

**PART II****REVISED REGULATIONS OF SASKATCHEWAN****CHAPTER P-43.1 REG 2***The Public Trustee Act*

[Section 54]

Order in Council 606/1999, dated October 20, 1999

(Filed October 21, 1999)

**Title****1** These regulations may be cited as *The Public Trustee Regulations, 1999*.**Interpretation****2** In these regulations:

- (a) **“Act”** means *The Public Trustee Act*;
- (b) **“account”** means an account held on behalf of a person or organization in the common fund;
- (c) **“gross assets”** means, with respect to:
  - (i) infants' property, all property administered by the public trustee on behalf of an infant;
  - (ii) property of dependent adults, all assets of a dependent adult recorded with the public trustee without deduction for debts and liabilities, but does not include assets consisting of:
    - (A) grain on hand;
    - (B) the value of standing crops, livestock, farm equipment, household furnishings, clothing, dry goods, vehicles, musical instruments or tools; and
    - (C) personal property that the public trustee considers should, in the best interests of the dependent adult, be exempted from the calculation of fees;
  - (iii) property of a person declared to be an absentee pursuant to *The Absentee Act*, all assets of the absentee recorded with the public trustee without deduction for debts and liabilities; and
  - (iv) a power of attorney, all assets that are subject to the terms and conditions of the power of attorney recorded with the public trustee without a deduction for debts and liabilities.

**Power to charge fees****3(1)** Where the public trustee performs a service pursuant to the powers or duties set out in the Act, the public trustee may charge a fee for that service in the amount prescribed in these regulations.**(2)** Where the public trustee performs a service pursuant to the powers or duties prescribed in the Act on behalf of the estate of a deceased person, the public trustee may charge the same fee that the public trustee may charge for performing the same service for a dependent adult.

**Calculation of interest**

4 After the end of each month, the public trustee shall calculate the interest earned by the public trustee during a month in accordance with the following formula:

$$\text{Interest} = (A + B - C) + (D + E - F) - G$$

where:

A is the accrued interest on the public trustee's bank accounts at the end of that month;

B is the interest received on the public trustee's bank accounts during that month;

C is the accrued interest on the public trustee's bank accounts at the end of the previous month;

D is the accrued interest from all common fund investments at the end of that month;

E is the interest received from all common fund investments during that month;

F is the accrued interest from all common fund investments at the end of the previous month; and

G is the total of the amounts paid as interest during that month to clients pursuant to subsection 5(2).

**Distribution of interest**

5(1) After the end of each month, the public trustee shall calculate the interest payable to each client in accordance with the following formula and distribute that amount to each client's account:

$$\text{Interest payable} = \frac{A \times B}{C}$$

where:

A is the interest calculated pursuant to section 4;

B is the average of the daily closing balances for that month for that client; and

C is the total of the average of the daily closing balances for that month for all clients of the public trustee.

(2) Where the public trustee releases a client's account before the end of the month, the public trustee shall calculate the interest payable on the client's account in accordance with the following formula and distribute that amount to the client's account:

$$\text{Interest payable} = \frac{A \times B \times D}{C \times E}$$

where:

A is the average of the daily closing balances for that client's account from the first day of that month to the day before the day of distribution to the client's account;

B is the interest calculated pursuant to section 4 for the previous month;

C is the total of the average of the daily closing balances for the previous month for all clients of the public trustee;

D is the number of days from the first day of the month to the day before the day of distribution to the client's account; and

E is the number of days in the previous month.

**Calculation and distribution of dividends**

**6(1)** After the end of each month, the public trustee shall calculate the dividends in accordance with the following formula:

$$\text{Dividends} = A + B - C$$

where:

A is the accrued dividends from all common fund investments at the end of that month;

B is the dividends received from all common fund investments during that month; and

C is the accrued dividends from all common fund investments at the end of the previous month.

(2) After the end of each month, the public trustee shall calculate the dividends payable to each client calculated in accordance with the following formula and distribute that amount to each client's account:

$$\text{Dividends payable} = \frac{A \times B}{C}$$

where:

A is the dividends calculated pursuant to subsection (1);

B is the average of the daily closing balances for that month for that client; and

C is the total of the average of the daily closing balances for that month for all clients of the public trustee.

**Calculation of realized capital gains and losses**

**7** After the end of each month, the public trustee shall calculate the realized capital gains or losses in accordance with the following formula:

$$\text{Realized capital gains or losses} = A - B$$

where:

A is the total of the sale prices of investments sold out of the common fund in that month; and

B is the total of the purchase prices of those investments.

**Calculation of unrealized capital gains or losses**

8(1) After the end of the month, the public trustee shall calculate the unrealized capital gains or losses in accordance with the following formula:

$$\text{Unrealized capital gains or losses} = A - B$$

where:

A is the market value of all common fund investments at the end of the month;  
and

B is the total purchase price of all common fund investments.

(2) After the end of each month, the public trustee shall calculate the total capital gains or losses in accordance with the following formula:

$$\text{Total capital gains or losses} = A - B + C$$

where:

A is the unrealized capital gains or losses for that month calculated pursuant to subsection (1);

B is the unrealized capital gains or losses for the previous month calculated pursuant to subsection (1); and

C is the realized capital gains or losses for that month calculated pursuant to section 7.

**Calculation of potential capital gains or losses**

9 After the end of each month, the public trustee shall calculate the potential capital gains or losses in accordance with the following formula:

$$\text{Potential capital gains or losses} = A + B$$

where:

A is 1/48 of the total capital gains or losses calculated pursuant to subsection 8(2); and

B is 1/47 of the total of the undistributed capital gains or losses for each of the preceding 47 months.

**Gains and losses for previous months**

10(1) In this section, "**former regulations**" means *The Public Trustee Regulations* as those regulations existed on the day before the coming into force of this section.

(2) The amount of undistributed capital gains or losses is deemed to be:

(a) for each month from October 1, 1995 to March 31, 1996, 1/6 of the amount calculated in accordance with the former regulations;

(b) for each month from April 1, 1996 to September 30, 1996, 1/6 of the amount calculated in accordance with the former regulations;

(c) for each month from October 1, 1996 to March 31, 1997, 1/6 of the amount calculated in accordance with the former regulations;

- (d) for each month from April 1, 1997 to September 30, 1997, 1/6 of the amount calculated in accordance with the former regulations;
- (e) for each month from October 1, 1997 to March 31, 1998, 1/6 of the amount calculated in accordance with the former regulations;
- (f) for each month from April 1, 1998 to September 30, 1998, 1/6 of the amount calculated in accordance with the former regulations;
- (g) for each month from October 1, 1998 to March 31, 1999, 1/6 of the amount calculated in accordance with the former regulations;
- (h) for each month from April 1, 1999 to September 30, 1999, 1/6 of the amount calculated in accordance with the former regulations.

**Distribution of distributable capital gains or losses**

**11(1)** After the end of each month, the public trustee shall set the distributable capital gains or losses as the greater of:

- (a) the potential capital gains or losses calculated pursuant to section 9; and
- (b) the realized capital gains or losses calculated pursuant to section 7.

(2) After the end of each month, the public trustee shall calculate the distributable capital gains or losses for a client, for that month, in accordance with the following formula and distribute that amount to each client's account:

$$\text{Distributable capital gains or losses} = \frac{A \times B}{C}$$

where:

A is the distributable capital gains or losses set pursuant to subsection (1);

B is the average of the daily closing balances for that month for that client; and

C is the total of the average of the daily closing balances for that month for all clients of the public trustee.

**Undistributed capital gains or losses**

**12** After the end of each month, the public trustee shall establish the undistributed capital gains or losses for that month calculated in accordance with the following formula:

$$\text{Undistributed capital gains or losses} = A - B$$

where:

A is the total capital gains or losses calculated pursuant to subsection 8(2); and

B is the distributable capital gains or losses set pursuant to subsection 11(1).

**Account set-up fee**

**13** The public trustee may charge a fee of \$20 in the case of an infant and \$200 in the case of a dependent adult for the setting up of an account for the infant or dependent adult.

**Fee for sale of real property**

**14** The public trustee may charge the following fees for handling a real estate transaction for any client of the public trustee or that client's estate:

- (a) where a real estate agent is involved in the transaction, 1% of the purchase price with a minimum fee of \$100 and a maximum fee of \$500; and
- (b) where no real estate agent is involved in the transaction, 3% of the purchase price with a minimum fee of \$100 and a maximum fee of \$500.

**Fees for filing income tax returns**

**15(1)** The public trustee may charge a fee of \$30 for every tax return filed on behalf of any client of the public trustee.

