

The Vehicle Inspection Procedures Regulations

Repealed

by Chapter V-2.1 Reg 19 (effective January 18, 2001).

Formerly

Chapter V-2.1 Reg 13 (effective December 17, 1996).

NOTE:

This consolidation is not official. Amendments have been incorporated for convenience of reference and the original statutes and regulations should be consulted for all purposes of interpretation and application of the law. In order to preserve the integrity of the original statutes and regulations, errors that may have appeared are reproduced in this consolidation.

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CHAPTER V-2.1 REG 13
The Vehicle Administration Act

Title

1 These regulations may be cited as *The Vehicle Inspection Procedures Regulations*.

Interpretation

2(1) In these regulations:

- (a) **“Act”** means *The Vehicle Administration Act*;
- (b) **“Class”** means the classification of a vehicle pursuant to *The Vehicle Classification and Registration Regulations*;
- (c) **“first-time registered vehicle”** means any vehicle that is registered for the first time in Saskatchewan but does not include:
 - (i) a new vehicle;
 - (ii) a vehicle brought into Saskatchewan as settler’s effects;
 - (iii) a vehicle brought into Saskatchewan that has previously been registered in Saskatchewan;
 - (iv) a motorcycle, a snowmobile or a trailer that has a gross vehicle weight of less than 12,700 kilograms;
- (d) **“gross vehicle weight”** means:
 - (i) the combined weight of a vehicle and its load; or
 - (ii) the combined weight of two or more vehicles coupled or joined together and the combined weight of the loads carried on each vehicle;
- (e) **“inspection mechanic”** means an owner or employee of an inspection station who is authorized by the administrator to perform vehicle safety inspections;
- (f) **“inspection station”** means a repair facility that is certified by the administrator and that meets the requirements set out in section 3;
- (g) **“instructions”** mean the applicable part of the Vehicle Safety Inspection Manual published by the administrator that contains the procedures for the inspection and the minimum standards required for a vehicle to pass an inspection;
- (h) **“new vehicle”** means a vehicle that has never been sold or leased to a person;
- (i) **“peace officer”** means a peace officer as defined in *The Highway Traffic Act*;

- (j) **“pressurized fuel”** means a fuel that is required to be stored under pressure on a vehicle;
- (k) **“program”** means a plan of inspection for a type of vehicle or Class of vehicle;
- (l) **“registered”** means registered pursuant to the Act;
- (m) **“safety officer”** means a person who is designated by the administrator as a safety officer;
- (n) **“signing officer”** means an owner or employee of an inspection station who is authorized by the administrator to co-sign inspection certificates;
- (o) **“total loss vehicle”** means a vehicle other than a motorcycle, a snowmobile or a trailer having a gross weight of less than 12,700 kilograms that:
 - (i) has sustained damage; and
 - (ii) has been adjudged by the insurer of the vehicle to be beyond economical repair.
- (2) Reference to a form is a reference to the applicable form in the instructions for the type or Class of vehicle being inspected.
- (3) Reference to a decal is a reference to the applicable decal in the instructions.

27 Dec 96 cV-2.1 Reg 13 s2.

Requirements for inspection station certificate

- 3(1)** The administrator may issue to a repair facility an inspection station certificate if the repair facility:
- (a) has an owner or employs a full-time employee in the maintenance and repair of the applicable types of vehicles or systems who is able to qualify as an inspection mechanic;
 - (b) has an owner or employs a full-time employee as a supervisor, or has an owner or a person designated by the administrator who serves as a full-time supervisor, who:
 - (i) is knowledgeable about the repair of applicable types of vehicles or systems;
 - (ii) is able to complete and process all documents pertaining to the inspection program; and
 - (iii) is to be the signing officer;
 - (c) in the case of self-certifying vehicles, has a fleet of at least 10 vehicles in the program;
 - (d) in the case of a public station, has customers with a combined fleet of at least 10 vehicles in the program;
 - (e) performs at least 10 safety inspections per year;

