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PART II/PARTIE II

REVISED REGULATIONS OF SASKATCHEWAN/ RÈGLEMENTS RÉVISÉS DE LA SASKATCHEWAN

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REVISED REGULATIONS OF SASKATCHEWAN

CHAPTER L-30.1 REG 4*The Local Government Election Act*

Section 160.97

Order in Council 903/2005, dated December 6, 2005

(Filed December 7, 2005)

PART I

Title and Interpretation**Title**

1 These regulations may be cited as *The Local Government Election Regulations, 2006*.

Interpretation

2 In these regulations, “**Act**” means *The Local Government Election Act*.

PART II

**Elections in Cities, Towns, Villages, Resort Villages,
Northern Municipalities and School Divisions****Interpretation of Part**

3 In this Part, “**form**” means a form set out in Appendix A.

Electors with physical disabilities or limited mobility

4(1) Form A is the application form prescribed pursuant to subsection 22.1(4) of the Act for use by or on behalf of:

- (a) an elector with a physical disability or limited mobility; and
- (b) if applicable, a resident caregiver of the elector mentioned in clause (a).

(2) Form B is the form prescribed for the list of electors pursuant to subsection 22.1(5) of the Act.

(3) Form C is the form of notice prescribed pursuant to subsection 22.1(6) of the Act.

Appointment of election officials

5 Form D is the form prescribed for the appointment of any election official pursuant to subsection 29(2) of the Act.

Oath of office - election officials

6 Form E is the form prescribed for the oath of office to be taken by an election official pursuant to subsection 69(1) of the Act.

Voters' list

7(1) Form F is the form prescribed for the voters' list pursuant to subsection 37(1) of the Act.

(2) The enumerator shall:

(a) register the name of every elector under the given name and surname by which the elector is known in the polling area, and include a notation of:

(i) P.S., for public school elector; or

(ii) S.S., for separate school elector;

(b) number the names on the voters' list consecutively; and

(c) arrange the names on the voters' list:

(i) in alphabetical order by surname; or

(ii) in geographical order by reference to streets and to house or apartment numbers.

Notice of application for revision of voters' list

8 For the purposes of section 38 of the Act, the chief enumerator may use Form G as notice to the electors of how to apply for a revision of the voters' list.

Notice of call for nominations

9 Form H is the notice form prescribed pursuant to section 45 of the Act calling for nominations for the office of mayor, councillor or board member.

Nomination paper

10(1) Form I is the form prescribed for the nomination paper pursuant to section 46 of the Act, when, pursuant to subsection 46(1.1) of the Act, the nomination paper must be signed by at least five electors.

(2) Form J is the form prescribed for the nomination paper pursuant to section 46 of the Act, when, pursuant to subsection 46(1.1) of the Act, the nomination paper must be signed by at least 25 electors.

(3) Form K is the form prescribed for the nomination paper pursuant to section 46 of the Act, when, pursuant to subsection 46(1.1) of the Act, the nomination paper must be signed by at least 10 electors.

Receipt of nomination paper

11 Form L is the form prescribed pursuant to section 51 of the Act as the receipt of nomination paper.

Notice of call for further nominations

12 Form M is the notice form prescribed pursuant to clause 54(1)(b) of the Act calling for further nominations.

Notice of poll

13 Form N is the form prescribed pursuant to section 55 of the Act for the notice of poll.

Notice of advance poll

14 Form O is the form prescribed pursuant to clause 94(b) of the Act for the notice of advance poll.

Notice of abandonment of poll

15 Form P is the form prescribed pursuant to sections 56 and 58 of the Act for the notice of abandonment of poll.

Transfer certificate

16 Form Q is the certificate prescribed pursuant to section 65 or 65.1 of the Act entitling an election official, a candidate's agent or an elector with a disability to vote at a polling place other than at the one where he or she would otherwise be required to vote.

Appointment of candidate's agent

17 Form R is the form prescribed for the appointment of any candidate's agent pursuant to subsection 72(1) of the Act.

Oath or declaration - candidates and agents

18 Form S is the form prescribed for the oath or declaration to be taken by:

- (a) candidates pursuant to subsection 69(2) of the Act; and
- (b) agents pursuant to subsection 69(2) and clause 72(1)(b) of the Act.

Ballot paper

19(1) Form T is the ballot form prescribed pursuant to subsection 60(1) of the Act.

(2) The top of the ballot for the office of a member of council must contain a rectangle in which is printed in black ink:

“FOR THE OFFICE OF

Place X in circle to right of name

YOU ARE ENTITLED TO VOTE FOR _____ CANDIDATE(S)
FOR THIS OFFICE”.

(3) The top of the ballot for a member of a board of education must contain a rectangle in which is printed in black ink:

“FOR MEMBER OF _____ BOARD OF EDUCATION

Place X in circle to right of name

YOU ARE ENTITLED TO VOTE FOR _____ CANDIDATE(S)”.

(4) The top of the first circle must be at least one millimetre below the lower border of the rectangles mentioned in subsections (2) and (3).

(5) Each circle must be at least one centimetre in diameter.

(6) Each circle must be at least one millimetre from every other circle.

(7) The rectangles mentioned in subsections (2) and (3) and the circles mentioned in subsection (5) must be in the natural colour of the paper.

(8) The names of duly nominated candidates shall be arranged in one or more columns.

Declaration of voter with a disability

20 Form U is the voter declaration form prescribed pursuant to clauses 89(1)(a) and (b) of the Act.

Declaration of voter's friend

21 Form V is the declaration form prescribed pursuant to subsection 89(3) of the Act.

Template for blind voters

22(1) Form W is the template prescribed for blind voters pursuant to clause 89(1)(c) of the Act.

(2) The template is to be printed on insert buff tag manila 300M.

(3) There are to be at least as many holes in the template as names on the ballot.

(4) The holes are to be 12 millimetres in diameter and located two millimetres from the right side of the template.

(5) The centre of the first hole is to be situated four centimetres from the top.

(6) The centres of the holes are to be two centimetres apart.

Voter's registration form

23 Form X is the voter's registration form prescribed for the purposes of clause 74(a) and subsection 95(1) of the Act.

Voter's registration form and poll book

24 Form Y is the form prescribed for the voter's registration form and poll book pursuant to subsection 64(2) of the Act.

Advance poll list

25 Form Z is the form prescribed for the advance poll list pursuant to clause 97(1)(b) of the Act.

Poll book

26 Form AA is the form prescribed for the poll book pursuant to subsection 64(1) of the Act.

Declaration of interpreter

27 Form BB is the declaration form prescribed for an interpreter pursuant to subsection 90(2) of the Act.

Directions for voting

28 For the purposes of subsection 61(2) and clause 68(2)(b) of the Act:

(a) Form CC is the form prescribed for the directions for voters; and

(b) Form DD is the form prescribed for the posting of sections 3, 4, 7 and 8 of *The Controverted Municipal Elections Act*.

Declaration of poll

29 Form EE is the form prescribed for the declaration of poll pursuant to section 105 of the Act.

Statement of results

30 Form FF is the form prescribed for the statement of results pursuant to subsection 103(1) of the Act.

Declaration of results

31 Form GG is the form prescribed for the declaration of results pursuant to clause 109(1)(b) of the Act.

Ballot for vote on bylaws

32(1) Subject to subsection (2), Form HH is the ballot form prescribed for the taking of a vote on a bylaw pursuant to subsection 117(1) of the Act, and the back of the ballot is to be in the form prescribed for the back of the ballot in Form T.

(2) Form II is the ballot form prescribed for the taking of a vote on two or more bylaws pursuant to clause 117(1)(c) of the Act, and the back of the ballot is to be in the form prescribed for the back of the ballot in Form T.

Ballot for vote on question

33 Form JJ is the ballot form prescribed for the taking of a vote on a question pursuant to subsection 117(1) of the Act, and the back of the ballot is to be in the form prescribed for the back of the ballot in Form T.

Statement of results on bylaw or question

34(1) Form KK.1 is the form prescribed pursuant to subsection 120(1) of the Act for the statement of results of a vote on a bylaw or question.

(2) Form KK.2 is the form prescribed pursuant to subsection 120(1) of the Act for the statement of results of a vote on conflicting bylaws.

Notice of results on bylaw or question

35(1) Form LL.1 is the form prescribed pursuant to section 125 of the Act for the notice of results of a vote on a bylaw or question.

(2) Form LL.2 is the form prescribed pursuant to section 125 of the Act for the notice of results of a vote on conflicting bylaws.

Designation and declaration of representative

36(1) Form MM is the form prescribed pursuant to subsection 118(1) of the Act for the designation of a representative.

(2) Form NN is the form prescribed for the declaration made by a representative at the taking of a vote on any bylaw or question pursuant to clause 118(3)(a) of the Act.

Notice of request for recount

37 Form OO is the form prescribed pursuant to section 126 as the notice for requesting a recount.

Certificate re request for recount

38 Form PP is the form prescribed pursuant to clause 127(1)(a) for the certificate of the returning officer.

PART III
Elections on Indian Reserves

Interpretation of Part

39 In this Part:

- (a) “**band**” means a band as defined in the *Indian Act* (Canada), and includes the council of a band;
- (b) “**band member**” means a member of a band;
- (c) “**chief**” means the chief of a band who is elected in accordance with section 73 of the *Indian Act* (Canada);
- (d) “**education committee**” means a group of three or more members of a band who are appointed by the chief or elected by the band to deal with matters on the reserve that pertain to education;
- (e) “**form**” means a form set out in Appendix A;
- (f) “**Indian Reserve subdivision**” means a subdivision consisting of one or more reserves;
- (g) “**reserve**” means a reserve as defined in the *Indian Act* (Canada).

Application of Act and regulations

40 Except as otherwise provided in these regulations, the Act and these regulations apply, with any necessary modification, to elections in Indian Reserve subdivisions.

Nomination paper

41(1) Form QQ is the form prescribed for the nomination paper for an election in an Indian Reserve subdivision and is to be signed by at least five persons, of the age of 18 years or more, who are band members residing in the subdivision.

(2) The nomination paper must contain a part entitled “Candidate’s Acceptance” that is signed by the candidate being nominated.

First election in Indian Reserve subdivision

42 For the first election in an Indian Reserve subdivision, the secretary of the division shall cause to be delivered to the chief of each band council in the subdivision, on or before a date to be determined by the minister, at least two copies of the nomination paper and candidate’s acceptance in Form QQ.

Poll

43(1) For the first election in an Indian Reserve subdivision, if more than one person is nominated, a poll is to be taken in each reserve within or partly within the subdivision:

- (a) on a date to be fixed by the minister; and
- (b) at a place designated by the chief of the affected reserve.

(2) In general elections subsequent to an election described in subsection (1), if a poll is required, it is to be taken:

- (a) on the date specified in an order made pursuant to section 42 of *The Education Act, 1995*; and
- (b) at a place designated by the chief.

Deputy returning officer

44 In an election in an Indian Reserve subdivision, the chief or the chief's nominee is the deputy returning officer.

Electors

45 Persons entitled to vote in any election in an Indian Reserve subdivision must:

- (a) be at least 18 years of age; and
- (b) have resided:
 - (i) for at least three months in the school division or on land now in the school division in which the poll is taken; and
 - (ii) for at least six months in Saskatchewan.

Poll book

46(1) In an election in an Indian Reserve subdivision, the returning officer shall cause to be printed, or otherwise prepared, a supply of:

- (a) poll books in Form RR;
- (b) registration forms for voters residing on reserves in Form SS; and
- (c) the statement of results in Form FF.

(2) The returning officer shall, not later than the day before the day of the poll, deliver to each deputy returning officer a sufficient number of each of the forms mentioned in subsection (1).

Entries in poll book

47 In an election in an Indian Reserve subdivision, the deputy returning officer shall cause a poll book to be kept in Form RR in which the poll clerk shall:

- (a) enter the name and place of residence of each voter; and
- (b) number the entries made pursuant to clause (a) in consecutive order.

Voter's registration form

48 In an election in an Indian Reserve subdivision, a person who wishes to vote shall be permitted to do so on establishing his or her eligibility to vote by completing a registration form in Form SS.

Notice of person elected

49 The returning officer shall promptly give written notice of the name and address of any person elected as a board member in an Indian Reserve subdivision to:

- (a) the minister;
- (b) the secretary of each education committee;
- (c) the chiefs of the reserves in the Indian Reserve subdivision; and
- (d) the board of education.

PART IV
Elections in Rural Municipalities

Interpretation of Part

50 In this Part, “**form**” means a form set out in Appendix B.

Oath - election officials

51 Form A is the form prescribed for the oath to be taken by every election official pursuant to subsection 160.14(1) or (2) of the Act.

Notice of call for nominations

52 Form B is the notice form prescribed pursuant to subsection 160.15(1) calling for nominations for the office of reeve or councillor.

Receipt of nomination paper

53 Form C is the form prescribed pursuant to subsection 160.15(2) of the Act as the receipt of nomination paper.

Nomination paper

54 Form D is the form prescribed pursuant to section 160.18 of the Act for the nomination paper for reeve or councillor.

Notice of abandonment of poll

55 Form E is the form prescribed pursuant to subsection 160.23(2) of the Act for the notice of abandonment of poll.

Abandonment of poll on death of candidate

56 Form F is the form prescribed pursuant to subsection 160.24(1) of the Act for the notice of abandonment of poll due to the death of a person nominated.

Notice of vote

57 Form G is the form prescribed pursuant to section 160.27 of the Act for notice of a vote.

Election of reeve

58(1) Form H is the ballot form prescribed pursuant to subsection 160.29(3) of the Act for the election of reeve.

(2) The ballot must not be more than 16 centimetres in width.

(3) The top of the ballot must contain a rectangle three centimetres in perpendicular width throughout in which is printed in black ink:

“FOR THE OFFICE OF REEVE

Place X in circle to right of name

YOU ARE ENTITLED TO VOTE FOR ONE CANDIDATE FOR THIS OFFICE”.

(4) The centre of the first circle must be one centimetre below the border of the rectangle mentioned in subsection (3).

(5) The circle must be 12 millimetres in diameter and two millimetres from the right side of the ballot paper.

(6) The centres of the circles must be two centimetres apart.

(7) The rectangle mentioned in subsection (3) and the circles mentioned in subsection (6) must be in the natural colour of the paper.

Election of councillor

59(1) Form I is the ballot form prescribed pursuant to subsection 160.29(4) of the Act for the election of councillor.

(2) The ballot must not be more than 16 centimetres in width.

(3) The top of the ballot must contain a rectangle three centimetres in perpendicular width throughout in which is printed in black ink:

“FOR THE OFFICE OF COUNCILLOR FOR DIVISION NO. _____

Place X in circle to right of name

YOU ARE ENTITLED TO VOTE FOR ONE CANDIDATE FOR THIS OFFICE”.

(4) The centre of the first circle must be one centimetre below the border of the rectangle mentioned in subsection (3).

(5) The circle must be 12 millimetres in diameter and two millimetres from the right side of the ballot paper.

(6) The centres of the circles must be two centimetres apart.

(7) The rectangle mentioned in subsection (3) and the circles mentioned in subsection (6) must be in the natural colour of the paper.

Voter's registration form and poll book

60(1) Form J is the form prescribed for the poll book pursuant to subsection 160.3(1) of the Act.

(2) Form K is the form prescribed for the voter's registration form and poll book pursuant to subsection 160.3(2) of the Act.

Directions for voting

61 Form L is the form prescribed pursuant to clause 160.32(b) of the Act for the directions for voters.

Voter's registration form

62 Form M is the voter's registration form prescribed pursuant to subsection 160.37(1) of the Act.

Notice of advance voting

63 Form N is the form prescribed pursuant to section 160.53 of the Act for the notice of advance voting.

Statement of results

64 Form O is the form prescribed for the statement of results pursuant to clause 160.64(1)(b) of the Act.

Notice of vote on bylaw or question

65 Form P is the form prescribed pursuant to section 160.91 of the Act for the notice of a vote on a bylaw or question.

Ballot for vote on bylaw

66 Form Q is the ballot form prescribed for the taking of a vote on a bylaw pursuant to section 160.92 of the Act.

Ballot for vote on question

67 Form R is the ballot form prescribed for the taking of a vote on a question pursuant to section 160.92 of the Act.

PART V
Repeals

R.R.S. c.L-30.1 Reg 3 repealed

68 *The Local Government Election Regulations, 1985* are repealed.

R.R.S. c.R-26.1 Reg 2 repealed

69 *The Rural Municipality Election and Voting Regulations, 1990* are repealed.

PART VI
Coming into Force

Coming into force

70 These regulations come into force on January 1, 2006.

Appendix A
Forms for Elections in Cities, Towns, Villages, Resort Villages, Northern
Municipalities and School Divisions and on Indian Reserves
[Section 3 and Clause 39(e) of the Regulations]

FORM A
[Subsection 22.1(4) of the Act]

Application by Elector to Vote at a Mobile Poll

Part I

To the Returning Officer for the: *(complete as applicable)*

_____ of _____ <i>(City, Town, Village, Resort Village, Northern Municipality)</i>

_____ School Division No. _____
--

_____ Separate School Division No. _____

I, _____, being an elector pursuant to *The Local Government Election Act*, apply pursuant to section 22.1 of that Act to vote at the municipal or school election now pending. I am entitled to vote pursuant to section 22.1 of the Act because: *(check one)*

- I am unable to attend at an established polling place to vote by reason of physical disability or limited mobility; or
- I am a resident caregiver of an elector who is unable to attend at an established polling place to vote by reason of physical disability or limited mobility and, because of the care required by that elector, I am unable to attend at an established polling place to vote during the time when polls are open for voting.

Dated this _____ day of _____, 20 _____.

(Address of Applicant)

(Signature of Applicant)

(If Applicant is resident caregiver, include address of elector with physical disability or limited mobility)

Part II

I, _____, the undersigned,
(Name of Witness)

certify that the applicant named in Part I:

- (a) is personally known to me;
- (b) resides in the polling area; and
- (c) is *(check one)*:

- unable to attend at an established polling place to vote by reason of physical disability or limited mobility; or
- a resident caregiver of an elector who is unable to attend at an established polling place to vote by reason of physical disability or limited mobility.

Dated this _____ day of _____, 20_____.