(2) Where, in the opinion of the public trustee, the work performed by him or her warrants a fee that is greater than the fee mentioned in this section, the public trustee may charge a greater fee, to a maximum of \$100.

(3) The public trustee may charge a fee of \$100 for every tax return filed on behalf of an absentee pursuant to *The Absentee Act*.

(4) Where, in the opinion of the public trustee, the work performed by him or her warrants a fee that is greater than the fee mentioned in subsection (3), the public trustee may charge a greater fee, to a maximum of \$300.

**Litigation guardian fees**

**16** The public trustee may charge a fee of \$500 for acting as litigation guardian.

**Personal income protection program**

**17** The public trustee may charge a fee of \$50 for processing the file and providing advice for each infant for whom payments are made under the personal injury protection plan pursuant to Part VIII of *The Automobile Accident Insurance Act*.

**Recovery of disbursements**

**18** The public trustee may recover any actual and reasonable disbursement made on behalf of a client of the public trustee from that client or the estate of that client.

**Fees for dependent adults**

**19** Where the public trustee administers the property of a dependent adult, the public trustee may charge the following fees:

- (a) 7% of the income received from:
  - (i) agricultural or commercial enterprises;
  - (ii) a lease of residential property; and
  - (iii) real property other than the interest portion of payments received as a vendor pursuant to an agreement for sale or as a mortgagee pursuant to a mortgage;
- (b) 5% of the income received from:
  - (i) bank deposits;
  - (ii) bonds, debentures and other securities;
  - (iii) the interest portion of payments received as a vendor pursuant to an agreement for sale or as a mortgagee pursuant to a mortgage on real property; and
  - (iv) any other source;

- (c) for each month, 1/12 of 1% of the market value of the gross assets of the client at the end of that month.

**Fees for infants**

**20** Where the public trustee administers the property of an infant, the public trustee may charge the following fees:

- (a) 7% of the income received from:
  - (i) agricultural or commercial enterprises;
  - (ii) a lease of residential property; and
  - (iii) real property other than the interest portion of payments received as a vendor pursuant to an agreement for sale or as a mortgagee pursuant to a mortgage;
- (b) for each month, 1/12th of 1% of the market value of the gross assets of the client at the end of that month.

**Fees acting as committee**

**21(1)** Where the public trustee is appointed as a committee pursuant to *The Absentee Act* to administer the property of a person declared to be an absentee pursuant to that Act, the public trustee may charge a fee equal to the greater of:

- (a) \$300; and
- (b) if the value of the gross assets is:
  - (i) \$50,000 or less, 7% of the value;
  - (ii) more than \$50,000 but \$100,000 or less, \$3,500 plus 5% of the value in excess of \$50,000; or
  - (iii) more than \$100,000, \$6,000 plus 4% of the value in excess of \$100,000.

(2) In addition to the fee payable pursuant to subsection (1), the public trustee may charge the following fees with respect to an absentee's estate file that has been opened for 24 months or more:

- (a) for each month, 1/12 of 1% of the market value of the gross assets of the client at the end of that month;
- (b) 5% of the income received.

**Fees for acting as trustee**

**22** Where the public trustee acts as a trustee pursuant to *The Trustee Act*, the public trustee may charge the following fees, unless a different fee is ordered by the court or agreed to by the public trustee and the beneficiaries of the trust:

- (a) 7% of the income received from:
  - (i) agricultural or commercial enterprises;
  - (ii) a lease of residential property; and
  - (iii) real property other than the interest portion of payments received as a vendor pursuant to an agreement for sale or as a mortgagee pursuant to a mortgage;

- (b) 5% of the income received from:
  - (i) bank deposits;
  - (ii) bonds, debentures and other securities;
  - (iii) the interest portion of payments received as a vendor pursuant to an agreement for sale or as a mortgagee pursuant to a mortgage on real property; and
  - (iv) any other source;
- (c) for each month, 1/12th of 1% of the market value of the gross assets of the trust at the end of that month.

**Fees for acting pursuant to power of attorney**

**23** Where the public trustee administers property pursuant to the terms of a power of attorney, the public trustee may charge the following fees, unless a different fee is agreed to by the public trustee and the person appointing the public trustee to administer the property:

- (a) 7% of the income received from:
  - (i) agricultural or commercial enterprises;
  - (ii) a lease of residential property; and
  - (iii) real property other than the interest portion of payments received as a vendor pursuant to an agreement for sale or as a mortgagee pursuant to a mortgage;
- (b) 5% of the income received from:
  - (i) bank deposits;
  - (ii) bonds, debentures and other securities;
  - (iii) the interest portion of payments received as a vendor pursuant to an agreement for sale or as a mortgagee pursuant to a mortgage on real property; and
  - (iv) any other source;
- (c) for each month, 1/12th of 1% of the market value of the gross assets of the client at the end of that month.

**Fees for certain services**

**24** The following fees are payable to the public trustee for the following services:

- (a) \$15 for a certificate of the public trustee given pursuant to clause 172(1)(a) of *The Land Titles Act* with respect to an estate the gross value of which is \$2,000 or less;
- (b) \$30 for a certificate of the public trustee given pursuant to clause 172(1)(a) of *The Land Titles Act* with respect to an estate the gross value of which exceeds \$2,000;



- (c) \$15 when the material submitted pursuant to clause (a) or (b) requires further correspondence;
- (d) \$20 for a duplicate of a certificate mentioned in clause (a) or (b);
- (e) for a consent pursuant to clause 172(1)(b) of *The Land Titles Act* to:
  - (i) a proposed dealing by a personal representative with respect to land, \$50 where:
    - (A) the estate's interest in the land is of a sworn value of \$40,000 or less;
    - (B) the land is being transferred pursuant to the terms of a will;
    - (C) the proposed dealing is made pursuant to a court order; or
    - (D) no infant has or could have an interest in the proposed dealing; or
  - (ii) a proposed dealing not mentioned in subclause (i), \$50 plus \$1 for each \$1,000 or portion of each \$1,000 by which the sworn value of the estate's interest in the land exceeds \$50,000, to a maximum fee of \$500;
- (f) \$20 for a duplicate of a consent mentioned in clause (e);
- (g) for a consent to a disposition of land not mentioned in clause (e), \$50 plus \$1 for each \$1,000 or portion of each \$1000 by which the sworn value of the land at the time of the disposition exceeds \$50,000, to a maximum fee of \$500;
- (h) \$20 for a duplicate of a consent to a disposition of land mentioned in clause (g);
- (i) \$30 for a consent to the withdrawal of any instrument registered against a title;
- (j) \$30 for a general consent given pursuant to subsection 172(2) of *The Land Titles Act*;
- (k) \$20 for a duplicate of a general consent mentioned in clause (j);
- (l) \$50 for signing of any instrument on behalf of an infant;
- (m) \$50 for issuing a consent to a grant of letters of administration of any type without bond;
- (n) for consenting, on behalf of an infant, to a settlement of a claim for personal injuries or a claim made pursuant to *The Fatal Accidents Act*:
  - (i) \$50 where the damages payable to an infant are \$10,000 or less;
  - (ii) \$100 when the damages payable to an infant are more than \$10,000 but not more than \$25,000;
  - (iii) \$200 when the damages payable to an infant are more than \$25,000 but not more than \$50,000;
  - (iv) \$300 when the damages payable to an infant are more than \$50,000 but not more than \$100,000; and

(v) for each additional \$10,000 of damages payable to an infant or portion of each \$10,000 of damages exceeding \$100,000, \$10, to a maximum fee of \$500;

(o) \$30 for authorizing payment of infants' funds to a responsible adult pursuant to section 16 of the Act;

(p) \$20 for releasing an account.

**Infants' maintenance**

**25(1)** The public trustee may pay on behalf of an infant the following from the infant's account:

(a) an annual sum not exceeding:

(i) \$3,600 for maintenance or room and board;

(ii) \$1,000 for clothing;

(b) the actual cost of tuition at an educational institution;

(c) the actual cost of medical or dental expenses.

(2) When, in the opinion of the public trustee, the best interests of an infant or special circumstances with respect to the infant require that additional expenditures be made, the public trustee may make additional expenditures to satisfy those best interests or meet the special circumstances.

**Payments from public trustee's current account**

**26(1)** The public trustee may make the following payments from his or her current account:

(a) payments to the general revenue fund;

(b) refunds of fees where overpayments have been made;

(c) expenditures on behalf of an infant, dependent adult or deceased's estate, where the infant, dependent adult or deceased's estate will reimburse the public trustee when funds become available;

(d) expenditures when acting as a committee pursuant to *The Absentee Act*, as a trustee pursuant to *The Trustee Act* or pursuant to a power of attorney, where the absentee's estate, the trust estate or the property that is subject to the power of attorney will be used to reimburse the public trustee when funds become available;

(e) payments to legal counsel acting on behalf of the public trustee.

