

The Apprenticeship and Trade Certification Commission Regulations

being

[Chapter A-22.2 Reg 4](#) (effective October 6, 2003) as amended by an [Errata Notices published in the Gazette December 12, 2003](#) and [December 24, 2003](#), and by [Saskatchewan Regulations 46/2005](#), [6/2007](#), [125/2007](#), [124/2008](#), [103/2013](#), [81/2014](#), [51/2015](#), [101/2015](#) and [76/2017](#).

NOTE:

This consolidation is not official. Amendments have been incorporated for convenience of reference and the original statutes and regulations should be consulted for all purposes of interpretation and application of the law. In order to preserve the integrity of the original statutes and regulations, errors that may have appeared are reproduced in this consolidation.

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CHAPTER A-22.2 REG 4

The Apprenticeship and Trade Certification Act, 1999

PART I

Title and Interpretation

Title

1 These regulations may be cited as *The Apprenticeship and Trade Certification Commission Regulations*.

Interpretation

2 In these regulations:

- (a) “**Act**” means *The Apprenticeship and Trade Certification Act, 1999*;
- (b) “**advanced standing**” means initial placement in an apprenticeship year other than the first apprenticeship year of the program;
- (c) “**apprenticeship program**” means the program of practical experience and instruction for an apprentice in a designated trade;
- (d) “**apprenticeship year**” means an apprenticeship year as defined in section 21;
- (e) “**Certificate of Completion of Apprenticeship**” means a certificate issued pursuant to section 30;
- (f) “**curriculum and examination development board**” means a curriculum and examination development board for a designated trade established pursuant to section 6;
- (g) “**endorsement**” means a certificate or recognition placed on a certificate issued pursuant to trade regulations;
- (h) “**grade**” means a grade in a Saskatchewan school or the equivalent;
- (i) “**indentured**”, in the case of an apprentice, means to be party to a valid contract of apprenticeship:
 - (i) that is entered into with, as the case may be:
 - (A) an employer;
 - (B) a joint training committee; or
 - (C) the commission; and
 - (ii) that is registered in accordance with these regulations;

- (j) **“Interprovincial seal”** means a red seal on which are printed the words “Canada” and “Interprovincial Standards/Norme Interprovinciale” and that is awarded by:
- (i) the commission pursuant to section 33; or
 - (ii) a counterpart of the commission in a province or territory of Canada pursuant to the apprenticeship legislation of that province or territory;
- (k) **“interprovincial standards examination”** means an examination in a trade set by the Canadian Council of Directors of Apprenticeship;
- (l) **“Journeyman Certificate of Qualification”** means a certificate of qualification issued pursuant to section 29;
- (m) **“learner’s certificate”** means a certificate issued pursuant to section 35;
- (n) **“proficiency certificate”** means a certificate issued pursuant to section 36;
- (o) **“sub-trade”** means a branch of a designated trade recognized as a sub-trade by a trade regulation;
- (p) **“trade board”** means a trade board for a designated trade appointed pursuant to *The Apprenticeship and Trade Certification Act, 1999*;
- (q) **“trade examining board”** means a trade examining board for a designated trade established pursuant to section 7;
- (r) **“trade regulation”** means, with respect to a designated trade, a provision in Part III applicable only to the designated trade;
- (s) **“verify”** with respect to:
- (i) trade experience, on-the-job training or work in a trade, means to provide evidence to the satisfaction of the commission:
 - (A) that a person has performed work in a trade as his or her primary activity for one or more periods of time;
 - (B) the period or periods during which the work mentioned in paragraph (A) was performed; and
 - (C) the nature and quality of the work experience derived from the work mentioned in paragraph (A); and
 - (ii) technical training, prior training in a trade or educational qualifications, means to prove to the satisfaction of the commission:
 - (A) that a person has taken a course of instruction or training and has completed it successfully;
 - (B) the period in which the course mentioned in paragraph (A) was taken and the date it was completed;

- (C) the school, institute, college, university or other educational institution from which the course mentioned in paragraph (A) was taken; and
- (D) the nature and quality of the course mentioned in paragraph (A);
- (t) “**worker**” includes a journeyperson who is an employee or is self-employed, but does not include an apprentice.

17 Oct 2003 cA-22.2 Reg 4 s2.

PART II General Provisions

Designated trades

3 The following trades are designated trades:

- (a) agricultural equipment technician;
- (b) aircraft maintenance engineer technician;
- (c) automotive service technician;
- (d) **Repealed.** 17 Oct 2014 SR 81/2014 s3.
- (e) boilermaker;
- (f) bricklayer;
- (f.1) cabinetmaker;
- (g) carpenter;
- (h) **Repealed.** 2 Jan 2009 SR 124/2008 s3.
- (h.1) construction craft labourer;
- (i) cook;
- (j) **Repealed.** 16 Feb 2006 SR 6/2007 s3.
- (k) mobile crane operator;
- (l) **Repealed.** 2 Jan 2009 SR 124/2008 s3.
- (m) lather (interior systems mechanic);
- (n) construction electrician;
- (o) electronics assembler;
- (p) **Repealed.** 2 Jan 2009 SR 124/2008 s3.
- (p.1) esthetician;
- (q) **Repealed.** 2 Jan 2009 SR 124/2008 s3.
- (r) food and beverage person;
- (s) glazier;
- (t) guest services representative;

- (t.1) hairstylist;
- (u) heavy duty equipment technician;
- (v) landscape horticulturist;
- (v.1) **Repealed.** 7 Jly 2017 SR 76/2017 s3.
- (w) instrumentation and control technician;
- (x) industrial mechanic (millwright);
- (y) insulator (heat and frost);
- (z) ironworker (reinforcing);
- (aa) ironworker (structural/ornamental);
- (bb) locksmith;
- (cc) machinist;
- (cc.1) meat cutter;
- (dd) motor vehicle body repairer (metal and paint);
- (ee) painter and decorator;
- (ff) partsperson;
- (gg) pipeline equipment operator;
- (hh) **Repealed.** 7 Jly 2017 SR 76/2017 s3.
- (ii) plumber;
- (jj) pork production technician;
- (kk) powerline technician;
- (kk.1) recreation vehicle service technician;
- (ll) refrigeration and air conditioning mechanic;
- (ll.1) rig technician;
- (mm) roofer;
- (nn) sheet metal worker;
- (oo) sprinkler fitter;
- (pp) steamfitter-pipefitter;
- (qq) metal fabricator (fitter);
- (rr) tilesetter;

- (rr.1) tower crane operator;
- (ss) truck and transport mechanic;
- (tt) water well driller;
- (uu) welder.

17 Oct 2003 cA-22.2 Reg 4 s3; 20 May 2005 SR 46/2005 s3; 16 Feb 2007 SR 6/2007 s3; 2 Jan 2009 SR 124/2008 s3; 13 Dec 2013 SR 103/2013 s3; 17 Oct 2014 SR 81/2014 s3; 29 May 2015 SR 51/2015 s3; 4 Dec 2015 SR 101/2015 s3; 7 Jly 2017 SR 76/2017 s3.

Subsisting contracts of apprenticeship

4(1) All contracts of apprenticeship subsisting immediately before the date on which these regulations come into force continue in force subject to these regulations.

(2) The term of any contract of apprenticeship mentioned in subsection (1) is deemed to be the period, commencing on the date on which the contract of apprenticeship was registered by the commission, required by the apprentice to complete the term of apprenticeship in the trade and pass the journeyman trade examination.

17 Oct 2003 cA-22.2 Reg 4 s4.

Trade boards

5(1) The commission may appoint a trade board for every designated trade.

(2) The commission must appoint members to each trade board established.

(3) The commission must, whenever possible, appoint to a trade board an equal number of representatives of employers and employees engaged in the business of the designated trade.

(4) Subject to subsection (9), the commission must appoint members of a trade board for a term not exceeding four years, and each member is eligible for re-appointment.

(5) The members of a trade board must annually elect a chairperson from its members.

(6) A majority of employer members of the trade board and a majority of employee members of the trade board together constitute a quorum.

(7) The chairperson may vote on any matter.

(8) No member of a trade board may vote by proxy.

(9) The commission may terminate the appointment of a member of a trade board appointed pursuant to subsection (2).

17 Oct 2003 cA-22.2 Reg 4 s5.

Curriculum and examination development board

- 6(1) The commission may, on the advice of a trade board, establish a curriculum and examination development board for the designated trade.
- (2) A curriculum and examination development board is to be composed of:
- (a) any employee of the commission designated by the chief executive officer of the commission, who is to be chairperson; and
 - (b) subject to subsection (3), not less than two members appointed by the commission.
- (3) Each person appointed by the commission is to be a journeyperson, a professional engineer as defined in *The Engineering and Geoscience Professions Act* or have the technical qualifications relevant to the designated trade.
- (4) Subject to subsection (5), the commission may appoint members of the curriculum and examination development board described in clause (2)(b) for a term not exceeding four years, and each member is eligible for reappointment.
- (5) The commission may terminate the appointment of a member of a curriculum and examination development board appointed pursuant to subsection (4).
- (6) At the request of the commission, a curriculum and examination development board must, in the designated trade for which it is appointed:
- (a) develop or revise curricula suitable for the training of apprentices and tradespersons in the trade or a sub-trade;
 - (b) develop or revise examinations to be administered to apprentices in the trade or a sub-trade;
 - (c) participate in developing, revising and validating interprovincial standards examinations; and
 - (d) carry out any other matters the commission may request.
- (7) A curriculum and examination development board must report its recommendations and its work to the trade board at the request of the trade board.
- (8) All books and material used or developed by a curriculum and examination development board are the property of the commission and are to be kept in the custody of the commission until the commission no longer requires them.

17 Oct 2003 cA-22.2 Reg 4 s6; 16 Feb 2007 SR 6/2007 s4;
13 Dec 2013 SR 103/2013 s4.

Trade examining board

- 7(1) The commission must, on the advice of a trade board, establish one or more trade examining boards for the designated trade.
- (2) A trade examining board is to consist of:
- (a) an employee of the commission designated by the commission, who shall be chairperson; and
 - (b) subject to subsection (3), not less than two journeypersons in the trade, appointed by the commission on the advice of the trade board.

- (3) Subject to subsection (4), the commission may appoint members of the trade examining board described in clause (2)(b) for a term not exceeding four years, and each member is eligible for reappointment.
- (4) The commission may terminate the appointment of a member of a trade examining board appointed pursuant to subsection (2).
- (5) The commission may require a trade examining board, in the designated trade for which it is appointed:
- (a) to assist in the examination of candidates for any certificate issued pursuant to the Act or these regulations;
 - (b) with respect to any application pursuant to the Act or these regulations, to assess the applicant's past experience and training, determine the applicant's eligibility and recommend:
 - (i) the approval of the application unconditionally or subject to those conditions that the trade examining board may prescribe;
 - (ii) to the commission any other means to enable the applicant to qualify; or
 - (iii) the rejection of the application; and
 - (c) to assist with any other matters the commission may request.
- (6) In carrying out any of its duties pursuant to subsection (5), a trade examining board may require an applicant or candidate to appear before the trade examining board to be examined and the applicant or candidate must appear before the trade examining board at the time and place requested by the trade examining board.
- (7) A trade examining board must report on its work to the trade board for the trade at the request of the trade board.
- (8) All books, documents and other materials provided for review by trade examining boards are the property of the commission and are to be kept in the custody of the commission until the commission no longer requires them.

17 Oct 2003 cA-22.2 Reg 4 s7; 16 Feb 2007 SR
6/2007 s5; 13 Dec 2013 SR 103/2013 s5.

Remuneration

8 Members of any trade board, curriculum and examination development board or trade examining board, other than those members employed by the Government of Saskatchewan, are to be paid compensation for their services and expenses following the guidelines in Saskatchewan Treasury Board policies for honorariums and expenses as approved by the commission.

17 Oct 2003 cA-22.2 Reg 4 s8.

Application for entry

- 9(1) Every applicant for entry into an apprenticeship program must apply in a manner acceptable to the commission.
- (2) An applicant must submit his or her application to any office of the commission together with:
- (a) the application fee; and
 - (b) a contract of apprenticeship in a form provided by the commission;
 - (c) documents verifying previous experience and educational standing; and
 - (d) any other information requested by the commission.

17 Oct 2003 cA-22.2 Reg 4 s9.

Eligibility for apprenticeship

10(1) In this section, “**other educational qualifications**” means relevant experience, training or education, or any combination of those things.

- (2) A person is eligible for entry into an apprenticeship program in a designated trade or sub-trade:
- (a) who possesses the qualifications that may be prescribed by a trade regulation; and
 - (b) who:
 - (i) is employed in the trade or sub-trade by an employer who, in the opinion of the commission:
 - (A) can reasonably provide work in all aspects of the trade or sub-trade;
 - (B) is willing and able to provide supervision and training in the work of the trade or sub-trade; and
 - (C) is in compliance with the ratio and temporary ratio for the trade or sub-trade prescribed by *The Apprenticeship and Trade Certification Regulations, 2003*;
 - (ii) is represented by a joint training committee in the trade or sub-trade;
 - (iii) has been permitted by the commission to become indentured to the commission; and
 - (A) is self-employed in the trade or sub-trade; or
 - (B) is employed in the trade or sub-trade or by an employer who does not meet the qualifications mentioned in paragraphs (b)(i)(B) and (C); or
 - (iv) is working in the trade or sub-trade at a location where, in the opinion of the commission, the individual will receive on-the-job training in all aspects of the work of the trade or sub-trade to develop as a holder of a Journeyman Certificate of Qualification or proficiency certificate.