- (f) has an enclosed space of sufficient size to inspect the largest applicable type of vehicle;
- (g) has, in safe working condition, standard garage equipment, facilities and tools for repair and maintenance of applicable types of vehicles or systems;
- (h) has a signing officer available within four working hours of the completion of an inspection;
- (i) in the case of a facility that certifies any vehicle requiring inspection as designated by the administrator, has:
 - (i) lifting equipment capable of safely raising the heaviest applicable type of vehicle to be inspected;
 - (ii) safety stands and flooring capable of supporting the heaviest applicable vehicle to be inspected;
 - (iii) a brake drum diameter gauge that:
 - (A) is of sufficient size to measure the largest brake drum of applicable vehicles; and
 - (B) is accurate to within 0.25 millimetres or 0.010 inches;
 - (iv) if it does not have a brake drum diameter gauge described in clause (iii), a go, no-go indicator;
 - (v) micrometers or rotor gauges capable of measuring from the thinnest to the thickest rotor on applicable vehicles and accurate to within 0.012 millimetres or 0.005 inches;
 - (vi) headlight aiming equipment maintained and calibrated according to the manufacturer's instructions or a headlight aiming screen;
 - (vii) a tire tread depth gauge capable of measuring 0.80 millimetre or .03125 inch increments;
 - (viii) a tire pressure gauge capable of measuring tire pressures in the range required on applicable types of vehicles;
 - (ix) a torque wrench capable of measuring the torque requirements of applicable types of vehicles;
 - (x) a dial indicator accurate to within 0.010 millimetres or 0.005 inches;
- (j) in the case of a facility that certifies trailers, a kingpin gauge, or a go, no-go gauge;
- (k) in the case of a facility that certifies power units and converter dollies, a fifth wheel jaw gauge;
- (l) in the case of a facility that certifies total loss vehicles or first-time registered vehicles, in addition to the equipment listed in clauses (g) and (i), has computerized four-wheel alignment equipment with printout; and

- (m) in the case of a facility that certifies pressurized fuel vehicles, has:
 - (i) lifting equipment capable of safely raising the heaviest applicable vehicle to be inspected;
 - (ii) safety stands and flooring capable of supporting the heaviest applicable vehicle to be inspected;
 - (iii) a torque wrench capable of measuring the torque requirements of applicable vehicles; and
 - (iv) an engine scope or CO meter.
- (2) Clause (1)(l) does not apply to an inspection station that certifies only:
 - (a) vehicles having a gross vehicle weight of 4,500 kilograms or more; or
 - (b) trailers or semi-trailers.
- (3) The administrator may certify an inspection station for all types of vehicles for which both the inspection station and inspection mechanic are authorized to perform safety inspections.

27 Dec 96 cV-2.1 Reg 13 s3.

Duties of inspection station or signing officer

4(1) Every owner of an inspection station shall:

- (a) keep the working environment clean and well-maintained;
- (b) maintain a copy of the instructions that is in good order and up-to-date;
- (c) maintain in good order, all inspection certificates, decals and other documents supplied by the administrator;
- (d) maintain adequate records of repair;
- (e) post signs and certificates as required by the administrator and maintain them in good condition;
- (f) ensure that owner or employees practise good workmanship;
- (g) ensure that all replacement parts are designed for the application for which they are being used, are properly installed, and meet Canadian Motor Vehicle Safety Standards or the standard set by a recognized standard-writing organization, if those standards exist;
- (h) have current inspection certificates for all vehicles on which the station is authorized to perform safety inspections;
- (i) ensure that the inspection of the vehicles indicated on the inspection certificate has been performed and completed on the date entered on the certificate and on the premises of the station, unless otherwise authorized by the administrator;
- (j) sign the inspection certificate or ensure that the certificate is signed by an authorized person only when the vehicle has passed the inspection and the certificate has been signed by the inspection mechanic;