(2) Payments made pursuant to clauses (1)(c), (d) and (e) that cannot be recovered by the public trustee are to be recovered through appropriation.

**Closing of accounts**

**27(1)** As soon as is practicable after an infant for whom the public trustee has administered an account attains the age of 18 years, and on receiving a release of all claims with respect to the administration of the account from the person for whom it was administered, the public trustee shall:

(a) pay to that person, from the common fund, the balance of that person's account; and

(b) deliver to that person all documents, titles and securities held on that person's behalf.

(2) As soon as is practicable after the public trustee ceases to act for a dependent adult and on receiving a release of all claims with respect to the administration of the dependent adult's estate from the person or the person's personal representative, the public trustee shall:

- (a) pay to that person or that person's personal representative, from the common fund, the balance of that person's account; and
- (b) deliver to that person or that person's personal representative all documents, titles and securities held on that person's behalf.

**Forms**

**28(1)** The acknowledgement to act mentioned in section 29 of the Act is to be in Form A in the Appendix.

(2) The notice mentioned in section 42 of the Act is to be in Form B in the Appendix.

**R.R.S. c.P-43.1 Reg 1 repealed**

**29** *The Public Trustee Regulations* are repealed.

**Transitional**

**30** Notwithstanding the repeal of sections 4 and 5 of *The Public Trustee Regulations*, the fees payable to the public trustee for the period from April 1, 1999 to September 30, 1999 are to be calculated in accordance with those sections except that:

- (a) the amount, for the purposes of clause 4(1)(a), is 0.5% of the value of the gross assets of the infant or dependent adult as at September 30, 1999; and
- (b) the fee mentioned in section 5 is to be charged for the period from April 1, 1999 to September 30, 1999.

**Coming into force**

**31** These regulations come into force on the day on which they are filed with the Registrar of Regulations.

**Appendix****FORM A**

[Subsection 28(1)]

IN THE MATTER OF \_\_\_\_\_  
 of \_\_\_\_\_,  
 SASKATCHEWAN AND IN THE MATTER OF *THE PUBLIC TRUSTEE ACT*.

**ACKNOWLEDGEMENT**

The Public Trustee for Saskatchewan, pursuant to subsection 29(1) of *The Public Trustee Act*, acknowledges that the Public Trustee is the property guardian for

\_\_\_\_\_  
 DATED at the City of \_\_\_\_\_, in the Province of Saskatchewan,  
 this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(seal)

PUBLIC TRUSTEE FOR SASKATCHEWAN

Per: \_\_\_\_\_

**FORM B**

[Subsection 28(2)]

IN THE QUEEN'S BENCH JUDICIAL CENTRE OF \_\_\_\_\_  
 IN THE ESTATE OF \_\_\_\_\_, LATE OF \_\_\_\_\_  
 IN THE PROVINCE OF \_\_\_\_\_, \_\_\_\_\_,  
 (occupation)  
 DECEASED.

**NOTICE**TO: PUBLIC TRUSTEE OR PROPERTY GUARDIAN (*as the case may be*)

Take notice that \_\_\_\_\_, of \_\_\_\_\_  
 (mailing address)

\_\_\_\_\_  
 (telephone) \_\_\_\_\_ (fax)

is making application to the court for grant of letters \_\_\_\_\_ in the  
 estate of the deceased, who died at \_\_\_\_\_,  
 on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

And further take notice that the deceased died (in)testate, survived by the following competent adults entitled to share in the estate:

<i>Name</i>	<i>Address</i>	<i>Relationship to deceased</i>
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and survived by the following persons under the age of 18 years entitled to share in the estate:

<i>Name</i>	<i>Name &amp; address of guardian</i>	<i>Relationship to deceased</i>	<i>Date of birth</i>
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and survived by the following persons under the age of 18 years who may have a claim against the estate pursuant to *The Dependant's Relief Act, 1996*:

<i>Name</i>	<i>Name &amp; address of guardian</i>	<i>Relationship to deceased</i>	<i>Date of birth</i>
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and survived by the following persons who are dependent adults as defined in *The Public Trustee Act* and who are entitled to share in the estate:

<i>Name</i>	<i>Address</i>	<i>Relationship to deceased</i>	<i>Date of birth</i>
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and survived by the following persons who are dependent adults as defined in *The Public Trustee Act* and who may have a claim against the estate pursuant to *The Dependant's Relief Act, 1996* or *The Matrimonial Property Act, 1997*:

<i>Name</i>	<i>Address</i>	<i>Relationship to deceased</i>	<i>Date of birth</i>
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And further take notice that the following are attached to this notice:

- (a) a statement of the assets of the deceased as shown on the application;
- (b) a statement of the debts of the estate; and
- (c) a copy of the Last Will and Testament of the deceased, if applicable.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

This document was delivered by:

\_\_\_\_\_  
(Firm name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
*Address of Property Guardian*

**SASKATCHEWAN REGULATIONS 71/1999***The Labour-sponsored Venture Capital Corporations Act*

[Section 28]

Order in Council 601/1999, dated October 20, 1999

(Filed October 21, 1999)

**Title**

**1** These regulations may be cited as *The Labour-sponsored Venture Capital Corporations Amendment Regulations, 1999*.

**R.R.S. c.L-0.2 Reg 1 amended**

**2** *The Labour-sponsored Venture Capital Corporations Regulations* are amended in the manner set forth in these regulations.

**Section 2 amended**

**3(1)** Subclause 2(2)(a)(ii) is amended by striking out “labour-sponsored venture capital corporation” wherever it appears and in each case substituting “Type B corporation”.

**(2)** Subclause 2(2)(a)(iii) is amended by striking out “labour-sponsored venture capital corporation” wherever it appears and in each case substituting “Type B corporation”.

**New section 3.1**

**4** Section 3.1 is repealed and the following substituted:

**“Annual and maximum aggregate consideration**

**3.1** In the case of a Type A corporation, the corporation’s equity shares may be issued for an annual consideration of not more than \$10,000,000 and a maximum aggregate amount of consideration of not more than \$35,000,000”.

**Section 9 amended**

**5** Section 9 is amended by striking out “30%” and substituting “75%”.

**Section 10 amended**

**6** Subsection 10(1) is repealed and the following substituted:

“(1) For the purposes of clause 11(1)(b) of the Act, the following are prohibited investments:

(a) an investment in the equity shares or debt obligations of an eligible business that, in the taxation year preceding the investment, paid less than 25% of all of its wages and salaries to employees of its permanent establishment in Saskatchewan;

(b) an investment in the equity shares or debt obligations of an eligible business that, in a taxation year following the investment, paid less than 25% of all of its wages and salaries to employees of its permanent establishment in Saskatchewan”.

**New section 10.1****7 The following section is added after section 10:****“Ceasing to be an eligible investment**

**10.1** For the purposes of clause 11(2)(b) of the Act, where an investment of a labour-sponsored venture capital corporation ceases to be an eligible investment, the investment is deemed to remain an eligible investment for two years from the date it ceases to be an eligible investment unless:

- (a) it became ineligible as a result of a prohibited transaction; or
- (b) it became ineligible as a result of becoming a prohibited investment pursuant to clause 10(1)(b)”.

**Coming into force**

**8(1)** Subject to subsection (2), these regulations come into force on the day on which section 1 of *The Labour-sponsored Venture Capital Corporations Amendment Act, 1999* comes into force.

(2) If these regulations are filed with the Registrar of Regulations after the day on which section 1 of *The Labour-sponsored Venture Capital Corporations Amendment Act, 1999* comes into force, these regulations come into force on the day on which they are filed with the Registrar of Regulations.