- (3) A person who fails to meet the educational qualifications for entry into an apprenticeship program may:
- (a) apply to the commission to write an entrance examination; or
 - (b) request that the commission consider other educational qualifications.
- (4) The commission may:
- (a) allow a person mentioned in clause (3)(a) to write the entrance examination; or
 - (b) after considering the other educational qualifications of a person pursuant to clause (3)(b), accept the other educational qualifications if, in the opinion of the commission, those other educational qualifications are equivalent to the educational qualifications for entry into an apprenticeship program.
- (5) A person who passes the entrance examination for a designated trade or sub-trade pursuant to clause (3)(a), or whose other educational qualifications are accepted pursuant to clause (4)(b), is deemed to have met the educational qualifications prescribed by the trade regulation.

17 Oct 2003 cA-22.2 Reg 4 s10; 13 Dec 2013 SR
103/2013 s6.

Educational improvement courses

- 11(1)** The commission may require educational improvement courses to be taken by:
- (a) a person who has:
 - (i) failed an entrance examination for a trade or sub-trade written pursuant to clause 10(3)(a); and
 - (ii) attained a mark of not less than 70% of the pass mark for the entrance examination; or
 - (b) a person who does not possess the educational qualifications for a trade or sub-trade prescribed by the trade regulation but who, in the opinion of the commission, has the potential to become qualified in the trade or sub-trade.
- (2) A person who successfully completes the educational improvement courses required by the commission is deemed to have met the educational qualifications prescribed by the trade regulation.

17 Oct 2003 cA-22.2 Reg 4 s11.

Contract of apprenticeship

- 12(1)** Every contract of apprenticeship must be in a form provided by the commission.
- (2) The contract of apprenticeship must be submitted together with the application fee to any office of the commission.

- (3) A contract of apprenticeship for an applicant for entry into an apprenticeship program is to be submitted along with the application for entry into an apprenticeship program pursuant to section 9, but the commission must not register the contract of apprenticeship until the applicant has been accepted into the apprenticeship program.
- (4) The commission must register the contract of apprenticeship if:
- (a) the commission is satisfied that the requirements prescribed by these regulations have been met by the parties to a contract of apprenticeship; and
 - (b) the commission has received the application fee in accordance with subsection (2).
- (5) The commission must provide a copy of a registered contract of apprenticeship to each party to the contract.
- (6) The commission may cancel the registration of a contract of apprenticeship if the registration was made, in the opinion of the commission:
- (a) as a result of administrative or clerical error; or
 - (b) on the basis of false or misleading information furnished by one or more of the parties.
- (7) The commission may modify the requirements of a contract of apprenticeship to accommodate the needs of a person with a disability.

17 Oct 2003 cA-22.2 Reg 4 s12.

Contract of apprenticeship with joint training committee

13(1) If a joint training committee enters into a contract of apprenticeship with an apprentice, the committee must:

- (a) ensure, to the best of its power, that employers by whom the apprentice is employed from time to time comply with all provisions of these regulations, *The Apprenticeship and Trade Certification Regulations, 2003* and the trade regulation for the designated trade;
 - (b) keep a record of the employment of the apprentice in the trade or sub-trade, which is to include the names and addresses of all employers of the apprentice in the designated trade or sub-trade pursuant to the contract of apprenticeship and the inclusive dates of employment with each employer; and
 - (c) on the request of the commission, furnish information respecting the employment and on-the-job performance of the apprentice in the designated trade or sub-trade.
- (2) If a contract of apprenticeship with a joint training committee terminates or is suspended or cancelled, the committee must immediately forward to the commission all records respecting the apprenticeship of the apprentice who was a party to the contract of apprenticeship.

(3) The validity of a contract of apprenticeship entered into by a joint training committee or the obligations of the joint training committee under the contract of apprenticeship is not affected by a change:

- (a) in the membership of a joint training committee; or
- (b) of the training co-ordinator appointed by a joint training committee.

17 Oct 2003 cA-22.2 Reg 4 s13.

Change of employment

14(1) An apprentice must apply to the commission for cancellation of his or her contract of apprenticeship and approval and registration of a new contract of apprenticeship if the apprentice:

- (a) leaves the employ of the employer to whom the apprentice is indentured and:
 - (i) enters the employ of a new employer in the designated trade or sub-trade with whom he or she desires to complete the apprenticeship;
 - (ii) desires to become indentured to a joint training committee; or
 - (iii) becomes self-employed in the trade or sub-trade and desires to become indentured to the commission;
- (b) is indentured to the commission and:
 - (i) enters the employ of an employer in the designated trade or sub-trade with whom he or she desires to complete the apprenticeship; or
 - (ii) desires to become indentured to a joint training committee; or
- (c) is indentured to a joint training committee and:
 - (i) enters the employ of an employer in the designated trade or sub-trade for whom the committee is not an agent and with whom the apprentice desires to complete the apprenticeship;
 - (ii) desires to become indentured to a different joint training committee in the trade; or
 - (iii) becomes self-employed in the trade or sub-trade and desires to become indentured to the commission.

(2) The commission may refuse to cancel a contract of apprenticeship or approve and register a new contract of apprenticeship if in its opinion:

- (a) it is not in the best interests of the apprentice to do so;
- (b) it would cause undue hardship to the employer to do so; or
- (c) the apprentice has frivolously breached the contract of apprenticeship.

(3) All applications for cancellation of a contract of apprenticeship and approval and registration of a new contract of apprenticeship must be accompanied by an application fee set by the commission.

17 Oct 2003 cA-22.2 Reg 4 s14.

Term of contract of apprenticeship

15(1) Except as otherwise provided in these regulations or in the contract of apprenticeship, each contract of apprenticeship remains in force until:

- (a) the apprentice is awarded a Journeyperson Certificate of Qualification in the designated trade; or
 - (b) the apprentice is awarded a proficiency certificate in the sub-trade; or
 - (c) the commission cancels the contract of apprenticeship.
- (2) If a registered apprentice is dismissed for just cause, the contract of apprenticeship terminates automatically when the dismissal takes effect.
- (3) A registered apprentice's contract of apprenticeship is immediately suspended and terminates on the anniversary of the suspension if the apprentice:
- (a) quits his or her employment; or
 - (b) is dismissed without just cause.
- (4) The commission may cancel the contract of apprenticeship in the circumstances mentioned in subsection (3) before the anniversary of the suspension.
- (5) If a registered apprentice is laid off or temporarily assigned to perform duties outside the scope of the trade or sub-trade, the contract of apprenticeship is suspended for the period of lay off or temporary assignment and, if the period exceeds one year, the contract of apprenticeship terminates automatically on the anniversary of the effective date of the lay off or temporary assignment.
- (6) Subject to subsection (7), the following labour action does not constitute the apprentice breaching his or her apprenticeship contract of apprenticeship for the purposes of these regulations:
- (a) an apprentice participates in a strike against his or her employer;
 - (b) an employer locks out an apprentice;
 - (c) an apprentice is unable to work because of a strike or lock-out affecting his or her employer's place of business.
- (7) The contract of apprenticeship is suspended for the period of the strike or lock-out mentioned in subsection (6) in which the apprentice is unable to work because of the strike or lock-out.
- (8) If an apprentice is granted a leave of absence, other than leave to attend technical training, the apprentice's contract of apprenticeship:
- (a) is suspended for the period of the leave, if the leave does not exceed one year; and
 - (b) terminates automatically on the anniversary of the first day of the period of leave, if the period of leave exceeds one year.

(9) If a registered apprentice is absent from work for medical reasons for a period of 90 consecutive days or more, the contract of apprenticeship is suspended from the 91st day until the earlier of:

- (a) the date the apprentice returns to work; and
- (b) the anniversary of the first day of the period.

(10) If the apprentice to whom subsection (9) applies has not returned to work by the anniversary mentioned in clause (9)(b), the contract of apprenticeship terminates automatically.

(11) A registered apprentice must notify the commission immediately of any occurrence involving:

- (a) quitting his or her employment;
- (b) dismissal, with or without just cause;
- (c) lay off;
- (d) temporary assignment to perform duties outside the scope of the trade or sub-trade;
- (e) strike or lock-out;
- (f) leave of absence;
- (g) sick leave of 90 consecutive days or more; or
- (h) the resumption of the apprentice's employment in the trade or sub-trade with the employer after the occurrence of any of the events mentioned in clauses (c) to (g).

(12) Subsections (2), (3), (4), (5), (9), (10) and (11) do not apply to an apprentice indentured to a joint training committee.

(13) If an apprentice indentured to a joint training committee or the commission does not work in the trade or sub-trade, for medical reasons, for a period of 90 consecutive days or more, the apprentice's contract of apprenticeship is suspended from the 91st day until the earlier of:

- (a) the apprentice resumes work in the trade or sub-trade; and
- (b) the anniversary of the first day of the period.

(14) If the apprentice to whom subsection (13) applies has not resumed work in the trade or sub-trade by the anniversary mentioned in clause (13)(b), his or her contract of apprenticeship terminates automatically.

(15) A joint training committee must, with respect to an apprentice indentured to it, notify the commission immediately of the suspension, termination or end of suspension of a contract of apprenticeship pursuant to subsection (13) or (14).

(16) A registered apprentice indentured to the commission who has not worked in the trade or sub-trade for 90 consecutive days or more must immediately notify the commission of the day on which:

- (a) the apprentice last worked in the trade or sub-trade; and
- (b) the apprentice resumes work in the trade or sub-trade.

17 Oct 2003 cA-22.2 Reg 4 s15.

Application for cancellation

16(1) A joint training committee may apply to the commission to cancel a contract of apprenticeship if:

- (a) the apprentice has engaged in serious misconduct;
- (b) the apprentice is dismissed for just cause by an employer;
- (c) the apprentice ceases to be a member of a trade union or employer that is a participant in the joint training committee;
- (d) the apprentice quits employment with an employer without an excuse acceptable to the joint training committee;
- (e) the apprentice persistently misses employment;
- (f) the joint training committee is not satisfied with the on-the-job performance of the apprentice; or
- (g) the joint training committee no longer represents the apprentice.

(2) If the commission has received an application pursuant to subsection (1) and is satisfied that it is appropriate to do so, the commission may cancel the contract of apprenticeship.

17 Oct 2003 cA-22.2 Reg 4 s16.

Cancellation

17(1) The commission may cancel a contract of an apprentice for any reason it considers sufficient, including:

- (a) the failure of an apprentice to attend technical training if directed to do so by the commission, unless excused by the commission;
- (b) a record of attendance, deportment or on-the-job performance of an apprentice that, in the opinion of the commission, is unsatisfactory;
- (c) conduct that is, in the opinion of the commission, serious misconduct by the apprentice; or
- (d) a wilful breach of these regulations or a term of a contract of apprenticeship by an apprentice, an employer or a joint training committee.

(2) If an apprentice does not receive adequate instruction and supervision, the commission may:

(a) send an employee of the commission or a member of a trade examining board for the trade to consult with, and give direction to, the employer, apprentice or supervisor.

(b) if, after the expiration of three months from the consultation mentioned in clause (a), the apprentice still fails to receive adequate instruction and supervision, cancel the contract of apprenticeship if, in the opinion of the commission, the employer or supervisor is unable or unwilling to provide adequate instruction and supervision for an apprentice.

17 Oct 2003 cA-22.2 Reg 4 s17.

Notice of cancellation

18(1) The commission must not cancel any contract of apprenticeship unless:

(a) written notice has been given to the parties of the intention to cancel and of the grounds for cancellation; and

(b) the parties are given an opportunity to be heard within 15 days of the date of service of the notice.

(2) Notice given pursuant to subsection (1) is to be served personally or by registered mail addressed to the last address of the party to be served known to the commission and, in the case of service by registered mail, is deemed to have been served on the seventh day after the date of mailing.

17 Oct 2003 cA-22.2 Reg 4 s18.

Term of apprenticeship

19 The term of apprenticeship in a designated trade or sub-trade consists of the number of apprenticeship years prescribed by the trade regulation.

17 Oct 2003 cA-22.2 Reg 4 s19.

Placement

20(1) Subject to subsections (2) to (8), if a person is accepted by the commission for entry into an apprenticeship program, the commission must place that person in the first apprenticeship year of the program.

(2) A person entering an apprenticeship program may apply to the commission on the basis of his or her prior relevant training and trade experience for:

(a) credit towards the completion of an apprenticeship year;

(b) advanced standing; or

(c) both of the things mentioned in clauses (a) and (b).