- (k) ensure that the shop equipment and tools are in safe and good working condition and accessible to the inspection mechanic; and
 - (l) allow any person authorized by the administrator to examine its facilities, records and documents, and vehicles pertaining to vehicle safety inspections during business hours.
- (2) Every inspection station shall have a person, who is the owner or an employee, who is responsible:
- (a) to complete, as designated by the administrator, the vehicle inspection certificate, supplied by the administrator, for any vehicle requiring inspection;
 - (b) to forward Part 1 of the certificate to the administrator within three working days after the date of issue;
 - (c) in the case of:
 - (i) a truck, power unit, bus, taxi or pressurized fuel vehicle, to place Part 2 of the certificate in the operators compartment of the vehicle;
 - (ii) a trailer and semi-trailer or converter dolly, to place Part 2 of the certificate either in the document holder of the vehicle or give it to the vehicle owner for retention;
 - (iii) a school bus, to place Part 2 of the certificate in the school bus log book;
 - (iv) a total loss vehicle or a first-time registered vehicle, to give Part 2 of the certificate to the vehicle owner for presentation to the administrator;
 - (d) to retain Part 3 of the certificate for at least two years after the date of issue;
 - (e) in the case of:
 - (i) a truck and power unit, trailer and semi-trailer, bus, taxi, total loss vehicle, first-time registered vehicle or pressurized fuelled vehicle, to give Part 4 of the certificate to the vehicle owner;
 - (ii) a school bus, to forward part 4 of the certificate to the secretary treasurer of the appropriate school board or conseil scolaire within three working days.

27 Dec 96 cV-2.1 Reg 13 s4.

Qualifications of inspection mechanic

5 The administrator may issue an inspection mechanic certificate, within the meaning of *The Vehicle Administration Act*, to a mechanic if the mechanic:

- (a) is:
 - (i) a journeyman in the automotive, truck and transport or heavy-duty repair trade and able to demonstrate knowledge and capability of repair for the applicable type of vehicle; or

- (ii) a person who is able to demonstrate knowledge and capability of repair for the applicable type of vehicle or system and has been working on that type of vehicle or system for at least three consecutive years;
- (b) is employed full-time as a mechanic at the facility;
- (c) has a set of standard mechanic's tools;
- (d) is able to perform the inspection to the satisfaction of a safety officer;
- (e) is able to complete and process all forms required in accordance with the instructions for the inspection program; and
- (f) has received a certificate in mechanical competence from any accredited institute that may be approved by the administrator.

27 Dec 96 cV-2.1 Reg 13 s5.

Duties of inspection mechanic

6(1) An inspection mechanic shall:

- (a) practise good workmanship;
 - (b) maintain his or her copy of the instructions in good order and up-to-date;
 - (c) inspect all items as listed on the vehicle safety inspection certificate for the applicable type of vehicle or system in the manner described in the instructions, determine if those items meet, exceed or do not meet the standards set forth in the instructions and mark the certificate accordingly;
 - (d) sign the inspection certificate only when all items meet or exceed those standards set forth in the instructions;
 - (e) complete the inspection certificate as set out in the instructions;
 - (f) certify only the types of vehicles listed on the mechanic's inspection mechanic certificate;
 - (g) inspect vehicles only on the premises of the inspection station identified on the person's inspection mechanic certificate, unless otherwise authorized by the administrator.
- (2) In the case of a vehicle safety inspection certificate that is signed with respect to a vehicle other than a total loss vehicle or a first-time registered vehicle, the inspection mechanic shall cut a decal in the manner described in the instructions and bearing the same number as affixed to the certificate to indicate the month and year that the certificate expires and affix the decal in the manner described in the instructions on a clean dry, surface at the location designated in the instructions for the type of vehicle.
- (3) In the case of a vehicle safety inspection certificate that is signed with respect to a total loss vehicle or a first-time registered vehicle, the inspection mechanic shall cut a decal in the manner described in the instructions and bearing the same number as affixed to the certificate to indicate the month and year in which the inspection was completed and affix the decal in the manner described in the instructions on a clean, dry surface at the location designated in the instructions for the type of vehicle.

27 Dec 96 cV-2.1 Reg 13 s6.

Fees for public stations

7(1) Where an inspection station is a public station, it shall not charge the customer more than the following rates for an inspection:

- (a) a shop charge out rate multiplied by two hours for a truck, power unit, bus or school bus;
- (b) a shop charge out rate multiplied by one hour for a trailer, semi-trailer, converter dolly, taxi or a pressurized fuel vehicle;
- (c) a shop charge out rate multiplied by one and one-half hours for a total loss or first-time registered vehicle having a gross vehicle weight of less than 4,500 kilograms;
- (d) a shop charge out rate multiplied by two hours for a total loss vehicle or a first-time registered vehicle having a gross vehicle weight of 4,500 kilograms or more.