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**SASKATCHEWAN REGULATIONS 72/1999***The Business Corporations Act*

[Section 304]

Order in Council 602/1999, dated October 20, 1999

(Filed October 21, 1999)

**Title**

**1** These regulations may be cited as *The Business Corporations Amendment Regulations, 1999*.

**R.R.S. c.B-10 Reg 1 amended**

**2** *The Business Corporations Regulations* are amended in the manner set forth in these regulations.

**Section 3 amended****3 Subsection 3(1) is amended:**

- (a) **by repealing clause (b);**
- (b) **by repealing clause (c) and substituting the following:**
  - “(c) a notice of change of registered office is Form 3;
  - “(c.1) an initial notice of registered office is Form 3.1”;
- (c) **by repealing clause (e);**
- (d) **by repealing clause (f);**

**(e) by repealing clause (g) and substituting the following:**

“(g) a notice of change of directors is Form 6;

“(g.1) an initial notice of directors is Form 6.1”;

**(f) by repealing clause (i);**

**(g) by repealing clause (k);**

**(h) by repealing clause (m);**

**(i) by repealing clause (n);**

**(j) by repealing clause (p.1);**

**(k) by repealing clause (r);**

**(l) by repealing clause (w);**

**(m) by repealing clause (y);**

**(n) by repealing clause (bb) and substituting the following:**

“(bb) an annual return - Saskatchewan Corporation is Form 26”;

**(o) by repealing clause (cc) and substituting the following:**

“(cc) an annual return - extra-provincial corporation is Form 26.1”;

**(p) by repealing clause (hh);**

**(q) by repealing clause (jj); and**

**(r) by repealing clause (ll).**

New Form 1

**4 Form 1 is repealed and the following substituted:**

“FORM 1  
Articles of Incorporation  
*The Business Corporations Act*

1. **Name of corporation** (print or type the name of your corporation):
  
2. **The classes and any maximum number of shares that the corporation is authorized to issue.** (If there is to be more than one class of shares indicate all rights attached to each class OR attach a separate sheet indicating the rights attached to each class):
  
3. **Restrictions, if any, on share transfers:**



- 4. **Authorized number of directors** (minimum and maximum or fixed):
  
- 5. **Restrictions, if any, on businesses the corporation may carry on or on powers the corporation may exercise:**
  
- 6. **Other provisions, if any:**

**Incorporator** (must be completed in full):

<b>Name:</b> _____ <b>Address:</b> _____ <b>Date:</b> _____ <b>Signature:</b> _____
---

Form 2 repealed

**5 Form 2 is repealed.**

New Forms 3 and 3.1

**6 Form 3 is repealed and the following substituted:**

**“FORM 3  
 Notice of Change of Registered Office**

*The Business Corporations Act*

<b>1.</b>	<p><b>Location of registered office</b></p> <ul style="list-style-type: none"> <li>• This is where the books of the corporation are held.</li> <li>• Must not be a box number.</li> <li>• May be a legal land description (including R.M. name and number).</li> <li>• Must be located in Saskatchewan.</li> </ul>
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Street Address (or legal land description, including R.M. name and number)	
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="display: flex; justify-content: space-between;"> <span>Name of City/Town/Village</span> <span><b>Saskatchewan</b></span> <span>Postal Code</span> </div>	

2. **Mailing address of registered office, including postal code** (If the mailing address is the same as the Registered Office, check the box, otherwise, indicate the mailing address). A box number is acceptable as a mailing address.

Same as above **OR**

\_\_\_\_\_  
Street Address (or legal land description, including R.M. name and number)

\_\_\_\_\_  
Name of City/Town/Village

Province

Postal Code

Attention: \_\_\_\_\_ Phone (optional): \_\_\_\_\_

3. **Effective Date of Change:** \_\_\_\_\_

I, \_\_\_\_\_, being \_\_\_\_\_ of the  
(Director/Solicitor and Agent/Authorized Officer)

corporation, certify that the above information is correct and that I have the authority to request this change be filed pursuant to *The Business Corporations Act*.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

“FORM 3.1

**Initial Notice of Registered Office**

*The Business Corporations Act*

1. **Location of registered office**

- This is where the books of the corporation are held.
- Must not be a box number.
- May be a legal land description (including R.M. name and number).
- Must be located in Saskatchewan.

\_\_\_\_\_  
Street Address (or legal land description, including R.M. name and number)

\_\_\_\_\_  
Name of City/Town/Village

**Saskatchewan**

Postal Code

2. **Mailing address of registered office, including postal code** (If the mailing address is the same as the Registered Office, check the box, otherwise, indicate the mailing address). A box number is acceptable as a mailing address.

Same as above **OR**

---

Street Address (or legal land description, including R.M. name and number)

---

Name of City/Town/Village Province Postal Code

Attention: \_\_\_\_\_ Phone (optional): \_\_\_\_\_”

**New Form 4**

**7 Form 4 is repealed and the following substituted:**

**“FORM 4**  
**Articles of Amendment**  
*The Business Corporations Act*

1. 

Name of corporation:	Entity No.:
----------------------	-------------

2. **The articles of the corporation are amended as follows:**

- Change the name to:**
- Other:**

3. Each amendment has been duly authorized pursuant to the requirements of the Act.

<p>I, _____, being _____ of the                  (Type or print name) (Director/Solicitor and Agent/Authorized Officer)</p> <p>corporation, certify that the Articles of Amendment and any attachments are correct and that I have the authority to request these Articles be filed pursuant to <i>The Business Corporations Act</i>.</p> <p>Date: _____ Signature: _____</p>
---

**INSTRUCTIONS:**

- If filing a change of name, where the new name has not been reserved, a Request for Name Search and Reservation must be attached to the Articles of Amendment.
- Any change to the Articles of the corporation must be made in accordance with the appropriate section of the Act. Each amendment must correspond to the appropriate provision of the Articles being amended, e.g. item, section, subsection, clause, etc.”.

Form 5 repealed

**8 Form 5 is repealed.**

Form 5.1 repealed

**9 Form 5.1 is repealed.**

New Forms 6 and 6.1

**10 Form 6 is repealed and the following substituted:**

“FORM 6  
**Notice of Change of Directors**

*The Business Corporations Act*

Page 1 of 2

Name of corporation:	Entity No.:
----------------------	-------------

**List all the directors of the corporation in the box below. Names only are required.** Please print clearly.

Report the details of any changes on the following page.

**Instructions for directors' addresses:**

When reporting changes on the next page, please remember:

- If a director resides in a city, the resident address **MUST** be indicated. (Box numbers are **NOT** acceptable in a city.)
- If residence is in a rural area, use a legal land description (including R.M. name and number).
- At least one director must be a resident of Saskatchewan. If there is no resident Saskatchewan director, then a Power of Attorney must be appointed.

I, \_\_\_\_\_, being \_\_\_\_\_ of the  
(Type or print name) (Director/Solicitor and Agent/Authorized Officer)

corporation, certify that the information is correct and that I have the authority to request this change be filed pursuant to *The Business Corporations Act*.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Please proceed to next page.

- \* Both pages must be completed and attached before returning to Corporations Branch. Failure to return both pages will result in the document being rejected.

FORM 6  
**Notice of Change of Directors**  
*The Business Corporations Act*

Page 2 of 2

<b>Name of corporation:</b>	<b>Entity No.:</b>
-----------------------------	--------------------

**If you need to supply information for more than 4 directors, please photocopy this page before proceeding.**

_____ Last Name	_____ First Name	_____ Middle Name or Initials
_____ Street and Number or Legal Land Description (including R.M. name and number)		
_____ City or Town	_____ Province	_____ Postal Code
_____ Date ceased/became Director	Resident Canadian?	Yes <input type="checkbox"/> No <input type="checkbox"/>

_____ Last Name	_____ First Name	_____ Middle Name or Initials
_____ Street and Number or Legal Land Description (including R.M. name and number)		
_____ City or Town	_____ Province	_____ Postal Code
_____ Date ceased/became Director	Resident Canadian?	Yes <input type="checkbox"/> No <input type="checkbox"/>

_____ Last Name	_____ First Name	_____ Middle Name or Initials
_____ Street and Number or Legal Land Description (including R.M. name and number)		
_____ City or Town	_____ Province	_____ Postal Code
_____ Date ceased/became Director	Resident Canadian?	Yes <input type="checkbox"/> No <input type="checkbox"/>

_____	_____	_____
Last Name	First Name	Middle Name or Initials
_____		
Street and Number or Legal Land Description (including R.M. name and number)		
_____	_____	_____
City or Town	Province	Postal Code
_____		
Date ceased/became Director	Resident Canadian?	Yes <input type="checkbox"/> No <input type="checkbox"/>

“FORM 6.1  
**Initial Notice of Directors**  
*The Business Corporations Act*

**NOTE:** At least one director must be a resident of Saskatchewan. If there is no resident Saskatchewan director, a Power of Attorney must be appointed.

**NOTE:** If a director resides in a city, a street address **MUST** be indicated. If residence is in a rural area, use a Legal Land Description (including R.M. name and number).