- (3) An applicant for credit or advanced standing must:
- (a) furnish evidence of the following:
 - (i) prior training, if the prior training is in accordance with section 32;
 - (ii) trade experience, if the trade experience is in accordance with section 31; and
 - (b) pay any fee required by the commission.
- (4) If the commission is satisfied that an applicant has had relevant prior training or trade experience equivalent to a part of the apprenticeship program in a designated trade or sub-trade, the commission may, subject to subsection (5), grant to the applicant:
- (a) credit towards the completion of an apprenticeship year;
 - (b) advanced standing; or
 - (c) any combination of credit and advanced standing that the commission considers appropriate.
- (5) The commission may require an applicant for advanced standing to write and obtain a passing mark in a placement examination before considering the application.
- (6) If an applicant for advanced standing fails a placement examination written pursuant to subsection (5), the applicant is not eligible to write the placement examination at a subsequent time.
- (7) If an apprentice is granted either advanced standing or credit, the commission may:
- (a) with respect to advanced standing:
 - (i) confirm the standing; or
 - (ii) place the apprentice in a more junior apprenticeship year; or
 - (b) with respect to credit towards the completion of an apprenticeship year:
 - (i) confirm the amount of credit;
 - (ii) increase the amount of credit; or
 - (iii) decrease the amount of credit.
- (8) The commission may grant credit towards the completion of an apprenticeship year or advanced standing for trade experience and technical training acquired outside of Saskatchewan.

17 Oct 2003 cA-22.2 Reg 4 s20.

Apprenticeship year

21(1) In these regulations, “**apprenticeship year**” means:

- (a) in the case of a registered apprentice, subject to clause (2)(b), the number of hours prescribed by the trade regulation of technical training and on-the-job training that must be successfully completed by an apprentice in a period of not less than 12 months;

- (b) subject to subsection (2), in the case of a registered apprentice working in the trade or sub-trade at a location that, in the opinion of the commission, will require extra on-the-job training in the work of the trade or sub-trade:
- (i) the number of hours of technical training required by the commission; and
 - (ii) the number of hours of on-the-job training that, if combined with the hours of technical training, equals 1.5 times the number of hours prescribed by the trade regulation as an apprenticeship year;
- that must be successfully completed by an apprentice in a period of not less than 18 months.
- (2) An apprenticeship year is not considered complete until:
- (a) the apprentice has successfully completed the technical training required for that year;
 - (b) if a final examination has been required for that year pursuant to subsection 22(5), the apprentice has obtained a passing grade in that examination;
 - (c) the apprentice has satisfied the commission that the number of hours of training required for an apprenticeship year have been completed;
 - (d) the commission is satisfied with reports respecting the on-the-job performance of the apprentice furnished pursuant to subsection (4); and
 - (e) the apprentice has paid any fee required by the commission.
- (3) The commission may:
- (a) request in writing that an apprentice verify hours of technical and on-the-job training pursuant to section 31; and
 - (b) cancel the contract of apprenticeship of an apprentice who fails to comply within three months of the date of mailing of the request pursuant to clause (a).
- (4) The commission may require any of the following to furnish the commission with written reports respecting the on-the-job performance of an apprentice for the purpose of determining whether the apprentice has completed the apprenticeship year:
- (a) the employer, if the employer is a journeyman in the designated trade or sub-trade;
 - (b) any individual who in the opinion of the commission, may be able to provide information regarding the on-the-job performance of the apprentice;
 - (c) a journeyman or other individual in the designated trade or sub-trade who has supervised the work of the apprentice;
 - (d) an employee of the commission; or
 - (e) in the case of an apprentice who is indentured to a joint training committee, the training co-ordinator of the committee.

- (5) For the purposes of subsection (4), the commission may make inquiries among persons for whom work in the designated trade or sub-trade has been performed for remuneration by the apprentice.
- (6) If the commission has received reports that an apprentice has not satisfactorily met the requirements of clause (2)(c) the commission may prescribe an additional period of on-the-job training for that apprentice.
- (7) The commission may cancel the contract of apprenticeship of an apprentice whose performance during the additional period of on-the-job training required pursuant to subsection (6) is, in the commission's opinion, unsatisfactory.
- (8) If an apprentice is required to repeat all or part of the technical training for an apprenticeship year, the hours spent in repeating the technical training are not to be considered as hours of training for the purposes of subsection (1).

17 Oct 2003 cA-22.2 Reg 4 s21.

Technical training

- 22(1)** The commission may, after consultation with the trade board for a designated trade, prescribe the length and nature of technical training to be taken in each apprenticeship year by apprentices in the trade or sub-trade.
- (2) Subject to the granting of credit to an apprentice pursuant to section 20 for prior technical training or the results of a placement examination, every apprentice in a designated trade or sub-trade must take all technical training required by the commission for the trade or sub-trade.
- (3) If, in the opinion of the commission, the record of attendance, conduct or deportment of an apprentice while attending technical training is unsatisfactory, the commission may require the apprentice to withdraw from the level of technical training the apprentice is currently attending.
- (4) An apprentice who has been required by the commission pursuant to subsection (3) to withdraw from technical training may apply to the commission for permission to re-enter the level of technical training from which the apprentice withdrew, and the commission may grant permission if the commission is satisfied that it is appropriate to do so.
- (5) The commission may prescribe a final examination for an apprenticeship year in a designated trade or a sub-trade.
- (6) The commission must not permit an apprentice to repeat the technical training for an apprenticeship year more than once unless, in the opinion of the commission, there were exceptional circumstances.
- (7) The commission may cancel the contract of an apprentice who:
- (a) fails to pass the technical training for an apprenticeship year on the second attempt; and
 - (b) does not write a supplemental examination given pursuant to section 23.

17 Oct 2003 cA-22.2 Reg 4 s22.

Supplemental examination

23(1) An apprentice who fails the technical training for an apprenticeship year and who wishes to remain in the apprenticeship program must, if permitted to do so by the commission:

- (a) write a supplemental examination; or
 - (b) repeat all or part of the technical training for the apprenticeship year, as required by the commission.
- (2) An apprentice who has been permitted by the commission pursuant to subsection (1) to write a supplemental examination must write the examination if required to do so by the commission.
- (3) An apprentice who fails the supplemental examination must repeat the technical training for the apprenticeship year.
- (4) An apprentice who fails the technical training repeated pursuant to clause (1)(b) or subsection (3) may apply to the commission for permission to write a supplemental examination and, if granted permission, must write the examination if required to do so by the commission.
- (5) The commission must not permit an apprentice who fails a supplemental examination taken pursuant to subsection (4) a further attempt to write the supplemental examination unless, in the opinion of the commission, there were exceptional circumstances.
- (6) The commission may cancel the contract of apprenticeship of an apprentice who:
- (a) without an excuse that is acceptable to the commission, fails to write a supplemental examination if required by the commission pursuant to subsection (2) or (4);
 - (b) without an excuse that is acceptable to the commission, fails to repeat the technical training pursuant to subsection (3) within one year of the failed attempt; or
 - (c) fails the supplemental examination on the second attempt.
- (7) No candidate for a supplemental examination must be permitted to write the examination unless he or she has paid the fee required by the commission.

17 Oct 2003 cA-22.2 Reg 4 s23.

Record books

24(1) For the purposes of the Act and in this section and section 31, “**record book**” includes a book or any other type of document used to record the progress and on-the-job performance of an apprentice.

(2) The commission may, on the advice of a trade board, develop a record book for a designated trade and sub-trade.

- (3) An employer or trainer of an apprentice must provide any information required by the commission respecting the work of the apprentice in the trade or sub-trade.
- (4) No person shall knowingly:
 - (a) enter false information in a record book; or
 - (b) alter an entry in a record book with the intent of falsifying the information recorded.

13 Dec 2013 SR 103/2013 s7.

Journeyperson trade examination

25(1) The commission, on the advice of a trade board for a designated trade, must set the journeyperson trade examination or proficiency examination and the pass mark for that trade or sub-trade.

(2) The pass mark for the interprovincial standards examination must be set by the commission on the advice of the Canadian Council of Directors of Apprenticeship.

17 Oct 2003 cA-22.2 Reg 4 s25.

Eligibility for journeyperson trade examination

26(1) An apprentice who has completed the final apprenticeship year in an apprenticeship program is eligible to write the journeyperson trade examination.

(2) The commission may permit an apprentice who has successfully completed all levels of technical training but has not yet completed the on-the-job training required to complete the final apprenticeship year to write the journeyperson trade examination.

(3) A tradesperson in a non-compulsory designated apprenticeship trade is eligible to write the journeyperson trade examination for that trade if he or she satisfies the commission that he or she has:

- (a) worked in the trade for not less than 1.5 times the term of apprenticeship for that trade prescribed by the trade regulation; and
- (b) complied with any other requirements prescribed by the trade regulation.

(4) A tradesperson in a compulsory apprenticeship trade is eligible to write the journeyperson trade examination for that trade if he or she satisfies the commission that he or she:

- (a) commenced work in the trade before it was a compulsory apprenticeship trade;
- (b) has worked in the trade not less than 1.5 times the term of apprenticeship for the trade prescribed by the trade regulation; and
- (c) has complied with any other requirements prescribed by the trade regulation.

- (5) In determining the date of commencement of work in a designated trade, the commission may consider work performed outside Saskatchewan to be work in the trade.
- (6) A tradesperson who satisfies the commission that he or she holds valid qualifications in a designated trade in another province or territory of Canada or another country equivalent to the Journeyperson Certificate of Qualification is eligible to write the journeyperson trade examination in the trade.
- (7) No candidate for a journeyperson trade examination must be permitted to write the examination unless the application fee required by the commission is paid.

17 Oct 2003 cA-22.2 Reg 4 s26.

Failure

- 27(1)** Subject to subsections (2), (4) and (5) and section 28, a person who fails a journeyperson trade examination may be permitted by the commission to make another attempt after a waiting period of not less than three months from the date of the last attempt.
- (2) No person who fails the journeyperson trade examination on a second or subsequent attempt is to be re-examined until the person satisfies the commission that he or she has completed any upgrading activity or work experience that the commission may require.
- (3) For the purposes of subsection (2), the commission may require any upgrading activity or work experience that it considers appropriate.
- (4) Subject to subsection (5), any person who requires more than four attempts to pass a journeyperson trade examination:
- (a) may make an additional attempt only with the approval of the commission; and
 - (b) must complete any requirements specified by the commission before being allowed an additional examination attempt.
- (5) For the purposes of this section, unless otherwise approved by the commission, if a journeyperson trade examination consists of both a written and a practical examination, an attempt at either the written or practical examination is to be considered an attempt at the journeyperson trade examination, and no person is to have more than:
- (a) four attempts to pass the written examination; and
 - (b) four attempts to pass the practical examination.
- (6) For the purposes of this section, an attempt at the interprovincial standards examination in the trade is deemed to be an attempt at the journeyperson trade examination.
- (7) For the purpose of this section, any attempts to pass the journeyperson trade examination or the interprovincial standards examination before September 2, 1986 are not counted as attempts.

(8) The commission shall cancel the contract of apprenticeship of an apprentice who has failed the journeyperson trade examination on a fourth or subsequent attempt permitted by this section if:

- (a) the apprentice did not receive approval from the commission for a subsequent attempt at the examination;
- (b) all appeals and reviews allowed by these regulations are exhausted and the result of the appeals or reviews is to confirm the failure; or
- (c) the time for making the appeals and for requesting the reviews allowed by these regulations has expired and the apprentice has not made an appeal or requested a review.

17 Oct 2003 cA-22.2 Reg 4 s27; 13 Dec 2013 SR
103/2013 s8; 17 Oct 2014 SR 81/2014 s4.

Journeyperson trade examination time limits

28(1) Unless an apprentice has written the examination earlier, he or she must write the journeyperson trade examination on the first examination date scheduled following the completion of his or her final apprenticeship year.

(2) An apprentice who fails the journeyperson trade examination on the first attempt, must make a second attempt not later than one year after the completion of his or her final apprenticeship year.

(3) An apprentice who fails the journeyperson trade examination on a second or subsequent attempt must make another attempt not later than six months after successfully completing the upgrading activity or work experience required by the commission.

(4) The commission may cancel the contract of apprenticeship of an apprentice who has failed to comply with this section.

17 Oct 2003 cA-22.2 Reg 4 s28; 17 Oct 2014 SR
81/2014 s5.

Journeyperson Certificate of Qualification

29(1) The commission must issue a Journeyperson Certificate of Qualification to a person who establishes eligibility under this section.

- (2) A person is eligible to receive the Journeyperson Certificate of Qualification:
- (a) who has attained the pass mark in the journeyperson trade examination; or
 - (b) met other requirements recommended by a trade board; and
 - (c) who has satisfied the commission:
 - (i) in the case of an apprentice, that the apprentice has completed the final apprenticeship year; or
 - (ii) subject to section 26, in the case of a trade, that the apprentice has worked in the designated trade for a number of hours equivalent to 1.5 times the term of apprenticeship for that trade.

- (3) **Repealed.** 13 Dec 2013 SR 103/2013 s9.
- (4) **Repealed.** 13 Dec 2013 SR 103/2013 s9.
- (5) **Repealed.** 13 Dec 2013 SR 103/2013 s9.

