

The Education Regulations, 1986

being

Chapter E-0.1 Reg 1 (effective March 19, 1986) as amended by Chapter E-0.1 Reg 8 and E-0.1 Reg 20; and Saskatchewan Regulations 117/86, 98/87, 61/88, 14/89, 32/90, 72/91, 121/92, 49/93, 106/93, 107/93, [57/94](#), [45/96](#), [81/97](#), [107/97](#), [56/1999](#), [57/1999](#), [Errata Notice dated October 1, 1999](#), [100/2000](#), [21/2001](#), [36/2001](#), [95/2001](#), [3/2003](#), [102/2006](#), [57/2008](#), [74/2008](#), [55/2009](#), [97/2009](#); by the *Statutes of Saskatchewan*, [2010, c.21](#); and [37/2011](#).

NOTE:

This consolidation is not official. Amendments have been incorporated for convenience of reference and the original statutes and regulations should be consulted for all purposes of interpretation and application of the law. In order to preserve the integrity of the original statutes and regulations, errors that may have appeared are reproduced in this consolidation.

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CHAPTER E-0.1 REG 1

The Education Act

PART I

Title and Interpretation

Title

- 1 These regulations may be cited as *The Education Regulations, 1986*.

Interpretation

- 2 In these regulations:

- (a) “**Act**” means *The Education Act, 1995*;
- (b) “**approved**” means approved by the minister;
- (b.1) “**learning resource**” means a resource used for educational purposes in any format, real or virtual, that:
 - (i) illustrates or supports one or more elements of a course or course of study; and
 - (ii) may enrich the learning experience of the pupil or teacher;
- (b.2) “**program of studies**” means the courses of study offered in a school and their arrangement and sequence;
- (c) “**recognized**” means recognized by the minister.

27 Mar 86 cE-0.1 Reg 1 s2; 6 Apr 2001 SR 21/
2001 s3; 3 Nov 2006 SR 102/2006 s3.

PART I.1

Expressions used in the Act

- 2.1(1) **Repealed.** 13 Nov 2009 SR 97/2009 s3.

- (2) For the purposes of *The Education Act, 1995*:

- (a) “**learning resource**” has the same meaning as in these regulations; and
- (b) “**program of studies**” has the same meaning as in these regulations.

2 Jan 98 SR 107/97 s3; 3 Nov 2006 SR 102/2006
s4; 11 Jly 2008 SR 57/2008 s3; 13 Nov 2009
SR 97/2009 s3.

Interpretation of “supplementary materials”

2.2 For the purposes of clause 4(3)(a) of the Act, “**supplementary materials**” includes licences or other rights or authorizations respecting the use of textbooks, library books, reference books or other learning resources.

3 Nov 2006 SR 102/2006 s5.

PART II
Establishment of Separate School Divisions

Forms

3(1) Form A is the form to be used for a petition to establish a separate school division pursuant to subsection 49(5) of the Act.

(2) Form B is the form to be used for a notice of a meeting of electors pursuant to subsection 49(7) of the Act.

(3) Form C is the form to be used for a declaration of an elector pursuant to subsection 49(9) of the Act.

(4) Form D is the form to be used for a notice of poll pursuant to clause 50(5)(d) of the Act.

(5) Form E is the form to be used for a declaration of an elector pursuant to subsection 50(7) of the Act.

(6) Form F is the form to be used for a ballot for the purposes of a poll pursuant to section 50 of the Act.

(7) Form F.1 is the form to be used for the record of the results of a poll pursuant to subsection 50(12) of the Act.

(8) Form F.2 is the form to be used for the appointment of representatives pursuant to subsection 50(13) of the Act.

6 Apr 2001 SR 21/2001 s5.

PART II.1
Establishment of Francophone Education Area and fransaskois school

Transfer of property

3.01(1) Where a francophone education area and a fransaskois school are established, the property listed in subsection (2) is to be transferred by the board of education to the conseil scolaire at no cost.

(2) Textbooks, library books, reference books, other learning resources, apparatus, equipment and similar property that has been acquired by a board of education with Official Minority Language Office funding for minority language instruction, excluding French immersion programming, is to be transferred to the conseil scolaire.