**NOTE: If there are more than 4 directors, please photocopy this page before proceeding or attach an additional page.**

_____	_____	_____
Last Name	First Name	Middle Name or Initials
_____		
Street and Number or Legal Land Description (including R.M. name and number)		
_____	_____	_____
City or Town	Province	Postal Code
_____		
Resident Canadian?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

_____	_____	_____
Last Name	First Name	Middle Name or Initials
_____		
Street and Number or Legal Land Description (including R.M. name and number)		
_____	_____	_____
City or Town	Province	Postal Code
_____		
Resident Canadian?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

_____	_____	_____
Last Name	First Name	Middle Name or Initials
_____		
Street and Number or Legal Land Description (including R.M. name and number)		
_____	_____	_____
City or Town	Province	Postal Code
Resident Canadian?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

_____	_____	_____
Last Name	First Name	Middle Name or Initials
_____		
Street and Number or Legal Land Description (including R.M. name and number)		
_____	_____	_____
City or Town	Province	Postal Code
Resident Canadian?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Form 8 repealed

**11 Form 8 is repealed.**

Form 10 repealed

**12 Form 10 is repealed.**

Form 12 repealed

**13 Form 12 is repealed.**

Form 13 repealed

**14 Form 13 is repealed.**

Form 14.2 repealed

**15 Form 14.2 is repealed.**

Form 16 repealed

**16 Form 16 is repealed.**

Form 21 repealed

**17 Form 21 is repealed.**

## New Form 22

**18 Form 22 is repealed and the following substituted:**

“FORM 22  
**Application for Registration**  
*The Business Corporations Act*

<b>1.</b>	Name of entity:	Corp. # in home jurisdiction
<b>2.</b>	Address of Registered Office in home jurisdiction: <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> Street Address <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> Name of City/Town/Village                      Province                      Postal Code	
<b>3.</b>	Corporate history:	Fundamental changes since Incorporation/Amalgamation in home jurisdiction (e.g. Name changes & date of change, etc.) – Attach an additional sheet if insufficient space.
	<b>Incorporation/Amalgamation Date in home jurisdiction:</b>	
	<b>Jurisdiction of Incorporation/Amalgamation:</b>	
<b>4.</b>	The directors of the corporation are: (Attach an additional sheet if insufficient space)	
	Name	Address
	Position held (if any)	



5. Attached documents include:

- Power of Attorney
- Certificate of Status (or Compliance) from home jurisdiction

<p>I, _____, being _____ of the                  (Director/Solicitor and Agent/Authorized Officer)</p> <p>corporation, certify that the Application for Registration and any attachments are correct and that I have the authority to request this Application be filed pursuant to <i>The Business Corporations Act</i>.</p> <p>Date: _____ Signature: _____</p>
---

Form 23 repealed

**19 Form 23 is repealed.**

New Forms 24 to 27

**20 Forms 24 to 27 are repealed and the following substituted:**

“FORM 24  
**Power of Attorney**

*The Business Corporations Act*

Name of corporation:	Entity No.:
----------------------	-------------

appoints:

<b>Name of Power of Attorney</b>	<b>Address</b> (must be resident of Saskatchewan) If the Power of Attorney resides in a city, his or her resident address MUST be indicated. If residence is in a rural area, use a Legal Land Description (including R.M. name and number).	<b>Signature of individual name as Attorney</b> (indicates acceptance of appointment)

to act as its attorney for the purpose of receiving service of process in all suits and proceedings by or against the corporation within Saskatchewan and for the purpose of receiving all lawful notices; and the corporation declares that service of process respecting such suits and proceedings, and of such notices, on the attorney are legal and binding to all intents and purposes whatsoever.

Where more than one person is appointed attorney, any one of them, without the others, may act as true and lawful attorney of the corporation.

This appointment revokes all previous appointments.

**(This section is to be completed by a Director or Authorized Officer of the above corporation.)**

Date	Name	Office Held	Signature
------	------	-------------	-----------

"FORM 25

**Application to Restore Name to the Register**

*The Business Corporations Act*

Name of corporation:	Entity No.:
----------------------	-------------

\* A completed Annual Return must accompany this application.

<p>I, _____, being _____ of the  <small>(Director/Solicitor and Agent/Authorized Officer)</small></p> <p>corporation, certify that the Application to Restore and attached Annual Return are correct and that I have the authority to request this Application be filed pursuant to <i>The Business Corporations Act</i>.</p> <p>Date: _____ Signature: _____</p>
---

<p><b>Mailing Information:</b> The Confirmation of Restoral will be sent to the mailing address of the corporation unless otherwise indicated below:</p> <p>Name of individual (or firm): _____</p> <p>Mailing Address: _____</p> <p>City: _____ Province: _____ Postal Code: _____</p> <p>Attention: _____ Phone (optional): _____</p> <p><input type="checkbox"/> If you would also like a copy of the Confirmation to be faxed, please check the box, and add an additional fee of <b>\$5.00</b> to the cost of the Restoral.</p> <p>Fax Number: _____</p>
---

Send the Application to Restore (including Annual Return) with the appropriate fee to:

Corporations Branch  
1871 Smith Street  
Regina, Saskatchewan  
S4P 3V7

**OR**

You may fax the Application to Restore (including Annual Return), along with payment by Visa, MasterCard or Deposit Account\* to:

Corporations Branch  
(306) 787-8999

\*Applies to those agencies who have an Account with Corporations Branch

**“FORM 26**  
**Annual Return**  
*The Business Corporations Act*  
**Saskatchewan Corporation**

**Bar Code**

Page X of Y

**ENTITY NUMBER:**

**Return due by: DD-MMM-YYYY**

**ENTITY NAME:**

**Fee:** (If received by due date – \$)

(If received after due date – \$)

**TYPE:**

**SUB-TYPE:**

Please check one box only. If both boxes have been checked, or no box is checked, the Annual Return will be sent back for correction.

The information is correct as printed and no changes have been made.

Please complete and sign the section below and send in only this page with your payment.

**OR**

Changes have been made to the attached information.

Please make sure you have made all the necessary changes and they are legible. Sign the section below and return all pages of the Annual Return with your payment.

I, \_\_\_\_\_, being \_\_\_\_\_ of the  
*(Director/Solicitor and Agent/Authorized Officer)*

corporation, certify that the attached information respecting the corporation is correct and that I have the authority to sign this document on behalf of the corporation.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

<p><b>Mailing Information:</b> The Confirmation of Restoral will be sent to the mailing address of the corporation <u>unless</u> otherwise indicated below:</p> <p>Name of individual (or firm): _____</p> <p>Mailing Address: _____</p> <p>City: _____ Province: _____ Postal Code: _____</p> <p>Attention: _____ Phone (optional): _____</p> <p><input type="checkbox"/> If you would also like a copy of the Confirmation to be faxed, please check the box, and add an additional fee of <b>\$5.00</b> to the cost of the Annual Return.</p> <p>Fax Number: _____</p>
---

Generation Date:

Version Number:

FORM 26

**Annual Return**

*The Business Corporations Act*  
**Saskatchewan Corporation**

**Bar Code**

Page X of Y

**ENTITY NUMBER:****Return due by: DD-MMM-YYYY****ENTITY NAME:****Fee:** (If received by due date – \$)

(If received after due date – \$)

<b>Alternate Language Name:</b>
---------------------------------

THIS IS THE INFORMATION CURRENTLY ON THE REGISTER.	<b>Make any changes in the white space provided.</b>
--	--

GENERAL INFORMATION:

NUMBER OF PART-TIME EMPLOYEES:	
NUMBER OF FULL-TIME EMPLOYEES:	

**CURRENT SHARE STRUCTURE**

CLASS	VOTING RIGHTS	AUTHORIZED NUMBER	ISSUED NUMBER	CHANGES IN ISSUED NUMBER (if any)
<b>TOTAL NUMBER OF ISSUED SHARES</b>				

NOTE: The issued number of shares cannot exceed the authorized number for each class. The total number of issued shares for each class must equal the numbers reported for the shareholders on the following pages.

## NATURE OF BUSINESS:

NAIC CODE:	

## POWER(s) OF ATTORNEY:

NAME:	<b>THE POWER OF ATTORNEY CANNOT BE CHANGED ON THE ANNUAL RETURN.</b> If the Attorney has changed, a new Power of Attorney form is required to be completed.
CITY:	
POSTAL CODE:	
PHONE (optional):	

## REGISTERED OFFICE INFORMATION:

ADDRESS:	
CITY:	
PROVINCE:	<b>MUST BE IN SASKATCHEWAN</b>
COUNTRY/POSTAL CODE:	
PHONE (optional):	

FORM 26  
**Annual Return**  
*The Business Corporations Act*  
**Saskatchewan Corporation**

**Bar Code**

Page X of Y

**ENTITY NUMBER:**

**Return due by: DD-MMM-YYYY**

**ENTITY NAME:**

**Fee:** (If received by due date – \$)

(If received after due date – \$)

**MAILING ADDRESS INFORMATION:**

ADDRESS:	
CITY/PROVINCE:	
COUNTRY/POSTAL CODE:	
ATTENTION:	
PHONE:	
FAX:	

**RECEIVER MANAGER:**

NAME:	
ADDRESS:	
CITY/PROVINCE:	
COUNTRY/POSTAL CODE:	
PHONE (optional):	

**TRANSFER AGENT:**

NAME:	
ADDRESS:	
CITY/PROVINCE:	
COUNTRY/POSTAL CODE:	
PHONE (optional):	

**BUSINESS LOCATIONS *WITHIN SASKATCHEWAN*:** These are the addresses of any other business locations within Saskatchewan that operate under the **SAME** name. If there is not enough space, please attach a list, giving the street address (box numbers will NOT be accepted), city/town/village and postal code.