(Address of Witness)

(Signature of Witness)

FORM B

[Subsection 22.1(5) of the Act]

**List of Electors Entitled to Vote
pursuant to section 22.1 of *The Local Government Election Act***

(Complete as applicable):

_____ of _____
(City, Town, Village, Resort Village, Northern Municipality)

_____ **School Division No.** _____

_____ **Separate School Division No.** _____

Each elector listed below is entitled to vote pursuant to section 22.1 of *The Local Government Election Act* for the municipal or school election to be held on _____, 20____ because that elector:

- (a) is unable to attend at an established polling place to vote by reason of physical disability or limited mobility; or
- (b) is a resident caregiver of an elector mentioned in clause (a) and, because of his or her duties as a resident caregiver, is unable to attend at an established polling place to vote during the time when polls are open for voting.

No.	Name	Address	Public School Elector	Separate School Elector

Dated this _____ day of _____, 20____.

(Returning Officer)

FORM C

[Subsection 22.1(6) of the Act]

Notice for Voting

To: _____
(Applicant's Name)

of _____
(Applicant's Address)

1 Your name has been included in the list of electors entitled to vote pursuant to section 22.1 of *The Local Government Election Act* for the municipal or school election to be held on _____, 20____.

2 Election officials will attend at _____
(address)

at approximately _____, _____, the _____ day of _____, 20____,
(time) (day of week) (date) (month)

to enable you to vote.

Dated this _____ day of _____, 20____.

(Returning Officer)

FORM D
[Subsection 29(2) of the Act]
Appointment of Election Official

In my capacity as returning officer for the: *(complete as applicable)*

_____ of _____ <i>(City, Town, Village, Resort Village, Northern Municipality)</i>

_____ School Division No. _____
--

_____ Separate School Division No. _____

I appoint _____ to be:
(name)

(check the appropriate office(s))

- (a) election clerk;
- (b) enumerator for Polling Area No. _____;
- (c) deputy returning officer for Polling Area No. _____, the polling place for which shall be _____;
- (d) deputy returning officer for Polling Area No. _____, the polling place for which shall be _____ and who is also designated as the deputy returning officer referred to in sections 30 and 107 of *The Local Government Election Act*;
- (e) deputy returning officer referred to in clause 29(2)(c) of *The Local Government Election Act*, the polling place for which shall be _____;
- (f) deputy returning officer referred to in clause 29(2)(c.1) of *The Local Government Election Act*;
- (g) poll clerk for Polling Area No. _____, the polling place for which shall be _____;
- (h) nomination officer;
- (i) other _____;

for the election to be held on _____, 20_____.

Dated this _____ day of _____, 20_____.

(Returning Officer)

FORM E
[Subsection 69(1) of the Act]

Oath of Election Official

I, _____, an election official at the
(name)
election to be held for the: *(complete as applicable)*

_____ of _____
(City, Town, Village, Resort Village, Northern Municipality)

_____ **School Division No.** _____

_____ **Separate School Division No.** _____

on the _____ day of _____, 20 _____, swear *(or affirm)* that:

- 1 I will not attempt unlawfully to ascertain the candidate or candidates for whom any person has voted or the manner of a person's vote on a bylaw or question, and I will not in any way aid in the unlawful discovery of the same;
- 2 I will strictly observe secrecy with respect to any and all knowledge that may come into my possession regarding the candidate or candidates for whom any person has voted or the manner in which a voter has marked his or her ballot on a bylaw or question; and
- 3 I will faithfully and impartially, to the best of my knowledge and ability, execute the office of _____, and I have not received and will not receive any payment or reward or promise thereof for the exercise of any partiality or corrupt practice.

Sworn *(or affirmed)* before me
at _____,
Saskatchewan, this _____
day of _____, 20 _____.

} _____
(Election official)

*(Returning Officer, Deputy Returning Officer, Poll Clerk
or other person authorized by law to administer an oath.)*

FORM F
 [Subsection 37(1) of the Act]

Voters' List

Poll No. _____

(Complete as applicable)

_____ of _____
 (City, Town, Village, Resort Village, Northern Municipality)

_____ **School Division No.** _____

_____ **Separate School Division No.** _____

For the election held on _____, 20 _____

No.	Name	Address	Public School Elector	Separate School Elector

FORM G
[Section 38 of the Act]

Notice of Application for Revision of Voters' List

The Local Government Election Act, in sections 39 and 40, states:

“39(1) Any elector may apply to the revising officer at least 22 days prior to the day on which a general election is held to have the name of any person struck off the voters' list on the ground that the person is not qualified as an elector.

(2) Every application pursuant to subsection (1) shall be in writing and shall specify the grounds on which the applicant alleges the person is not eligible to be an elector.

(3) An application pursuant to subsection (1) may be made by a person on his own behalf.

40 *A person:*

(a) who is qualified as an elector, but whose name does not appear on the voters' list;

(b) whose name is listed in error on a voters' list;

(c) whose designation as an elector of a public school division or separate school division is incorrect; or

(d) whose name is listed on a voters' list in the incorrect polling area;

may apply, at least 22 days prior to the day of which a general election is held, to the revising officer to correct the error or omission in the voters' list by filing with the revising officer a voters' registration form in the prescribed form setting out the information necessary to correct the error or omission.”

Persons wishing to apply for revisions to a voters' list may do so

at _____
(address or place)

between the hours of _____ and _____ on the _____ of _____, 20 ____ .
(date) (month)

Dated this _____ day of _____, 20 ____ .

(Revising Officer)

FORM H
[Section 45 of the Act]

**Notice of Call for Nominations
(Municipal or School Division Elections)**

PUBLIC NOTICE is hereby given that nominations of candidates for the office(s) of:
(complete as applicable)

Mayor: _____ of _____
(City, Town, Village, Resort Village, Northern Municipality)

Councillor: _____ of _____
(City, Town, Village, Resort Village, Northern Municipality)

Ward No. _____ (if applicable) -or- Number to be Elected _____

Board Member: _____ **School Division No.** _____
Subdivision No. _____ (if applicable) -or- Number to be Elected _____

Board Member: _____ **Separate School Division No.** _____
Subdivision No. _____ (if applicable) -or- Number to be Elected _____

will be received by the undersigned on the _____ day of _____, 20____, ,
from _____ to _____ at _____, and
(place)

(if applicable) during regular business hours on _____
(month and day)

to _____, 20____, at _____.
(month and day) (place)

Nomination forms may be obtained at the following location(s):

Dated this _____ day of _____, 20____.

(Returning Officer or Nomination Officer)

FORM I (FRONT)
[Section 46 of the Act]
[Subsection 11(1) of the Regulations]

Nomination

We the undersigned, being electors of the:

_____ of _____
(City, Town, Village, Resort Village, Northern Municipality)
Ward No. _____ (if applicable)

nominate _____,
(name)

of _____, to be a candidate at the election
(street/road address or legal description of land)

to be held on the _____ day of _____, 20 _____ for the office of:
(complete one)

Mayor: _____ of _____
(City, Town, Village, Resort Village, Northern Municipality)

Councillor: _____ of _____
(City, Town, Village, Resort Village, Northern Municipality)
Ward No. _____ (if applicable)

Signature (at least five signatures required) Name (printed) Street/Road Address or Legal Description of Land

Five rows of horizontal lines for signatures, names, and addresses.

FORM I (BACK)
 [Section 46 of the Act]
 [Subsection 11(1) of the Regulations]

Candidate's Acceptance

I, _____, a(n) _____,
 (name as it will appear on the ballot) (occupation)

a candidate nominated for the office of: (complete as applicable)

Mayor: _____ of _____
 (City, Town, Village, Resort Village, Northern Municipality)

Councillor: _____ of _____
 (City, Town, Village, Resort Village, Northern Municipality)
 Ward No. _____ (if applicable)

declare that:

- 1 I am the full age of 18 years or will be on election day;
- 2 I am a Canadian citizen and I have resided in Saskatchewan for at least six months;
- 3 I am not disqualified by *The Local Government Election Act* or any other Act from holding the office for which I am a candidate;
- 4 If elected, I will accept the office for which I was nominated;

Candidates for municipal office—excluding resort villages

5 I have resided for at least three months in the _____
 (City, Town, Village or Northern Municipality)
 of _____;

Candidates for municipal office—resort village only (indicate one of the following)

- 6 I:
- (a) have resided for at least three months in the resort village or on land now situated in the resort village;
 - (b) have been the owner for at least three months of assessable land situated in the resort village or of land now situated in the resort village;
 - (c) have been the lessee for at least three months of assessable land situated in the resort village or of land now situated in the resort village;
 - (d) am the spouse of a person mentioned in clause (a), (b) or (c).

Dated at _____, this _____ day of _____, 20 ____.

 (Signature of Candidate)

 (Witness)

 (Witness)

FORM J (FRONT)
 [Section 46 of the Act]
 [Subsection 11(2) of the Regulations]

Nomination

We the undersigned, being electors of the:

City of _____
 Ward No. _____ (if applicable)

nominate _____ ,
 (name)

of _____ , to be a candidate at the election
 (street/road address or legal description of land)

to be held on the _____ day of _____ , 20 _____ , for the office of:
 (complete one)

Mayor: City of _____

Councillor: City of _____

Ward No. _____ (if applicable)

FORM J (BACK)
 [Section 46 of the Act]
 [Subsection 11(2) of the Regulations]

Candidate's Acceptance

I, _____ ,
 (name as it will appear on the ballot)

a(n) _____
 (occupation)

a candidate nominated for the office of: (complete as applicable)

Mayor: City of _____

Councillor: City of _____

Ward No. _____ (if applicable)

declare that:

- 1 I am the full age of 18 years or will be on election day;
- 2 I am a Canadian citizen and I have resided in Saskatchewan for at least six months;
- 3 I am not disqualified by *The Local Government Election Act* or any other Act from holding the office for which I am a candidate;
- 4 If elected, I will accept the office for which I was nominated; and
- 5 I have resided for at least three months in the City of _____ .

Dated at _____ , this _____ day of _____ , 20 _____ .

 (Signature of Candidate)

 (Witness)

 (Witness)

FORM K (FRONT)
 [Section 46 of the Act]
 [Subsection 11(3) of the Regulations]

Nomination

We the undersigned, being electors of the: *(complete one)*

_____	School Division No. _____
Subdivision No. _____ <i>(if applicable)</i>	

_____	Separate School Division No. _____
Subdivision No. _____ <i>(if applicable)</i>	

nominate _____ ,
 (name)

of _____ , to be a candidate at the election
(street/road address or legal description of land)

to be held on the _____ day of _____ , 20 _____ , for the office of:
(complete one)

Board Member: _____	School Division No. _____
Subdivision No. _____ <i>(if applicable)</i>	

Board Member: _____	Separate School Division No. _____
Subdivision No. _____ <i>(if applicable)</i>	

Signature <i>(at least 10 signatures required)</i>	Name <i>(print)</i>	Street/Road Address or Legal Description of Land
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Note - In the case of a school division election in which no subdivisions are used, an eligible nominator must reside in the school division.
 - In the case of a school division election in which subdivisions are used, an eligible nominator must reside in the subdivision of the candidate who is seeking nomination.
 - In the case of a separate school division election, an eligible nominator must be an elector of the separate school division in accordance with subsection 23(2) of *The Local Government Election Act*.

FORM K (BACK)
[Section 46 of the Act]
[Subsection 11(3) of the Regulations]

Candidate's Acceptance

I, _____, a(n) _____,
(name as it will appear on the ballot) (occupation)

a candidate nominated for the office of: (complete as applicable)

Board Member: _____ School Division No. _____
Subdivision No. _____ (if applicable)

Board Member: _____ Separate School Division No. _____
Subdivision No. _____ (if applicable)

declare that:

- 1 I am the full age of 18 years or will be on election day;
2 I am a Canadian citizen and I have resided in Saskatchewan for at least six months;
3 I am not disqualified by The Local Government Election Act, the Education Act, 1995 or any other Act from holding the office for which I am a candidate;
4 If elected, I will accept the office for which I was nominated; and
5 I have for at least three months resided in or on land now in the:
(a) _____ School Division No. _____;
OR
(b) _____ Separate School Division No. _____,
and I am of the religious faith of the minority that established the separate school division.

Dated at _____, this _____ day of _____, 20 _____.

(Signature of Candidate)

(Witness)

(Witness)

FORM L
[Section 51 of the Act]

Receipt of Nomination and Candidate's Acceptance

I acknowledge that I have received a completed nomination paper and candidate's acceptance form
from _____

(name)

of _____, a candidate for the office of:

(street/road address or legal description of land)

(complete as applicable)

Mayor: _____ of _____
(City, Town, Village, Resort Village, Northern Municipality)

Councillor: _____ of _____
(City, Town, Village, Resort Village, Northern Municipality)

Ward No. _____ (if applicable)

Board Member: _____ **School Division No.** _____
Subdivision No. _____ (if applicable)

Board Member: _____ **Separate School Division No.** _____
Subdivision No. _____ (if applicable)

Dated at _____, this _____ day of _____, 20 _____.

(Returning Officer or Nomination Officer)

FORM M
[Clause 54(1)(b) of the Act]

**Notice of Call For Further Nominations
(Municipal or School Division Elections)**

An insufficient number of nominations having been received to fill the office(s) of:
(complete as applicable)

Mayor: _____ of _____ <i>(City, Town, Village, Resort Village, Northern Municipality)</i>

Councillor: _____ of _____ <i>(City, Town, Village, Resort Village, Northern Municipality)</i> Ward No. _____ <i>(if applicable)</i>

Board Member: _____ School Division No. _____ Subdivision No. _____ <i>(if applicable)</i>

Board Member: _____ Separate School Division No. _____ Subdivision No. _____ <i>(if applicable)</i>
--

The undersigned will receive nominations of candidates for the said office(s):

(a) during normal office hours from _____
(close of withdrawal period)

until _____
*(14th day after close of withdrawal period for resort village elections;
 6th day after close of withdrawal period for city elections or election of a school board member in a city;
 13th day after close of withdrawal period for all other municipal/school division elections)*

at _____ ; and
(place)

(b) on the _____ day of _____, 20____, from _____ until _____
 at _____
(place)

Nomination forms may be obtained at the following location(s):

Dated at _____, this _____ day of _____, 20____.

(Returning Officer or Nomination Officer)

FORM N
[Section 55 of the Act]

Notice of Poll

PUBLIC NOTICE is hereby given that:

1 A poll has been granted for the election of: *(complete as applicable)*

Mayor: _____ of _____
(City, Town, Village, Resort Village, Northern Municipality)

Councillor: _____ of _____
(City, Town, Village, Resort Village, Northern Municipality)
Ward No. _____ *(if applicable)*

Board Member: _____ **School Division No.** _____
Subdivision No. _____ *(if applicable)*

Board Member: _____ **Separate School Division No.** _____
Subdivision No. _____ *(if applicable)*

2 Voting will take place on _____, the _____ day of _____, 20____, *(day)*

from _____ to _____ at the polling places listed below.

3 I will declare the result of the election at _____
(address or place)

on the _____ day of _____, 20____, at the hour of _____.

Polling Area No.	Polling Place	Address
------------------	---------------	---------

Dated at _____, this _____ day of _____, 20____.

(Returning Officer)

FORM O
[Clause 94(b) of the Act]

Notice of Advance Poll

(Complete as applicable)

_____ of _____
(City, Town, Village, Resort Village, Northern Municipality)

_____ **School Division No.** _____

_____ **Separate School Division No.** _____

PUBLIC NOTICE is hereby given that provision has been made for (an) advance poll(s) for electors who:

- 1 are physically disabled;
- 2 have been appointed as election officials; or
- 3 anticipate being unable to vote on the day of election.

Voting will take place on _____

_____ *(specify days of week and dates)*

between the hours of _____ and _____

at _____

_____ *(list locations and addresses where advance polls will be held)*
(list by ward or subdivision if applicable)

(Returning Officer)

FORM P
[Sections 56 and 58 of the Act]

Notice of Abandonment of Poll

Whereas a poll is not required pursuant to *The Local Government Election Act* for the office(s) of:
(complete as applicable)

Mayor: _____ of _____
(City, Town, Village, Resort Village, Northern Municipality)

Councillor: _____ of _____
(City, Town, Village, Resort Village, Northern Municipality)

Ward No. _____ (if applicable)

Board Member: _____ **School Division No.** _____
Subdivision No. _____ (if applicable)

Board Member: _____ **Separate School Division No.** _____
Subdivision No. _____ (if applicable)

I hereby give public notice that no voting for the said office(s) will take place and that the following persons are elected by acclamation:

Dated at _____, this _____ day of _____, 20 ____.

(Returning Officer)

FORM Q
[Sections 65 and 65.1 of the Act]

Transfer Certificate

I authorize _____
(name)

of _____
(address)

who resides in Polling Area No. _____ to vote at Polling Area No. _____ :

(check one)

(a) at which he or she will perform the duties of:

Deputy Returning Officer

Poll Clerk

Enumerator

Candidate's Agent

Other _____ ; or
(office)

(b) which provides convenient access to persons with disabilities.

Dated this _____ day of _____ , 20 _____ .

(Returning Officer)

Note: No person may transfer his or her vote from one ward to another.

FORM R
[Subsection 72(1) of the Act]

Appointment of Candidate's Agent

This is to certify that _____
(name)

of _____
(address)

is authorized to attend at Polling Area No. _____ located at _____
(address or place)

on the _____ day of _____, 20_____, as my agent.

Dated at _____, this _____ day of _____, 20_____.

(Candidate)

FORM S

[Clause 72(1)(b) of the Act]

Declaration of Candidate or Agent

I, _____, declare that:
(name)

1 I will not, at the election to be held for the: *(complete as applicable)*

_____ of _____ <i>(City, Town, Village, Resort Village, Northern Municipality)</i> Ward No. _____ <i>(if applicable)</i>
--

_____ School Division No. _____ Subdivision No. _____ <i>(if applicable)</i>
--

_____ Separate School Division No. _____ Subdivision No. _____ <i>(if applicable)</i>

on the _____ day of _____, 20 _____, attempt unlawfully to ascertain:

- (a) the candidate or candidates for whom any person has voted; or
 - (b) the manner of a person's vote on a bylaw or question;
- and that I will not in any way aid the unlawful discovery of the same.