3.1 Repealed. 9 Jly 99 SR 56/99 s3.

3.2 Repealed. 9 Jly 99 SR 56/99 s3.

3.3 Repealed. 9 Jly 99 SR 56/99 s3.

9 Jly 99 SR 56/1999 s3; 3 Nov 2006 SR 102/
2006 s6.

PART II.2 School Community Councils

Membership of school community councils

3.4(1) In this Part, “**community member**”:

- (a) means an elector who resides within the attendance area for that school community council’s school or the geographic area for a school community council as determined by that school’s board of education if an attendance area has not been defined; and
 - (b) does not include parents or guardians of pupils who attend that school.
- (2) Each school community council shall consist of:
- (a) the elected members mentioned in clause 140.2(a) of the Act; and
 - (b) the members appointed pursuant to subsections (3) and (4).
- (3) A board of education shall appoint as members:
- (a) subject to clause (b), for each school community council in its division:
 - (i) if practicable, one or two pupils who attend that school who are enrolled in the secondary level;
 - (ii) the principal of that school;
 - (iii) one teacher from that school; and
 - (iv) in consultation with the other members, any other individuals;
 - (b) if two or more school community councils are amalgamated pursuant to the Act, for each amalgamated school community council:
 - (i) if practicable, one or two pupils who attend each school who are enrolled in the secondary level;
 - (ii) the principal of each school;
 - (iii) one teacher from each school; and
 - (iv) in consultation with the other members, any other individuals.

- (4) If a pupil at a school resides on reserve, the board of education shall, for the school community council for that school:
- (a) request that the Indian band, for whose use and benefit the reserve where the student resides has been set aside, identify individuals willing to represent that Indian band on the school community council; and
 - (b) if practicable, appoint at least one of those individuals to the school community council.
- (5) Subject to the Act and these regulations, a board of education shall, for each school community council in its division:
- (a) determine the geographic area for the purposes of clause (1)(a);
 - (b) determine the maximum number of members;
 - (c) for the purposes of clause 140.2(a) of the Act determine the number of elected members; and
 - (d) develop policies and procedures for the:
 - (i) appointment of members; and
 - (ii) nomination and election of elected members.
- (6) A majority of the elected members of a school community council must be parents or guardians of pupils who attend the school.

3 Nov 2006 SR 102/2006 s7.

Elections

- 3.5(1)** An annual election shall be held to elect members of a school community council.
- (2) A board of education shall, for each school community council in its division, appoint an employee of the board of education, other than any member of that school community council, to be the returning officer for the election of members of the school community council.
- (3) A returning officer shall provide at least four weeks' notice to the public before a public meeting is held to elect members of a school community council.
- (4) The notice shall state:
- (a) the purpose of the meeting;
 - (b) the attendance area or the geographic area for the school community council;
 - (c) where any policies or procedures developed by the board of education respecting the election of the school community council can be reviewed; and
 - (d) the date, time and location of the meeting.

- (5) The notice shall be advertised or posted in such a way that it would be reasonably expected to reach the parents or guardians of pupils for that school and community members.
- (6) The following may stand for election to a school community council:
- (a) a parent or guardian of a pupil who attends the school of that school community council;
 - (b) subject to subsection (7), a community member.
- (7) A community member may not be a member of more than one school community council for a school in which he or she is not a parent or guardian of a pupil in that school.
- (8) The following may cast a vote in a school community council election:
- (a) a community member;
 - (b) a parent or guardian of a pupil who attends that school.
- (9) The members to be elected shall be elected at the public meeting by secret ballot.

3 Nov 2006 SR 102/2006 s7.

Terms of appointed members

- 3.6(1)** Subject to subsection (2), each appointed member of a school community council holds office for two years and is eligible for reappointment.
- (2) Any pupil who is appointed as a member of a school community council holds office for one year and is eligible for reappointment.

3 Nov 2006 SR 102/2006 s7.

Officers

- 3.7** Each school community council shall select a chairperson, a vice-chairperson and a secretary from among the following members:
- (a) pupils;
 - (b) representatives of Indian bands;
 - (c) elected members.

3 Nov 2006 SR 102/2006 s7.

Meetings

- 3.8** A school community council shall meet at least five times each year, have an annual general meeting and meet at any other time at the call of the chairperson.

3 Nov 2006 SR 102/2006 s7.

Reimbursement

3.9 Members of a school community council may be reimbursed for expenses by the board of education for the school pursuant to the board's policies but will not receive compensation.

3 Nov 2006 SR 102/2006 s7.

Support

3.91 A board of education shall, for each school community council in its division:

- (a) designate a senior administrative employee to be responsible for that school community council; and
- (b) provide orientation, training, development and networking opportunities for members.