17 Oct 2003 cA-22.2 Reg 4 s29; 2 Jan 2009 SR
124/2008 s4; 13 Dec 2013 SR 103/2013 s9.

Certificate of Completion of Apprenticeship

30 The commission must issue a Certificate of Completion of Apprenticeship to an apprentice who:

- (a) has completed the term of apprenticeship prescribed by the trade regulation for the designated trade or sub-trade in which he or she is an apprentice;
- (b) has been given reports pursuant to subsection 21(4) that are satisfactory to the commission;
- (c) has successfully completed all levels of technical training required by the commission; and
- (d) has met the requirements for the Journeyman Certificate of Qualification;
- (e) **Repealed.** 13 Dec 2013 SR 103/2013 s10.

17 Oct 2003 cA-22.2 Reg 4 s30; 13 Dec 2013 SR
103/2013 s10.

Verification of trade experience

31(1) In this section, “**appropriate person**” means:

- (a) in the case of an apprentice or tradesperson who was employed during the period of trade experience, on-the-job training or work in a trade or sub-trade that the apprentice or tradesperson is trying to verify:
 - (i) his or her employer or an agent of the employer; or
 - (ii) a journeyman who supervised his or her work; and
- (b) in the case of an apprentice or tradesperson who was self-employed during the period of trade experience, on-the-job training or work in a trade or sub-trade that the apprentice or tradesperson is trying to verify:
 - (i) the owner, lessee, manager or other occupant of premises on or in which he or she performed work in the trade or sub-trade;
 - (ii) the owner, lessee or other person having possession, custody or control of a vehicle or other machinery or equipment on which he or she performed work in the trade or sub-trade; or
 - (iii) a person who, in the opinion of the commission, is a person in authority in the community who has personal knowledge of work in the trade or sub-trade performed by the apprentice or tradesperson and who is satisfactory to the commission.

- (2) An apprentice or tradesperson required by these regulations or a trade regulation to verify his or her trade experience, on-the-job training or work in a trade or sub-trade must, in any manner required by this section, furnish the commission with the following information:
- (a) locations of work;
 - (b) periods of employment;
 - (c) total hours of work for each period of employment at each location;
 - (d) detailed description of types of work performed;
 - (e) names of journeypersons who supervised the work.
- (3) Subject to subsections (4) and (5), an apprentice or tradesperson must furnish the information required pursuant to subsection (2) by submitting to the commission letters from appropriate persons.
- (4) An apprentice who is required to keep a record book pursuant to section 24 and who is required to verify his or her on-the-job training must:
- (a) submit his or her record book to the commission; and
 - (b) if required to do so by the commission, submit letters from appropriate persons containing the information mentioned in subsection (2).
- (5) An apprentice or tradesperson seeking to verify work in a designated trade or sub-trade performed outside Saskatchewan or trade experience or on-the-job training in a trade or sub-trade acquired outside Saskatchewan must:
- (a) submit to the commission any record of employment or training kept by the person or by his or her employer of that work, experience or training; and
 - (b) if required to do so by the commission, submit letters from appropriate persons containing the information mentioned in subsection (2).
- (6) A letter submitted pursuant to subsection (3), (4) or (5) is to be on the form furnished by the commission and is to be signed by the appropriate person in the presence of a witness, who is to be a person other than the apprentice or tradesperson to whom the letter relates, and by the witness.
- (7) Persons mentioned in clause (1)(a) must furnish letters required pursuant to subsection (3) or (4) at the request of an apprentice or the commission.
- (8) The commission must give written notice to an apprentice or tradesperson of any letter that, in its opinion, is unsatisfactory and must furnish a copy of the letter with the notice.
- (9) If, in the opinion of the commission, the letters furnished by or on behalf of an apprentice or tradesperson pursuant to subsection (3), (4) or (5) or statutory declarations furnished pursuant to subsection (10) are insufficient to verify the facts that the apprentice or tradesperson is required to verify, the commission may require the apprentice or tradesperson to submit additional letters from appropriate persons or statutory declarations.

- (10) If an apprentice or tradesperson satisfies the commission that he or she is unable to furnish letters as required by subsection (3), (4) or (5), the commission may accept a statutory declaration containing the information required on the form furnished by the commission and any further information that the commission may consider necessary.
- (11) The commission, or at the request of the commission a trade examining board, must evaluate the evidence of trade experience, on-the-job training or work in the trade or sub-trade of the apprentice or tradesperson.
- (12) For the purpose of evaluating the trade experience, on-the-job training or work in the trade or sub-trade of the apprentice or tradesperson the commission may require the apprentice or tradesperson to:
- (a) furnish any additional information that it considers necessary;
 - (b) appear before the commission, or trade examining board; or
 - (c) do both of the things mentioned in clauses (a) and (b).
- (13) The commission may conduct inquiries respecting the trade experience, on-the-job training or work in the trade or sub-trade of an apprentice or tradesperson.
- (14) In evaluating the trade experience, on-the-job training or work of an apprentice or tradesperson in a designated trade, the commission or a trade examining board must:
- (a) consider only time spent in actual work of the trade or sub-trade; and
 - (b) not consider time spent on sick leave or other leave of absence, vacation, strike, lock-out or lay off.
- (15) The commission must give written notice to the apprentice or tradesperson of its final assessment of the trade experience, on-the-job training or work in the trade or sub-trade of the apprentice or tradesperson.

17 Oct 2003 cA-22.2 Reg 4 s31.

Verification of prior training

- 32(1)** In this section, “**training**” does not include on-the-job training.
- (2) Wherever it is required in these regulations or a trade regulation that a person verify in accordance with this section his or her prior training in a designated trade, technical training or educational qualifications, the person must furnish the commission with:
- (a) from each institution that he or she has attended:
 - (i) an official transcript; or
 - (ii) other documentation acceptable to the commission;
 - (b) particulars of the courses taken, including the following information:
 - (i) the name of the institution;
 - (ii) the names of the courses taken;
 - (iii) a description of the course content of each course;
 - (iv) the inclusive dates when each course was taken;

- (v) the number of hours of theory and practical instruction in each course;
- (vi) the name and qualifications of the instructor of each course; and
- (c) any other information requested by the commission.

17 Oct 2003 cA-22.2 Reg 4 s32.

Interprovincial seal

33(1) For the purposes of this section, the commission may recognize an interprovincial standards examination in a designated trade as equivalent to the journeyperson trade examination.

(2) The commission must administer the interprovincial standards examinations recognized by it pursuant to subsection (1) and award an Interprovincial seal to a successful candidate.

(3) The commission must affix an Interprovincial seal awarded pursuant to subsection (2) to the Journeyperson Certificate of Qualification, identification card, proficiency certificate, Certificate of Completion of Apprenticeship and other commission certificates of the successful candidate, and the candidate must submit his or her journeyperson identification card and certificates to the commission for this purpose.

(4) The commission must determine the eligibility of a person to write an interprovincial standards examination in accordance with guidelines established by the Canadian Council of Directors of Apprenticeship, as amended from time to time, or any successor to that committee.

(5) A person who satisfies the following criteria is deemed to be a journeyperson in the designated trade and may apply for a Journeyperson Certificate of Qualification:

- (a) the holder of a valid Journeyperson Certificate of Qualification, Certificate of Completion of Apprenticeship or equivalent certificate in a designated trade that is issued by a province or territory of Canada; and
- (b) the recipient of an Interprovincial seal in the trade by the Office of Apprenticeship of a province or territory of Canada.

(6) A person must hold a valid Journeyperson Certificate of Qualification with an Interprovincial seal in order to utilize the endorsement "Red Seal Endorsement" or "RSE".

(7) A person who does not satisfy the requirement in subsection (6) is not permitted to utilize the endorsement.

17 Oct 2003 cA-22.2 Reg 4 s33; 29 May 2015 SR
51/2015 s4.

Upgrading courses

34(1) The commission may establish upgrading courses to provide limited upgrading in theory and practical skills in a designated trade to assist persons in meeting the standards of a journeyperson or proficiency certificate holder.

(2) Subject to the approval of the commission, a person is eligible to attend an upgrading course for a designated trade if the person has applied and paid the fee and if:

- (a) the person is eligible to write the journeyperson trade examination in the trade or the proficiency certificate examination in the sub-trade;
- (b) the upgrading is required by a trade regulation; or
- (c) the person has met other criteria required by the commission.

(3) If a person registers for an upgrading course and fails, in the opinion of the commission, to maintain an acceptable record of attendance, conduct or deportment, the commission may expel him or her from the course.

(4) The commission must cause a person who fails to attain the pass mark in an upgrading course to be notified of his or her failure.

(5) The person mentioned in subsection (4) may, with the permission of the commission, enter a course of training or meet other remedial requirements.

(6) A course completion certificate is to be issued by the commission to a person who has met the minimum standards required by the commission for the upgrading course.

17 Oct 2003 cA-22.2 Reg 4 s34.

Learner's certificate

35(1) An applicant for a learner's certificate in a designated trade must meet the eligibility requirements set by the commission and trade regulations.

(2) The commission must not consider any application for a learner's certificate unless the applicant has paid the application fee required by the commission and provided documents verifying that the applicant has met the eligibility requirements.

(3) The commission may require an applicant for a learner's certificate to write and pass an examination before a learner's certificate is issued to the applicant.

(4) The commission may permit a person who fails a learner's certificate examination to re-attempt the examination.

17 Oct 2003 cA-22.2 Reg 4 s35.

Proficiency certificate and endorsement

36(1) Subject to the recommendation of the trade board for the designated trade, the commission may establish a program of technical training, on-the-job training or both in a sub-trade or for an endorsement.

- (2) The commission must issue a proficiency certificate in the sub-trade to a person who successfully completes a program established pursuant to subsection (1).
- (3) On the advice of the trade board for the designated trade of which the sub-trade is a branch, or an endorsement as prescribed by the trade regulations, the commission must determine the criteria for eligibility for admission to a program established pursuant to subsection (1).
- (4) On the advice of the trade board, the commission may set an examination for a proficiency certificate or endorsement.
- (5) The provisions of sections 26, 27 and 28 apply, with any necessary modification, to persons who have failed proficiency certificate examinations or endorsement examinations.
- (6) No candidate for a proficiency certificate examination or endorsement examination is to write the examination unless he or she has paid the application fee required by the commission.

17 Oct 2003 cA-22.2 Reg 4 s36.

Examinations

- 37(1)** On the advice of the trade board for a designated trade, the commission must set all examinations required to be given pursuant to these regulations and, unless otherwise provided for in these regulations, may set a pass mark for the examinations.
- (2) In addition to the examinations required by these regulations, the commission, on the advice of a trade board for a designated trade, may require any additional examinations that the commission considers necessary.
- (3) Subject to the other provisions of these regulations, no candidate for any examination required by the commission or required by these regulations is to write the examination unless the candidate has paid the application fee required by the commission.
- (4) Candidates for examination must appear at a time and place designated by the commission for the examination.
- (5) A person having control of or responsibility for the conduct of an examination sitting must cause it to be conducted in accordance with the rules established by the commission and these regulations.
- (6) All examination papers and materials furnished for use in examinations are the property of the commission.
- (7) Each candidate must return the examination paper and any materials furnished for use in the examination to the invigilator before leaving the examination room.
- (8) No candidate while in the examination room shall write or enter information on any surface other than an electronic keyboard, paper answer sheet or calculation paper furnished by the invigilator for use in the examination or record by any means whatsoever information respecting any question on the examination or answer to any question for removal from the examination room.

- (9) No candidate shall remove from the examination room a record in any form of information respecting any question on the examination or answer to any question.
- (10) No candidate shall bring into an examination room any source of information respecting the subject-matter of the examination or any other aid likely to assist a candidate in answering an examination question except those that are expressly permitted by the commission.
- (11) An invigilator who observes a candidate cheating during an examination may require the candidate to discontinue writing immediately and leave the examination room, and the examination paper of that candidate is not to be marked.
- (12) An invigilator may require a candidate to furnish evidence of his or her identity.
- (13) The commission must cause every candidate who writes an examination to be given a written statement of his or her examination results.
- (14) The commission may cause the mark awarded to an apprentice, journeyperson or tradesperson to be revoked and zero entered in its place or may expunge the attempt if the person writes an examination:
- (a) that he or she is ineligible to write; or
 - (b) in a manner contrary to these regulations.

17 Oct 2003 cA-22.2 Reg 4 s37.

Disclosure of marks, etc.

- 38(1) The commission may disclose the examination and technical training marks of an apprentice to:
- (a) the employer of the apprentice; or
 - (b) the joint training committee to whom he or she is indentured.
- (2) A joint training committee may disclose the examination and technical training marks of an apprentice indentured to it to an employer to whom the apprentice has been referred for employment by the committee.
- (3) The commission may disclose the examination and technical training marks of an apprentice, journeyperson or proficiency certificate holder to any person on the written request of the apprentice, journeyperson or proficiency certificate holder.
- (4) The commission may disclose to the employer of a tradesperson whether he or she has passed or failed an examination, but it must not disclose the actual marks except in accordance with subsection (3).
- (5) The commission must, on request of any person, disclose to that person whether another person named in the request is:
- (a) registered as an apprentice in a designated trade;
 - (b) in a designated trade the holder of:
 - (i) a Journeyperson Certificate of Qualification;
 - (ii) a Certificate of Completion of Apprenticeship;

- (iii) a learner's certificate;
 - (iv) a special permit issued pursuant to *The Apprenticeship and Trade Certification Regulations, 2003*; or
 - (v) an endorsement; or
- (c) the holder of a proficiency certificate in a sub-trade.
- (6) Notwithstanding subsection (5), the commission must not disclose examination or technical training marks except in accordance with subsections (1) to (4).