2 I will strictly observe secrecy with respect to any and all knowledge that may come into my possession of:

- (a) the candidate or candidates for whom any person has voted; and
- (b) the manner in which a voter has marked the ballot on a bylaw or question.

Dated this _____ day of _____, 20 _____.

Witness:

(Deputy Returning Officer)

(Candidate or Agent)

FORM T
 [Subsection 60(1) of the Act]

Ballot (FRONT)

FOR THE OFFICE OF
MAYOR

- PLACE X IN CIRCLE TO RIGHT OF NAME
- YOU ARE ENTITLED TO VOTE FOR ONE CANDIDATE FOR THIS OFFICE

Gayle	CHRISTIE Nurse	<input type="radio"/>
Alan	TONKS Retired	<input type="radio"/>

FOR MEMBERS OF ROMAN CATHOLIC SEPARATE
BOARD OF EDUCATION

- PLACE X IN CIRCLE TO RIGHT OF NAME
- YOU ARE ENTITLED TO VOTE FOR THREE CANDIDATES

Jay	BELL Lawyer	<input type="radio"/>
Michael	COLLE Union Representative	<input type="radio"/>
Dan	GOLDBERG Store Clerk	<input type="radio"/>
Ben	NOBLEMAN Teacher	<input type="radio"/>

FOR THE OFFICE OF
COUNCILLOR

- PLACE X IN CIRCLE TO RIGHT OF NAME
- YOU ARE ENTITLED TO VOTE FOR THREE CANDIDATES FOR THIS OFFICE

Edgar	HERGERT Mechanic	<input type="radio"/>
Dan	HOWELLS Farmer	<input type="radio"/>
Joan	PAGE Lawyer	<input type="radio"/>
Enzo	RAGNO Trainman	<input type="radio"/>

FOR MEMBER OF
BOARD OF EDUCATION

- PLACE X IN CIRCLE TO RIGHT OF NAME
- YOU ARE ENTITLED TO VOTE FOR ONE CANDIDATE

Evelyn	POLLOCK Homemaker	<input type="radio"/>
Doris	SIMPSON Physician	<input type="radio"/>

FORM T
[*Subsection 60(1) of the Act*]

Ballot (BACK)

D.R.O.
INITIALS

PRINTER'S NAME
and ADDRESS

FORM U

[Clauses 89(1)(a) and (b) of the Act]

**Declaration for Voters Who, for any Physical Reason, are Unable
to Vote in the Manner Otherwise Prescribed by
*The Local Government Election Act***

I declare that:

- 1 I am a Canadian citizen.
- 2 I am the full age of 18 years or will be on election day.
- 3 I have not already voted at this election.
- 4 For a physical reason, I am unable to vote in the manner otherwise prescribed by *The Local Government Election Act*.

School Division Electors

- 5 On the day of the election, I:
- (a) have resided for at least three months in or on land now in the:
 - (i) _____ **School Division No.** _____; or
 - (ii) _____ **Separate School Division No.** _____, and
I am of the religious faith of the minority that established the separate school division;
 - (b) qualify as an elector of that school division; and
 - (c) have resided in Saskatchewan for at least six months.

Municipal Electors—excluding Resort Villages

- 6 On the day of the election:
- (a) I: *(complete one)*
 - (i) have resided for at least three months in or on land now in
the _____ of _____; or
(City, Town, Village, Northern Municipality)
 - (ii) have been the owner for at least three months of assessable land situated in the
municipality or of land now in the municipality; and
 - (b) I have resided in Saskatchewan for at least six months.

Municipal Electors—Resort Villages only

7 On the day of the election, I: *(complete one)*

- (a) have resided for at least three months in the Resort Village of _____
or on land now in that resort village;
- (b) have been the owner for at least three months of assessable land situated in the Resort
Village of _____ or of land now situated in that resort village;
- (c) have been the lessee for at least three months of land situated in the Resort Village
of _____ or of land now situated in that resort village; or
- (d) am the spouse of a person described in clause (a), (b) or (c).

I declare that the information given by me with respect to the foregoing statements is true in all respects.

Dated this _____ day of _____, 20 _____.

Witness:

(Deputy Returning Officer or Enumerator)

(Signature of Voter)

FORM V
[Subsection 89(3) of the Act]

Declaration of Friend

I, _____, declare that:
(name)

1 I will observe strict secrecy with respect to all knowledge that comes into my possession of the
candidate(s) for whom _____ has voted; and

2 I will mark the ballot as he or she has instructed.

Dated this _____ day of _____, 20 _____.

Witness:

(Deputy Returning Officer)

(Signature of Friend)

FORM W
[Clause 89(1)(c) of the Act]

**THIS TEMPLATE IS FOR THE USE OF BLIND VOTERS
WHO DO NOT WISH TO BE ASSISTED BY A FRIEND OR
BY THE DEPUTY RETURNING OFFICER**

General Instruction to Deputy Returning Officer

Blind electors are required to make the declaration in Form U when using this template.

Your poll clerk will make the usual entry in the poll book, i.e. "voted".

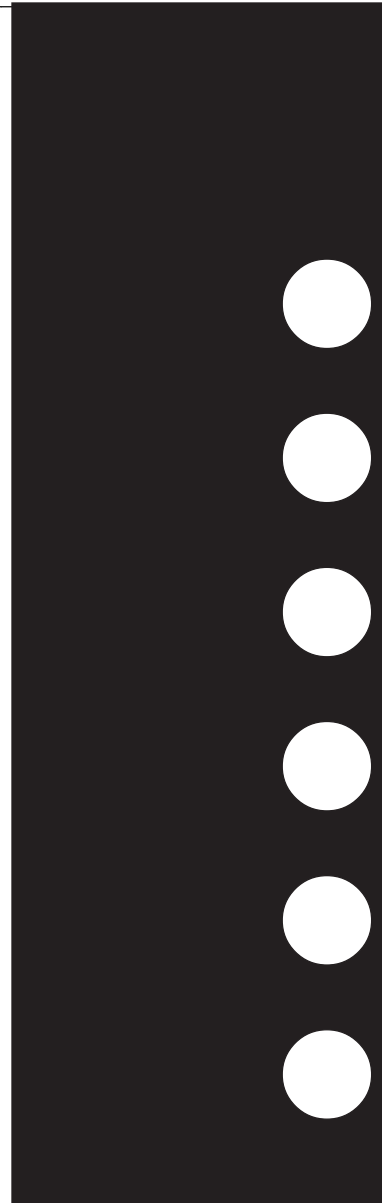
Procedure in the handling of the Ballot Paper

Detach elector's ballot from the book and fold it in the prescribed way.

Unfold ballot paper and place it inside template in such a way that the first circle on the ballot is aligned with the first circle on the template.

IF ASKED, inform elector of the order in which the names of the candidates appear on the ballot.

Direct the elector to refold his or her ballot, after marking it, using as a guide the ridges left when you folded it.



FORM X

[Clause 74(a) and subsection 95(1) of the Act]

Voter's Registration FormName: _____
(print)Address: _____
(print)

Election held in: (complete as applicable)

_____ of _____ (City, Town, Village, Resort Village, Northern Municipality) Ward No. _____ (if applicable)
--

_____ School Division No. _____ Subdivision No. _____ (if applicable)

_____ Separate School Division No. _____ Subdivision No. _____ (if applicable)
--

Complete the following by placing an "X" in the box to the right of each statement that is correct:

- 1 I am a Canadian citizen.
- 2 I am the full age of 18 years or will be on election day
- 3 I have not already voted at this election.

School Division Electors

4 On the day of the election, I:

(a) have resided for at least three months in or on land now in the:

(i) _____ School Division No. _____ ; or

(ii) _____ Separate School Division No. _____, and

I am of the religious faith of the minority that established the separate school division;

(b) qualify as an elector of that school division; and

(c) have resided in Saskatchewan for at least six months.

Municipal Electors—excluding Resort Villages**5** On the day of the election:(a) I: *(complete one)*

(i) have resided for at least three months in or on land now in
the _____ of _____; or
(City, Town, Village, Northern Municipality)

(ii) have been the owner for at least three months of assessable land situated in the
municipality or of land now in the municipality; and

(b) I have resided in Saskatchewan for at least six months.

Municipal Electors—Resort Villages only**6** On the day of the election, I: *(complete one)*

- (a) have resided for at least three months in the Resort Village
of _____ or on land now in that resort village;
- (b) have been the owner for at least three months of assessable land situated in the Resort
Village of _____ or of land now situated in that resort village;
- (c) have been the lessee for at least three months of land situated in the Resort Village
of _____ or of land now situated in that resort village; or
- (d) am the spouse of a person described in clause (a), (b) or (c).

Advance Polls**7** I: *(check one)*

- (a) for a physical reason, am unable to vote;
- (b) have been appointed as an election official; or
- (c) anticipate being unable to vote on the day of the election.

I declare that the information given by me with respect to the foregoing statements is true in all respects.

Dated this _____ day of _____, 20 _____.

Witness:

*(Deputy Returning Officer or Enumerator)*_____
(Voter)

FORM Y
[Subsection 64(2) of the Act]

Voter's Registration Form and Poll Book

Name: _____
(print)

Address: _____
(print)

Election held in: (complete as applicable)

_____ of _____ (City, Town, Village, Resort Village, Northern Municipality) Ward No. _____ (if applicable)
--

_____ School Division No. _____ Subdivision No. _____ (if applicable)

_____ Separate School Division No. _____ Subdivision No. _____ (if applicable)
--

Complete the following by placing an "X" in the box to the right of each statement that is correct:

- 1 I am a Canadian citizen.
- 2 I am the full age of 18 years or will be on election day.
- 3 I have not already voted at this election.

School Division Electors

4 On the day of the election, I:

(a) have resided for at least three months in or on land now in the:

(i) _____ School Division No. _____; or

(ii) _____ Separate School Division No. _____, and

I am of the religious faith of the minority that established the separate school division;

(b) qualify as an elector of that school division; and

(c) have resided in Saskatchewan for at least six months.

Municipal Electors—excluding Resort Villages**5** On the day of the election:(a) I: *(complete one)*

(i) have resided for at least three months in or on land now in
the _____ of _____; or
(City, Town, Village, Northern Municipality)

(ii) have been the owner for at least three months of assessable land situated in the
municipality or of land now in the municipality; and

(b) I have resided in Saskatchewan for at least six months.

Municipal Electors—Resort Villages only**6** On the day of the election, I: *(complete one)*

(a) have resided for at least three months in that Resort Village
of _____ or on land now in the resort village;

(b) have been the owner for at least three months of assessable land situated in the Resort
Village of _____ or of land now situated in that resort village;

(c) have been the lessee for at least three months of land situated in the Resort Village
of _____ or of land now situated in that resort village; or

(d) am the spouse of a person described in clause (a), (b) or (c).

Advance Polls**7** I: *(check one)*

(a) for a physical reason, am unable to vote;

(b) have been appointed as an election official; or

(c) anticipate being unable to vote on the day of the election.

I declare that the information given by me with respect to the foregoing statements is true in all respects.

Dated this _____ day of _____, 20 _____.

Witness:

(Deputy Returning Officer or Enumerator)

(Voter)

VOTED IN RESPECT OF				OBJECTED	DECLARED	REFUSED TO DECLARE
Mayor	Councillor	School Board Member	Bylaw/Question			
Remarks:						
Qualification					Consecutive Number	

FORM BB
[Subsection 90(2) of the Act]

Declaration of Interpreter

I, _____, declare that:
(name)

- 1 I will translate faithfully such oaths, questions and answers as the deputy returning officer may require me to translate at this election.
- 2 I will observe strict secrecy with respect to all knowledge that comes into my possession of the candidate or candidates for whom any person has voted.

Dated at _____, this _____ day of _____, 20 _____.

Witness:

(Deputy Returning Officer)

(Signature of Interpreter)

FORM CC
[Subsection 61(2) and clause 68(2)(b) of the Act]

Directions for Voting

- 1 Carefully read the instructions for voting that are printed in the upper portion of the ballot paper.
- 2 Make only those marks on the ballot paper you are instructed to make and no other.
- 3 In marking the ballot paper, use the pencil provided in the voting compartment.
- 4 After you have marked the ballot paper, fold it so as to show only the name or initials of the deputy returning officer on the back of it.
- 5 After you have folded the ballot paper, hand the ballot paper to the deputy returning officer.
- 6 Do not let any person see how you have marked your ballot paper.
- 7 You may watch the deputy returning officer deposit your ballot paper in the ballot box and then you must promptly leave the polling place.
- 8 If you accidentally spoil the ballot paper, return it to the deputy returning officer and ask for another, which will be given to you if the deputy returning officer is satisfied that the first one was spoiled by accident.
- 9 You must **not** take the ballot paper out of the polling place.

FORM DD

[Subsection 61(2) and clause 68(2)(b) of the Act]

Sections 3, 4, 7 and 8 of *The Controverted Municipal Elections Act***“Bribery**

3(1) The following persons shall be deemed guilty of bribery and shall be punishable accordingly:

1 Every person who directly or indirectly, by himself or by any other person on his behalf, gives, lends or agrees to give or lend or offers or promises money or valuable consideration or gives or procures or agrees to give or procure or offers or promises any office, place or employment to or for any voter or to or for any person, in order to induce a voter to vote or refrain from voting at an election or to vote or refrain from voting upon a bylaw for raising money or creating a debt, or who corruptly does any such act on account of a voter having voted or having refrained from voting at an election or upon such bylaw or question;

2 Every person who directly or indirectly, by himself or by any other person on his behalf, makes any gift, loan, offer, promise or agreement as aforesaid to or for any person in order to induce that person to procure or defeat, or endeavour to procure or defeat, the return of any person to serve in the council, or to procure or defeat the passing of such bylaw or question or the vote of any voter at an election or at the voting upon such bylaw or question;

3 Every person who by reason of any such gift, loan, offer, promise, procurement or agreement procures, or defeats or engages or promises or endeavours to procure or defeat the return of any person in an election, or to procure or defeat the passing of such bylaw or question or the vote of any voter at an election or at the voting upon such bylaw or question;

4 Every person who advances or pays or causes to be paid money to or to the use of any other person, with the intent that the money or any part thereof shall be expended in bribery at an election or at the voting upon such bylaw or question, or who knowingly pays or causes to be paid money to any person in discharge or repayment of money wholly or in part expended in bribery at such election or at the voting upon such bylaw or question;

5 Every voter who before or during an election or before or during the voting on such bylaw or question directly or indirectly, by himself or any other person on his behalf, receives, agrees or contracts for any money, gift, loan or valuable consideration, office, place or employment for himself or any other person for voting or agreeing to vote, or refraining or agreeing to refrain from voting, at such election or upon such bylaw or question;

6 Every person who, after such election or the voting upon such bylaw or question, directly or indirectly, by himself or any other person on his behalf, receives any money or valuable consideration on account of any person having voted or refrained from voting or having induced any other person to vote or refrain from voting at such election or upon such bylaw or question;

7 Every person who hires horses, teams, carriages or other vehicles for the purpose of conveying voters to or from the polls, and every person who receives pay for the use of any horses, teams, carriages or other vehicles for the purpose of conveying voters to and from a poll.

(2) Every person who becomes qualified to be registered as a voter at the election of any member of the council of a municipality by becoming the owner of land, or otherwise becoming entitled to be so registered, for the purpose of influencing the result of the vote is guilty of an offence against this Act.

(3) Every person who, directly or indirectly, by himself or by any other person on his behalf, counsels or procures any other person to become the owner of land, or to otherwise become qualified to be registered as a voter at the election of any member of the council of a municipality, for the purpose of influencing the result of the vote is guilty of an offence against this Act.

(4) Every person who, directly or indirectly, by himself or by any other person on his behalf, counsels or procures any other person who, for the purpose of influencing the result of the vote at an election of a member of the council of a municipality, is the owner of land or is otherwise entitled to be registered as a voter to vote at the election of a member of the council of a municipality is guilty of an offence against this Act.

(5) Every person who:

(a) prior to the coming into force of this subsection became qualified to be registered as a voter at the election of any member of the council of a municipality by becoming the owner of land, or otherwise becoming entitled to be so registered, for the purpose of influencing the result of the vote; and

(b) after the day on which this subsection comes into force:

(i) continues to be the owner of land, or otherwise entitled to be registered as a voter, for the purpose of influencing the result of the vote of the election of a member of the council of a municipality; and

(ii) votes at any election of a member of the council of a municipality;

is guilty of an offence against this Act.

(6) Every person who, directly or indirectly, by himself or by any other person on his behalf, counsels or procures any other person who, prior to the coming into force of this subsection, became qualified to be registered as a voter at the election of any member of the council of a municipality by becoming the owner of land, or otherwise becoming entitled to be so registered, for the purpose of influencing the result of the vote to:

(a) continue to be the owner of the land, or to otherwise remain qualified to be so registered, for the purpose of influencing the result of the vote; and

(b) vote at any election of a member of the council of a municipality;

is guilty of an offence against this Act.

Threats, etc.

4 Every person who directly or indirectly, by himself or by any other person on his behalf, makes use of or threatens to make use of force, violence or restraint, or inflicts or threatens to inflict by himself or by or through any other person any injury, damage, harm or loss, or in any manner practises intimidation upon or against any person in order to induce or compel that person to vote or refrain from voting at an election or at the voting upon a bylaw or question or on account of that person having voted or refrained from voting thereat, or who by abduction, duress or a fraudulent device or contrivance impedes, prevents or otherwise interferes with the free exercise of the franchise of a voter, or thereby compels, induces or prevails upon a voter to give or refrain from giving his vote at an election or at the vote upon a bylaw or question, shall be deemed to have committed the offence of undue influence.

Forfeiture and disqualification

7 A candidate elected at an election who is found by a judge, on the hearing of a motion in the nature of a quo warranto, guilty of an act of bribery or of using undue influence or of an offence against subsection 3(2), (3), (4), (5) or (6) shall forfeit his seat and shall be ineligible as a candidate at any election for four years.

Disqualification

8 A person, who is adjudged guilty of an offence within the meaning of section 3 or 4, shall incur a penalty of \$1,000 and shall be disqualified from voting at any election or upon any bylaw or question for the next succeeding two years.”