3 Nov 2006 SR 102/2006 s7.

Duties

3.92 A school community council shall:

- (a) undertake activities to enhance its understanding of the community's economic, social and health needs, aspirations for pupils' learning and well-being, and resources and supports for the school, parents, guardians and community;
- (b) in co-operation with the school staff, develop and recommend to its board of education for approval a learning improvement plan that is in accordance with the school division's strategic plan;
- (c) perform any activities assigned to it in a learning improvement plan approved by the board of education;
- (d) communicate annually to the parents, guardians and community members about its plans, initiatives and accomplishments;
- (e) account publicly for the expenditure of funds related to the operation of the school community council;
- (f) participate in orientation, training, development and networking opportunities in order to enhance its capacity to fulfil its responsibilities; and
- (g) not discuss or be given access to personal confidential information about or complaints about any pupil, family member or guardian of any pupil, teacher, administrator or other employee of or member of the board of education.

3 Nov 2006 SR 102/2006 s7.

Powers

3.93 A school community council may:

- (a) provide advice and recommendations to the board of education respecting policies, programs and educational service delivery, including fundraising, school fees, pupil code of conduct, grade discontinuance, school closure, religious instruction, and language of instruction but not including educational service delivery by a specific teacher;
- (b) provide advice to the school staff respecting school programs; and
- (c) provide advice to other organizations, agencies and governments on the learning needs and well-being of pupils.

3 Nov 2006 SR 102/2006 s7.

Constitution

3.94(1) A school community council shall develop and submit for approval to its board of education a constitution that includes its:

- (a) subcommittees and officers;
- (b) schedule of meetings;
- (c) means of public communication and consultation;
- (d) code of conduct;
- (e) decision-making processes; and
- (f) complaint and dispute resolution processes.

(2) A school community council's constitution or any amendment to it is not in effect until it is approved by that school community council's board of education.

3 Nov 2006 SR 102/2006 s7.

PART III
Employment of Certain School Officials
INTERPRETATION

4 Repealed. 11 Oct 96 cE-0.1 Reg 20 s13.

DIRECTOR OF EDUCATION

Qualifications

5(1) A person is eligible to be appointed by a board of education as a director if he or she:

- (a) holds or meets the requirements to hold a Professional “A” Teacher’s Certificate issued pursuant to *The Teacher Certification and Classification Regulations, 2002*;
 - (b) has completed a master’s degree at a recognized university in a field that relates to the major duties of a director of education;
 - (c) submits evidence to the board of education of a minimum of two years of teaching experience in Canada, acceptable to the board, at the elementary or secondary school level; and
 - (d) submits evidence to the board of education of a minimum of two years of experience in Canada, acceptable to the board, as an educational administrator.
- (2) Notwithstanding subsection (1), any person who, on or before May 29, 2009, was a member of the Saskatchewan League of Educational Administrators, Directors and Superintendents is eligible to be appointed as a director.
- (3) For the purpose of subsection (2), “**member**” means member as defined in *The League of Educational Administrators, Directors and Superintendents Act, 1991*.

27 Mar 86 cE-0.1 Reg 1 s5; 5 Jne 2009
SR 55/2009 s3; 10 Jne 2011 SR 37/2011 s3.

Appointment

6(1) A board of education that desires to appoint a director of education shall:

- (a) notify the minister in writing of its intention;
 - (b) subject to subsection (1.1), advertise the position in at least the two daily newspapers having the largest circulation in Saskatchewan;
 - (c) consider all applications; and
 - (d) on making an appointment, notify the minister of the full name, address and qualifications of the person appointed.
- (1.1) The minister may exempt a board of education from complying with clause (1)(b) where:
- (a) the board of education desires to appoint a director of education as a result of a restructuring of school divisions; and
 - (b) the minister considers it appropriate to make the exemption.
- (2) A board of education shall engage its director under a written contract specifying:
- (a) yearly salary and other allowances;
 - (b) vacation entitlement;

- (c) the procedure for review of the terms of the contract by either party;
 - (d) the procedure for termination of the contract by either party; and
 - (e) any terms and conditions of employment, in addition to those described in clauses (a) to (d), that may be mutually agreed on.
- (3) **Repealed.** 9 Jly 99 SR 56/1999 s4.