17 Oct 2003 cA-22.2 Reg 4 s38.

Review of results

- 39(1)** A candidate who fails an examination may request in writing a review of the marks awarded on his or her examination and must state in the request his or her reasons for requesting the review.
- (2) A candidate who makes a written request pursuant to subsection (1) must submit to the commission the written request, together with the fee required by the commission, not later than 60 days from the date on which the statement of results was mailed to him or her at his or her last address known to the commission.
- (3) If the commission receives a request pursuant to subsection (2), the commission must have the marking of the examination reviewed and must forward the results of the review to the candidate.
- (4) There is no further review or appeal of examination results other than that mentioned in this section.
- (5) The fee paid pursuant to subsection (2) is to be refunded to a candidate whose marks are increased to a pass as a result of the review.

Errata Notice 12 Dec 2003; Errata Notice 24
Dec 2003; 13 Dec 2013 SR 103/2013 s11.

Validity of certificates and permits

- 40(1)** Subject to subsections (2) and (3), every certificate, permit, endorsement or identification card, issued pursuant to these regulations is valid:
- (a) until the expiry date stated on the document;
 - (b) for the period prescribed by trade regulation;
 - (c) if no expiry date is stated or period prescribed, until the time that an expiry date is prescribed by trade regulation; or
 - (d) until cancelled by the commission.
- (2) The commission may cancel or suspend the certificate, permit, endorsement or identification card if:
- (a) the commission has reasonable grounds to believe that:
 - (i) a certificate, permit, endorsement, and identification card has been:
 - (A) altered in any manner;

- (B) obtained by fraud or misrepresentation;
 - (C) obtained by a person who is ineligible; or
 - (D) used for any purpose by a person other than the person to whom it was issued; or
- (ii) the holder of a certificate is without capacity or not competent to perform work in the trade or sub-trade with reasonable skill; or
 - (b) the holder of a certificate or permit has been convicted of an offence pursuant to an Act, that is, in the opinion of the commission, related to the work of the holder or any regulations made pursuant to the Act.
- (3) The commission must cause notice of cancellation or suspension of a letter, permit, endorsement or identification card pursuant to subsection (2) to be served personally or by registered mail addressed to the last address known to the commission to the holder of the cancelled or suspended document.
- (4) The notice of cancellation or suspension of a certificate, permit, endorsement or identification card must set forth:
- (a) the grounds on which the cancellation is based; and
 - (b) the nature of the evidence in support of the grounds.
- (5) A person aggrieved by a decision of the commission pursuant to subsection (2) may appeal the decision pursuant to Part III, Division 6 of the Act.
- (6) The commission may require the holder of a certificate, permit, endorsement or identification card to take an examination on a date determined by the commission to assist the commission in determining grounds mentioned in subsection (2).
- (7) Notwithstanding any other provision of these regulations, a person who writes an examination pursuant to this section is not required to pay an examination fee.
- (8) No person whose certificate, permit, endorsement or identification card has been cancelled or suspended by the commission must hold himself or herself out as a holder of a certificate, permit, endorsement or identification card until:
- (a) if his or her certificate, permit, endorsement or identification card has been suspended, the period of suspension has ended; or
 - (b) his or her certificate, permit, endorsement or identification card has been reinstated pursuant to Part III, Division 6 of the Act.

17 Oct 2003 cA-22.2 Reg 4 s40.

Updating courses

- 41(1) The commission may establish updating courses to:
- (a) provide skill training to enable persons to bring their skills to current standards; and
 - (b) provide instruction in areas of new technological development and work practices that relate to but are not necessarily part of a designated trade or designated sector.

- (2) Subject to the approval of the commission, an application to attend an updating course may be made by a person who:
- (a) holds a Journeyperson Certificate of Qualification; or
 - (b) meets any eligibility requirements of the commission.
- (3) An updating course completion letter is to be issued by the commission to a person who has met the minimum standards of the commission for the updating course.

17 Oct 2003 cA-22.2 Reg 4 s41; 13 Dec 2013 SR
103/2013 s12.

Speciality courses

- 42(1)** The commission may establish specialty courses to provide limited training in a designated trade or designated sector that is beneficial to individuals working in the designated trade or designated sector.
- (2) Subject to the approval of the commission, an application to attend a specialty course may be made by a person who meets any eligibility requirements of the commission.
- (3) A specialty course completion letter is to be issued by the commission to a person who has met the minimum standard prescribed by the commission for the specialty course.

17 Oct 2003 cA-22.2 Reg 4 s42; 13 Dec 2013 SR
103/2013 s13.

Identification cards

- 43(1)** The commission must issue to each indentured apprentice, on the registration of his or her contract of apprenticeship, a card identifying him or her as an apprentice and denoting the apprenticeship year in which he or she is registered.
- (2) Subject to section 44, the commission must issue a new apprenticeship year identification card to an apprentice who completes an apprenticeship year and enters the next apprenticeship year in the designated trade.
- (3) The commission must issue a journeyperson identification card to each person to whom a Journeyperson Certificate of Qualification is issued.
- (4) The commission must issue a permit holder identification card to each person who has been issued a special permit pursuant to *The Apprenticeship and Trade Certification Regulations, 2003*.
- (5) The commission must issue a learner's identification card to each person to whom a learner's certificate is issued.
- (6) The commission must issue a proficiency identification card to each person to whom a proficiency certificate is issued.
- (7) The commission may issue an identification card to an individual for a purpose recognized by the commission.

(8) Each person to whom an identification card is issued pursuant to this section shall carry it at all times while at work and must produce it for inspection at the request of:

- (a) the person's employer or prospective employer;
- (b) any person for whom the person is performing, or is about to perform, work in the trade; or
- (c) the commission or any employee of the commission.

17 Oct 2003 cA-22.2 Reg 4 s43.

Certificates, etc.

44(1) Every certificate, permit, endorsement and identification card issued by the commission is the property of the commission.

(2) The commission may require the holder of a certificate, permit, endorsement, or identification card to return it to the commission before a new certificate, permit, endorsement or card is issued.

(3) A person whose certificate, permit, endorsement, or identification card has been cancelled or suspended by the commission must return it to the commission immediately on notification of the cancellation or suspension.

(4) The commission may require a person seeking replacement of a certificate, permit, endorsement or identification card to:

- (a) make a statutory declaration setting forth the circumstances relating to the loss or destruction of the certificate, permit, endorsement or card to be replaced;
- (b) furnish evidence of his or her identity; or
- (c) do both of the things mentioned in clauses (a) and (b).

(5) A replacement certificate, permit, endorsement or identification card is not to be issued to any person who has not paid the application fee required by the commission.

17 Oct 2003 cA-22.2 Reg 4 s44.

Posting of regulations and certificates

45 Every employer and every person engaged in the business of a designated trade must, in a conspicuous place in the premises in or from which the trade is carried on, post one or more of the following as the commission may from time to time require:

- (a) these regulations;
- (b) *The Apprenticeship and Trade Certification Regulations, 2003*;
- (c) the Act;
- (d) extracts from the legislation mentioned in clause (a), (b) or (c);
- (e) information respecting the legislation mentioned in clause (a), (b) or (c);
- (f) certificates, permits, endorsements, or identification cards issued pursuant to these regulations.

17 Oct 2003 cA-22.2 Reg 4 s45.

Application form

46 All applications required pursuant to these regulations must be made in the form provided by the commission or in a form acceptable to the commission.

13 Dec 2013 SR 103/2013 s14.

Time limits

47(1) If, in these regulations, the time for doing a particular thing is limited, the commission may, in its discretion, extend the time for doing that thing if the commission is satisfied that:

- (a) a failure or inability to comply with the time limit is caused by an illness, bereavement, accident or other unforeseen circumstance that is not the fault of the person required to comply; and
 - (b) the strict application of the time limit would cause undue hardship to the person required to comply.
- (2) The commission may require any person seeking relief pursuant to subsection (1) to furnish proof of the illness, accident, bereavement or other unforeseen circumstance in any form that the commission may require.

17 Oct 2003 cA-22.2 Reg 4 s47.

**PART III
Designated Trades****Agricultural equipment technician trade**

48(1) In this section, “**trade**” means the trade designated in accordance with Part II as “agricultural equipment technician trade” and includes the setting up, diagnosing, repairing, modifying, overhauling and maintaining of agricultural machinery.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has the educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of four apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

29 May 2015 SR 51/2015 s5.

Aircraft maintenance engineer technician trade

49(1) In this section, “**trade**” means the trade designated in accordance with Part II as “aircraft maintenance engineer technician” and includes a person who, with respect to a fixed wing aircraft weighing 12,500 pounds or less:

- (a) replaces, inspects and services brake systems, electrical systems and components, fuel systems, carburetors, fuel control units, reciprocating and turbine engines and top overhaul;
- (b) replaces, inspects and services airframe structures and components, landing gear systems, flying control systems and rigging;
- (c) inspects and adjusts balance and weight control;
- (d) completes pre-flight and scheduled inspections;
- (e) completes inspections and checks of avionic systems and makes replacements if necessary; and
- (f) removes, replaces, adjusts and repairs propellers.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of four apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s49.

Automotive service technician trade

50(1) In this section, “**trade**” means the trade designated in accordance with Part II as “automotive service technician trade”, and includes the inspecting, diagnosing, servicing, repairing, replacing and overhauling of all components of an automobile, light truck or light bus, except body sheet metal repairing and painting.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of four apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s50.

51 Repealed. 17 Oct 2014 SR 81/2014 s6.

Boilermaker trade

52(1) In this section, “**trade**” means the trade designated in accordance with Part II as “boilermaker trade”, and includes the laying-out, burning, shearing, sawing, cutting, punching, drilling, reaming, boring, tapping, rivetting, caulking, bolting, connecting, fastening, welding, gouging, shaping, fitting, handling and rigging of structural members, plates and tubes in the fabrication, erection, repair and maintenance of all manner of dust, air, gas, steam, oil, water or other liquid-tight containers, structures and equipment.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of three apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s52.

Bricklayer trade

53(1) In this section, “**trade**” means the trade designated in accordance with Part II as “bricklayer trade” and includes any brickwork, blockwork, stonework and all other work incidental to that work performed by a bricklayer.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of four apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,500 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s53.

Cabinetmaker trade

53.1(1) In this section, “**trade**” means the trade designated in accordance with Part II as “cabinetmaker trade” and includes the construction, repair, finishing and installation of cabinets, furniture, fixtures and related products for various residential, commercial and industrial uses.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship program in the trade consists of four apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,600 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

20 May 2005 SR 46/2005 s4.

Carpenter trade

54(1) In this section:

(a) “**framer sub-trade**” means the sub-trade recognized pursuant to subsection (8) as the “framer sub-trade”, and includes the interpreting of blueprints, specifications and codes to lay out floor, wall and roof framing systems, the construction and erection of components to the sheathed stage and the installation of exterior doors and windows;

(b) “**scaffolder sub-trade**” means the sub-trade recognized pursuant to subsection (8) as the “scaffolder sub-trade”, and includes the laying out, assembly, erection, use, maintenance, and dismantling of scaffolds including access scaffolds, shoring, falsework, bleachers, and stages;

(c) “**trade**” means the trade designated in accordance with Part II as “carpenter trade”, and includes the milling, fashioning, joining, assembling, disassembling, laying out, erecting, fastening and dismantling of wood, plastic, metal, fabric, cork, composition and other materials used in the construction of buildings and other structures;

- (2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade, framer sub-trade or scaffolder sub-trade.
- (3) No person is eligible to enter into an apprenticeship program in the trade, framer sub-trade or scaffolder sub-trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (4) The term of apprenticeship in the trade consists of four apprenticeship years.
- (5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:
- (a) includes on-the-job training; and
 - (b) may include technical training.
- (6) To be eligible to write the journeyperson trade examination in the trade, subject to subsection (7), a tradesperson must verify in accordance with sections 31 and 32 that he or she has worked in the trade 1.5 times the term of apprenticeship.
- (7) Subsection (6) does not apply to a tradesperson who was eligible and had applied to write the journeyperson trade examination in the trade before September 2, 1986.
- (8) The framer sub-trade and scaffolder sub-trade are branches of the trade.
- (9) The term of apprenticeship program in the scaffolder sub-trade consists of four apprenticeship years.
- (10) Each apprenticeship year in the scaffolder sub-trade requires a total of 1,500 hours of training that:
- (a) includes on-the-job training; and
 - (b) may include technical training.
- (11) The term of apprenticeship in the framer sub-trade consists of one apprenticeship year.
- (12) Each apprenticeship year in the framer sub-trade requires a total of 1,800 hours of training that:
- (a) includes on-the-job training; and
 - (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s54; 20 May 2005 SR 46/2005 s5; 16 Feb 2007 SR 6/2007 s7; 29 May 2015 SR 51/2015 s6; 7 Jly 2017 SR 76/2017 s4.