FORM EE
[Section 105 of the Act]

Declaration of Poll

I, _____, the undersigned deputy returning
(name)

officer for: *(check one)*

Polling Area No. _____

OR

Advance Poll No. _____

of the: *(complete as applicable)*

_____ of _____ <i>(City, Town, Village, Resort Village, Northern Municipality)</i> Ward No. _____ <i>(if applicable)</i>
--

_____ School Division No. _____ Subdivision No. _____ <i>(if applicable)</i>
--

_____ Separate School Division No. _____ Subdivision No. _____ <i>(if applicable)</i>

declare that to the best of my knowledge the: *(check one)*

Polling Book _____

OR

Advance Poll List(s) _____

used in this election held on the _____ day of _____, 20____, was so used in the manner prescribed by law and that the entries required by law to be made therein were correctly made.

Dated this _____ day of _____, 20____.

(Poll Clerk Deputy)

(Deputy Returning Officer)

FORM FF
[Subsection 103(1) of the Act]
Deputy Returning Officer's Statement of Results

Poll No. _____

(Complete one)

Mayor: _____ of _____ <i>(City, Town, Village, Resort Village, Northern Municipality)</i>

Councillor: _____ of _____ <i>(City, Town, Village, Resort Village, Northern Municipality)</i>
Ward No. _____ <i>(if applicable)</i>

Board Member: _____ School Division No. _____
Subdivision No. _____ <i>(if applicable)</i>

Board Member: _____ Separate School Division No. _____
Subdivision No. _____ <i>(if applicable)</i>

for the election held on the _____ day of _____, 20_____.

Names of Candidates

Number of Votes or Acclamation/Elected

BALLOT ACCOUNT	
Ballots	Number
Counted (Not objected to)	
Counted (Objected to)	
Rejected by deputy returning officer because: no vote marked no deputy returning officer's initials marked for more persons than required to be elected marked to identify voter torn or defaced to identify the voter other	
Spoiled (issued to person who declined to vote)	
SUBTOTAL	
Unused ballots	
TOTAL	
Ballots supplied	

The number of electors who have voted as indicated in the poll book is _____.

I certify that the above statements are correct.

Dated this _____ day of _____, 20_____.

*(Deputy Returning Officer)***Note:** A separate Statement of Results must be completed for each office.

FORM GG
 [Clause 109(1)(b) of the Act]

Declaration of Results

(Complete one)

Mayor: _____ of _____
(City, Town, Village, Resort Village, Northern Municipality)

Councillor: _____ of _____
(City, Town, Village, Resort Village, Northern Municipality)
 Ward No. _____ *(if applicable)*

Board Member: _____ **School Division No.** _____
 Subdivision No. _____ *(if applicable)*

Board Member: _____ **Separate School Division No.** _____
 Subdivision No. _____ *(if applicable)*

for the election held on the _____ day of _____, 20 _____.

Names of Candidates	Number of Votes or Acclamation/Elected

Number of rejected ballots, except those on which no vote was made: _____

Number of ballots counted but objected to: _____

Spoiled: (e.g. Issued to a person who declined to vote) _____

Total number of electors who voted
 as indicated on each Form FF "Statement of Results" _____

I declare that this is an accurate statement of the votes cast for the office

of _____ for _____
(specify) *(Municipality or School Division)*

Dated this _____ day of _____, 20 _____.

(Returning Officer)

Note: A separate Declaration of Results must be completed for each office.

FORM HH
[Subsection 117(1) of the Act]

Ballot for Vote on Bylaw

Note: Mark your ballot for or against the bylaw by placing an “X” in the circle to the right of the words that express your intention. Do not write any word or other figure on this ballot.

Vote on bylaw to *(here state object of the bylaw)*

submitted by the

FOR the Bylaw

(name in full of municipality or school division)

AGAINST the Bylaw

this _____ day of _____, 20_____ .

FORM II
[Clause 117(1)(c) of the Act]

Ballot for Vote on Two or More Bylaws

Mark your ballot by placing an “X” in the circle to the right of the word that expresses your opinion on the question asked.

Vote on the Question: *(here state object of the question)*

submitted by the

YES

(name in full of municipality or school division)

NO

If you voted “NO” to the above question, you should not vote for any of the following bylaws.

If you voted “YES” to the above question, select one bylaw that most expresses your intention by placing an “X” in the circle to the right of that bylaw.

DO NOT MARK MORE THAN ONE BYLAW

Vote for Bylaw to *(state object of the bylaw)*

Vote for Bylaw to *(state object of the bylaw)*

Vote for Bylaw to *(state object of the bylaw)*

FORM JJ
[Subsection 117(1) of the Act]

Ballot for Vote on Question

Note: Mark your ballot by placing an “X” in the circle to the right of the word that expresses your opinion on the question. Do not write any word or other figure on this ballot.

Vote on the Question: *(here state object of the question)*

submitted by the

YES

_____ *(name in full of municipality or school division)*

NO

this _____ day of _____, 20____.

FORM KK.1
 [Subsection 120(1) of the Act]

**Deputy Returning Officer's Statement of Results of
 Vote on Bylaw or Question**

Poll No. _____

(Complete one)

_____ of _____ <i>(City, Town, Village, Resort Village, Northern Municipality)</i>

_____ School Division No. _____ Subdivision No. _____ <i>(if applicable)</i>
--

_____ Separate School Division No. _____ Subdivision No. _____ <i>(if applicable)</i>

Bylaw/Question	For/Affirmative	Against/Negative

BALLOT ACCOUNT				
Number of Ballots	Bylaw/ Question	Bylaw/ Question	Bylaw/ Question	Bylaw/ Question
Counted (not objected to)				
Counted (objected to)				
Rejected – no vote – other				
Spoiled				
Issued to persons who declined to vote				
Total ballots supplied				
Unused ballots				

I certify that the above statements are correct.

Dated this _____ day of _____, 20 _____.

(Deputy Returning Officer)

Note: Complete a separate “Statement of Results” for each of:
 Municipal Bylaws/Questions
 School Division Bylaws/Questions
 Separate School Division Bylaws/Questions

FORM KK.2
 [Subsection 120(1) of the Act]
**Deputy Returning Officer's Statement of Results of
 Vote on Conflicting Bylaws**

Poll No. _____

Name of Polling Place: _____

_____ of _____
 (City, Town, Village, Resort Village, Northern Municipality)

Ward No. _____ (if applicable)

PRELIMINARY QUESTION: (state the text of the general question as shown on the ballot)

YES	_____
NO	_____
TOTAL	_____

CONFLICTING BYLAW	FOR THE BYLAW
1 BYLAW NO. _____	_____
2 BYLAW NO. _____	_____
3 BYLAW NO. _____	_____
NUMBER OF BALLOTS WHERE NO BYLAW MARKED	_____
TOTAL (same as total of YES votes above)	_____

BALLOT ACCOUNT

Counted (not objected to)	_____
Counted (objected to)	_____
Sub-total	_____
Note: This sub-total should be the same as the total number of "yes" and "no" votes.	
Rejected—No vote marked	_____
Rejected—Other	_____
Sub-total	_____
Spoiled	_____
Declined to vote (voter refused ballot)	_____
Ballots taken from poll	_____
Unused ballots	_____
TOTAL	_____
Ballots Supplied	_____

The number of electors who have voted as indicated in the poll book is _____ .

I certify that the above statements are correct.

Dated this _____ day of _____, 20 _____ .

 (Deputy Returning Officer)

FORM LL.1
 [Section 125 of the Act]
**Notice of Results of
 Vote on Bylaw or Question**

(Complete one)

_____ of _____ <i>(City, Town, Village, Resort Village, Northern Municipality)</i>

_____ School Division No. _____
--

_____ Separate School Division No. _____

for the vote held on the _____ day of _____, 20 _____.

Bylaw/Question	For/Affirmative	Against/Negative	No. of Ballots Rejected	No. of Ballots Counted but Objected to

I certify that the above is an accurate statement of the votes cast on the bylaw(s)/question(s).

Dated this _____ day of _____, 20 _____.

(Returning Officer)

Note: Complete a separate “Declaration of Results” for each of:
 Municipal Bylaws/Questions
 School Division Bylaws/Questions
 Separate School Division Bylaws/Questions

FORM LL.2
 [Section 125 of the Act]

Notice of Results of Vote on Conflicting Bylaws

_____ of _____
 (City, Town, Village, Resort Village, Northern Municipality)
 for the vote held on the _____ day of _____, 20 _____ .

General Question	Yes	No	No. of Ballots Rejected	No. of Ballots Counted but Objected to
<i>(Put in text of question as shown on the ballot)</i>				

Bylaw	For the Bylaw
<i>(List the conflicting bylaws)</i>	<i>(List votes for each of the conflicting bylaws)</i>

I certify that the above is an accurate statement of the votes cast on the general question on conflicting bylaws, and that the majority of the electors voted *(either YES or NO)* to the general question asked.

(Note: If the majority of the voters voted YES, the following statement should be included in the declaration.)

I further certify that of the voters voting YES to the general question, the greatest number of electors voted **FOR BYLAW**. *(Specify the bylaw receiving the greatest number of votes.)*

Dated this _____ day of _____, 20 _____ .

(Returning Officer)

FORM MM
 [Subsection 118(1) of the Act]
Designation of Representative
(Re: Voting on Bylaw or Question)

_____ is designated a representative to
 (name)

attend at Poll No. _____ on behalf of the voters interested in:

- promoting
- opposing

the following bylaw or voting in the:

- affirmative
- negative

on the following question, as marked, submitted for the taking of a vote by:
 (complete as applicable)

_____ of _____
 (City, Town, Village, Resort Village, Northern Municipality)

_____ **School Division No.** _____

_____ **Separate School Division No.** _____

on the _____ day of _____, 20_____.

(Place an "X" in the space provided)

- _____ Bylaw No. _____ (state object)
- _____ Bylaw No. _____ (state object)
- _____ Bylaw No. _____ (state object)
- _____ Question No. _____ (state object)
- _____ Question No. _____ (state object)

_____ Date

_____ (Returning Officer)

FORM NN
[Clause 118(3)(a) of the Act]
Declaration of Representative

I, _____, declare that:
(name)

1 I am an elector of: *(complete as applicable)*

_____ of _____
(City, Town, Village, Resort Village, Northern Municipality)

_____ **School Division No.** _____

_____ **Separate School Division No.** _____

2 I wish to: *(check one)*

promote

oppose

the passing of the bylaw(s).

3 I support the: *(check one)*

affirmative

negative

vote on the question(s) as marked, and as submitted for the taking of a vote by the: *(mark one)*

Municipality

School Division

Separate School Division

on the _____ day of _____, 20_____.

_____ Bylaw No. _____

_____ Bylaw No. _____

_____ Question No. _____

_____ Question No. _____

(Representative)

(Returning Officer)

FORM OO
[Section 126 of the Act]

Notice of Request for Recount

To: _____, Returning Officer of the
(name)
(complete as applicable)

_____ of _____
(City, Town, Village, Resort Village, Northern Municipality)

_____ School Division No. _____

_____ Separate School Division No. _____

Pursuant to *The Local Government Election Act*:

1 I, _____, of _____, Saskatchewan,
(name)

(elector or candidate) of the _____ at
(name of municipality or school division)

the election held on the _____ day of _____, 20 _____, request a recount of the
ballots in connection with: (check one)

- the election of a mayor
- the election of a councillor
- the election of a councillor in Ward No. _____
- the election of members of the board of education
- the election of a member of the board of education in Subdivision No. _____
- the election of members of the separate board of education
- the election of a member of the separate board of education in Subdivision No. _____
- a vote on Bylaw No. (description of object of the bylaw) _____
- a vote on Question No. (state question) _____

2 I request that you issue a certificate as required by clause 127(1)(a) of *The Local Government Election Act*.

3 My address for service of all documents required to be served on me
is _____.

Dated at _____, this _____ day of _____, 20 _____.

(Elector or Candidate)

FORM PP
 [Clause 127(1)(a) of the Act]
Certificate of Returning Officer
(Re: Request for Recount)

_____, elector or candidate of the:
 (name)

(complete as applicable)

_____ of _____
 (City, Town, Village, Resort Village, Northern Municipality)

OR

_____ **School Division No.** _____

OR

_____ **Separate School Division No.** _____

has requested a recount pursuant to section 126 of *The Local Government Election Act* for the office of _____,
 or Bylaw No. _____, or Question No. _____.

I certify that: (complete as applicable)

1 The difference between the number of votes cast for an elected member and the candidate having the next highest number of votes is _____ ;

OR

The difference between the **Yes** and **No** votes on Question No. _____ is _____ ;

OR

The difference between the **Affirmative** and **Negative** votes on
 Bylaw No. _____ is _____ ;

2 The number of rejected ballots except those on which no vote was made is _____ ;

3 The number of the ballots counted but objected to is _____ .

Dated at _____, this _____ day of _____, 20____.

 (Returning Officer)

FORM QQ
[Section 41 of the Regulations]

Nomination Paper

The _____ School Division No. _____ of
Saskatchewan, Indian Reserve Subdivision No. _____ .

We the undersigned, each being an adult resident of the band or bands of the above-mentioned
Indian Reserve Subdivision, nominate _____

of _____ Indian Reserve No. _____

of the said Subdivision, as a candidate for election as a member of the board of the said division for
the said Indian Reserve Subdivision.

Dated this _____ day of _____, 20 _____ .

_____ I.R. No. _____ .
Band Member

_____ I.R. No. _____ .
Band Member

_____ I.R. No. _____ .
Band Member

_____ I.R. No. _____ .
Band Member

_____ I.R. No. _____ .
Band Member

Candidate's Acceptance

The _____ School Division No. _____ of
Saskatchewan, Indian Reserve Subdivision No. _____ .

I, _____ a(n) _____ ,
(name as it will appear on the ballot) *(occupation)*

named in the foregoing nomination, declare that:

- 1 I am the full age of 18 years.
- 2 I am a band member of the _____ Indian Reserve No. _____ .
- 3 I am a Canadian citizen and I have resided in Saskatchewan for at least six months.
- 4 I am not disqualified by *The Local Government Election Act, The Education Act, 1995* or any other Act from holding the office for which I am a candidate .
- 5 If elected, I will accept the office for which I was nominated.
- 6 I have resided for at least three months in the school division named above or on land now in that school division.

(Witness)

(Witness)

(Candidate)

FORM RR
 [Section 46 of the Regulations]

Poll Book

The _____ School Division No. _____ of
 Saskatchewan, Indian Reserve Subdivision No. _____.

Record of poll taken this _____ day of _____, 20 _____, for the
 election of a member of the board of education.

Date of Poll _____ ;

Name of Voter	Place of Residence	Declared or Refused to Declare	Voted	Objected	Remarks

FORM SS
[Section 46 of the Regulations]

Registration Form For Voter Residing on Indian Reserve

_____ School Division No. _____
 _____ Indian Reserve Subdivision No. _____
 _____ Separate School Division No. _____
 _____ Indian Reserve Subdivision No. _____

Print: Full Name _____

Post Office Address _____

Residing On _____ Indian Reserve No. _____

Polling Area No. _____

I declare that:

1 I have not already voted in this election.

2 On the day of the election:

(a) I am the full age of 18 years;

(b) I have resided for at least three months in or on land now in the school division or separate school division named above;

(c) I am a band member of the _____ Indian Reserve No. _____ ;

(d) I have resided in Saskatchewan for at least six months; and

(check one of the following)

(e) I am an elector of the public school division;

or

I am an elector of the separate school division and I am of the religious faith of the minority that established the separate school division.

I declare that the information given by me with respect to the foregoing statements is true in all respects.

Dated this _____ day of _____, 20 _____.

Witness:

(Deputy Returning Officer or Enumerator)

(Voter)

Appendix B

Forms for Elections in Rural Municipalities

[Section 50 of the Regulations]

FORM A

[Subsection 160.14(1) of the Act]

Oath of Election Official

Canada:
Province of Saskatchewan
To Wit:

I, _____ of _____,
Saskatchewan, _____, swear (or affirm) that, at
(occupation)

the election to be held in the Rural Municipality of _____ No. _____
on the _____ day of _____, 20 _____ :

- 1 I will execute the office of _____ to which I have been
(name of office)
appointed in this rural municipality;
- 2 I have not received and will not receive any payment or reward or promise thereof for the
exercise of any partiality or malversation or other undue execution of the said office;
- 3 I will not unlawfully attempt to ascertain the candidate or candidates for whom a voter
has voted;
- 4 I will not in any way aid in the unlawful attempt to ascertain the candidate or candidates for
whom a voter has voted and will not in any way aid in the unlawful discovery of the same; and
- 5 I will keep secret all knowledge that may come to me of the person for whom a voter has voted.

SWORN (or affirmed) before me
at _____,
Saskatchewan, this _____ day
of _____, 20 _____.

(Commissioner for Oaths)

} _____
(Election official)

FORM B

[Subsection 160.15(1) of the Act]

Notice of Call for Nominations

 RURAL MUNICIPALITY OF _____ NO. _____ .

PUBLIC NOTICE is hereby given that nominations of candidates for the offices of:

(complete as applicable)

- REEVE,
- COUNCILLOR FOR DIVISION NO. _____ ,
- COUNCILLOR FOR DIVISION NO. _____ ,
- COUNCILLOR FOR DIVISION NO. _____ ,
- COUNCILLOR FOR DIVISION NO. _____ ,
- COUNCILLOR FOR DIVISION NO. _____ ,

will be received by the undersigned at the municipal office during normal office hours until Monday,

October _____, 20 _____ at 3:00 p.m. local time.

(date of 3rd Monday)

Nomination forms may be obtained from the municipal office.

Dated this _____ day of October, 20 _____ .

(Returning Officer)

FORM C

[Subsection 160.15(2) of the Act]

Receipt of Nomination Paper

I acknowledge that I have received a completed nomination paper for

 _____ of _____
(name) *(postal address)*

a candidate for the office of:

- REEVE OF THE RURAL MUNICIPALITY
- COUNCILLOR FOR DIVISION NO. _____

Dated this _____ day of _____, 20 _____ .