27 Mar 86 cE-0.1 Reg 1 s6; 29 Aug 97 SR 81/97 s3;
9 Jly 99 SR 56/1999 s4.

SUPERINTENDENTS, CONSULTANTS OR ADVISORS

Contract of employment

7 A board of education that employs a person as a superintendent, assistant superintendent, consultant or supervisor of services related to the instruction or the health and welfare of pupils or to school attendance shall engage that person under a written contract specifying:

- (a) yearly salary and other allowances;
- (b) vacation entitlement;
- (c) the procedure for review of the terms of the contract by either party;
- (d) the procedure for termination of the contract by either party; and
- (e) any terms and conditions of employment, in addition to those described in clauses (a) to (d), that may be mutually agreed on.

27 Mar 86 cE-0.1 Reg 1 s7.

Filing contracts

7.1(1) Where a board of education or the conseil scolaire enters into a contract in accordance with section 6 or 7 with a person mentioned in subsection 25(1) or 25(3) of *The League of Educational Administrators, Directors and Superintendents Act, 1991*, that person shall file, as the case may be, a copy of that contract and any subsequent amendments or revisions, with:

- (a) the Teachers' Superannuation Commission not more than 30 days after the effective date of the contract, amendment or revision; or
- (b) the Saskatchewan Teachers' Retirement Plan not more than 30 days after the effective date of the contract, amendment or revision.

(2) Where a contract described in subsection (1) exists on the day this section comes into force, the person mentioned in subsection (1) shall file a copy of that contract as required by subsection (1) within 60 days after the coming into force of this section.

9 Jly 99 SR 56/1999 s5.

TREASURER, SECRETARY TREASURER OR
SUPERINTENDENT OF ADMINISTRATION

8 to 14 Repealed. 11 Oct 96 cE-0.1 Reg 20 s13.

14.1 Repealed. 13 Nov 2009 SR 97/2009 s4.

14.2 Repealed. 11 Jly 2008 SR 57/2008 s4.

15 Repealed. 11 Jly 2008 SR 57/2008 s4.

16 Repealed. 11 Jly 2008 SR 57/2008 s4.

PART IV
School Attendance

17 Repealed. 20 Nov 92 SR 121/92 s3.

Report re irregular attendance

18 Form J is the form to be used for reports and referrals pursuant to section 162 of the Act.

27 Mar 86 cE-0.1 Reg 1 s18.

Annual reports re attendance problems

19 Form K is the form to be used for the report to be submitted to the department by the local attendance counsellor pursuant to clause 161(1)(e) of the Act.

27 Mar 86 cE-0.1 Reg 1 s19.

PART V
Tuition Fees
GENERAL

Determination of tuition fee amount

20(1) If a board of education establishes:

(a) a schedule of fees to be charged with respect to non-resident pupils pursuant to section 172 of the Act; or

(b) a schedule of fees to be charged with respect to resident pupils pursuant to section 173 of the Act;

it shall calculate the fees payable by dividing the enrolment of the school or schools of the division into the sum of the costs of operation of the school or schools of the division determined of accordance with subsection (2).

- (2) For the purposes of subsection (1), a board of education shall determine the sum of the costs of operation of the school or schools of the division by adding:
- (a) administration costs;
 - (b) instruction costs;
 - (c) plant operation and maintenance costs;
 - (d) that portion of other educational services expenditure, net of specific special grants and other revenue for such services, which may be applicable to pupils described in section 172 or 173 of the Act;
 - (e) that portion of the ancillary services expenditure, net of specific revenue for such services, which may be applicable to pupils described in section 172 or 173 of the Act;
 - (f) current interest expenses;
 - (g) that portion of specifically earmarked provisions for reserves which may be applicable to pupils described in section 172 or 173 of the Act; and
 - (h) that portion of contribution to capital from current revenue which may be applicable to pupils described in section 172 or 173 of the Act.
- (3) For the purposes of subsection (1), a board of education shall exclude the following operating costs from the calculation of tuition fees:
- (a) costs of pupil transportation;
 - (b) payments of tuition fees to other school divisions; and
 - (c) subject to subsection (5), payments for capital debt retirement.
- (4) Notwithstanding subsection (3), a board of education may charge fees for transportation of pupils described in sections 172 and 173 of the Act, but the calculation of those fees is required to be separate from the calculation of tuition fees.
- (5) A board of education shall include the capital debt retirement costs mentioned in subsection (3) in the calculation of fees for pupils for whom any department or agency of the Government of Canada is responsible to the extent that that department or agency has not provided the school division with capital contributions for school facilities.
- (6) A board of education shall base its calculations of tuition fees pursuant to this section on budgeted expenditures of the school division for the current fiscal year, but the board of education may make adjustments to the tuition fees when the actual costs have been determined if:
- (a) one or both of the school divisions, departments or agencies involved requests that adjustments be made; or
 - (b) an agreement among the parties concerned requires that adjustments be made.

