting securities of the scholarship plan or the investment fund manager;
- (c) an associate or an affiliate of any of the persons or companies referred to in paragraph (a) or (b).

## **Item 7 - Material Contracts**

### **7.1 - Material Contracts**

- (1) Under the heading 'Key business documents', list and provide particulars of:
- (a) the subscribers' sales agreement or contract;
  - (b) the articles of incorporation, the declaration of trust or trust agreement of the scholarship plan or any other constating document;
  - (c) any agreement of the scholarship plan or trustee with the investment fund manager of the scholarship plan;
  - (d) any agreement of the scholarship plan, the investment fund manager or trustee with the portfolio adviser of the scholarship plan;
  - (e) any agreement of the scholarship plan, the investment fund manager or trustee with the custodian of the scholarship plan;
  - (f) any agreement of the scholarship plan, the investment fund manager or trustee with the principal distributor of the scholarship plan;
  - (g) any other contract or agreement that can reasonably be regarded as material to an investor in the securities of the scholarship plan; and
  - (h) any contract or agreement with governmental bodies to assist beneficiaries in obtaining government grants and incentives.

(2) State a reasonable time and place where the contracts or agreements listed in response to subsection (1) may be inspected by prospective or existing subscribers.

(3) Include, in describing the particulars of a contract, the date of, parties to, consideration paid by the scholarship plan under, key terms including termination provisions of, and the general nature of the contract.

#### **INSTRUCTION**

*Provide a list of all the contracts for which particulars must be given under this Item and indicating which of those contracts are described elsewhere in the prospectus, if applicable. Provide particulars only for those contracts that are not described elsewhere in the prospectus.*

### **Item 8 - Legal Matters**

#### **8.1 - Exemptions and Approvals**

Under the heading 'Legal matters' with the sub-heading 'Exemptions and approvals under securities laws', describe all exemptions from or approvals under securities legislation that are not otherwise disclosed under Item 9 of Part B or Item 9 of Part C of this Form, as applicable, obtained by the scholarship plan or the investment fund manager that continue to be relied upon by the scholarship plan or the investment fund manager, including all exemptions to be evidenced by the issuance of a receipt for the prospectus pursuant to section 19.3 of the Instrument.

#### **8.2 - Legal and Administrative Proceedings**

(1) Under the sub-heading 'Legal and administrative proceedings', describe briefly any ongoing legal and administrative proceedings material to the scholarship plan, to which the scholarship plan, the investment fund manager, the promoter, the foundation, or the principal dealer is a party.

(2) For all matters disclosed under subsection (1), state:

- (a) the name of the court or agency having jurisdiction;
- (b) the date on which the proceeding commenced;
- (c) the principal parties to the proceeding;
- (d) the nature of the proceeding and, if applicable, the amount claimed; and
- (e) whether the proceedings are being contested and the present status of the proceedings.

(3) Provide similar disclosure about any proceedings known to be contemplated.

(4) If the investment fund manager, the foundation, or promoter of the scholarship plan, or a director or officer of the scholarship plan or the partner, director or officer of the investment fund manager or the foundation has, within the 10 years before the date of the prospectus, been subject to any penalties or sanctions imposed by a court or securities regulator relating to trading in securities, promotion or management of an investment fund, or theft or fraud, or has entered into a settlement agreement with a regulatory authority in relation to any of these matters, describe the penalties or sanctions imposed and the ground on which they were imposed or the terms of the settlement agreement.

## **Item 9 - Certificates**

### **9.1 - Certificate of the Scholarship Plan**

Include a certificate of the scholarship plan in the following form:

This prospectus, together with the documents incorporated herein by reference, constitutes full, true and plain disclosure of all material facts relating to the securities offered by the prospectus, as required by the securities legislation of [*insert the jurisdictions in which qualified*].

### **9.2 - Certificate of the Investment Fund Manager**

Include a certificate of the investment fund manager of the scholarship plan in the same form as the certificate of the scholarship plan.