(Returning Officer or Nomination Officer)

FORM D
 [Section 160.18 of the Act]

Nomination Paper

We the undersigned, voters of the Rural Municipality of _____

No. _____, nominate:

NAME: _____

OCCUPATION: _____

ADDRESS: _____

to be a candidate at the election to be held on the ____ day of _____, 20 ____,
 for the office of:

- REEVE OF THE RURAL MUNICIPALITY
- COUNCILLOR FOR DIVISION NO. _____

Signature

Name in Block Letters

NOTE: In the case of nomination for REEVE, this form must be signed by two voters of the rural municipality.
 In the case of nomination for COUNCILLOR, this form must be signed by two voters of the division.

CANDIDATE'S ACCEPTANCE

I, _____, a candidate nominated for the position of:

- REEVE OF THE RURAL MUNICIPALITY
- COUNCILLOR FOR DIVISION NO. _____

declare that:

- 1 I am at least 18 years of age;
- 2 I am a Canadian citizen;
- 3 I am eligible to vote in the municipality;
- 4 I am a resident of Saskatchewan; and
- 5 I am not disqualified by *The Local Government Election Act* or any other Act from holding the office for which I am a candidate.

Dated this _____ day of _____, 20 ____.

(Witness)

(Signature of Candidate)

FORM G
[Section 160.27 of the Act]

Notice of Vote

The Rural Municipality of _____ No. _____
Municipal Elections 20 _____.

PUBLIC NOTICE is hereby given that:

(1) A vote will be held for the election of a Reeve for the Rural Municipality and of a Councillor for Division No. _____.

(2) The vote will take place on _____, the _____ day
of _____ 20 _____, 9:00 a.m. to _____ p.m. at:

DIVISION No. 1, POLL AT _____

DIVISION No. 2, POLL AT _____

DIVISION No. 3, POLL AT _____

DIVISION No. 4, POLL AT _____

DIVISION No. 5, POLL AT _____

DIVISION No. 6, POLL AT _____

DIVISION No. 7, POLL AT _____

DIVISION No. 8, POLL AT _____

DIVISION No. 9, POLL AT _____

DIVISION No. 10, POLL AT _____.

(3) I will declare the result of the voting at _____ on _____,
(place)
the _____ day of _____, 20 _____, at the hour of _____.

Dated at _____, this _____ day of _____, 20 _____.

(Returning Officer)

FORM H
[Subsection 160.29(3) of the Act]

Ballot —Election of Reeve

FOR THE OFFICE OF REEVE PLACE X IN CIRCLE TO RIGHT OF NAME. YOU ARE ENTITLED TO VOTE FOR <u>ONE</u> CANDIDATE FOR THIS OFFICE.		
Gayle	CHRISTIE Nurse	<input type="radio"/>
Alan	TONKS Retired	<input type="radio"/>

BACK OF BALLOT

<div data-bbox="1013 1388 1094 1451" data-label="Text"><p>D.R.O. INITIALS</p></div> <div data-bbox="963 1686 1110 1730" data-label="Text"><p>PRINTER'S NAME AND ADDRESS</p></div>

FORM I
[Subsection 160.29(4) of the Act]
Ballot—Election of Councillor

FOR THE OFFICE OF
COUNCILLOR FOR DIVISION NO. _____
PLACE X IN CIRCLE TO RIGHT OF NAME.
YOU ARE ENTITLED TO VOTE FOR ONE
CANDIDATE FOR THIS OFFICE.

Edgar **HERGERT**
Mechanic

Dan **HOWELLS**
Farmer

Joan **PAGE**
Lawyer

Enzo **RAGNO**
Trainman

BACK OF BALLOT

D.R.O.
INITIALS

PRINTER'S NAME
AND ADDRESS

FORM K
[Subsection 160.3(2) of the Act]

Voter's Registration Form and Poll Book

Name: _____
(print)

Address: _____
(print)

Complete the following by placing an "X" in the box to the left of each statement that is correct:

- 1 I am at least 18 years of age.
- 2 I am a Canadian citizen.
- 3 I am a voter of the rural municipality and, as such:
- (a) I have resided in the rural municipality for at least six months.
OR
- (b) I am the registered owner (or purchaser under a *bona fide* agreement for sale) of taxable land in the rural municipality.
OR
- (c) I am assessed as an occupant of land in the rural municipality that is exempt from taxation.
OR
- (d) I am assessed with respect to an improvement in the rural municipality.
OR
- (e) I am the occupant of property in the rural municipality that is used for business purposes.
OR
- (f) I am licensed in the rural municipality with respect to a trailer or mobile home.
OR
- (g) I am a resident of Saskatchewan and the chief executive officer of a duly incorporated co-operative, corporation or religious association that is assessed on the last revised assessment roll with respect to property in the rural municipality that is not exempt from taxation or that is licensed in the rural municipality with respect to a home-based business.
OR
- (h) I am the spouse of a person mentioned in clause (b), (c), (d), (e) or (f), and I reside with that person in Saskatchewan but outside the rural municipality.

I declare that I am a voter entitled to vote in Division No. _____ of the Rural Municipality of _____ No. _____ and that the information given by me on this form is true.

Dated this _____ day of _____, 20 _____.

Witness (Deputy Returning Officer/Election Official)

(Voter)

VOTED IN RESPECT OF				
Reeve	Councillor	Bylaw	Question	Sworn or refused to swear

REMARKS _____ Entry No. _____

FORM L

[*Clause 160.32(b) of the Act*]

Directions for the Guidance of Voters in Voting

The voter will go into the compartment and, with a pencil provided in the compartment, place an "X" on the right-hand side of the ballot opposite the name of the candidate for whom he or she votes.

The voter will fold the ballot so as to show the initials of the Deputy Returning Officer signed on the back and, leaving the compartment, will, without showing the front of the ballot to any person, deliver the ballot so folded to the Deputy Returning Officer and then promptly leave the polling place.

If the voter inadvertently spoils the ballot, he or she may return it to the Deputy Returning Officer, who will give the voter another ballot.

If the voter votes for more candidates for any office than he or she is entitled to vote for, his or her ballot will be void and will not be counted for any of the candidates for that office.

If the voter places any mark on his or her ballot by which he or she may afterwards be identified, or if the ballot has been torn, defaced or otherwise dealt with by the voter so that he or she can thereby be identified, the ballot will be void and not counted.

FORM M
[Subsection 160.37(1) of the Act]

Voter's Registration Form

Name: _____
(print)

Address: _____
(print)

Complete the following by placing an "X" in the box to the left of each statement that is correct:

- 1 I am at least 18 years of age.
- 2 I am a Canadian citizen.
- 3 I am a voter of the rural municipality and, as such:
- (a) I have resided in the rural municipality for at least six months.
- OR
- (b) I am the registered owner (or purchaser under a *bona fide* agreement for sale) of taxable land in the rural municipality.
- OR
- (c) I am assessed as an occupant of land in the rural municipality that is exempt from taxation.
- OR
- (d) I am assessed with respect to an improvement in the rural municipality.
- OR
- (e) I am the occupant of property in the rural municipality that is used for business purposes.
- OR
- (f) I am licensed in the rural municipality with respect to a trailer or mobile home.
- OR
- (g) I am a resident of Saskatchewan and the chief executive officer of a duly incorporated co-operative, corporation or religious association that is assessed on the last revised assessment roll with respect to property in the rural municipality that is not exempt from taxation or that is licensed in the rural municipality with respect to a home-based business.
- OR
- (h) I am the spouse of a person mentioned in clause (b), (c), (d), (e) or (f), and I reside with that person in Saskatchewan but outside the rural municipality.

I declare that I am a voter entitled to vote in Division No. _____ of the Rural Municipality of _____ No. _____ and that the information given by me on this form is true.

Dated this _____ day of _____, 20 _____.

Witness (Deputy Returning Officer/Election Official)

(Voter)

FORM N
[Section 160.53 of the Act]
Notice of Advance Voting

The Rural Municipality of _____ No. _____
Municipal Elections 20 _____.

PUBLIC NOTICE is hereby given that the council has made provision for advance voting for the benefit of qualified voters who have reason to believe that they will be necessarily absent from their places of residence on election day.

Advance voting will take place on _____, the _____ day
(day of week)
of _____, 20 _____ between the hours of _____
(specify hours fixed by council)
at _____.
(specify voting place)

Dated at _____, this _____ day of _____, 20 _____.

(Returning Officer)

FORM O
 [Clause 160.64(1)(b) of the Act]
Deputy Returning Officer's Statement of Results

RURAL MUNICIPALITY OF _____ No. _____

Division No. _____ Date of Election _____ Total Vote Polled _____

Candidate for Reeve	Number of Votes in Words	Number of Votes in Figures
_____	_____	_____
_____	_____	_____
_____	_____	_____

Candidate for Councillor	Number of Votes in Words	Number of Votes in Figures
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Bylaw/Question	For (or Yes)	Against (or No)
_____	_____	_____
_____	_____	_____

BALLOT ACCOUNT STATEMENT

Number of:	Reeve	Councillor	Bylaw/Question
Ballots counted	_____	_____	_____
Rejected	_____	_____	_____
Cancelled	_____	_____	_____
Declined	_____	_____	_____
Unused	_____	_____	_____
TOTAL: (being number of ballots supplied)	_____	_____	_____

Witnesses:

_____ (Deputy Returning Officer)

_____ (Poll Clerk)

FORM P
[Section 160.91 of the Act]

Notice of Vote on Bylaw or Question

RURAL MUNICIPALITY OF _____ No. _____

PUBLIC NOTICE is hereby given to the Voters of the Rural Municipality of _____ No. _____ that:

(1) A vote will be taken on *(insert a summary of bylaw or question to be submitted)*:

on the _____ day of _____, 20 _____ between 9:00 a.m. and _____ p.m. at the following places:

- DIVISION No. 1:** _____
- DIVISION No. 2:** _____
- DIVISION No. 3:** _____
- DIVISION No. 4:** _____
- DIVISION No. 5:** _____
- DIVISION No. 6:** _____
- DIVISION No. 7:** _____
- DIVISION No. 8:** _____
- DIVISION No. 9:** _____
- DIVISION No. 10:** _____ .

(2) I will declare the result of the voting at _____ on _____, the _____ day of _____, 20 _____, at the hour of _____ .
(place)

Dated at _____, this _____ day of _____, 20 _____ .

(Returning Officer)

FORM Q
[Section 160.92 of the Act]
Ballot for Voting on Bylaw

Note: Mark your ballot for or against the bylaw by placing an “X” in the circle to the right of the words that express your intention. Do not write any word or other figure on this ballot.

Vote on bylaw to

_____ *(here state object of the bylaw)*

For the Bylaw

Against the Bylaw

submitted by the Rural Municipality
of _____ No. _____
this _____ day of _____, 20 _____ .

FORM R
[Section 160.92 of the Act]
Ballot for Voting on Question

Note: Mark your ballot for or against the question by placing an “X” in the circle to the right of the word that expresses your intention. Do not write any word or other figure on this ballot.

Vote on the Question:

_____ *(here state question)*

Yes

No

submitted by the Rural Municipality
of _____ No. _____
this _____ day of _____, 20 _____ .

CHAPTER M-36.1 REG 1*The Municipalities Act*

Section 78, subsections 403(1) and (2) and section 412
Order in Council 904/2005, dated December 6, 2005
and

The Municipalities Act

Subsection 403(3)
Minister's Order dated November 22, 2005

(Filed December 7, 2005)

PART I
Introductory Matters

Title

1 These regulations may be cited as *The Municipalities Regulations*.

Interpretation

2 In these regulations:

- (a) “**Act**” means *The Municipalities Act*;
- (b) “**Form**” means a form set out in Part I of the Appendix;
- (c) “**Table**” means a table set out in Part II of the Appendix.

Oath - member of council

3 Form A is the form prescribed for the official oath to be taken by a member of council pursuant to section 94 of the Act.

Oath - member or secretary of board of revision

4 Form B is the form prescribed for the official oath to be taken by a member of a board of revision and the secretary of a board of revision pursuant to subsection 220(5) of the Act.

Emergency closure of streets and roads

5 The notice and consent requirements set out in subsection 14(2) of the Act respecting the temporary closure of a provincial highway or of certain streets or roads do not apply in the case of an emergency in which there is a present or imminent event, situation or condition:

- (a) that requires immediate action or prompt co-ordination and regulation of action; and
- (b) for which the normal use of the provincial highway, street or road would:
 - (i) constitute a significant risk or danger to public safety;
 - (ii) result in damage to property; or
 - (iii) endanger or interfere with those responding to the emergency.

Villages and resort villages - prescribed minimum taxable assessment for incorporation

6 For the purpose of clause 51(2)(d) of the Act, the prescribed minimum taxable assessment is \$4 million.

Direct appeals re commercial and industrial property

7 For the purpose of clause 244(1)(b) of the Act, the prescribed amount is \$1 million.

PART II
Drilling of Oil and Gas Wells

Schedule of fees

8 The fees for the purpose of clause 9(3)(b) of the Act to be made applicable by councils to persons and partnerships engaged in the operation of oil well and gas well drilling businesses in municipalities are set out in Table 1.

PART III
Road Maintenance Agreements and Road Committees

Interpretation of Part

9 In this Part:

- (a) **“agreement”** means a road maintenance agreement that is described in section 22 of the Act between a hauler and a municipality;
- (b) **“bulk haul”** means the transportation of goods by or to a hauler;
- (c) **“hauler”** means a person described in clause 22(1)(b) of the Act who is required to enter into an agreement with a municipality pursuant to that section;
- (d) **“municipal road”** means a street or road as defined in the Act that is located in a municipality;
- (e) **“order”** means an order mentioned in clause 38(1)(f) of *The Highways and Transportation Act, 1997* that is issued by a road committee;
- (f) **“road committee”** means a committee established in accordance with section 81 of the Act for the purpose of issuing orders;
- (g) **“summer haul period”** means:
 - (i) the period agreed to by the parties to an agreement as the summer haul period; or
 - (ii) in the absence of a period agreed to pursuant to subclause (i), the period commencing on March 16 in one year and ending on November 14 of that year;
- (h) **“undeveloped road”** means a road allowance in a municipality that:
 - (i) has not been developed as a municipal road; or
 - (ii) is not being maintained for the movement of traffic;

(i) **“winter haul period”** means:

- (i) the period agreed to by the parties to an agreement as the winter haul period; or
- (ii) in the absence of a period agreed to pursuant to subclause (i), the period commencing on November 15 in one year and ending on March 15 of the following year.

Roads to be specified in agreement

10 Every agreement must identify the municipal roads and the undeveloped roads to which the agreement applies.

Normal costs to be considered

11 The parties to an agreement must take into account the normal road maintenance and restoration expenses incurred or to be incurred by the municipality to provide road maintenance and restoration services to municipal roads during the period of the bulk hauls to be made by or to the hauler.

Maintenance and restoration of roads by hauler

12(1) Subject to subsections (2) and (3), every agreement must provide that the hauler shall:

- (a) provide for the maintenance and restoration of municipal roads to which the agreement applies; or
- (b) pay to the municipality an amount for the cost of maintaining and restoring municipal roads to which the agreement applies that is:

(i) not more than:

- (A) 1.57 cents per tonne or 2.79 cents per cubic metre, whichever is less, of load per kilometre hauled in the summer haul period; and
- (B) 0.785 cents per tonne or 1.395 cents per cubic metre, whichever is less, of load per kilometre hauled in the winter haul period; and

(ii) not less than:

- (A) \$60 per kilometre of municipal road used for bulk haul during the summer haul period; and
- (B) \$30 per kilometre of municipal road used for bulk haul during the winter haul period.

(2) The provision of any maintenance and restoration of municipal roads, or the payment to a municipality of an amount for the restoration or maintenance of municipal roads, pursuant to subsection (1) is to be only for maintenance and restoration that is:

- (a) in addition to the normal road maintenance and restoration that the municipality is required to provide to those roads; and
- (b) required by reason of the bulk hauls to be made by or to the hauler.

(3) A municipality may waive its right to the minimum amounts mentioned in subclause (1)(b)(ii).

(4) Every agreement must provide that the hauler who is a party to the agreement shall provide:

- (a) any road maintenance that is required to the undeveloped roads to which the agreement applies for the bulk hauls to be made by or to the hauler; and
- (b) the restoration that is required to the undeveloped roads to which the agreement applies by reason of the bulk hauls made by or to the hauler.

Payment for shortening of lifetime of municipal roads

13(1) Every agreement must provide that the hauler shall pay to the municipality an amount as compensation for any shortening of the lifetime of the municipal roads to which the agreement applies that will be caused by the bulk hauls to be made by or to the hauler.

(2) The maximum amount payable pursuant to subsection (1) is:

- (a) 1.34 cents per tonne or 2.39 cents per cubic metre, whichever is less, of load per kilometre hauled in the summer haul period; and
- (b) 0.67 cents per tonne or 1.195 cents per cubic metre, whichever is less, of load per kilometre hauled in the winter haul period.

Public interest

14 Every agreement may contain conditions that regulate the bulk hauls to which the agreement relates for the purpose of protecting the public interest in the municipal roads and undeveloped roads to which the agreement applies.

Arbitration

15 Every agreement must provide for an arbitration process to be used in the event of a dispute between the parties.

Resolution to establish road committee

16 The resolution establishing a road committee may be passed at any regular or special meeting of the council.

Issuance of order

17 A road committee may issue an order only if, due to inclement weather or unfavourable road conditions, the use of the road in the manner prohibited by the order would, in the opinion of the road committee, reasonably be expected to result in:

- (a) damage to the road; or
- (b) a high risk of:
 - (i) property damage; or
 - (ii) personal injury to the public.

Requirements of order

18 Every order must:

- (a) be signed by the members of the road committee; and
- (b) state the date on which it is signed and the date on which it takes effect.

Duties of administrator re order

19 The road committee shall file every order with the administrator, and the administrator shall:

- (a) promptly notify the permit officer in the Department of Highways and Transportation of the issuance of or the cancellation of an order, as the case may be; and
- (b) present a copy of the order to the next meeting of the council, which presentation shall be recorded in the minutes of that meeting.

Notice of order

20 On the issuance of an order, the road committee shall cause a notice in accordance with section 21 to be posted conspicuously:

- (a) at each end of the road to which the order applies; and
- (b) at any junction or intersection of that road as the road committee considers advisable.