(2) The administrator may authorize a shop charge out rate other than the one described in subsection (1) if:

- (a) the inspection of a vehicle requires special equipment not normally required for the inspection of a vehicle of that description or type; or
- (b) the vehicle has equipment additional to that with which vehicles of its type are normally equipped.

27 Dec 96 cV-2.1 Reg 13 s7.

Reinspection

8(1) Subject to subsection (4), where a vehicle has been inspected and does not meet the standards established by the administrator, the owner may repair the vehicle at any facility and report back to the same inspection station within 30 days for reinspection, at no cost, of whatever requirement of the original inspection was not met.

(2) The 30-day period for reinspection does not extend the validity of any inspection certificate and decal that was in force when the rejection took place.

(3) Every inspection station shall inform the owner of a vehicle that the operation of the vehicle on a highway is not permitted, if:

- (a) the vehicle is inspected and it does not meet the required standards mentioned in subsection (1); and
- (b) the previous inspection certificate and decal for the vehicle are no longer valid.

(4) An inspection station may charge for a reinspection where:

- (a) backing plates, dust covers or brake drums must be removed to reinspect brake linings; or
- (b) the inspection is of a total loss vehicle or a first time registered vehicle and a wheel alignment must be checked.

(5) Where a vehicle has been reinspected and meets or exceeds the standards set forth in the instructions, the inspection station shall issue the inspection certificate and attach the decal in accordance with these regulations.

(6) Where a vehicle is not reinspected within the 30-day period or fails to meet the standards set forth in the instructions on reinspection within the 30-day period, the inspection station shall:

- (a) mark on all Parts of the inspection certificate in bold letters “Not Certified”;
- (b) forward Parts 1 and 2 of the inspection certificate to the administrator and retain Part 3 of the inspection certificate; and
- (c) in the case of a school bus, forward Part 4 of the inspection certificate to the secretary or secretary treasurer of the applicable school board or conseil scolaire within three working days.

27 Dec 96 cV-2.1 Reg 13 s8.

Period of validity

9 Subject to subsection (2), an inspection certificate and decal are valid from the date of inspection for the following periods:

- (a) in the case of a truck, one year unless otherwise designated by the administrator;
- (b) in the case of a power unit, six months unless the administrator has designated the vehicle for an annual inspection, in which case the inspection certificate and decal are valid for one year;
- (c) in the case of a trailer, semi-trailer or converter dolly, one year or as otherwise designated by the administrator;
- (d) subject to clause (e), in the case of a bus, six months;
- (e) in the case of a bus registered in Class PC and operating within the corporate limits of, and within an area 25 kilometres from the corporate limits of, the city, town, village or hamlet shown in the certificate of registration for the vehicle as the address of the registered owner of the vehicle, for one year or 60,000 kilometres;
- (f) in the case of a school bus, one year;
- (g) in the case of a total loss vehicle, until it again becomes a total loss vehicle;
- (h) in the case of a pressurized fuel vehicle, five years or as otherwise designated by the administrator;
- (i) in the case of a first-time registered vehicle, until it again becomes a first-time registered vehicle.

27 Dec 96 cV-2.1 Reg 13 s9.

Extension and temporary authorization

10(1) The administrator may, on request by an owner, grant an extension to the period of validity of the inspection certificate or, subject to subsection (2), issue a temporary inspection authorization to operate the vehicle.

(2) A temporary inspection authorization is to be issued as a number, and the owner shall quote the number to a peace officer or safety officer on request.

27 Dec 96 cV-2.1 Reg 13 s10.

Fee for certification

11(1) The fee payable for the certification of an inspection station:

(a) is \$150 per year, which also includes the certification of one inspection mechanic and one signing officer;

(b) is \$25 per year for each additional inspection mechanic; and

(c) is \$25 per year for each additional signing officer.

(2) The fee payable pursuant to this section are to be retained by the administrator pursuant to clause 89(2)(e) of the Act.

27 Dec 96 cV-2.1 Reg 13 s11.