- (7) The parties to arrangements with respect to tuition fees may, by agreement:
- (a) prescribe the dates for estimating costs or determining and verifying actual costs;
 - (b) prescribe the dates by which payments of fees are to be made;
 - (c) define the procedures under which enrolments to be used in the calculation of fees are to be determined; and
 - (d) define the procedures for modifying the calculated fees to take into account the varying costs for the different levels of the instructional program.
- (8) Where fees are paid on behalf of a pupil who is a resident of Saskatchewan without the financial support of or reimbursement from the school division in which his parent or guardian resides, the tuition fee is 50% of the fee which would otherwise be charged pursuant to this section.
- (9) Notwithstanding any other provision of this section, two or more boards of education may enter into any other approved arrangement with respect to the calculation and payment of tuition fees.

27 Mar 86 cE-0.1 Reg 1 s20; 24 Dec 86
SR 117/86 s6.

PART VI
Basic Program and Course of Study
INTERPRETATION

Interpretation of Part

21 In this Part:

- (a) **“adult”** means a person who is at least 18 years of age and who has been out of school for at least one year;
- (b) **Repealed.** 3 Nov 2006 SR 102/2006 s8.
- (c) **“course of study”** means a statement of the philosophy and objectives and scope of content and the nature of the material to be studied in a given subject or area of study at a given grade level;
- (d) **Repealed.** 3 Nov 2006 SR 102/2006 s8.

27 Mar 86 cE-0.1 Reg 1 s21; 3 Nov 2006 SR
102/2006 s8.

22 Repealed. 3 Nov 2006 SR 102/2006 s9.

Course of study

23(1) The courses of study that may be used in schools are those authorized by the minister and issued in curriculum guides, bulletins or directives.

(2) **Repealed.** 3 Nov 2006 SR 102/2006 s10.

27 Mar 86 cE-0.1 Reg 1 s23; 3 Nov 2006 SR 102/2006 s10.

Instructional time

24 The principal, in consultation with the teachers and the director of education or a person designated in writing by the director of education, shall determine the instructional time to be allocated to each course per 1,500-minute school week, within the guidelines issued by the minister.

3 Nov 2006 SR 102/2006 s11.

Classification of courses of study

25 The department shall:

- (a) **Repealed.** 3 Nov 2006 SR 102/2006 s12.
- (b) **Repealed.** 3 Nov 2006 SR 102/2006 s12.
- (c) determine the prerequisites and number of credits associated with each course of study.

27 Mar 86 cE-0.1 Reg 1 s25; 3 Nov 2006 SR 102/2006 s12.

26 Repealed. 3 Nov 2006 SR 102/2006 s13.

27 Repealed. 3 Nov 2006 SR 102/2006 s14.

28 Repealed. 3 Nov 2006 SR 102/2006 s15.

Registered independent schools

29 A pupil enrolled in a registered independent school is eligible for Secondary Level credits if:

- (a) the school is under the supervision of the department; and
- (b) the department has approved:
 - (i) the program and courses of study for pupils receiving instruction at the Secondary Level;
 - (ii) the qualifications of the teachers instructing those pupils; and
 - (iii) the arrangements for evaluating the work of those pupils.

27 Mar 86 cE-0.1 Reg 1 s29; 3 Nov 2006 SR 102/2006 s16.

PART VII
Examinations

Interpretation of Part**30** In this Part:

- (a) **“accredited teacher”** means a teacher who meets the requirements for accreditation established by the department and set out in the department’s policy statement on accreditation;
- (b) **“composite mark”** means the sum of:
 - (i) the mark assigned by the teacher on the basis of work and examinations out of a maximum total of 50; and
 - (ii) the mark earned by the student on a departmental examination, in accordance with this Part, out of a maximum total of 50.

27 Mar 86 cE-0.1 Reg 1 s30.

Examinations

31(1) The department may provide examinations for any subject at any level and may prescribe the manner in which those examinations are to be used.

(2) Grade 12 departmental examinations are to be held in any subjects and format and at any times and places that the department may determine.

(3) The department shall prescribe procedures for the conduct of departmental examinations.

(4) If a candidate violates any examination procedures prescribed pursuant to subsection (3), the department may cancel his examination paper and may prohibit him from writing any departmental examination for a period of not more than two years.