Requirements of notice

21 Every notice must:

- (a) clearly set out the restrictions specified in the order;
- (b) state the penalty for contravening the order;
- (c) be of reasonably durable material;
- (d) be at least 30 centimetres by 45 centimetres in size; and
- (e) be placed at least one metre above the ground.

Cancellation of order

22 (1) The road committee shall cancel an order when the road conditions, in the opinion of the road committee, will withstand the traffic otherwise restricted by the order.

(2) On the cancellation of an order, the road committee shall cause the notices posted in accordance with this Part to be removed.

PART IV Organized Hamlets

First meeting

23 If the minister has declared an organized hamlet to be established, the council of the municipality in which the organized hamlet is located shall appoint:

- (a) the time and date for the first meeting of the voters of the organized hamlet; and
- (b) a person to make the necessary arrangements for the meeting mentioned in clause (a).

Notice, etc., of first meeting

24 The person appointed pursuant to clause 23(b) shall:

- (a) advertise the first meeting in the manner directed by the council; and
- (b) preside at the first meeting until the voters present at the meeting elect a chairperson for the meeting.

Manner of voting

25 The voters of an organized hamlet shall vote at meetings by secret ballot, show of hands or standing vote, as the voters determine.

Annual meeting

26(1) The hamlet board shall annually hold a meeting of the voters of the organized hamlet.

(2) The annual meeting of the voters of an organized hamlet shall be held at the time and place determined by the voters of the organized hamlet at the previous annual meeting of those voters.

(3) If, at an annual meeting of the voters of an organized hamlet, the voters fail to determine the time and place of the next annual meeting, the next annual meeting of the voters of the organized hamlet shall be held at the time and place determined by the hamlet board.

(4) The hamlet board shall give at least seven clear days' notice of the time and place of the annual meeting of the voters by posting notices of the meeting in three separate conspicuous places in the organized hamlet.

Meetings

27 Subject to subsection 26(3), meetings of the voters of an organized hamlet shall be held at the times and places determined by the voters.

Officers and term of office

28 The members of a hamlet board shall:

- (a) hold office until their successors are elected; and
- (b) elect a chairperson and a secretary from among their number.

Duties of secretary

29 At the annual meeting of the voters of an organized hamlet, the secretary of the hamlet board shall prepare and submit to the voters a report of:

- (a) the hamlet board's activities carried out since the last report of the secretary; and
- (b) the business of any appeal board appointed pursuant to section 77 of the Act by the hamlet board and the council of the rural municipality in which the organized hamlet is located.

Minutes

30(1) Within 30 days after a meeting of the hamlet board, the secretary of the hamlet board shall transmit to the council of the rural municipality in which the organized hamlet is located a copy of the minutes of the meeting.

(2) The minutes of all meetings of a hamlet board shall be open to inspection at the annual meeting of the organized hamlet.

Vacancies

31 If a vacancy occurs in the membership of a hamlet board by reason of a member's death, resignation or otherwise, the hamlet board:

- (a) may call a meeting of the voters of the organized hamlet for the purpose of filling the vacancy for the unexpired term of the person being replaced; and
- (b) if a meeting is called pursuant to clause (a), shall advertise the public meeting in the manner provided in subsection 26(4).

Unexpended funds

32 Any unexpended portion of the tax revenues allocated to a hamlet board pursuant to clause 69(1)(b) of the Act shall be accumulated and reserved to the credit of the hamlet board.

Revenues of waterworks or sewage systems

33 If, on the request of a hamlet board, the council of the rural municipality in which the organized hamlet is located has provided for the installation of a waterworks system, sewage system or both in the organized hamlet:

- (a) any revenue arising from the operation of the waterworks system or sewage system shall be used by the council of the rural municipality in payment for the maintenance and operating costs of the waterworks system or sewage system, including the payment of any instalments of principal and interest of debentures issued to provide funds for the construction of the system; and
- (b) any deficiency in the revenue mentioned in clause (a) to meet the costs mentioned in that clause shall be charged against the allocation made by the council of the rural municipality to the organized hamlet pursuant to clause 69(1)(b) of the Act.

Report respecting funds

34 On or before January 20 of each year, the council of a rural municipality shall provide to the hamlet board of each organized hamlet located in the rural municipality a statement of:

- (a) the amount of funds allocated to the hamlet board and the expenditures made from those funds during the previous year;
- (b) the balance of the accumulated reserve standing to the credit of the hamlet board; and
- (c) the revenues and expenditures relating to the operation of any waterworks system or sewage system provided by or on behalf of the rural municipality to the organized hamlet.

Appeal board

35 No person who is a member of the hamlet board or who is a member of council for the rural municipality in which the organized hamlet is located shall be appointed to or sit as a member of the appeal board appointed pursuant to section 77 of the Act.

Duties of appeal board

36 If the council of a rural municipality or the hamlet board with which it has a dispute refers the dispute to the appeal board, the appeal board shall:

- (a) appoint a time and a place for hearing the dispute;
- (b) give at least seven days' notice to the council and the hamlet board of the time and place appointed pursuant to clause (a);
- (c) allow the council and the hamlet board to:
 - (i) present oral or written evidence;
 - (ii) cross-examine witnesses; and
 - (iii) rebut evidence submitted by the party adverse in interest;
- (d) render its decisions with respect to the dispute, in writing; and
- (e) apportion the costs of the hearing and the appeal board between the council and the hamlet board in any manner that the appeal board considers appropriate.

Decision binding

37 The decision of the appeal board is binding on the council of the rural municipality and the hamlet board.

Chairperson to forward decision

38 The chairperson of the appeal board shall cause a copy of the decision of the appeal board to be sent to:

- (a) the council of the rural municipality; and
- (b) the hamlet board.

PART V
Classification of Property

Classes of property

39 The following classes of property are established pursuant to clause 196(1)(a) of the Act:

- (a) Non-arable (Range) Land and Improvements, which includes only land and improvements, other than occupied dwellings:
 - (i) for which the predominant potential use is as range land or pasture land, determined as the best use that could reasonably be made of the majority of the surface area; or
 - (ii) the majority of the surface area of which is not developed for any use, has been left in or is being returned to its native state or cannot be used for agricultural purposes;

- (b) Other Agricultural Land and Improvements, which includes only land and improvements, other than occupied dwellings:
- (i) for which the predominant potential use is cultivation, determined as the best use that could reasonably be made of the majority of the surface area;
 - (ii) used for dairy production, raising poultry or livestock, producing poultry or livestock products, bee-keeping, seed growing or growing plants in an artificial environment; or
 - (iii) used for other agricultural purposes, except for land and improvements classified as Non-arable (Range) Land and Improvements;
- (c) Residential, which, except for land and improvements classified as Multi-unit Residential or Seasonal Residential, includes only land and improvements used or intended to be used for, or in conjunction with, a residential purpose, including vacant land subdivided into lots for residential use, provided that where land is used as a yardsite in conjunction with a purpose mentioned in clause (a) or (b), three acres of that land is to be classified as Residential;
- (d) Multi-unit Residential, which includes only:
- (i) land and improvements designed and used for or intended to be used for, or in conjunction with, a residential purpose and to accommodate four or more self-contained dwelling units within a parcel, or in the case of a condominium, any part of a parcel within the meaning of *The Condominium Property Act, 1993* that is used for a residential purpose; and
 - (ii) vacant land zoned for use for multiple dwelling units;
- (e) Seasonal Residential, which includes:
- (i) only land and improvements:
 - (A) used or intended to be used for, or in conjunction with, both residential and recreational purposes;
 - (B) located in communities predominantly of a resort nature, in parks, or in rural areas;
 - (C) normally used for a maximum of six months in any year, as determined by the assessor; and
 - (D) not being the principal residence in Canada of the occupant; and
 - (ii) land and improvements for seasonal camps;
- (f) Commercial and Industrial, which includes only land and improvements:
- (i) used or intended to be used for business purposes, including land and improvements for office, wholesale, retail, service, hotel, motel, industrial and manufacturing activities and transportation, communications and utilities;

- (ii) used or intended to be used for institutional, government, recreational or cultural purposes;
- (iii) used or intended to be used for mines or petroleum oil wells and gas wells; or
- (iv) not specifically included in another class of property;
- (g) Elevators, which includes only:
 - (i) land and improvements designed and used for receiving, processing and shipping grains, oilseeds and special forages, and licensed by the Canadian Grain Commission; and
 - (ii) land and improvements used in conjunction with the land and improvements described in subclause (i);
- (h) Railway Rights of Way and Pipeline, which includes only railway roadway, railway superstructure, and pipeline, and other land and improvements used in conjunction with a pipeline.

Percentages of value

40 In accordance with clause 196(1)(b) of the Act, the following percentages of value are applicable to the classes of property established pursuant to section 39:

- (a) Non-arable (Range) Land and Improvements - 40%;
- (b) Other Agricultural Land and Improvements - 55%;
- (c) Residential - 70%;
- (d) Multi-unit Residential - 70%;
- (e) Seasonal Residential - 70%;
- (f) Commercial and Industrial- 100%;
- (g) Elevators - 75%;
- (h) Railway Rights of Way and Pipeline - 75%.

Minimum tax and base tax

41 The following classes of assessment of property are established for the purposes of minimum tax pursuant to section 289 of the Act and base tax pursuant to section 290 of the Act:

- (a) Agricultural, which includes land and improvements classified as Non-arable (Range) Land and Improvements and Other Agricultural Land and Improvements pursuant to section 39;
- (b) Residential, which includes land and improvements classified as Residential, Multi-unit Residential and Seasonal Residential pursuant to section 39;
- (c) Commercial and Industrial, which includes land and improvements classified as Commercial and Industrial, Elevators, and Railway Rights of Way and Pipeline pursuant to section 39.

Mill rate factors

42 The following classes of assessment of property are prescribed for the purposes of mill rate factors pursuant to section 285 of the Act:

- (a) Agricultural, which includes the assessments of land and improvements classified as Non-arable (Range) Land and Improvements and Other Agricultural Land and Improvements pursuant to section 39;
- (b) Residential, which includes the assessments of land and improvements classified as Residential, Multi-unit Residential and Seasonal Residential pursuant to section 39;
- (c) Commercial and Industrial, which includes the assessments of land and improvements classified as Commercial and Industrial, Elevators, and Railway Rights of Way and Pipeline pursuant to section 39.

Multiple-use property

43(1) If one use of any property is clearly distinct from the property's predominant use and is not integrated with or directly related to the property's predominant use, the assessor may:

- (a) determine that portions of the property that include more than one use, or portions of the property's assessment, belong to different classes established pursuant to this Part; and
 - (b) apportion the fair value assessment of the property among those classes.
- (2) Pursuant to section 205 of the Act, if the assessor determines that portions of any property, or portions of the property's assessment, belong to different classes established pursuant to this Part, the property may be entered more than once in the assessment roll for the purpose of indicating the assessed value of each portion of the property within a class.

Date of classification

44(1) Subject to subsection (2) and (3), in each year as of January 1, property, and the assessments of properties, are to be classified as belonging to the classes established pursuant to this Part.

(2) A new improvement or a newly subdivided parcel is to be classified as of the date that it is added to the assessment roll.

(3) If there is a change in the use of a property, the property is to be classified as of the date that the change is made to the assessment roll.

PART VI Tax Exemptions

Exemption from taxation

45(1) The following buildings are prescribed pursuant to paragraph 292(1)(c)(ii)(A) of the Act:

- (a) a building or part of a building used as a dormitory for students of an independent school;
- (b) any portion of a building used as a student dormitory that is occupied as a residence by a residential supervisor of that dormitory;

- (c) a building or part of a building used as a kitchen or dining room for students of an independent school;
 - (d) a building or part of a building used primarily for the purpose of an independent school; and
 - (e) a building or part of a building used for storage or maintenance purposes for an independent school.
- (2) The following amounts are prescribed pursuant to paragraph 292(1)(c)(ii)(B) of the Act:
- (a) two square metres of land for every one square metre of occupied space of a building or part of a building that is exempted pursuant to clause (1)(a), (b) or (e);
 - (b) two square metres of land for every one square metre of occupied space of a building or part of a building that is exempted pursuant to clause (1)(c) if that building or part of that building is used in connection with a building or part of a building mentioned in clause (1)(a) or (b);
 - (c) with respect to a building or part of a building mentioned in clause (1)(d), the land used in connection with that building or part of that building in an amount calculated in accordance with Table 2.
- (3) Notwithstanding subsection (2), if a municipality has a bylaw in effect that requires that more land than that calculated pursuant to clause (2)(a) or (b) be used in connection with the buildings or parts of buildings mentioned in that clause, the amount of land exempt from taxation is the amount of land required by the municipality's bylaw.

PART VII Tax Discounts

Maximum discount for prompt payment

46(1) A council may allow a maximum percentage discount of 15% in any year for the prompt payment of:

- (a) the current year's taxes on property;
- (b) special taxes; or
- (c) local improvement special assessments.

(2) If a council allows any of the taxes or special assessments mentioned in subsection (1) to be paid in instalments, the maximum cumulative discount that the council may allow for payment in instalments is 15% in any year.

Maximum discount for prepayment

47 A council may allow a maximum percentage discount of 15% in any year for payment of the current year's taxes on property, special taxes or local improvement special assessments in advance of the day fixed by bylaw for payment of those taxes or special assessments.

Maximum discount for payment of arrears and penalties

48 A council may allow a maximum percentage discount of 15% in any year for the payment of all or part of the arrears of taxes and penalties on:

- (a) property taxes;
- (b) special taxes; or
- (c) local improvement special assessments.

Maximum rebate for payment of arrears and penalties

49 A council may allow a rebate in any year for the payment of all or part of the arrears of taxes and penalties, up to an amount equal to the amount of the penalty, on:

- (a) property taxes;
- (b) special taxes; or
- (c) local improvement special assessments.

PART VIII**Public Reporting on Municipal Waterworks****Interpretation of Part**

50 In this Part:

- (a) “**consumer**” means a consumer of water supplied by a municipality’s municipal waterworks;
- (b) “**debt payments**” means a municipality’s total annual payments of principal on all long-term debts that the municipality has incurred in relation to its municipal waterworks;
- (c) “**expenditures**” means a municipality’s total annual expenditures in relation to its municipal waterworks, as included in its financial statements pursuant to section 185 of the Act;
- (d) “**human consumptive use**” means human consumptive use as defined in *The Water Regulations, 2002*;
- (e) “**hygienic use**” means hygienic use as defined in *The Water Regulations, 2002*;
- (f) “**municipal distribution system**” means a distribution system, as defined in *The Water Regulations, 2002*, that is:
 - (i) owned by a municipality, directly or through a controlled corporation; and
 - (ii) operated by a municipality, directly or through a controlled corporation, or by another person on behalf of a municipality;

- (g) **“municipal waterworks”** means waterworks that are:
- (i) owned by a municipality, directly or through a controlled corporation; and
 - (ii) operated by a municipality, directly or through a controlled corporation, or by another person on behalf of a municipality;
- (h) **“reserves”** means the moneys that a municipality has set aside for capital infrastructure projects relating to its municipal waterworks;
- (i) **“revenues”** means a municipality’s total annual revenues in relation to its municipal waterworks, as reported in its financial statements pursuant to section 185 of the Act;
- (j) **“waterworks”** means works that are used to supply, collect, treat, store or distribute water intended or used for a human consumptive use or a hygienic use, whether or not any other use is or has been made of that water.

Application of Part

51(1) This Part only applies to municipal waterworks:

- (a) that are connected to and part of a municipal distribution system;
 - (b) that are used to supply, collect, treat, store or distribute water intended or used for a human consumptive use; and
 - (c) for which an independent engineering assessment is required pursuant to section 35 of *The Water Regulations, 2002*.
- (2) This Part does not apply to municipal waterworks that are:
- (a) regulated pursuant to *The Health Hazard Regulations*; or
 - (b) used to supply water for a hygienic use, as authorized pursuant to *The Water Regulations, 2002*, but not for a human consumptive use.

Rate policy

52(1) Every council must adopt, by bylaw or resolution, a rate policy that:

- (a) sets out the rates or fees to be charged to consumers for the use of water from the municipality’s municipal waterworks; and
 - (b) includes the method used for determining those rates or fees.
- (2) For 2006, a council must adopt its rate policy, by bylaw or resolution, not later than July 1, 2006.

Investment strategy

53(1) Every council must adopt, by bylaw or resolution, a capital investment strategy that includes the method used for determining capital plans respecting the municipality’s municipal waterworks.

- (2) For 2006, a council must adopt its capital investment strategy, by bylaw or resolution, not later than July 1, 2006.

Information available for public inspection

54 On or before September 1 of each year, every council must make the following information available to the public through its municipal office:

- (a) the municipality's current rate policy and capital investment strategy as adopted pursuant to sections 52 and 53;
- (b) a financial overview that includes the following information respecting the municipality's municipal waterworks for the previous calendar year:
 - (i) a statement of the municipality's revenues, expenditures, debt payments and transfers to and from all funds;
 - (ii) a comparison of the municipality's revenues to the municipality's expenditures and debt payments, expressed as a ratio in accordance with the following formula:

$$\frac{R}{(E + D)}$$

where:

R is the municipality's revenues;

E is the municipality's expenditures; and

D is the municipality's debt payments;

- (iii) any explanation of the ratio mentioned in subclause (ii) that the municipality considers necessary;
- (c) the municipality's current reserves;
- (d) the most recent independent engineering assessment conducted pursuant to section 35 of *The Water Regulations, 2002* respecting the municipal waterworks;
- (e) capital plans for infrastructure projects;
- (f) the sources of funding to be used for the infrastructure projects mentioned in clause (e);
- (g) all current agreements entered into by the municipality respecting the provision of municipal waterworks services.

Information to be provided to consumers and to the minister

55(1) On or before September 1 of each year, every council must provide the following information to its consumers respecting the municipality's municipal waterworks:

- (a) a statement of the municipality's revenues, expenditures and debt payments for the previous calendar year;

(b) a comparison of the municipality's revenues to the municipality's expenditures and debt payments, expressed as a ratio in accordance with the following formula:

$$\frac{R}{(E + D)}$$

where:

R is the municipality's revenues;

E is the municipality's expenditures; and

D is the municipality's debt payments;

(c) any explanation of the ratio mentioned in clause (b) that the municipality considers necessary;

(d) notice that the information required pursuant to section 54 is available for inspection at the municipality's municipal office during regular office hours.