STREET ADDRESS OR LEGAL LAND LOCATION	CITY/TOWN/ VILLAGE	POSTAL CODE

WHAT OTHER CANADIAN JURISDICTIONS ARE YOU REGISTERED TO CARRY ON BUSINESS IN?


FORM 26  
Annual Return

*The Business Corporations Act*  
Saskatchewan Corporation

**Bar Code**

Page X of Y

**ENTITY NUMBER:**

**Return due by: DD-MMM-YYYY**

**ENTITY NAME:**

**Fee:** (If received by due date – \$)

(If received after due date – \$)

YOUR ARTICLES CURRENTLY ALLOW FOR A **MIN X** AND **MAX X** DIRECTORS.

The allowable number of directors cannot be changed on the annual return.

Articles of Amendment and the appropriate fees are required to be filed with the Corporations Branch to change the allowable number of directors.

<p>THE FOLLOWING ARE THE DIRECTORS, OFFICERS AND SHAREHOLDERS CURRENTLY LISTED ON THE REGISTER. IF AN INDIVIDUAL IS NO LONGER A DIRECTOR, OFFICER OR SHAREHOLDER, INDICATE THE DATE HE OR SHE CEASED TO BE A DIRECTOR, OFFICER OR SHAREHOLDER.</p>	<p>NOTE: If a director resides in a city a street address <b>MUST</b> be indicated. If residence is in a rural area, use a Legal Land Description (including R.M. name and number).</p> <p><b>MAKE ANY CHANGES IN THE WHITE SPACES PROVIDED.</b></p>
<p>IF YOU WISH TO <u>ADD NEW</u> DIRECTORS/OFFICERS, YOU MUST USE THE FORM ATTACHED AT THE END OF THIS RETURN.</p>	

NAME: <input type="checkbox"/> Director <input type="checkbox"/> Officer <input type="checkbox"/> Shareholder	<input type="checkbox"/> Director <input type="checkbox"/> Officer <input type="checkbox"/> Shareholder	Date Ceased/ Became Director
ADDRESS:		
CITY/PROVINCE:		
COUNTRY/POSTAL CODE:		
RESIDENT CANADIAN:		
POSITION HELD AS OFFICER (if any):		Date Ceased/ Became Officer
CLASS AND NUMBER OF SHARES HELD:		Date Ceased/ Became Shareholder

**“FORM 26.1  
Annual Return  
The Business Corporations Act  
Extra-Provincial Corporation**

**Bar Code**

Page X of Y

**ENTITY NUMBER:**

**Return due by: DD-MMM-YYYY**

**ENTITY NAME:**

**Fee:** (If received by due date – \$)

(If received after due date – \$)

**TYPE:**

**SUB-TYPE:**

**JURISDICTION:**

**HOME CORP. #:**

Please check one box only. If both boxes have been checked, or no box is checked, the Annual Return will be sent back for correction.

The information is correct as printed and no changes have been made.

Please complete and sign the section below and send in only this page with your payment.

**OR**

Changes have been made to the attached information.

Please make sure you have made all the necessary changes and they are legible. Sign the section below and return all pages of the Annual Return with your payment.



I, \_\_\_\_\_, being \_\_\_\_\_ of the  
 (Director/Solicitor and Agent/Authorized Officer)  
**corporation, certify that the attached information respecting the corporation is correct and that I have the authority to sign this document on behalf of the corporation.**  
 Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Mailing Information:** The Confirmation Notice will be sent to the mailing address of the corporation unless otherwise indicated below:  
 Name of individual (or firm): \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Attention: \_\_\_\_\_ Phone (optional): \_\_\_\_\_

If you would also like a copy of the Confirmation to be faxed, please check the box, and add an additional fee of **\$5.00** to the cost of the Annual Return.  
 Fax Number: \_\_\_\_\_

Generation Date:

Version Number:

FORM 26.1  
**Annual Return**  
*The Business Corporations Act*  
**Saskatchewan Corporation**

**Bar Code**

Page X of Y

**ENTITY NUMBER:**

**Return due by: DD-MMM-YYYY**

**ENTITY NAME:**

**Fee:** (If received by due date – \$)

(If received after due date – \$)

<b>Alternate Language Name:</b>
<b>Name in Home Jurisdiction:</b>
<b>Other Legal Names:</b>

THIS IS THE INFORMATION CURRENTLY ON THE REGISTER.	<b>Make any changes in the white space provided.</b>
--	--

GENERAL INFORMATION:

NUMBER OF PART-TIME EMPLOYEES:	
NUMBER OF FULL-TIME EMPLOYEES:	

## NATURE OF BUSINESS:

NAIC CODE:	

## POWER(S) OF ATTORNEY:

NAME:	<b>THE POWER OF ATTORNEY CANNOT BE CHANGED ON THE ANNUAL RETURN.</b> If the Attorney has changed, a new Power of Attorney form is required to be completed.
CITY:	
POSTAL CODE:	
PHONE (optional):	

## REGISTERED OFFICE INFORMATION:

ADDRESS:	
CITY:	
PROVINCE:	
COUNTRY/POSTAL CODE:	
PHONE (optional):	

## MAILING ADDRESS INFORMATION:

ADDRESS:	
CITY/PROVINCE:	
COUNTRY/POSTAL CODE:	
ATTENTION:	
PHONE:	
FAX:	

FORM 26.1  
**Annual Return**  
*The Business Corporations Act*  
**Extra-Provincial Corporation**

**Bar Code**

Page X of Y

**ENTITY NUMBER:**

**Return due by: DD-MMM-YYYY**

**ENTITY NAME:**

**Fee:** (If received by due date – \$)

(If received after due date – \$)

**BUSINESS LOCATIONS *WITHIN SASKATCHEWAN*:** These are the addresses of any other business locations within Saskatchewan that operate under the **SAME** name. If there is not enough space, please attach a list, giving the street address (box numbers will NOT be accepted), city/town/village and postal code.

STREET ADDRESS OR LEGAL LAND LOCATION	CITY/TOWN/ VILLAGE	POSTAL CODE

FORM 26.1  
**Annual Return**  
*The Business Corporations Act*  
**Extra-Provincial Corporation**

**Bar Code**

Page X of Y

**ENTITY NUMBER:**

**Return due by: DD-MMM-YYYY**

**ENTITY NAME:**

**Fee:** (If received by due date – \$)

(If received after due date – \$)

<p>THE FOLLOWING ARE THE DIRECTORS AND OFFICERS CURRENTLY LISTED ON THE REGISTER. IF AN INDIVIDUAL IS NO LONGER A DIRECTOR OR OFFICER, INDICATE THE DATE HE OR SHE CEASED TO BE A DIRECTOR OR OFFICER.</p>	<p><b>MAKE ANY CHANGES IN THE WHITE SPACES PROVIDED.</b></p>
<p>IF YOU WISH TO ADD NEW DIRECTORS/OFFICERS, YOU MUST USE THE FORM ATTACHED AT THE END OF THIS RETURN.</p>	

NAME: <input type="checkbox"/> Director <input type="checkbox"/> Officer	Date Ceased As Director	<input type="checkbox"/> Director <input type="checkbox"/> Officer	Date Became Director
ADDRESS:			
CITY/PROVINCE:			
COUNTRY/POSTAL CODE:			
POSITION HELD AS OFFICER (if any):	Date Ceased As Officer		Date Became Officer

“FORM 27  
Request for Name Search and Reservation  
*The Business Corporations Act*

Name of individual (or firm): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Attention: \_\_\_\_\_ Phone (optional): \_\_\_\_\_

(Where you may be reached  
between 8:00 a.m. and 5:00 p.m.)