(5) Candidates not enrolled in a recognized school in Saskatchewan shall be resident in Saskatchewan for at least six months before writing a departmental examination.

(6) Pursuant to clause 175(j) of the Act, the principal, as the presiding officer, shall arrange for the accommodation and supervision of candidates writing departmental examinations.

27 Mar 86 cE-0.1 Reg 1 s31; 19 Aug 88
SR 61/88 s4.

Final standings

32(1) In Divisions I, II and III, in Grades 10 and 11 and in Grade 12 subjects in which departmental examinations are not prepared, the final standings of pupils are to be determined by the teacher, subject to clause 175(j) of the Act.

(2) Immediately after final standings have been determined or changed, the principal shall submit to the department, in a form approved by the department, the marks of all pupils taking subjects in Grades 10, 11 and 12.

- (3) The principal of the school shall sign and issue a statement of standing for Grade 10 or 11 to pupils who have successfully completed the requirements for that grade.
- (4) In Grade 12 subjects in which departmental examinations are prepared, the final standing of a pupil is:
- (a) in the case of a pupil of an accredited teacher, determined by the teacher, subject to clause 175(j) of the Act;
 - (b) in the case of a pupil of a teacher who is not accredited, the pupil's composite mark;
 - (c) in the case of an adult who prepares for a departmental examination by home-study, determined by the mark obtained in the departmental examination.
- (5) The final standing of a pupil writing a supplemental examination is determined by the mark obtained on that examination.

27 Mar 86 cE-0.1 Reg 1 s32; 24 Dec 86
SR 117/86 s7.

Appeal

- 33(1)** A pupil who has written a departmental examination, other than a machine-scored examination, and has a composite mark of over 42% may appeal to have his departmental examination paper reread.
- (2) No pupil may appeal with respect to more than two subjects at any examination sitting.
- (3) A pupil shall lodge an appeal within two weeks of the mailing of examination results.

27 Mar 86 cE-0.1 Reg 1 s33.

Supplemental examination

- 34(1)** A pupil may write a departmental supplemental examination to raise his mark in a Grade 12 subject in which a departmental examination is prepared.
- (2) Pupils taught a Grade 12 subject by an accredited teacher may elect to write either a teacher-prepared comprehensive supplemental examination or a departmental supplemental examination.
- (3) A pupil who elects to write a teacher-prepared supplemental examination shall give the teacher any notice of his intention that may be required by the principal of the school pursuant to clause 175(j) of the Act.
- (4) Pupils may write departmental examinations as supplemental examinations in any number of subjects during a regular examination sitting.

27 Mar 86 cE-0.1 Reg 1 s34.

Examination procedures

35 Pursuant to subsection 31(3), teachers, presiding officers and examiners shall:

- (a) be responsible for the security of all examination booklets;
- (b) not retain any booklets following the examination;
- (c) not keep any record of any items appearing in any booklets; and
- (d) immediately after the examination, account for and forward all envelopes containing answer papers together with the tally sheets to the department and forward all unused examination booklets to the director or superintendent of education.

27 Mar 86 cE-0.1 Reg 1 s35; 19 Aug 88
SR 61/88 s5.

PART VIII

**Textbooks, Library Books, Reference Books
and Other Learning Resources**

36 Repealed. 3 Nov 2006 SR 102/2006 s18.

Selection policy and library services

37(1) A board of education and the conseil scolaire shall establish policies concerning:

- (a) subject to subsection (2), the selection of textbooks, library books, reference books and other learning resources;
 - (b) the procedure by which a person may challenge the inclusion or exclusion of specific textbooks, library books, reference books and other learning resources; and
 - (c) the procedures to be used to ensure that pupils have access to the textbooks, library books, reference books and other learning resources that they need to complete their course requirements.
- (2) Subject to subsection (3), if the minister has prescribed textbooks, library books, reference books or other learning resources, a board of education and the conseil scolaire shall ensure their use in schools.
- (3) If a board of education or the conseil scolaire requests an exception to the prescribed textbooks, library books, reference books or other learning resources, the minister may approve its use of alternative textbooks, library books, reference books or other learning resources.
- (4) A board of education or the conseil scolaire may, in accordance with policies established pursuant to clause (1)(a), approve other textbooks, library books, reference books or other learning resources to be provided at the expense of the school division or the conseil scolaire, as the case may be.
- (5) A board of education and the conseil scolaire shall:
- (a) provide school library services; and
 - (b) establish policies and standards governing school libraries.