(2) A council is deemed to have provided the information mentioned in subsection (1) to its consumers if the council has caused the information to be:

(a) published in a newspaper as defined in clause 2(x) of the Act;

(b) posted on the municipality's website; or

(c) included in the mailing of annual reports, bills or other municipal forms to each household or place of business that receives water from the municipality's municipal waterworks.

(3) On or before September 1 of each year, every council must submit to the minister copies of the information being provided by the council to its consumers pursuant to this section.

(4) On receipt of the materials pursuant to subsection (3), the minister may request, and the council shall submit to the minister within the period set by the minister, any additional information that the minister considers appropriate respecting the municipality's municipal waterworks.

(5) If, on receipt of additional information pursuant to subsection (4), the minister directs the council to do so, the council shall provide the additional information to its consumers, as soon as possible, in a manner mentioned in subsection (2).

PART IX
Dangerous Animals

Interpretation of Part

56 In this Part:

- (a) “**enclosure**” includes a dwelling place;
- (b) “**veterinarian**” means a member in good standing of the Saskatchewan Veterinary Medical Association.

Enclosure

57 For the purpose of subclause 375(5)(a)(i) of the Act, the enclosure in which the animal is to be kept must meet the following criteria:

- (a) the enclosure shall be constructed of wood or any other building material of sufficient strength and in a manner adequate to:
 - (i) confine the animal; and
 - (ii) prevent the entry of children of tender years;
- (b) the entrances and other areas by which entry to or exit from the enclosure may be made shall be locked or fastened in a manner adequate to prevent the animal from escaping from the enclosure;
- (c) the enclosure shall be at least 3 metres in length, 1.5 metres in width and 1.8 metres in height;
- (d) the enclosure shall have a top secured to the sides of the enclosure;
- (e) the enclosure shall:
 - (i) have a floor secured to the sides of the enclosure; or
 - (ii) have sides that are embedded in the ground to a depth of at least 0.6 metres;
- (f) the enclosure shall:
 - (i) provide protection from the elements for the animal;
 - (ii) provide adequate light and ventilation for the animal; and
 - (iii) be kept in a sanitary and clean condition.

Muzzle and leash

58 For the purpose of subclause 375(5)(a)(ii) of the Act, the animal is to be muzzled and leashed in accordance with the following criteria:

- (a) the animal shall be fitted with a collar or a harness for its body that is properly placed and fitted on the animal;
- (b) the movement of the animal shall be controlled by a person by means of a leash attached to the collar or harness on the animal;

- (c) the leash shall not exceed 1.2 metres in length and shall be constructed of a material having a tensile strength of at least 140 kilograms;
- (d) the muzzle on the animal shall be properly fitted on the animal to prevent the animal from biting any other animal or any person;
- (e) the muzzle shall be fitted on the animal in such a manner that the muzzle does not interfere with the vision or respiration of the animal.

Insurance

59 For the purpose of subclause 375(5)(a)(iii) of the Act, the liability insurance must be in an amount not less than \$300,000.

Warning sign

60 For the purpose of subclause 375(5)(a)(iv) of the Act, the sign warning of the presence of the animal on the property must be:

- (a) in Form C;
- (b) within 10 days after the date of the judge's order, placed at each entrance to the property where the animal is kept and on the enclosure in which the animal is confined; and
- (c) clearly visible and capable of being read from any adjacent public road.

Tattoo

61 For the purpose of subclause 375(5)(a)(viii) of the Act, within 10 days after the date of the order, the owner shall cause the animal to be tattooed:

- (a) at the owner's expense;
- (b) on the animal's ear, inside flank or other suitable area;
- (c) by a veterinarian;
- (d) by means of indelible or permanent ink; and
- (e) with the number assigned to the animal by the municipality.

Quarantine

62 If an animal has bitten a person or a domestic animal, unless the animal is ordered to be destroyed, the owner shall quarantine the animal for observation for symptoms of rabies for a period of not less than 10 days in accordance with the *Health of Animals Act* (Canada).

Inoculation

63(1) For the purpose of subclause 375(5)(a)(v) of the Act, within 5 days after the date of the order, the owner shall have the animal inoculated against rabies by a veterinarian and provide proof to the administrator that the animal has been inoculated.

(2) If the owner provides proof that the animal has been inoculated against rabies during the period of 12 months before the date of the order mentioned in subsection (1), the owner is not required to comply with that subsection until the expiration of 12 months after the date of inoculation of the animal.

(3) The owner shall have the animal inoculated within each 12-month period following the inoculation mentioned in subsection (1) or (2) during the lifetime of the animal.

Rabies testing

64(1) Every person who destroys an animal after it has bitten, but not fatally wounded, a person or a domestic animal, whether the destruction is pursuant to an order of a judge or at the decision of the owner of the animal, shall, if the destruction is carried out before the completion of the quarantine period mentioned in section 62, retain the head of the animal in a manner usable for testing the animal for rabies.

(2) If a person destroys an animal in the circumstances described in subsection (1), the person shall immediately notify a veterinarian or a peace officer that he or she is in possession of the head of an animal to be tested for rabies.

**PART X
Forms****Petition for organized hamlet, resort village or village**

65 Form D is the form of petition to be used:

- (a) for the establishment of an organized hamlet pursuant to section 50 of the Act; or
- (b) for the incorporation of a resort village or village pursuant to section 51 of the Act.

Application for establishing, incorporating, altering or restructuring

66 Form E is the application form to be used:

- (a) for the establishment of an organized hamlet pursuant to section 50 of the Act;
- (b) for the incorporation of a resort village or village pursuant to section 51 of the Act; or
- (c) for the restructuring of municipalities pursuant to subsection 53(1) of the Act.

Notice of appeal to board of revision

67 Form F is the form to be used for the notice of appeal required by:

- (a) subclause 215(1)(c)(ii) and subsection 225(6) of the Act; or
- (b) subsection 223(3) of the Act.

Notice of appeal to Saskatchewan Municipal Board

68 Form G is the form to be used for the notice of appeal required by subsection 247(2) of the Act.

Statement of account re school taxes

69 Form H is the form to be used for the statement of account required by section 311 of the Act.

PART XI
Repeals

R.R.S. c.R-26 Reg 1 repealed

70 *The Road Committee Regulations* are repealed.

R.R.S. c.R-26 Reg 3 repealed

71 *The Overweight Permit Regulations* are repealed.

R.R.S. c.R-26.1 Reg 1 repealed

72 *The Organized Hamlet Regulations, 1990* are repealed.

R.R.S. c.R-26.1 Reg 3 repealed

73 *The Road Maintenance and Restoration Agreement Regulations, 1990* are repealed.

R.R.S. c.R-26.1 Reg 4 repealed

74 *The Rural Municipality Tax Exemption Regulations, 1990* are repealed.

R.R.S. c.R-26.1 Reg 5 repealed

75 *The Rural Municipality Regulations, 1990 (No. 1)* are repealed.

R.R.S. c.R-26.1 Reg 6 repealed

76 *The Rural Municipality Regulations, 1990 (No. 2)* are repealed.

R.R.S. c.R-26.1 Reg 7 repealed

77 *The Dangerous Dogs Control (Rural Municipalities) Regulations* are repealed.

R.R.S. c.R-26.1 Reg 8 repealed

78 *The Rural Municipality Oil Well and Gas Well Drilling Fees Schedule Regulations* are repealed.

R.R.S. c.R-26.1 Reg 10 repealed

79 *The Rural Municipality Assessment and Taxation Regulations* are repealed.

R.R.S. c.R-26.1 Reg 12 repealed

80 *The Rural Municipality Tax Discount Regulations* are repealed.

R.R.S. c.U-11 Reg 2 repealed

81 *The Urban Municipality Regulations (No. 2)* are repealed.

R.R.S. c.U-11 Reg 5 repealed

82 *The Urban Municipalities Board of Reference Remuneration and Expenses Regulations* are repealed.

R.R.S. c.U-11 Reg 6 repealed

83 *The Dangerous Dogs Control Regulations* are repealed.

R.R.S. c.U-11 Reg 7 repealed

84 *The Municipal Public Accounts Regulations* are repealed.

R.R.S. c.U-11 Reg 8 repealed

85 *The Urban Municipality Tax Exemption Regulations, 1990* are repealed.

R.R.S. c.U-11 Reg 14 repealed

86 *The Urban Municipality Assessment and Taxation Regulations* are repealed.

PART XII
Coming into Force

Coming into force

87 These regulations come into force on January 1, 2006.

Appendix

PART I
FORMS

FORM A
[Section 3]

Oath—member of council

I, _____, having been elected to the office
of _____ in the _____ of _____,

DO SOLEMNLY PROMISE AND DECLARE THAT:

- 1 I will truly, faithfully and impartially, to the best of my knowledge and ability, perform the duties of this office;
- 2 I have not received and will not receive any payment or reward, or promise of payment or reward, for the exercise of any corrupt practice or other undue execution of this office;
- 3 I will disclose any pecuniary interest as required by and in accordance with *The Municipalities Act*.

DECLARED before me at

_____, Saskatchewan

this _____ day of _____, 20 _____.

A Commissioner, etc. (or as the case may be)

Signature of Declarant

FORM B
[Section 4]

Oath—member or secretary of board of revision

I, _____, having been appointed to the office
of _____ of the board of revision for the _____
(member/secretary)
of _____,

DO SOLEMNLY PROMISE AND DECLARE THAT:

- 1 I will truly, faithfully and impartially, to the best of my knowledge and ability, perform the duties of this office;
- 2 I have not received and will not receive any payment or reward, or promise of payment or reward, for the exercise of any corrupt practice or other undue execution of this office;
- 3 I am not for any reason disqualified from holding this office.

DECLARED before me at

_____, Saskatchewan

this _____ day of _____, 20_____.

A Commissioner, etc. (or as the case may be)

Signature of Declarant

FORM C
[Section 60]

Sign to be Displayed by Owner of Dangerous Animal

WARNING

Dangerous Animal on Premises

*(or if the animal that has been declared dangerous is a dog,
use the following sign:)*

WARNING



DANGEROUS DOG ON PREMISES

FORM D
[Section 65]

Petition for Organized Hamlet, Resort Village or Village

We, the undersigned, residents of the _____, of _____
(Hamlet/Organized Hamlet)

in the Rural Municipality of _____, No. _____, Saskatchewan:

- 1** Petition the Minister of Government Relations to have established or incorporated as the _____ of _____
(Organized Hamlet/Village/Resort Village)

that portion of Saskatchewan the boundaries of which are shown in detail on the map or plan attached;

- 2** Severally declare, each for himself or herself, that we are Canadian citizens of the full age of 18 years; and
3

In the case of establishment as an Organized Hamlet:

- (a) are eligible voters as defined in *The Local Government Election Act* with respect to any land or improvement in the proposed Organized Hamlet.

In the case of incorporation as a Village:

- (b) have resided within the proposed Village, or on land now in the proposed Village, for at least six months immediately preceding the date of submission of this petition; or
(c) are the owners of assessable land situated in the proposed Village and have resided in Saskatchewan for at least six months.

In the case of incorporation as a Resort Village:

- (d) have resided in Saskatchewan for at least six months immediately preceding the date of the submission of this petition, and
(i) have resided within the proposed Resort Village for at least three months immediately preceding the date of the submission of this petition;
(ii) are the owners of assessable land in the proposed Resort Village for at least three months immediately preceding the date of the submission of this petition;
(iii) are the lessees of land in the proposed Resort Village for at least three months immediately preceding the date of the submission of this petition; or
(iv) are the spouses of persons mentioned in subclause (i), (ii) or (iii).

SIGNATURE	NAME <i>(Printed)</i>	ADDRESS <i>(Permanent)</i>	LOT <i>(Within proposed organized hamlet/village/resort village)</i>	BLOCK	REG. PLAN NO.
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NOTE: *The signatures of at least 30 persons meeting the respective qualifications noted above are required in order for this petition to be valid.*

CANADA
PROVINCE OF SASKATCHEWAN
TO WIT

I, _____,
of _____, Saskatchewan, _____
(occupation)

DO SOLEMNLY DECLARE THAT:

- 1 My signature appears on the above petition as that of one of the petitioners;
- 2 The other persons whose names appear as petitioners on the above petition duly signed the petition in my presence;

3 _____
(name)
of _____ will
(mailing address)

undertake on behalf of the petitioners all further communications respecting this petition.

I make this solemn declaration believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

DECLARED before me at

_____, Saskatchewan

this _____ day of _____, 20 _____.

A Commissioner, etc. (or as the case may be)

Signature of Declarant

FORM E
[Section 66]

Application for Establishment, Incorporation or Restructuring

APPLICATION AND PROPOSAL

- 1** In accordance with section 59 of *The Municipalities Act* (“the Act”):
the petitioners in the _____ of _____ apply for:
(Hamlet/Organized Hamlet)
- (a) establishment of an Organized Hamlet pursuant to section 50 of the Act;
 - (b) incorporation as a Resort Village pursuant to section 51 of the Act; or
 - (c) incorporation as a Village pursuant to section 51 of the Act.

OR

the council of the _____ of _____
(type of municipality) *(name of municipality)*

applies for restructuring pursuant to subsection 53(1) of the Act by:
(details of restructuring – e.g. adding to or withdrawing territory, merger, inclusion, etc.)

REASONS

- 2** The reasons for the request are: *(Attach extra sheets if necessary)*
- (a)
 - (b)
 - (c)

PETITION/COUNCIL RESOLUTION

- 3** In the case of an application to establish an organized hamlet or to incorporate a resort village or village, the petition together with a certificate of the administrator of the rural municipality in which the proposed organized hamlet, resort village or village is located verifying that the petitioners are voters of the hamlet or organized hamlet is attached as Schedule 1.

OR

- 3** In the case of an application for restructuring, a certified copy of a resolution of the council requesting the restructuring is attached as Schedule 1.

MAP AND PLANS FOR FUTURE GROWTH AND DEVELOPMENT

- 4 A map or plan showing in detail the boundaries of the proposal including a legal description of any proposed boundary changes to the municipalities affected by the application and changed by the proposal as verified by the administrators of the municipalities affected by the proposal is attached as Schedule 2.
- 5 An outline of plans for future growth or development of the proposed organized hamlet or municipality is attached as Schedule 3.

PROPOSED OPERATING AND CAPITAL BUDGET

- 6 Except in the case of an application pursuant to clause 53(1)(a) of the Act, a proposed operating and capital budget for the proposed organized hamlet or municipality and for any other municipality affected by the application is attached as Schedule 4.

RESOLUTION(S) OF AFFECTED COUNCIL(S)

- 7 The council of the _____
(City/Town/Village/Resort Village/R.M./Northern Municipality)
of _____ has consented/has not consented to this proposal.
Accordingly, a certified complementary resolution of the council(s) is/is not attached as Schedule 5.
(Attach resolutions of all councils affected by the proposal)

PUBLIC NOTICES, MEETINGS AND OBJECTIONS

- 8 Copies of public notices and any written submissions respecting the proposal received by the council are attached as Schedule 6.
- 9 Minutes of the public meeting held pursuant to section 57 of the Act are attached as Schedule 7.

POPULATION, ASSESSMENT AND DWELLINGS

- 10 A statement setting out the population, total taxable assessments, and the number of dwellings and lots for each municipality and other municipality affected by the proposal is attached as Schedule 8.

VOLUNTARY RESTRUCTURING AGREEMENT

- 11 A voluntary restructuring agreement is/is not attached as Schedule 9.

DECLARATION

12 I, _____, of _____, Saskatchewan, being the Petitioners' Representative,

OR

12 I, _____, being the Administrator for the municipality of _____, Saskatchewan,

CERTIFY THAT:

- 1 I have personal knowledge of the matters herein deposed to.
- 2 The statements contained within this application are true.
- 3 The preliminary proceedings required by sections 55, 56 and 57 of *The Municipalities Act* were carried out.
- 4 In the case of an application for restructuring, this application was duly authorized by the council of the municipality of _____.

I make this solemn declaration believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

DECLARED before me at

_____, Saskatchewan

this _____ day of _____, 20 _____.

A Commissioner, etc. (or as the case may be)

Signature of Declarant

FORM F
[Section 67]

Notice of Appeal to the Board of Revision

To the Secretary of the Board of Revision of the municipality
of _____, Saskatchewan.
(name of municipality)

- I choose the: Simplified appeal process (section 223 of *The Municipalities Act*)
 Regular appeal process

I appeal against the: *(check beside those that apply)*

- property valuation (land valuation or improvement valuation or both)
 property classification (land classification or improvement classification or both)
 exemption
 preparation or content of the assessment roll
 notice of assessment (fair value assessment or taxable assessment)

of the following property _____
(legal land description, civic address, assessment roll number or alternate)

on the following grounds, and, in support of these grounds, I state the following material facts to be true and accurate:

1 Ground of Appeal

Supporting material facts:

2 Ground of Appeal

Supporting material facts:

3 Ground of Appeal

Supporting material facts:

(Attach extra sheets if necessary)

I request that the following change(s) be made to the assessment roll *(if known)*:
(Attach extra sheets if necessary)

I discussed my appeal with _____ of the municipality
(assessor's/officer's name)

on _____ and the following is a summary of that discussion:
(month/day/year)

(Include the outcome of the discussion and any details of the facts or issues agreed to by the parties)

OR

I have not discussed my appeal with the municipality's assessor for the following reasons: *(Provide reasons why no discussion was held)* *(Attach extra sheets if necessary)*

My address for the service of notice in connection with this appeal is:

(name)

(street)

_____ *(city/town/etc.)* _____ *(province)* _____ *(postal code)*

I can also be reached at the following telephone numbers:

() _____ and () _____
(home) *(business)*

Dated this _____ day of _____, 20 _____.
(day) *(month)*

Assessment Value under Appeal: \$ _____

(Appellant's Signature)

\$ _____
(Enclosed Appeal Fee)

Note: If the municipality has established an appeal fee by bylaw, the fee must accompany this notice. Section 230 of *The Municipalities Act* does not apply to the simplified appeal process.