### **9.3 - Certificate of the Principal Distributor**

If there is a principal distributor of the scholarship plan, include a certificate of the principal distributor of the scholarship plan in the same form as the certificate of the scholarship plan.

### **9.4 - Certificate of the Promoter**

If there is a promoter of the scholarship plan, include a certificate of each promoter of the scholarship plan in the same form as the certificate of the scholarship plan.

### **9.5 - Amendments**

- (1) For an amendment to a scholarship plan prospectus that does not restate the prospectus, change 'prospectus' to 'prospectus dated [*insert date*] as amended by this amendment' wherever it appears in the statements in sections 9.1 to 9.4.
- (2) For an amended and restated scholarship plan prospectus, change 'prospectus' to 'amended and restated prospectus' wherever it appears in the statements in sections 9.1 to 9.4".

#### **Coming into force**

- 3(1) Subject to subsection (2), these regulations come into force on May 31, 2013.
- (2) If these regulations are filed with the Registrar of Regulations after May 31, 2013, these regulations come into force on the day on which they are filed with the Registrar of Regulations.

**SASKATCHEWAN REGULATIONS 35/2013***The Northern Municipalities Act, 2010*

Subsection 439(3)

Minister's Order, dated May 9, 2013

(Filed May 9, 2013)

**Title**

1 These regulations may be cited as *The Northern Municipalities Amendment Regulations, 2013 (No. 3)*.

**R.R.S. c.N-5.2 Reg 1, Appendix amended**

2 **Part I of the Appendix of *The Northern Municipalities Regulations* is amended by adding the following forms after Form J:**

“FORM K  
[Section 80.1]

The Provincial Court of Saskatchewan

at \_\_\_\_\_

**Application for Determination of Compensation**

To the Provincial Court of Saskatchewan:

I, \_\_\_\_\_  
(print name)

am applying for determination of the amount of compensation for damages pursuant to *The Northern Municipalities Act, 2010*:

- subsection 13(7) – caused by a permanent road closure; or  
 subsection 366(4) – land or improvements are injuriously affected by the construction of a municipal public work

for \_\_\_\_\_  
(address)

in \_\_\_\_\_, Saskatchewan.  
(name of municipality)

I am:

- the land owner;  
 a person having an interest in the affected land; or  
 pursuant to section 366, a person who owns affected improvements.

My grounds are as follows:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Service of notice**

Note: The applicant must serve a copy of this Application for Determination of Compensation on the other party at least 20 business days before the hearing. The hearing may proceed if the other party has been served and does not appear.

Act reference	Party to be served
Subsection 13(7)	Municipality
Subsection 366(4)	Municipality

**Contact Information:**

Applicant: \_\_\_\_\_ Other party: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Telephone No.: \_\_\_\_\_  
(home) (home)

\_\_\_\_\_ (work) \_\_\_\_\_ (work)

Fax No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ .  
(day) (month)

\_\_\_\_\_  
*(Applicant's Signature)*

Received on \_\_\_\_\_  
(year, month, day)

A hearing is set for \_\_\_\_\_  
(year, month, day, time)

at: \_\_\_\_\_  
(place) (street address) (city/town)

\_\_\_\_\_  
*Signature of Clerk of the Court*



**Service of notice**

Note: The appellant must serve a copy of this Notice of Appeal on the other party at least 15 business days before the hearing. The hearing may proceed if the other party has been served and does not appear.

Act reference	Party to be served
Subsection 19(11)	Other parties to the dispute resolution process Deputy Minister on behalf of the minister
Subsection 166(3)	Municipality

**Contact Information:**

Appellant: \_\_\_\_\_ Other party: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Telephone No.: \_\_\_\_\_  
(home) (home)

\_\_\_\_\_ (work) \_\_\_\_\_ (work)

Fax No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ .  
(day) (month)

\_\_\_\_\_  
(Applicant's Signature)

Received on \_\_\_\_\_  
(year, month, day)

A hearing is set for \_\_\_\_\_  
(year, month, day, time)

at: \_\_\_\_\_  
(place) (street address) (city/town)