55 Repealed. 2 Jan 2009 SR 124/2008 s5.

Construction craft labourer trade

55.1(1) In this section, “**trade**” means the trade designated in accordance with Part II as “construction craft labourer trade” and includes:

- (a) the preparation and clean-up of construction sites;
- (b) the moving, handling and distributing of construction materials and equipment;

- (c) performing demolition, excavation, backfill and compaction activities;
 - (d) the placement, consolidation and protection of cast-in-place concrete structures; and
 - (e) the installation of municipal water and sewer lines.
- (2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.
- (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has the educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (4) The term of apprenticeship in the trade consists of two apprenticeship years.
- (5) Each apprenticeship year in the trade requires a total of 1,200 hours of training that:
- (a) includes on-the-job training; and
 - (b) may include technical training.

29 May 2015 SR 51/2015 s7.

Cook trade

- 56(1)** In this section, “**trade**” means the trade designated in accordance with Part II as “cook trade”, and includes:
- (a) the preparing, seasoning and cooking by appropriate methods of soups, meats, fish, poultry, vegetables, desserts and other foods such as sauces, gravies and salads;
 - (b) meat-cutting; and
 - (c) the fundamentals of baking and pastry cooking.
- (2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.
- (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (4) The term of apprenticeship in the trade consists of three apprenticeship years.
- (5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:
- (a) includes on-the-job training; and
 - (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s56.

57 Repealed. 16 Feb 2007 SR 6/2007 s8.

A-22.2 Reg 4**Mobile crane operator**

58(1) In this section, “**trade**” means the trade designated in accordance with Part II as “mobile crane operator trade” and includes the operation of any mechanical device or structure that:

- (a) incorporates a power-driven drum and wire rope that is used primarily for raising, lowering or moving material or equipment;
- (b) is equipped with a telescopic or lattice boom capable of moving in the vertical and horizontal planes;
- (c) is mounted on a base or chassis intended to provide mobility; and
- (d) may be crawler- or wheel-mounted.

(2) In this section:

(a) “**boom truck operator “A” sub-trade**” means the sub-trade recognized pursuant to subsection (7) as the “boom truck operator “A” sub-trade” and includes, with respect to boom trucks over 15.5 tons, the maintenance and operation of any device that:

- (i) is mounted on a turret;
- (ii) is supported to provide mobility;
- (iii) incorporates a power-driven drum and wire rope that is used primarily for raising, lowering or moving material or equipment;
- (iv) is equipped with:
 - (A) a boom capable of moving in the vertical and horizontal planes;
or
 - (B) a telescoping or articulating boom;

(b) “**boom truck operator “B” sub-trade**” means the sub-trade recognized pursuant to subsection (7) as the “boom truck operator “B” sub-trade” and includes, with respect to boom trucks up to and including 15.5 tons, the maintenance and operation of any device that:

- (i) is mounted on a turret;
- (ii) is supported to provide mobility;
- (iii) incorporates a power-driven drum and wire rope that is used primarily for raising, lowering or moving material or equipment; and
- (iv) is equipped with:
 - (A) a boom capable of moving in the vertical and horizontal planes;
or
 - (B) a telescoping or articulating boom;

(c) **Repealed.** 7 Jly 2017 SR 76/2017 s5.

- (3) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade or in one of the sub-trades defined in subsection (2).
- (4) No person is eligible to enter into an apprenticeship program in the trade unless that person has the educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (5) A term of apprenticeship in the trade consists of three apprenticeship years of which a minimum of 1.8 apprenticeship years must be operating a mobile crane over 15 tons.
- (6) Each apprenticeship year:
- (a) subject to clauses (b) and (c), in the trade requires 1,800 hours of training that:
 - (i) includes on-the-job training; and
 - (ii) may include technical training;
 - (b) in the boom-truck operator “A” sub-trade requires 1,500 hours of training that:
 - (i) includes on-the-job training; and
 - (ii) may include technical training; and
 - (c) in the boom-truck operator “B” sub-trade requires 1,000 hours of training that:
 - (i) includes on-the-job training; and
 - (ii) may include technical training.
- (7) The following are recognized as sub-trades of the trade:
- (a) **Repealed.** 7 Jly 2017 SR 76/2017 s5.
 - (b) boom truck operator “A”;
 - (c) boom truck operator “B”.
- (8) **Repealed.** 7 Jly 2017 SR 76/2017 s5.
- (9) The term of apprenticeship is two apprenticeship years in:
- (a) the boom truck operator “A” sub-trade; or
 - (b) the boom truck operator “B” sub-trade.

(10) A holder of proficiency certificates in both the lattice boom crane operator sub-trade and the hydraulic crane operator trade designated pursuant to these regulations as they existed before the coming into force of *The Apprenticeship and Trade Certification Commission Amendment Regulations, 2015* or a holder of a proficiency certificate in the lattice boom crane operator sub-trade and a journeyman certificate in the mobile crane operator (hydraulic) trade is eligible to write the interprovincial standards examination in the trade, if that person:

- (a) applies on the form provided by the commission;
- (b) surrenders both certificates to the commission when he or she passes the examination; and
- (c) pays any fee required by the commission.

(11) Notwithstanding subsection 26(3), in order to be eligible to write the journeyman trade examination in the trade, a tradesperson must satisfy the commission that he or she has worked in the trade for an aggregate of not less than 4.5 years, of which a minimum of 2.7 years must be operating a mobile crane over 15 tons.

29 May 2015 SR 51/2015 s8; 7 Jly 2017 SR
76/2017 s5.

59 Repealed. 2 Jan 2009 SR 124/2008 s6.

Lather (interior systems mechanic) trade

60(1) In this section, “**trade**” means the trade designated in accordance with Part II as “lather (interior systems mechanic) trade” and includes the layout, installation, application, finishing and fabrication in the construction industry of:

- (a) metal stud systems;
- (b) thermal insulations and related vapour barriers and sealants;
- (c) gypsum board and related products;
- (d) textured coatings;
- (e) demountable partitions;
- (f) acoustic, linear, luminous and integrated ceilings;
- (g) raised access flooring; and
- (h) acoustical treatments.

(2) This section applies to employers, tradespersons, journeymen, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

- (4) The term of apprenticeship in the trade consists of four apprenticeship years.
- (5) Each apprenticeship year in the trade requires a total of 1,500 hours of training that:
 - (a) includes on-the-job training; and
 - (b) may include technical training.

7 Jly 2017 SR 76/2017 s6.

Construction electrician trade

61(1) In this section, “**trade**” means the trade designated in accordance with Part II as “construction electrician trade” and includes all “work of electrical installation” as defined in *The Electrical Inspection Act, 1993*.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has the educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of four apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

29 May 2015 SR 51/2015 s9.

Electronics assembler trade

62(1) In this section, “**trade**” means the trade designated in accordance with Part II as the “electronics assembler trade” and includes:

- (a) interpreting electronic assembly drawings, schematics and production instructions; and
- (b) assembling, testing, reworking and repairing circuit boards, cablewire harnesses, chassis and equipment racks, primarily at manufacturing facilities.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of two apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s62.

63 Repealed. 2 Jan 2009 SR 124/2008 s7.

Esthetician trade

63.1(1) In this section:

(a) **“nail technician”** means a journeyperson who is certified in accordance with this section to perform services on hands, feet, limbs and digits, including the following services:

- (i) manicures and pedicures;
- (ii) cosmetic massage of the limbs and digits;
- (iii) artificial nail applications or enhancements;

(b) **“skin care technician”** means a journeyperson who is certified in accordance with this section to perform services on the human body, including the following services:

- (i) manicures and pedicures;
- (ii) specialized facial and body treatments limited to hair and superficial epidermis;
- (iii) correcting skin problems using electric currents;
- (iv) cosmetic massage, make-up artistry and lash enhancement;
- (v) tweezing and hair removal using depilatory methods;
- (vi) lash and brow tinting;

(c) **“trade”** means the trade designated in accordance with Part II as “esthetician” and includes the services provided by a nail technician or skin care technician.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of two apprenticeship years.

- (5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:
- (a) includes on-the-job training; and
 - (b) may include technical training.
- (6) To be eligible to write the journeyperson trade examination in the trade, a candidate must successfully complete any technical training required by the commission.

2 Jan 2009 SR 124/2008 s8.

64 Repealed. 2 Jan 2009 SR 124/2008 s9.

Food and beverage person trade

65(1) In this section, “**trade**” means the trade designated in accordance with Part II as “food and beverage person trade” and includes the sale and service of food and beverage products and the mixing and preparation of alcoholic and non-alcoholic beverages.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of two apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

(6) To be eligible to receive a Journeyperson Certificate of Qualification in the trade, a tradesperson must:

- (a) in accordance with section 31, verify work experience of at least 1.5 times the term of apprenticeship; and
- (b) successfully complete a food and beverage person upgrading course recognized by the commission.

17 Oct 2003 cA-22.2 Reg 4 s65.

Glazier trade

66(1) In this section, “**trade**” means the trade designated in accordance with Part II as “glazier trade” and includes:

- (a) the cutting, preparing, fabricating, glazing, setting, attaching, installing and removing of all types of glass and glass-substitute materials and fixtures;

- (b) the fitting, fabricating, installing and attachment of curtain walls, architectural metals and related substitute products in all types of buildings and other structures; and
 - (c) the replacing of glass in motor vehicles.
- (2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.
- (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has the educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (4) The term of apprenticeship in the trade consists of four apprenticeship years.
- (5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:
- (a) includes on-the-job training; and
 - (b) may include technical training.

4 Dec 2015 SR 101/2015 s4.

Guest services representative trade

- 67(1)** In this section, “**trade**” means the trade designated in accordance with Part II as “guest services representative” trade and includes the promotion, sale and booking of all accommodation products and services, the check-in and check-out of accommodation guests, the maintenance and reconciliation of financial records, and the provision or facilitation of all accommodation guest services.
- (2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.
- (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (4) The term of apprenticeship in the trade consists of two apprenticeship years.
- (5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:
- (a) includes on-the-job training; and
 - (b) may include technical training.
- (6) To be eligible to receive a Journeyperson Certificate of Qualification in the trade, a tradesperson must:
- (a) in accordance with section 31, verify work experience of at least 1.5 times the term of apprenticeship and;
 - (b) successfully complete a guest services representative upgrading course recognized by the commission.

17 Oct 2003 cA-22.2 Reg 4 s67.

Hairstylist trade

- 67.1(1)** In this section, “**trade**” means the trade designated in accordance with Part II as “hairstylist trade”, and includes the shampooing, shaping, styling, waving and chemical treatment and texturizing of hair, application of scalp treatments, facial hair grooming and application of natural and synthetic hair.
- (2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.
- (3) No applicant for a special permit pursuant to *The Apprenticeship and Trade Certification Regulations, 2003* is to be issued a special permit until any fee required by the commission has been paid to issue the special permit.
- (4) No person is eligible to obtain a learner’s certificate in the trade unless he or she has successfully completed a training program recognized by the commission.
- (5) No person is eligible to enter a training program mentioned in subsection (6) unless he or she has:
- (a) a Saskatchewan Grade 11 standing; or
 - (b) educational qualifications, skills and aptitude that, in the commission’s opinion, are equivalent to the standing mentioned in clause (a).
- (6) The term of apprenticeship in the trade consists of two apprenticeship years.
- (7) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:
- (a) includes on-the-job training; and
 - (b) may include technical training.
- (8) A person desiring to enter an apprenticeship program in the trade must obtain a learner’s certificate before applying for entry into an apprenticeship program.
- (9) The commission must grant a person credit towards the completion of the term of apprenticeship in the trade for time spent, verified in accordance with section 32, in a training program recognized by the commission pursuant to subsection (4).

17 Oct 2014 SR 81/2014 s8.

Heavy duty equipment technician trade

- 68(1)** In this section, “**trade**” means the trade designated in accordance with Part II as “heavy duty equipment technician trade” and includes the repairing, improving and maintaining of any heavy duty equipment powered by an internal combustion engine or an electric motor.
- (2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.
- (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (4) The term of apprenticeship in the trade consists of four apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s68; 13 Dec 2013 SR
103/2013 s16.

Landscape horticulturist trade

69(1) In this section:

(a) **“elm tree pruner endorsement certificate”** means an elm tree pruner endorsement certificate issued by the commission in accordance with this section that certifies that the holder of the endorsement certificate is qualified to prune elm trees;

(b) **“trade”** means the trade designated in accordance with Part II as “landscape horticulturist trade” and includes a worker who may be engaged in:

- (i) the business of selling, growing, installing or maintaining plant or related material;
- (ii) landscape construction;
- (iii) landscape maintenance;
- (iv) the operation of a greenhouse, nursery or garden centre;
- (v) tree moving; or
- (vi) the selling, growing, installing or maintaining of turf grass.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade or holder of an endorsement certificate.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of four apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,500 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

(6) To be eligible for an elm tree pruner endorsement certificate, an individual in the landscape horticulturist trade must:

- (a) complete training to the satisfaction of the commission;

- (b) complete 1,500 hours of work experience pruning elm trees, to the satisfaction of the commission; and
- (c) pay any fee required by the commission.