FORM G
[Section 68]

Notice of Appeal to the Saskatchewan Municipal Board

To the secretary of the Saskatchewan Municipal Board:

I appeal the decision (or failure to render a decision) of the board of revision for the municipality of _____ to the Saskatchewan Municipal Board respecting the:

(check beside those that apply)

- property valuation (land valuation or improvement valuation or both)
- property classification (land classification or improvement classification or both)
- exemption
- designation of school support
- notice of assessment

of _____ (legal land description) _____ (assessment or alternate number)

(street address, if applicable)

Taxable assessment value under appeal: \$ _____

My grounds for appeal are as follows:

(Attach additional pages if necessary)

Contact person for this appeal:

Property Owner(s): _____ Agent or other appellant: _____

Mailing Address: _____ Firm: _____

_____ Mailing Address: _____

Telephone No: _____ Telephone No: _____

(home)

(home)

(business)

(business)

Fax No: _____ Fax No: _____

Dated this _____ day of _____, 20 _____ .
(day) (month)

(Appellant's Signature)

\$ _____
(Enclosed Appeal Fee)

Note: The appellant must serve this Notice of Appeal on the secretary of the Saskatchewan Municipal Board (SMB). The prescribed appeal fee, payable to the SMB, must accompany this notice. Information on appeal fees may be obtained from the SMB. On receipt of this notice, the secretary of the SMB must serve a copy of this notice on every party to the appeal other than the appellant and provide a copy of this notice to the secretary of the board of revision.

FORM H
[Section 69]

Statement of Account of School Taxes for the Year _____

_____ in account with the _____
(name of municipality) (name of school authority)

_____ (administrator's name) _____ (telephone no.) _____ (fax no.)

Taxable Assessments and Mill Rates:		School Authority Uniform Mill Rate _____		
	Final Taxable Assessment	*Adjusted Mill Rate	Current Levy (Gross)	**Bylaw Exempt Assessment
(N) Non-arable (Range)				
(A) Other Agricultural				
(R) Residential				
(M) Multi-unit Residential				
(S) Seasonal Residential				
(C) Commercial and Industrial				
(E) Elevators				
(P) Railway Rights of Way and Pipeline				
Totals				
Provincial Education Property Tax Credit (PEPTC)				
Current Levy (Gross) Less PEPTC				(equal to item 11)
*If the adjusted mill rate differs from the school authority uniform mill rate, please attach an explanation/calculation of how the adjusted mill rate was determined.				
**Exemptions by municipal bylaw that affect the school portion of property taxes pursuant to subsection 295(1) or (2) of <i>The Municipalities Act</i> .				
1 Due from School January 1		9 Due to School January 1		
2 Payments to School During Year		10 Gross Penalty Added to Tax Arrears		
J <input type="text"/>	F <input type="text"/>	11 Current Levy (Gross) Less PEPTC		
M <input type="text"/>	A <input type="text"/>	12 Local School District Levies		
M <input type="text"/>	J <input type="text"/>	13 Penalty on Current Year Taxes		
J <input type="text"/>	A <input type="text"/>	14 Share of Trailer Licence Fees		
S <input type="text"/>	O <input type="text"/>	15 Share of Grants-in-Lieu of Taxes:		
N <input type="text"/>	D <input type="text"/>	Federal Government/Agencies		
3 Discounts Given on Taxes		Provincial Government/Agencies		
4 Penalty Rebates Given		C.P.R.		
5 Loss on Sale of Tax Title Property		Housing Authorities		
6 Share of Approved Tax Collection Costs		16 _____		
7 Taxes Cancelled/Abatements		_____		
8 Due to School December 31		17 Due from School December 31		
Total		Total		
18 Total Cash Received (Collected) on Behalf of this School Authority for the Year				

I certify that the above statement is correct.

Dated this _____ day of January, _____ . _____
(Signature)

PART II
TABLESTABLE 1
[Section 8]**Fees for drilling oil wells and gas wells**

Activity	Fee
for the drilling of an oil well or a gas well.....	\$450
for the drilling of a hole, other than a hole drilled for seismic testing, to a point below the drift for the purpose of obtaining geological and structural information	\$225

TABLE 2
[Clause 45(2)(c)]**Calculation of Amounts of Land Exempt from Taxation**

<i>Maximum Enrolment of Students in School</i>	<i>Divisions I and II Schools (hectares)</i>	<i>Combined Divisions I, II, III and IV or Divisions III and IV (hectares)</i>
75 or less	1.2	1.6
100	2.2	2.2
200	2.4	2.4
300	2.4	2.8
400	2.8	3.2
500	2.8	3.6
700	3.2	4.4
1 000	4.0	5.7

Plus 0.4 hectare for each additional 100 pupils.

CHAPTER N-5.1 REG 14*The Northern Municipalities Act*

Section 145.9

Order in Council 905/2005, dated December 6, 2005

(Filed December 7, 2005)

Title

- 1 These regulations may be cited as *The Northern Municipalities Public Reporting on Municipal Waterworks Regulations*.

Interpretation

- 2 In these regulations:

- (a) **“Act”** means *The Northern Municipalities Act*;
- (b) **“consumer”** means a consumer of water supplied by a northern municipality’s municipal waterworks;
- (c) **“debt payments”** means a northern municipality’s total annual payments of principal on all long-term debts that the northern municipality has incurred in relation to its municipal waterworks;
- (d) **“expenditures”** means a northern municipality’s total annual expenditures in relation to its municipal waterworks, as included in its financial statements pursuant to subsection 61(7) of the Act;
- (e) **“human consumptive use”** means human consumptive use as defined in *The Water Regulations, 2002*;
- (f) **“hygienic use”** means hygienic use as defined in *The Water Regulations, 2002*;
- (g) **“municipal distribution system”** means a distribution system, as defined in *The Water Regulations, 2002*, that is:
 - (i) owned by a northern municipality, directly or through a controlled corporation; and
 - (ii) operated by a northern municipality, directly or through a controlled corporation, or by another person on behalf of a northern municipality;
- (h) **“municipal waterworks”** means waterworks that are:
 - (i) owned by a northern municipality, directly or through a controlled corporation; and
 - (ii) operated by a northern municipality, directly or through a controlled corporation, or by another person on behalf of a northern municipality;
- (i) **“reserves”** means the moneys that a northern municipality has set aside for capital infrastructure projects relating to its municipal waterworks;

(j) “**revenues**” means a northern municipality’s total annual revenues in relation to its municipal waterworks, as reported in its financial statements pursuant to subsection 61(7) of the Act;

(k) “**waterworks**” means works that are used to supply, collect, treat, store or distribute water intended or used for a human consumptive use or a hygienic use, whether or not any other use is or has been made of that water.

Application

3(1) These regulations only apply to municipal waterworks:

- (a) that are connected to and part of a municipal distribution system;
- (b) that are used to supply, collect, treat, store or distribute water intended or used for a human consumptive use; and
- (c) for which an independent engineering assessment is required pursuant to section 35 of *The Water Regulations, 2002*.

(2) These regulations do not apply to municipal waterworks that are:

- (a) regulated pursuant to *The Health Hazard Regulations*; or
- (b) used to supply water for a hygienic use, as authorized pursuant to *The Water Regulations, 2002*, but not for a human consumptive use.

Rate policy

4(1) Every council must adopt, by bylaw or resolution, a rate policy that:

- (a) sets out the rates or fees to be charged to consumers for the use of water from the northern municipality’s municipal waterworks; and
- (b) includes the method used for determining those rates or fees.

(2) For 2006, a council must adopt its rate policy, by bylaw or resolution, not later than July 1, 2006.

Investment strategy

5(1) Every council must adopt, by bylaw or resolution, a capital investment strategy that includes the method used for determining capital plans respecting the northern municipality’s municipal waterworks.

(2) For 2006, a council must adopt its capital investment strategy, by bylaw or resolution, not later than July 1, 2006.

Information available for public inspection

6 On or before September 1 of each year, every council must make the following information available to the public through its municipal office:

- (a) the northern municipality’s current rate policy and capital investment strategy as adopted pursuant to sections 4 and 5;
- (b) a financial overview that includes the following information respecting the northern municipality’s municipal waterworks for the previous calendar year:
 - (i) a statement of the northern municipality’s revenues, expenditures, debt payments and transfers to and from all funds;

(ii) a comparison of the northern municipality's revenues to the northern municipality's expenditures and debt payments, expressed as a ratio in accordance with the following formula:

$$\frac{R}{(E + D)}$$

where:

R is the northern municipality's revenues;

E is the northern municipality's expenditures; and

D is the northern municipality's debt payments;

(iii) any explanation of the ratio mentioned in subclause (ii) that the northern municipality considers necessary;

- (c) the northern municipality's current reserves;
- (d) the most recent independent engineering assessment conducted pursuant to section 35 of *The Water Regulations, 2002* respecting the municipal waterworks;
- (e) capital plans for infrastructure projects;
- (f) the sources of funding to be used for the infrastructure projects mentioned in clause (e);
- (g) all current agreements entered into by the northern municipality respecting the provision of municipal waterworks services.

Information to be provided to consumers and to the minister

7(1) On or before September 1 of each year, every council must provide the following information to its consumers respecting the northern municipality's municipal waterworks:

- (a) a statement of the northern municipality's revenues, expenditures and debt payments for the previous calendar year;
- (b) a comparison of the northern municipality's revenues to the northern municipality's expenditures and debt payments, expressed as a ratio in accordance with the following formula:

$$\frac{R}{(E + D)}$$

where:

R is the northern municipality's revenues;

E is the northern municipality's expenditures; and

D is the northern municipality's debt payments;

- (c) any explanation of the ratio mentioned in clause (b) that the northern municipality considers necessary;

- (d) notice that the information required pursuant to section 6 is available for inspection at the northern municipality's municipal office during regular office hours.
- (2) A council is deemed to have provided the information mentioned in subsection (1) to its consumers if the council has caused the information to be:
- (a) published in a newspaper as defined in clause 2(1)(n.3) of the Act;
 - (b) posted on the northern municipality's website; or
 - (c) included in the mailing of annual reports, bills or other municipal forms to each household or place of business that receives water from the northern municipality's municipal waterworks.
- (3) On or before September 1 of each year, every council must submit to the minister copies of the information being provided by the council to its consumers pursuant to this section.
- (4) On receipt of the materials pursuant to subsection (3), the minister may request, and the council shall submit to the minister within the period set by the minister, any additional information that the minister considers appropriate respecting the northern municipality's municipal waterworks.
- (5) If, on receipt of additional information pursuant to subsection (4), the minister directs the council to do so, the council shall provide the additional information to its consumers, as soon as possible, in a manner mentioned in subsection (2).
- (6) Notwithstanding any other provision of this section, subsections (3) to (5) do not apply with respect to the district".

Coming into force

- 8** These regulations come into force on January 1, 2006.

SASKATCHEWAN REGULATIONS 133/2005*The Labour-sponsored Venture Capital Corporations Act*

Section 28

Order in Council 900/2005, dated December 6, 2005

(Filed December 7, 2005)

Title

1 These regulations may be cited as *The Labour-sponsored Venture Capital Corporations Amendment Regulations, 2005*.

R.R.S. c.L-0.2 Reg 1 amended

2 *The Labour-sponsored Venture Capital Corporations Regulations* are amended in the manner set forth in these regulations.

Section 3.1 amended

3 **Section 3.1 is amended by striking out “\$15,000,000” and substituting “\$25,000,000”.**

New section 7

4 **Section 7 is repealed and the following substituted:**

“Money forgone by tax credit

7(1) In this section, **‘fiscal year’** means the period commencing on April 1 in one year and ending on March 31 in the following year.

(2) For the purposes of subsection 6(4) of the Act, the maximum amount of money that may be foregone by way of tax credit in any fiscal year is \$10,200,000”.

Coming into force

5 These regulations come into force on the day on which they are filed with the Registrar of Regulations.

SASKATCHEWAN REGULATIONS 134/2005*The Labour Standards Act*

Section 84

Order in Council 901/2005, dated December 6, 2005

(Filed December 7, 2005)

Title

1 These regulations may be cited as *The Labour Standards Amendment Regulations, 2005*.

R.R.S. c.L-1 Reg 5, new section 29

2 Section 29 of *The Labour Standards Regulations, 1995* is repealed and the following substituted:

“Amount of deposit

29 For the purposes of subsection 62(3) of the Act, the amount of deposit required:

- (a) for clause (a) is the amount set out in the wage assessment to a maximum of \$500; and
- (b) for clause (b) is \$500”.

Coming into force

3 These regulations come into force on the day on which they are filed with the Registrar of Regulations.

SASKATCHEWAN REGULATIONS 135/2005*The Cities Act*

Subsection 359(1)

Order in Council 902/2005, dated December 6, 2005

(Filed December 7, 2005)

Title

1 These regulations may be cited as *The Cities Amendment Regulations, 2005*.

R.R.S. c.C-11.1 Reg 1, new Part V.1

2 The following Part is added after Part V of *The Cities Regulations*:

“PART V.1**Public Reporting on Municipal Waterworks****“Interpretation of Part**

22.1 In this Part:

- (a) **‘consumer’** means a consumer of water supplied by a city’s municipal waterworks;
- (b) **‘debt payments’** means a city’s total annual payments of principal on all long-term debts that the city has incurred in relation to its municipal waterworks;

- (c) **‘expenditures’** means a city’s total annual expenditures in relation to its municipal waterworks, as included in its financial statements pursuant to section 155 of the Act;
- (d) **‘human consumptive use’** means human consumptive use as defined in *The Water Regulations, 2002*;
- (e) **‘hygienic use’** means hygienic use as defined in *The Water Regulations, 2002*;
- (f) **‘municipal distribution system’** means a distribution system, as defined in *The Water Regulations, 2002*, that is:
- (i) owned by a city, directly or through a controlled corporation; and
 - (ii) operated by a city, directly or through a controlled corporation, or by another person on behalf of a city;
- (g) **‘municipal waterworks’** means waterworks that are:
- (i) owned by a city, directly or through a controlled corporation; and
 - (ii) operated by a city, directly or through a controlled corporation, or by another person on behalf of a city;
- (h) **‘reserves’** means the moneys that a city has set aside for capital infrastructure projects relating to its municipal waterworks;
- (i) **‘revenues’** means a city’s total annual revenues in relation to its municipal waterworks, as reported in its financial statements pursuant to section 155 of the Act;
- (j) **‘waterworks’** means works that are used to supply, collect, treat, store or distribute water intended or used for a human consumptive use or a hygienic use, whether or not any other use is or has been made of that water.

“Application

22.2(1) This Part only applies to municipal waterworks:

- (a) that are connected to and part of a municipal distribution system;
 - (b) that are used to supply, collect, treat, store or distribute water intended or used for a human consumptive use; and
 - (c) for which an independent engineering assessment is required pursuant to section 35 of *The Water Regulations, 2002*.
- (2) This Part does not apply to municipal waterworks that are:
- (a) regulated pursuant to *The Health Hazard Regulations*; or
 - (b) used to supply water for a hygienic use, as authorized pursuant to *The Water Regulations, 2002*, but not for a human consumptive use.

“Rate policy

22.3(1) Every council must adopt, by bylaw or resolution, a rate policy that:

- (a) sets out the rates or fees to be charged to consumers for the use of water from the city’s municipal waterworks; and
- (b) includes the method used for determining those rates or fees.

(2) For 2006, a council must adopt its rate policy, by bylaw or resolution, not later than July 1, 2006.

“Investment strategy

22.4(1) Every council must adopt, by bylaw or resolution, a capital investment strategy that includes the method used for determining capital plans respecting the city’s municipal waterworks.

(2) For 2006, a council must adopt its capital investment strategy, by bylaw or resolution, not later than July 1, 2006.

“Information available for public inspection

22.5 On or before September 1 of each year, every council must make the following information available to the public through its municipal office:

- (a) the city’s current rate policy and capital investment strategy as adopted pursuant to sections 22.3 and 22.4;
- (b) a financial overview that includes the following information respecting the city’s municipal waterworks for the previous calendar year:
 - (i) a statement of the city’s revenues, expenditures, debt payments and transfers to and from all funds;
 - (ii) a comparison of the city’s revenues to the city’s expenditures and debt payments, expressed as a ratio in accordance with the following formula:

$$\frac{R}{(E + D)}$$

where:

R is the city’s revenues;

E is the city’s expenditures; and

D is the city’s debt payments;

- (iii) any explanation of the ratio mentioned in subclause (ii) that the city considers necessary;
- (c) the city’s current reserves;
- (d) the most recent independent engineering assessment conducted pursuant to section 35 of *The Water Regulations, 2002* respecting the municipal waterworks;
- (e) capital plans for infrastructure projects;
- (f) the sources of funding to be used for the infrastructure projects mentioned in clause (e);
- (g) all current agreements entered into by the city respecting the provision of municipal waterworks services.

“Information to be provided to consumers and to the minister

22.6(1) On or before September 1 of each year, every council must provide the following information to its consumers respecting the city’s municipal waterworks:

- (a) a statement of the city’s revenues, expenditures and debt payments for the previous calendar year;
- (b) a comparison of the city’s revenues to the city’s expenditures and debt payments, expressed as a ratio in accordance with the following formula:

$$\frac{R}{(E + D)}$$

where:

R is the city’s revenues;

E is the city’s expenditures; and

D is the city’s debt payments;

- (c) any explanation of the ratio mentioned in clause (b) that the city considers necessary;
 - (d) notice that the information required pursuant to section 22.5 is available for inspection at the city’s municipal office during regular office hours.
- (2) A council is deemed to have provided the information mentioned in subsection (1) to its consumers if the council has caused the information to be:
- (a) published in a newspaper in accordance with subsection 2(2) of the Act;
 - (b) posted on the city’s website; or
 - (c) included in the mailing of annual reports, bills or other municipal forms to each household or place of business that receives water from the city’s municipal waterworks.
- (3) On or before September 1 of each year, every council must submit to the minister copies of the information being provided by the council to its consumers pursuant to this section.
- (4) On receipt of the materials pursuant to subsection (3), the minister may request, and the council shall submit to the minister within the period set by the minister, any additional information that the minister considers appropriate respecting the city’s municipal waterworks.
- (5) If, on receipt of additional information pursuant to subsection (4), the minister directs the council to do so, the council shall provide the additional information to its consumers, as soon as possible, in a manner mentioned in subsection (2)”. ”.

Coming into force

3 These regulations come into force on January 1, 2006.