\_\_\_\_\_  
Signature of Clerk of the Court







**Contact Information:**

Applicant: \_\_\_\_\_ Other party: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Telephone No.: \_\_\_\_\_  
*(home)* *(home)*

\_\_\_\_\_ *(work)* \_\_\_\_\_ *(work)*

Fax No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.  
*(day)* *(month)*

\_\_\_\_\_  
*(Applicant's Signature)*

Received on \_\_\_\_\_  
*(year, month, day)*

A hearing is set for \_\_\_\_\_  
*(year, month, day, time)*

at: \_\_\_\_\_  
*(place)* *(street address)* *(city/town)*

\_\_\_\_\_  
*Signature of Clerk of the Court*





“FORM P  
[Section 80.6]

The Provincial Court of Saskatchewan

at \_\_\_\_\_

**Application for Direction**

To the Provincial Court of Saskatchewan:

Pursuant to subsection 156(1) of *The Northern Municipalities Act, 2010*,

I, \_\_\_\_\_  
(print name)

am applying for direction because:

- the wording of a petition is unclear;
- two or more petitions received are in conflict; or
- for any other reason respecting a referendum, direction is required as described:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I am the administrator or an appointed representative acting on behalf of the municipal council

in the \_\_\_\_\_ of \_\_\_\_\_, Saskatchewan.  
(town, northern village, northern hamlet) (name of municipality)

Pursuant to subsection 156(2), the administrator’s report on the sufficiency of the petition or petitions was made on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.



“FORM Q  
[Section 80.7]

**Affidavit of Service**

I, \_\_\_\_\_ of \_\_\_\_\_ make oath and say:  
*(name)* *(address)*

1. That on the \_\_\_\_\_ day of \_\_\_\_\_, I served \_\_\_\_\_  
*(name of person served)*  
with a true copy of the \_\_\_\_\_ attached to this affidavit by  
*(name of document served)*

*(select one and strike out the inapplicable parts);*

leaving a true copy with *(him/her)* at \_\_\_\_\_,  
*(address)*  
and that my means of knowledge as to the identity of \_\_\_\_\_  
*(name of person served)*

are as follows:

\_\_\_\_\_.

posting the document at the land, building or structure or on a vehicle to which  
the notice, order or document relates, namely \_\_\_\_\_  
\_\_\_\_\_  
*(describe the land, building, structure or vehicle, including the civic address, if applicable)*

by mailing it by registered mail addressed as follows:

\_\_\_\_\_, and that  
attached to this affidavit is the post office acknowledgement of receipt or proof of  
delivery card for it, purporting to be signed by or on behalf of the addressee  
on the \_\_\_\_\_ day of \_\_\_\_\_,  
*(or, where the receipt is undated: which was returned on the \_\_\_\_\_ day  
of \_\_\_\_\_, \_\_\_\_\_), and that the basis of my information  
and belief as to the postal address of the addressee is:*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

SWORN before me at \_\_\_\_\_,  
Saskatchewan this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

A Commissioner for Oaths in and  
for Saskatchewan.

My appointment expires \_\_\_\_\_.

} \_\_\_\_\_  
*(Signature)*

**“FORM R**  
**[Section 80.8]**

**Subpoena**

Province of Saskatchewan.

To: \_\_\_\_\_

You must appear before a judge at \_\_\_\_\_  
*(state urban centre at which trial is to be held and the location or description of the building in which trial is to be held)*

on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, at \_\_\_\_\_  
 o'clock \_\_\_\_\_ .m. and, if the trial is adjourned, to appear on the date to  
*(state whether a.m. or p.m.)*

which it is adjourned, to give evidence on behalf of

\_\_\_\_\_  
*(insert name of party)*

And you must bring with you and produce at the trial: \_\_\_\_\_

\_\_\_\_\_  
*(specify books, papers, documents or other thing to be produced)*

If you fail to appear and testify, a judge may issue a warrant for your arrest.

Dated at \_\_\_\_\_, Saskatchewan, the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
*(Signature of Judge or Clerk)* ”.

**Coming into force**

**3** These regulations come into force on the day on which they are filed with the Registrar of Regulations.