29 May 2015 SR 51/2015 s10; 7 Jly 2017 SR
76/2017 s7.

69.1 Repealed. 7 Jly 2017 SR 76/2017 s8.

Instrumentation and control technician trade

70(1) In this section, “**trade**” means the trade designated in accordance with Part II as “instrumentation and control technician trade” and includes maintenance, diagnosing, servicing, repairing and calibration of control instruments used in commercial and industrial settings.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has the educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of four apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,700 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

29 May 2015 SR 51/2015 s12.

Industrial mechanic (millwright) trade

71(1) In this section, “**trade**” means the trade designated in accordance with Part II as “industrial mechanic (millwright) trade” and includes the installing, repairing, improving or maintaining of industrial equipment including bearings, seals, shafts, couplings, clutches, drives, conveyors, cranes, rigging, piping and hydraulic, pneumatic and associated equipment used in commercial and industrial establishments.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of four apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s71.

Insulator (heat and frost) trade

72(1) In this section, “**trade**” means the trade designated in accordance with Part II as “insulator (heat and frost) trade” and includes the preparation, fabrication, alteration, application, erection, assembling, moulding, spraying, pouring, mixing, hanging, adjusting, repairing, dismantling, removing, containing, reconditioning, maintaining, finishing and weatherproofing of thermal insulation and related materials on pipes, pipe fittings, valves, boilers, ducts, flues, tanks, vats, refrigeration piping and equipment, fire-stops, and other equipment.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has the educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of four apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,600 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

(6) An employer who is a journeyperson in the trade working in Saskatchewan is considered to be an employed journeyperson for the purpose of computing the number of apprentices that the employer may employ.

(7) To be eligible to write the journeyperson trade examination in the trade, a tradesperson must:

- (a) verify in accordance with sections 31 and 32 that he or she has worked in the trade 1.5 times the term of apprenticeship; and
- (b) after complying with clause (a), successfully complete an insulator (heat and frost) upgrading course recognized by the trade board.

4 Dec 2015 SR 101/2015 s5.

Ironworker (reinforcing) trade

73(1) In this section, “**trade**” means the trade designated in accordance with Part II as “ironworker (reinforcing) trade” and includes:

- (a) the fabrication and welding, in the field, of all materials used to reinforce concrete and in the positioning of post-tensioning steel;
 - (b) the installation of rebar and the placement, sorting, cutting, burning, bending and tying of all materials used to reinforce concrete and in the positioning of post-tensioning steel; and
 - (c) the handling of all materials used to reinforce concrete and in the positioning of post-tensioning steel.
- (2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.
- (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has the educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (4) The term of apprenticeship in the trade consists of two apprenticeship years.
- (5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:
- (a) includes on-the-job training; and
 - (b) may include technical training.

29 May 2015 SR 51/2015 s13.

Ironworker (structural/ornamental) trade

74(1) In this section, “**trade**” means the trade designated in accordance with Part II as “ironworker (structural/ornamental) trade” and includes:

- (a) the fabrication, welding, cutting, erection and dismantling, in the field, of structural steel, curtain walls, miscellaneous and ornamental metal work;
 - (b) the erection and placement of precast and prestressed concrete; and
 - (c) the rigging and placement of machinery and equipment.
- (2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.
- (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has the educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (4) The term of apprenticeship in the trade consists of three apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

29 May 2015 SR 51/2015 s14.

Locksmith trade

75(1) In this section, “**trade**” means the work designated in accordance with Part II as “locksmith trade” and includes:

- (a) evaluating the security and access needs of customers and advising customers with respect to those needs;
- (b) installing, adjusting, servicing, modifying and replacing all types of locks, safes and associated hardware;
- (c) selling and installing burglar, access and alarm systems;
- (d) rekeying locks and altering combinations; and
- (e) opening locks for which keys or combinations are not available.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of the apprenticeship program in the trade consists of four apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s75.

Machinist trade

76(1) In this section, “**trade**” means the trade designated in accordance with Part II as “machinist trade” and includes the skilful operation and care of machines and hand tools required to turn, shape, bore, drill, broach or grind either metal or plastic substances into any shape, and to any required finish or tolerance.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

- (4) The term of apprenticeship in the trade consists of four apprenticeship years.
- (5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:
 - (a) includes on-the-job training; and
 - (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s76.

Meat cutter trade

76.1(1) In this section:

- (a) **“processor endorsement certificate”** means a processor endorsement certificate issued by the commission in accordance with this section that certifies that the holder of the endorsement certificate is qualified in the processing of raw meat, poultry and seafood to produce a finished product by such means as smoking, curing, cooking, grinding, massaging, tumbling, stuffing, forming, chopping, flavouring and merchandising;
 - (b) **“slaughterer endorsement certificate”** means a slaughterer endorsement certificate issued by the commission in accordance with this section that certifies that the holder of the endorsement certificate is qualified in the immobilization, bleeding, preparation and evisceration of live animals;
 - (c) **“trade”** means the trade designated in accordance with Part II as “meat cutter trade” and includes carcass breaking, primal cuts, sub-primal cuts, counter-ready cuts, packaging, labelling and merchandising of meat, poultry and seafood.
- (2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade or endorsement.
 - (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
 - (4) The term of apprenticeship in the trade consists of three apprenticeship years.
 - (5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:
 - (a) includes on-the-job training; and
 - (b) may include technical training.

(6) To be eligible for a processor endorsement certificate or a slaughterer endorsement certificate, an individual in the trade must:

- (a) complete training to the satisfaction of the commission;
- (b) complete one apprenticeship year with at least 1,500 hours of work experience as a processor or a slaughterer, as the case may be, to the satisfaction of the commission; and
- (c) pay any fee required by the commission.

16 Feb 2007 SR 6/2007 s10.

Motor vehicle body repairer (metal and paint) trade

77(1) In this section:

- (a) **“automotive painter sub-trade”** means the sub-trade recognized pursuant to subsection (6) as the “automotive painter sub-trade” and includes the appraising and refinishing of motor vehicle bodies;
 - (b) **“trade”** means the trade designated in accordance with Part II as “motor vehicle body repairer (metal and paint) trade” and includes the appraising, servicing, repairing, replacing, refinishing and restoring of damaged bodies and frames of motor vehicles.
- (2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade or automotive painter sub-trade.
- (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has the educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (4) The term of apprenticeship program in the trade consists of four apprenticeship years.
- (5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:
- (a) includes on-the-job training; and
 - (b) may include technical training.
- (6) The sub-trade known as ‘automotive painter’ is recognized as a branch of the trade.
- (7) The term of apprenticeship program in the ‘automotive painter’ sub-trade is two apprenticeship years.

29 May 2015 SR 51/2015 s15.

Painter and decorator trade

78(1) In this section:

- (a) **“paint”** includes stain, varnish, emulsion and any other organic or inorganic coating which may be applied in the same manner as paint and used for decorative or protective purposes;

- (b) **“trade”** means the trade designated in accordance with Part II as “painter and decorator trade” and includes the preparing of surfaces for the application of paint and other protective and decorative coatings and decorative finishes and the applying of paint and other coatings and decorative finishes to buildings and other protective and decorative structures.
- (2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.
- (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (4) The term of apprenticeship in the trade consists of three apprenticeship years.
- (5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:
- (a) includes on-the-job training; and
 - (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s78.

Partsperson trade

- 79(1)** In this section, **“trade”** means the trade designated in accordance with Part II as “partsperson trade” and includes the ordering, stocking, accounting or dispensing of parts and assemblies supplied to the mechanical, agricultural and service industries.
- (2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.
- (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (4) The term of apprenticeship in the trade consists of three apprenticeship years.
- (5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:
- (a) includes on-the-job training; and
 - (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s79.

Pipeline equipment operator trade

- 80(1)** In this section:
- (a) **“dozer operator”** means a journeyperson who is certified in accordance with this section to operate a dozer to perform pipeline procedures, including:
 - (i) clearing, grading and restoring pipeline rights-of-way;
 - (ii) backfilling and compacting trenches; and
 - (iii) winching, tow-cat and river-crossing operations;

- (b) **“endorsement”** means an endorsement on a journeyperson’s certificate indicating the type or types of pipeline equipment that the holder of the certificate is certified to operate;
- (c) **“excavator operator”** means a journeyperson who is certified in accordance with this section to operate an excavator to perform pipeline procedures, including:
- (i) stripping topsoil;
 - (ii) performing clean-up operations; and
 - (iii) digging and backfilling trenches;
- (d) **“grader operator”** means a journeyperson who is certified in accordance with this section to operate a grader to perform pipeline procedures, including:
- (i) stripping and replacing topsoil;
 - (ii) finishing and restoring the pipeline work site as near as possible to its prior environmental state;
 - (iii) maintaining pipeline rights-of-way; and
 - (iv) constructing and maintaining roads and ditches;
- (e) **“sideboom operator”** means a journeyperson who is certified in accordance with this section to operate a sideboom to perform pipeline procedures, including hoisting, cradling and placing pipe and pipeline equipment;
- (f) **“trade”** means the trade designated in accordance with Part II as the “pipeline equipment operator trade” and includes:
- (i) operating equipment to clear a surveyed right-of-way for laying pipe;
 - (ii) digging a trench at a precise route and depth for laying pipe;
 - (iii) bending pipe to the desired configuration;
 - (iv) laying pipe;
 - (v) providing access to the pipeline work site; and
 - (vi) restoring the pipeline work site as near as possible to its prior environmental state.
- (2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade or endorsement.
- (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (4) The term of apprenticeship in the trade consists of three apprenticeship years.
- (5) Each apprenticeship year in the trade requires a total of 1,000 hours of training that:
- (a) includes on-the-job training; and
 - (b) may include technical training.

- (6) The holder of a journeyperson's certificate in the trade with an endorsement as a dozer operator requires:
- (a) 0.5 year or 500 hours as an apprentice or tradesperson to be eligible to write the grader operator endorsement examination;
 - (b) 1.0 year or 1,000 hours as an apprentice or tradesperson to be eligible to write the excavator operator endorsement examination; and
 - (c) 1.5 years or 1,500 hours as an apprentice or tradesperson to be eligible to write the sideboom operator endorsement examination.
- (7) The holder of a journeyperson's certificate in the trade with an endorsement as a grader operator requires:
- (a) 1.0 year or 1,000 hours as an apprentice or tradesperson to be eligible to write the dozer operator endorsement examination;
 - (b) 1.5 years or 1,500 hours as an apprentice or tradesperson to be eligible to write the excavator operator endorsement examination; and
 - (c) 1.5 years or 1,500 hours as an apprentice or tradesperson to be eligible to write the sideboom operator endorsement examination.
- (8) The holder of a journeyperson's certificate in the trade with an endorsement as an excavator operator requires:
- (a) 0.5 years or 500 hours as an apprentice or tradesperson to be eligible to write the grader operator endorsement examination;
 - (b) 1.0 year or 1,000 hours as an apprentice or tradesperson to be eligible to write the dozer operator endorsement examination; and
 - (c) 1.5 years or 1,500 hours as an apprentice or tradesperson to be eligible to write the sideboom operator endorsement examination.
- (9) The holder of a journeyperson's certificate in the trade with an endorsement as a sideboom operator requires:
- (a) 0.5 years or 500 hours as an apprentice or tradesperson to be eligible to write the grader operator endorsement examination;
 - (b) 1.0 year or 1,000 hours as an apprentice or tradesperson to be eligible to write the dozer operator endorsement examination; and
 - (c) 1.5 years or 1,000 hours as an apprentice or tradesperson to be eligible to write the excavator operator endorsement examination.

17 Oct 2003 cA-22.2 Reg 4 s80.

81 Repealed. 7 Jly 2017 SR 76/2017 s9.

Plumber trade

82(1) In this section, “**trade**” means the trade designated in accordance with Part II as “plumber trade” and includes:

- (a) the installing, fitting, altering and repairing of water and soil pipes, rain-water leaders, baths, water closets and other sanitary and fire protection apparatus for a house or other building, including the junction to the mains and sewers and the connecting of tanks to sewers and mains; and

- (b) the installing, maintaining, altering and repairing of any gas installation and gas equipment as defined in *The Gas Licensing Act* and any medical gas installation and equipment.
- (2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.
- (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (4) The term of apprenticeship in the trade consists of four apprenticeship years.
- (5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:
 - (a) includes on-the-job training; and
 - (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s82; 21 Dec 2007 SR
125/2007 s3.