3 Nov 2006 SR 102/2006 s19.

PART IX
Designated Schools

Interpretation of Part

38(1) In this Part:

- (a) **“designated”** means designated in accordance with subsection 180(3) of the Act;
- (b) **“designated program”** means a Type A French Language Program or a Type B Immersion/Bilingual Program;
- (c) **“designated school”** means a school that has been designated as a school in which a designated program is offered;
- (d) **“Type B Immersion/Bilingual Program”** means a program of instruction in which:
 - (i) French is the language of instruction for at least 50% of the instructional time or, subject to section 45, may be the sole language of instruction for all courses of study; and
 - (ii) provision may be made for complementary francophone cultural activities;
- (e) **“Type A French Language Program”** means a program of instruction:
 - (i) in which:
 - (A) French is the language of instruction for all courses of study except English and, subject to section 45, may be the sole language of instruction from kindergarten to year 2; and
 - (B) provision is made for activities that emphasize French-Canadian culture; and
 - (ii) provided in the whole or a portion of a facility which assures its self-contained operation and administration;
- (f) **“full-time equivalent pupil”** means one pupil from that number of pupils obtained by multiplying the number of pupils enrolled in a program by the percentage of instructional time devoted to instruction in a language other than English, to a maximum of:
 - (i) 75% of the instructional time available in a school week in the case of pupils enrolled in kindergarten to year 6; and
 - (ii) 60% of the instructional time available in a school week, in the case of pupils enrolled in year 7 to year 12;
- (g) **“non-resident pupil”** means a person whose declared place of residence is outside the boundaries of the division in which that person is provided with educational services by a designated school;
- (h) **“parents’ council”** mean a parents’ council formed in accordance with section 39.

(2) Where a Type A French Language Program has been designated, the administration and operation of the program shall be conducted in French but, if requested by parents, guardians, members of the teaching staff or administrative officials, the intent of administrative and operational procedures and directives shall be communicated in English.

(3) Where a Type B Immersion/Bilingual Program has been designated, the administration and operation of the program may be conducted in French but, where requested by parents, guardians, members of the teaching staff or administrative officials, the intent of administrative and operational procedures and directives shall be communicated in English.

27 Mar 86 cE-0.1 Reg 1 s38.

Parents' council

39(1) In a school division, the parents and guardians of the pupils enrolled or to be enrolled in a designated program on the written application to the board of education form the parents' council.

- (2) The parents' council shall act in an advisory capacity to:
- (a) the board of education; and
 - (b) the school community council.

27 Mar 86 cE-0.1 Reg 1 s39; 24 Dec 86
SR 117/86 s8; 3 Nov 2006 SR 102/2006 s20.

Designation of schools and programs

40(1) A board of education may, of its own initiative, request the minister to recommend to the Lieutenant Governor in Council that a school be designated and that a specific designated program be established, continued or expanded in that designated school.

(2) If a written request is submitted to a board of education before the December 15 preceding the school year in which a designated program is proposed to begin, continue or be expanded:

- (a) by a school community council;
- (b) by the parents or guardians of 15 or more pupils eligible for enrolment in the program in the proposed school year; or
- (c) by means of a petition from a parents' council representing the parents or guardians of 15 or more pupils;

asking that a school be designated and that a specific type of designated program be established, continued or expanded in that designated school, the board of education shall request the minister to recommend to the Lieutenant Governor in Council that the school be so designated and that a specific designated program be established, continued or expanded in that designated school.

(3) A board of education that is empowered or required pursuant to this section to make a request to the minister shall submit the request to the minister before the February 15 preceding the school year in which the designated program is to begin, continue or be expanded, together with a plan that outlines:

- (a) the implementation, continuance or expansion of the designated program;
- (b) the resources to be provided; and
- (c) the administrative structure to be employed.

(4) The minister shall recommend to the Lieutenant Governor in Council that a school be designated if:

(a) a request for the designation of the school has been submitted to him before the February 15 preceding the school year in which the designated program is to begin, continue or be expanded by a board of education acting in accordance with subsection (3) or by the governing body of a registered independent school;

(b) the school:

- (i) will have at least 15 pupils enrolled in each instructional grouping;
or
- (ii) will offer only a designated program; and

(c) the minister is satisfied that:

- (i) a designated program of the specific type proposed can be operated for at least three consecutive years; and
- (ii) if the school will offer only a designated program, adequate provision has been made for the education of pupils who do not wish to enroll in the designated program.