Please check only **ONE** of the following:

<input type="checkbox"/>	<b>I wish to register as a numbered company.</b> (The number will be issued by Corporations Branch.) There will not be a charge for this name search. Please proceed to enter the type of business.
<input type="checkbox"/>	<b>If the name search(es) fail, incorporate a numbered corporation.</b> NOTE: You will be charged for all names searched.
<input type="checkbox"/>	<b>The incorporation/registration is to be cancelled if the name search(es) fail.</b> If you choose this option and none of your name choices are available, the incorporation/registration documents will not be checked and will be returned to you. A refund of any outstanding fees will follow.

**This name is to be used for: (select the appropriate case)**

<input type="checkbox"/>	<b>Incorporation</b>
<input type="checkbox"/>	<b>Restoral</b>
<input type="checkbox"/>	<b>Name Change from</b>
<input type="checkbox"/>	<b>Extra Provincial Registration from</b>
<input type="checkbox"/>	<b>Amalgamation – The name will be the same as the following:</b> Entity Number: _____ Name: _____
<input type="checkbox"/>	<b>Extra-Provincial registration of a Federally registered corporation or a numbered corporation.</b> There will not be a charge for this name search. Please proceed to enter the name of the corporation and the type of business.

**Type of Search**

(Select the type of search you would prefer)

	<p><b>Saskatchewan Plus      \$50.00</b>                  includes a search of names registered in Saskatchewan, Federal corporations and registered trademarks.</p>
	<p><b>Canada Wide      \$60.00</b>                  includes a search of names registered in Saskatchewan, names registered in other provinces and territories, Federal corporations and registered trademarks.</p>

**Scope of Search**

(select the scope of search preferred)

	<p><b>Search all names (A name search fee will apply to EVERY name)</b></p>
	<p><b>Search to first available name</b></p>

<sup>1</sup>**Names to Search: (in order of preference)** Each name requires a distinctive and descriptive term. A distinctive term distinguishes your name from anyone else in the same type of business. A descriptive term indicates what type of business you will be doing. e.g. Bob's Courier Service Ltd.

<sup>2</sup>**This does not apply to extra-provincial registrations.**

<sup>3</sup>**If you have additional names, please attach a separate page. NOTE: You do not have to enter three or more names if you do not wish to.**

1.
2.
3.

**Type(s) of business the corporation intends to carry on:** (please be specific, terms such as manufacturing, consulting, etc. need further clarification)

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For Department use only:
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Form 31 repealed

**21 Form 31 is repealed.**

Form 33 repealed

**22 Form 33 is repealed.**

Form 35 repealed

**23 Form 35 is repealed.**

Coming into force

**24** These regulations come into force on the day on which they are filed with the Registrar of Regulations.

**SASKATCHEWAN REGULATIONS 73/1999***The Business Names Registration Act*

[Section 24]

Order in Council 603/1999, dated October 20, 1999

(Filed October 21, 1999)

**Title**

**1** These regulations may be cited as *The Business Names Registration Amendment Regulations, 1999*.

**R.R.S. c.B-11 Reg 1 amended**

**2** *The Business Names Registration Regulations* are amended in the manner set forth in these regulations.

**Section 4 amended**

**3** **The following subsections are added after subsection 4(5):**

“(6) A request for a name search and reservation is to be in Form G.

“(7) An alteration in membership is to be in Form H”.

**New Form A**

**4** **Form A is repealed and the following substituted:**

## “FORM A

**Business Name Registration***The Business Names Registration Act*

Sole Proprietor       Partnership       Joint Venture       Syndicate

Please print (or type) clearly.

**1. Name of Business:** \_\_\_\_\_

**2. Location of Business:** \_\_\_\_\_

(a box number is not acceptable)

\_\_\_\_\_  
 City, Town, Village or Rural Municipality      Prov.      Postal Code  
 (name and number)

**3. Mailing Address:**       Same as Above      **OR**

\_\_\_\_\_  
 Street Address or Box Number

\_\_\_\_\_  
 City, Town or Village      Prov.      Postal Code

**4. I/We:**

**(a) Do hereby declare that** (Please check only **ONE** box)

- I am/We are carrying on business in Saskatchewan.       I am/We intend to carry on business in Saskatchewan.

**(b) No other individual or corporation is a member of this firm.**

(Full name, residential address and Postal Code for all individual registrants of this name. If registrant is a corporation, name and entity number are required.)

Date	Last Name, First Name, Middle Name or Initials	Residential Address (for individuals only –Entity Number for Corporations)	Signature of Individual (In case of Corporation – Signature of Director/Solicitor and Agent/Authorized Officer)

New Form D

**5 Form D is repealed and the following substituted:**

“FORM D  
**Renewal of Registration**  
*The Business Names Registration Act*

**Bar Code**

Page X of Y

**ENTITY NUMBER:**

**Return due by: DD-MMM-YYYY**

**ENTITY NAME:**

**Fee: \$**

**TYPE:**

**SUB-TYPE:**

**Please check one box only. If both boxes have been checked, or no box is checked, the Annual Return will be sent back for correction.**

The information is correct as printed and no changes have been made.

Please complete and sign the section below and send in only this page with your payment.

**OR**

Changes have been made to the attached information.

Please make sure you have made all the necessary changes and they are legible. Sign the section below and return all pages of the Annual Return with your payment.





ADDRESS OF BUSINESS:

ADDRESS:	
CITY/PROVINCE:	
COUNTRY/POSTAL CODE:	
PHONE:	

MAILING ADDRESS INFORMATION:

ADDRESS:	
CITY/PROVINCE:	
COUNTRY/POSTAL CODE:	
ATTENTION:	
PHONE:	
FAX:	

BUSINESS LOCATIONS ***WITHIN SASKATCHEWAN***: These are the addresses of any other business locations within Saskatchewan that operate under the **SAME** name. If there is not enough space, please attach a list, giving the street address (box numbers will NOT be accepted), city/town/village and postal code.

STREET ADDRESS OR LEGAL LAND LOCATION	CITY/TOWN/VILLAGE	POSTAL CODE

FORM D  
**Renewal of Registration**  
*The Business Names Registration Act*

**Bar Code**

Page X of Y

**ENTITY NUMBER:**

**Return due by: DD-MMM-YYYY**

**ENTITY NAME:**

**Fee: \$**

<p>THE FOLLOWING ARE THE OWNER/PARTNERS WHICH ARE CURRENTLY LISTED ON THE REGISTER.</p>	<p>NOTE: If the owner resides in a city, a street address <b>MUST</b> be indicated. If residence is in a rural area, use a legal land description (including R.M. name and number). <b>MAKE ANY CHANGES IN THE WHITE SPACES PROVIDED.</b></p>
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NAME:	<b>THE OWNER/PARTNERS CANNOT BE CHANGED ON THE RENEWAL</b> – Only the address may be changed. If the business has been sold, please contact Corporations Branch for the appropriate forms to register the business to the new owner.
ADDRESS:	
CITY/PROVINCE:	
COUNTRY/POSTAL CODE:	

New Form G and H

**6 The following forms are added after Form F:**

**“FORM G**  
**Request for Name Search and Reservation**  
*The Business Names Registration Act*

Name of individual (or firm) requesting search: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Attention: \_\_\_\_\_ Phone (optional): \_\_\_\_\_

(Where you may be reached  
between 8:00 a.m. and 5:00 p.m.)

Please check only **ONE** of the following:

	<b>The registration is to be cancelled if the name search(es) fail.</b> If you choose this option and none of your name choices are available, the registration documents will not be checked and will be returned to you. A refund of any outstanding fees will follow.
	<b>This name has previously been registered and I have a cancellation from the former owner(s).</b> Please continue to enter the name and type of business. A cancellation, signed by the former owner(s) must be attached to the registration.

**Type of Search**

(Select the type of search you would prefer).

	<b>Saskatchewan Plus \$50.00</b> includes a search of names registered in Saskatchewan, Federal corporations and registered trademarks.
	<b>Canada Wide \$60.00</b> includes a search of names registered in Saskatchewan, names registered in other provinces and territories, Federal corporations and registered trademarks.

**Scope of Search**

(Select the scope of search preferred).

	<b>Search all names</b> (A name search fee will apply to EVERY name.)
	<b>Search to first available name</b>

**Names to Search: (in order of preference)** Each name requires a distinctive and descriptive term. A distinctive term distinguishes your name from anyone else in the same type of business. A descriptive term indicates what type of business you will be doing. e.g. Bob's Courier Service. (If you have additional names, please attach a separate page. NOTE: You do not have to enter three or more names if you do not wish to.)

1.
2.
3.

**Type(s) of business the business intends to carry on:** (please be specific, terms such as manufacturing, consulting, etc. need further clarification.)