Pork production technician trade

83(1) In this section:

- (a) **“breeder”** means a type of work performed by a journeyperson who selects and handles breeding stock, conducts artificial and traditional insemination, and maintains the health and feeding program of the breeding herd, including boars;
- (b) **“endorsement”** means an endorsement on a journeyperson’s certificate indicating the type or types of pork production technician work that the holder of the certificate is certified to perform;
- (c) **“farrowing”** means a type of work performed by a journeyperson who is responsible for all aspects of the farrowing process, including supervising the farrow process, processing of piglets, care of the nursing piglets, and health and feeding programs;
- (d) **“facilities maintenance”** means a type of work performed by a journeyperson who maintains feed and water systems, ventilation and heating systems, and performs general maintenance of the production facilities and related equipment;
- (e) **“grower-finisher”** means a type of work performed by a journeyperson who is responsible for all aspects of the grow-finish area including herd health and feed requirements, daily operation of mechanical systems, and processing of pigs for market;

- (f) **“nursery management”** means a type of work performed by a journey person who conducts post-weaning management, maintains the health and feeding program for weaned piglets, and maintains nursery management systems;
- (g) **“trade”** means the trade designated in accordance with Part II as the “pork production technician trade” and includes: herd health, stock identification and selection, nutrition, breeding, gestating, farrowing, weaning, finishing, piglet care, barn and environment maintenance, waste management, stockpersonship, and basic management and marketing of swine.
- (2) This section applies to employers, tradespersons, journey persons, apprentices and any other person in the trade or endorsement.
- (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (4) The term of apprenticeship in the trade with one endorsement consists of one apprenticeship year.
- (5) The term of apprenticeship in the pork production trade with endorsements in breeder, farrowing, grower-finisher, and nursery management consists of two apprenticeship years.
- (6) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:
- (a) includes on-the-job training; and
 - (b) may include technical training.
- (7) The holder of a journey person’s certificate in the trade with a breeder endorsement requires 0.5 years or 820 hours as an apprentice to be eligible to write the grower-finisher, farrowing, nursery management, or facilities maintenance endorsement examination.
- (8) The holder of a journey person’s certificate in the trade with a grower-finisher endorsement requires 0.5 years or 820 hours as an apprentice to be eligible to write the breeder, farrowing, nursery management, or facilities maintenance endorsement examination.
- (9) The holder of a journey person’s certificate in the trade with a farrowing endorsement requires 0.5 years or 820 hours as an apprentice to be eligible to write the grower-finisher, breeder, nursery management, or facilities maintenance endorsement examination.
- (10) The holder of a journey person’s certificate in the trade with a nursery management endorsement requires 0.5 years or 820 hours as an apprentice to be eligible to write the grower-finisher, farrowing, breeder, or facilities maintenance endorsement examination.

(11) The holder of a journeyperson's certificate in the trade with a facilities maintenance endorsement requires 0.5 years or 820 hours as an apprentice to be eligible to write the grower-finisher, farrowing, nursery management, or breeder endorsement examination.

17 Oct 2003 cA-22.2 Reg 4 s83.

Powerline technician trade

84(1) In this section, “**trade**” means the trade designated in accordance with Part II as “powerline technician trade” and includes the constructing, altering and maintaining of overhead pole lines, tower lines, underground cables and related equipment and apparatus in both energized and de-energized states, used in the transmission and distribution of electrical energy.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of four apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,700 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s84; 2 Jan 2009 SR
124/2008 s11.

Recreation vehicle service technician trade

84.1(1) In this section, “**trade**” means the trade designated in accordance with Part II as “recreation vehicle service technician trade”, and includes the inspection, diagnosing, repairing, servicing, replacing and overhauling of all systems and components of recreation vehicles, including exterior and interior components, electrical components, plumbing, propane gas components, appliances, structural frames and towing systems on motor homes, travel trailers, van conversions and licensed towables.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

- (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has the educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (4) The term of apprenticeship in the trade consists of three apprenticeship years.
- (5) Each apprenticeship year in the trade requires a total of 1,600 hours of training that:
 - (a) includes on-the-job training; and
 - (b) may include technical training.

4 Dec 2015 SR 101/2015 s6.

Refrigeration and air conditioning mechanic

- 85(1)** In this section, “**trade**” means the trade designated in accordance with Part II as “refrigeration and air conditioning mechanic trade” and includes the installation, maintenance, servicing and repair of primary and secondary refrigeration systems, cooling systems and their components.
- (2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.
 - (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has the educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
 - (4) The term of apprenticeship in the trade consists of four apprenticeship years.
 - (5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:
 - (a) includes on-the-job training; and
 - (b) may include technical training.

29 May 2015 SR 51/2015 s16.

Rig technician trade

- 85.1(1)** In this section:
- (a) “**derrickhand (level 2)**” means the type of work performed by a journeyperson who regularly operates drilling fluid systems and pumps during drilling, mixes fluid chemicals and additives, handles sections of drill string assemblies from a platform on the rig derrick during tripping operations, monitors and records mud flows and volumes and fluid properties, and includes all of the work performed by a motorhand (level 1);

- (b) **“driller (level 3)”** means the type of work performed by a journey person who operates the draw-works, rotary equipment and pumps and supervises the assembly of drill strings, ensures that safety and support equipment is functioning properly, monitors and keeps record of the progress of drilling operations, participates in the supervision of rig mobilization and de-mobilization, is responsible for supervising rig crews and includes all of the work performed by a motorhand (level 1) and a derrickhand (level 2);
- (c) **“motorhand (level 1)”** means the type of work performed by a journey person who regularly maintains drilling rig engines, transmissions, heating systems, diesel electric generators and motors, hydraulic systems and other mechanical equipment, maintains equipment logs and preventative maintenance records, monitors inventories of fuels, oil filters, lube oils, greases and other service items, participates in rig mobilization and de-mobilization and may supervise and train floorhands and labourers;
- (d) **“trade”** means the trade designated in accordance with Part II as “rig technician trade” and includes the operation and maintenance of drilling rig equipment, systems, pumps and engines;
- (2) This section applies to employers, tradespersons, journey persons, apprentices and any other person in the trade.
- (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (4) Each apprenticeship year in the trade requires a total of 1,620 hours of training that:
- (a) includes on-the-job training; and
 - (b) may include technical training.
- (5) The term of apprenticeship in the trade with the motorhand (level 1) endorsement consists of one apprenticeship year.
- (6) The term of apprenticeship in the trade with the derrickhand (level 2) endorsement consists of two apprenticeship years.
- (7) The term of apprenticeship in the trade with the driller (level 3) endorsement consists of three apprenticeship years.

16 Feb 2007 SR 6/2007 s11.

Roofer trade

- 86(1)** In this section, **“trade”** means the trade designated in accordance with Part II as “roofer trade” and includes the building or laying of built-up or flat deck roofs, the covering of steep and similar roof surfaces with roofing and related material and the application of damp-proofing and waterproofing membrane.
- (2) This section applies to employers, tradespersons, journey persons, apprentices and any other person in the trade.

- (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (4) The term of apprenticeship in the trade consists of three apprenticeship years.
- (5) Each apprenticeship year in the trade requires a total of 1,500 hours of training that:
 - (a) includes on-the-job training; and
 - (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s86.

Sheet metal worker trade

- 87(1)** In this section, “**trade**” means the trade designated in accordance with Part II as “sheet metal worker trade” and includes the constructing and fabricating with sheet metal of 10 gauge or lighter of any article or thing and the installing, maintaining, altering and repairing of any such article or thing.
- (2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.
 - (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
 - (4) The term of apprenticeship in the trade consists of four apprenticeship years.
 - (5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:
 - (a) includes on-the-job training; and
 - (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s87.

Sprinkler fitter trade

- 88(1)** In this section, “**trade**” means the trade designated in accordance with Part II as “sprinkler fitter trade” and includes the assembling, installing, testing, repairing, modifying, overhauling and maintaining of fixed fire suppression systems.
- (2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.
 - (3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
 - (4) The term of apprenticeship in the trade consists of four apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

7 Jly 2017 SR 76/2017 s10.

Steamfitter-pipefitter trade

89(1) In this section:

(a) **“petroleum installer technician sub-trade”** means the sub-trade recognized pursuant to subsection (6) as the “petroleum installer technician sub-trade” and includes:

- (i) the construction, installation, alteration, expansion and maintenance of above-ground and underground petroleum storage facilities and related equipment and apparatus; and
- (ii) the decommissioning, remediation and removal of above-ground and underground petroleum storage facilities and related equipment and apparatus;

(b) **“trade”** means the trade designated in accordance with Part II as “steamfitter-pipefitter trade” and includes the installing, maintaining, altering and repairing of:

- (i) any gas installation and gas equipment as defined in *The Gas Licensing Act*; and
- (ii) any system of pipe and any part of a system of pipe except those within the scope of clause 82(1)(a).

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade or petroleum installer technician sub-trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of four apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

(6) The sub-trade known as the petroleum installer technician sub-trade is recognized as a branch of the steamfitter-pipefitter trade.

(7) No person is eligible to enter into an apprenticeship program in the sub-trade unless that person has educational qualifications or an equivalent standing that, in the opinion of the commission, are required to complete the apprenticeship program successfully.

(8) The term of apprenticeship in the sub-trade consists of three apprenticeship years.

17 Oct 2003 cA-22.2 Reg 4 s89; 21 Dec 2007 SR
125/2007 s4.

Metal fabricator (fitter) trade

90(1) In this section, “**trade**” means the trade designated in accordance with Part II as “metal fabricator (fitter) trade” and includes the fabrication, layout, cutting, fitting and assembly of ornamental and structural iron, metal and miscellaneous materials.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has the educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of three apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

29 May 2015 SR 51/2015 s17.

Tilessetter trade

91(1) In this section, “**trade**” means the trade designated in accordance with Part II as “tilessetter trade” and includes any constructing, altering, decorating and repairing with tiles and slabs of granite, slate, marble, ceramic, quarry, terrazzo and mosaic.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of four apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s91.

Tower crane operator trade

91.1(1) In this section, “**trade**” means the trade designated in accordance with Part II as “tower crane operator trade” and includes the maintaining and operating of any mechanical device or structure incorporating a power-driven drum, boom and wire rope used for raising, lowering and moving material, and utilizing a vertical mast or tower and jib, which may be of the travelling, fixed or climbing type.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of 2 apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,500 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

13 Dec 2013 SR 103/2013 s19; 7 Jly 2017 SR
76/2017 s11.

Truck and transport mechanic trade

92(1) In this section, “**trade**” means the trade designated in accordance with Part II as “truck and transport mechanic trade” and includes the maintenance, repair, overhaul, inspection, reconditioning, and diagnostic troubleshooting of motorized trucks, buses and road transport vehicles.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of four apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s92.

Water well driller trade

93(1) In this section, “**trade**” means the trade designated in accordance with Part II as “water well driller trade” and includes the designing, drilling, construction, development, servicing, disinfecting, sanitation and reclamation of water wells, the operation of drilling rigs and the installation, maintenance, servicing and repair of associated equipment.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade.

(3) No person is eligible to enter into an apprenticeship program in the trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.

(4) The term of apprenticeship in the trade consists of two apprenticeship years.

(5) Each apprenticeship year in the trade requires a total of 1,800 hours of training that:

- (a) includes on-the-job training; and
- (b) may include technical training.

17 Oct 2003 cA-22.2 Reg 4 s93.

Welder trade

94(1) In this section:

(a) “**semiautomatic welding production operator sub-trade**” means the sub-trade recognized pursuant to subsection (6) as the semiautomatic welding production operator sub-trade, and includes the preparation and joining of metals in a production assembly line setting primarily using the gas metal arc welding (MIG) process;

(b) “**trade**” means the trade designated in accordance with Part II as “welder trade” and includes the preparation and joining of metals and plastics by methods that do not employ fastening devices.

(2) This section applies to employers, tradespersons, journeypersons, apprentices and any other person in the trade or semiautomatic welding production operator sub-trade.

- (3) No person is eligible to enter into an apprenticeship program in the trade or semiautomatic welding production operator sub-trade unless that person has educational qualifications, skills and aptitude that are required to complete the apprenticeship program successfully in the opinion of the commission.
- (4) The term of apprenticeship in the trade consists of three apprenticeship years.
- (5) Each apprenticeship year in the trade or semiautomatic welding production operator sub-trade requires a total of 1,800 hours of training that:
- (a) includes on-the-job training; and
 - (b) may include technical training.
- (6) The sub-trade known as semiautomatic welding production operator is recognized as a branch of the trade.
- (7) The term of apprenticeship in the semiautomatic welding production operator sub-trade consists of two apprenticeship years.

17 Oct 2003 cA-22.2 Reg 4 s94; 20 May 2005 SR
46/2005 s7.

PART IV Repeal, Transitional and Coming into Force

R.R.S. c.A-22.2 Reg 1 repealed

95 *The Apprenticeship and Trade Certification (Designated Trades) Regulations* are repealed.

17 Oct 2003 cA-22.2 Reg 4 s95.

Transitional

96 Notwithstanding the repeal of *The Apprenticeship and Trade Certification (Designated Trades) Regulations* and *The Apprenticeship and Trade Certification Regulations*, any certificate, permit, identification card or other document that was valid on the day before those regulations were repealed continues in force until its expiry date, if any, as if issued pursuant to these regulations and may be amended, suspended, cancelled or substituted pursuant to the Act and these regulations.

17 Oct 2003 cA-22.2 Reg 4 s96.

Coming into force

97 These regulations come into force on the day on which they are filed with the Registrar of Regulations.

17 Oct 2003 cA-22.2 Reg 4 s97.