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For Department use only:
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**“FORM H**  
**Alteration in Membership**  
*The Business Names Registration Act*

<b>Name of Business:</b>	<b>Entity No.:</b>

**REMOVE MEMBERS (PARTNERS):**

Date	Name in full (Last Name, First Name, Middle Name or Initials)	Residential Address	Signature

**ADD MEMBERS (PARTNERS):**

Date	Name in full (Last Name, First Name, Middle Name or Initials)	Residential Address	Signature

**CURRENT MEMBERS (PARTNERS) (in total):**

Date	Name in full (Last Name, First Name, Middle Name or Initials)	Signature

**Coming into force**

7 These regulations come into force on the day on which they are filed with the Registrar of Regulations.

**SASKATCHEWAN REGULATIONS 74/1999***The Credit Union Act, 1985*

[Section 244]

and

*The Interpretation Act, 1995*

[Section 40]

Order in Council 604/1999, dated October 20, 1999

(Filed October 21, 1999)

**Title**

**1** These regulations may be cited as *The Credit Union Amendment Regulations, 1999*.

**R.R.S. c.C-45.1 Reg 1 amended**

**2** *The Credit Union Regulations* are amended in the manner set forth in these regulations.

**Section 3 amended**

**3 Section 3 is amended:**

- (a) by repealing clause (b);
- (b) by repealing clause (f);
- (c) by repealing clause (h);
- (d) by repealing clause (j);
- (e) by repealing clause (l);
- (f) by repealing clause (m);
- (g) by repealing clauses (o) to (q);
- (h) by adding “and” after clause (s); and
- (i) by adding the following clause after clause (s):  
“(t) an annual return is Form T”.

**Appendix, Part VI amended**

**4 Part VI of the Appendix is amended:**

- (a) by repealing Form B;
- (b) by repealing Form F;
- (c) by repealing Form H;
- (d) by repealing Form J;
- (e) by repealing Form L;
- (f) by repealing Form M;
- (g) by repealing Forms O to Q; and

(h) by adding the following form after Form S:

**“FORM T  
Annual Return  
The Credit Union Act, 1985  
Saskatchewan Credit Union**

**Bar Code**

Page X of Y

**ENTITY NUMBER:**

**Fee:** (If filed within 30 days after annual meeting – \$)  
(If received more than 30 days after annual meeting – \$)

**ENTITY NAME:**

**TYPE:**

**SUB-TYPE:**

I, \_\_\_\_\_, being \_\_\_\_\_ of the  
*(Director/Solicitor and Agent/Authorized Officer)*

credit union, certify that the attached information respecting the credit union is correct and that I have the authority to sign this document on behalf of the credit union.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Mailing Information:** The Confirmation Notice will be sent to the mailing address of the credit union unless otherwise indicated below.

Name of individual (or firm): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Attention: \_\_\_\_\_ Phone (optional): \_\_\_\_\_

If you would also like a copy of the Confirmation to be faxed, please check the box, and add an additional fee of **\$5.00** to the cost of the Annual Return.

Fax Number: \_\_\_\_\_

Generation Date:

Version Number:

FORM T  
**Annual Return**  
*The Credit Union Act, 1985*  
**Saskatchewan Credit Union**

**Bar Code**

Page X of Y

**ENTITY NUMBER:**

**Fee:** (If filed within 30 days after annual meeting – \$)  
 (If received more than 30 days after annual meeting – \$)

**ENTITY NAME:**

<b>Alternate Language Name:</b>
<b>Other Legal Names:</b>

THIS IS THE INFORMATION CURRENTLY ON THE REGISTER.	<b>Make any changes in the white space provided.</b>
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**GENERAL INFORMATION:**

DATE OF ANNUAL MEETING:	
FISCAL YEAR ENDING:	
NUMBER OF PART-TIME EMPLOYEES:	
NUMBER OF FULL-TIME EMPLOYEES:	

**REGISTERED OFFICE INFORMATION:**

ADDRESS:	
CITY:	
PROVINCE:	<b>MUST BE IN SASKATCHEWAN</b>
COUNTRY/POSTAL CODE:	
PHONE (optional):	

**MAILING ADDRESS INFORMATION:**

ADDRESS:	
CITY/PROVINCE:	
COUNTRY/POSTAL CODE:	
ATTENTION:	
PHONE:	
FAX:	

AUDITOR(s): (cannot be a director or an employee of the credit union)

NAME:	
ADDRESS:	
CITY/PROVINCE:	
COUNTRY/POSTAL CODE:	
PHONE:	

ADDRESSES OF BRANCH OFFICES: (if insufficient space, use an attachment)

ADDRESS	CITY/TOWN	PROVINCE	POSTAL CODE

FORM T  
**Annual Return**  
*The Credit Union Act, 1985*  
**Saskatchewan Credit Union**

**Bar Code**

Page X of Y

**ENTITY NUMBER:**

**Fee:** (If filed within 30 days after annual meeting – \$)  
 (If received more than 30 days after annual meeting – \$)

**ENTITY NAME:**

<p>THE FOLLOWING ARE THE DIRECTORS AND OFFICERS WHICH ARE CURRENTLY LISTED ON THE REGISTER. IF AN INDIVIDUAL IS NO LONGER A DIRECTOR OR OFFICER, INDICATE THE DATE HE OR SHE CEASED TO BE A DIRECTOR OR OFFICER.</p>	<p style="text-align: center;"><b>Make any changes in the white spaces provided.</b></p>
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NAME: <input type="checkbox"/> Director <input type="checkbox"/> Officer	Date Ceased As Director	<input type="checkbox"/> Director <input type="checkbox"/> Officer	Date Became Director
ADDRESS:			
CITY/PROVINCE:			
COUNTRY/POSTAL CODE:			
POSITION HELD AS OFFICER (if any):	Date Ceased As Officer		Date Became Officer

**Coming into force**

5 These regulations come into force 30 days after the day on which they are published in the Gazette.



**SASKATCHEWAN REGULATIONS 75/1999***The Saskatchewan Farm Security Act*

[Sections 100 and 109]

Order in Council 605/1999, dated October 20, 1999

(Filed October 21, 1999)

**Title**

**1** These regulations may be cited as *The Saskatchewan Farm Security Amendment Regulations, 1999*.

**R.R.S. c.S-17.1 Reg 1 amended**

**2** *The Saskatchewan Farm Security Regulations* are amended in the manner set forth in these regulations.

**Section 5 amended**

**3(1)** Subsection 5(1) is amended by striking out “subsection (2)” and substituting “subsections (2) and (3)”.

**(2)** The following subsection is added after subsection 5(2):

“(3) Non-residents and non-agricultural corporations that are wholly owned by a corporation that would qualify as an agricultural corporation pursuant to the Act are not subject to the fee mentioned in subsection (1)”.

**Section 6 amended**

**4** Section 6 is repealed and the following substituted:

**“Exemptions**

**6** The following are exempt from Part VI of the Act:

(a) the Saskatchewan Wildlife Federation and its land holdings, to a maximum of 104,000 acres;

(b) land holdings that are acquired pursuant to a Framework Agreement as defined in *The Treaty Land Entitlement Implementation Act*”.

**Coming into force**

**5** These regulations come into force on the day on which they are filed with the Registrar of Regulations.

**SASKATCHEWAN REGULATIONS 76/1999***The Freedom of Information and Protection of Privacy Act*

[Section 69]

Order in Council 607/1999, dated October 20, 1999

(Filed October 21, 1999)

**Title**

**1** These regulations may be cited as *The Freedom of Information and Protection of Privacy Amendment Regulations, 1999*.

**R.R.S. c.F-22.01 Reg 1 amended**

**2** *The Freedom of Information and Protection of Privacy Regulations* are amended in the manner set forth in these regulations.

**Section 16 amended**

**3 Clause 16(o) is repealed and the following substituted:**

“(o) in the case of the names, dates of birth and addresses of individuals who were born in 1899 or earlier and will be 101 years of age or more in the year 2000, by the employees of the Department of Health to the Anniversary Secretariat for the purpose of contacting those individuals as part of the commemoration of the year 2000”.

**Appendix, Part I amended**

**4 Part I of the Appendix is amended:**

**(a) by adding** “Boiler and Pressure Vessel Safety Board” **after** “Board of Revenue Commissioners”;

**(b) by adding** “Saskatchewan Apprenticeship and Trade Certification Commission” **after** “Public Service Superannuation Board”; **and**

**(c) by adding** “Saskatchewan Health Information Network” **after** “Saskatchewan Grain Car Corporation”.

**Coming into force**

**5(1)** Subject to subsection (2), these regulations come into force on the day on which they are filed with the Registrar of Regulations.

**(2)** Clause 4(a) comes into force on the day on which *The Boiler and Pressure Vessel Act, 1999* comes into force.