(5) If the minister makes a recommendation to the Lieutenant Governor in Council, the Lieutenant Governor in Council shall designate the school and shall specify:

- (a) the type of designated program;
- (b) the division and grade or year level; and
- (c) the school year or years during which the order is to be effective.

(6) The board of education shall provide for the additional needs of the designated program in its allocation of staff and resources.

Consultation required

41 A board of education shall develop the plan mentioned in subsection 40(3) in consultation with the parents' council or, if applicable, with the school community council.

27 Mar 86 cE-0.1 Reg 1 s41; 3 Nov 2006 SR
102/2006 s22.

Enrolment in designated school

42(1) Subject to subsections (2) and (3), where:

- (a) there is no designated program appropriate to a pupil's grade level available in his attendance area; or
- (b) the department confirms that the specific type of designated program established in a pupil's attendance area is of a different type than the designated program in which the parents or guardian of the pupil wish the pupil to be enrolled;

the parents or guardian of the pupil may enroll the pupil in a designated program in a designated school outside the pupil's attendance area by applying to the board of education in the pupil's attendance area.

(2) Where the entitlement described in subsection (1) is to be exercised with respect to the attendance of a pupil at a designated school located:

- (a) in the same school division in which the parents or guardian resides, the board of education shall make the necessary arrangements for the enrolment of the pupil;
- (b) outside the school division in which the parents or guardian resides, the board of education shall, on its own initiative or with the assistance of the department, arrange for the enrolment of the pupil; or
- (c) outside the attendance area in which the parents or guardian resides, the board of education in whose local attendance area the parents or guardian resides shall assume:
 - (i) in non-city school divisions, full organizational and financial responsibility for the transportation of the pupil;
 - (ii) in city school divisions, full organizational and financial responsibility for the transportation of the pupil where the pupil:
 - (A) is in Kindergarten to Grade 8; and
 - (B) travels a greater distance than the maximum distance travelled by pupils in non-designated schools in established attendance areas in the division; and
 - (iii) where applicable, financial responsibility for the accommodation costs of the pupil in accordance with the provisions of clause 61(d).

- (3) Notwithstanding subsection (2), where the department confirms that the requested type of designated program is available within the school division or attendance area in which the parents or guardian resides, the board of education may choose not to arrange for attendance of a pupil at a designated school outside the division.
- (4) A board of education shall not charge a non-resident pupil a tuition fee to enroll in a designated program in a designated school under its jurisdiction.
- (5) For the purposes of clause (2)(c):
- (a) **“city school division”** means a school division that includes a city wholly or substantially within its boundaries;
 - (b) **“non-city school division”** means a school division that does not include a city wholly or substantially within its boundaries.

27 Mar 86 cE-0.1 Reg 1 s42; 24 Dec 86
SR 117/86 s10.

43 Repealed. 3 Nov 2006 SR 102/2006 s23.

Language other than English

44 Notwithstanding sections 40 to 43, a board of education or the governing body of a registered independent school may, by resolution, approve the use of a language other than English as a language of instruction in any specified school in its jurisdiction to a maximum of 100% of the instructional time at the kindergarten level and to a maximum of 50% of the instructional time at other division levels.

27 Mar 86 cE-0.1 Reg 1 s44; 3 Nov 2006 SR
102/2006 s24.

Provision of English courses of study

45 Where a language other than English has been authorized as a language of instruction pursuant to section 40 or 44, approved English language courses of study are to be provided at all division levels beginning no later than Year 3.

27 Mar 86 cE-0.1 Reg 1 s45; 3 Nov 2006 SR
102/2006 s25.

46 Repealed. 13 Nov 2009 SR 97/2009 s5.

PART X
Flag

Flag

47(1) Every board of education shall provide:

- (a) a flagstaff for each school;
- (b) a flag of Canada for display on the flagstaff; and
- (c) one or more flags for display within each school.

(2) The relative size of the flagstaff provided for each school and the flag of Canada to be displayed on that flagstaff are required to conform to the sizes set out in Table 1.

(3) The board of education shall make provision for the raising and lowering of the flag on each school day.

27 Mar 86 cE-0.1 Reg 1 s47.

PART XI
Special Education

Interpretation of Part

48 In this Part:

- (a) “**assessment**” means assessment as defined in subsection 178(1) of the Act;
- (b) “**guideline**” means the guideline respecting assessments that is established by the minister pursuant to subsection 178(2) of the Act, as that guideline is amended from time to time;
- (c) “**parent or guardian**”, with respect to a child, means a parent or guardian who has lawful custody of the child;
- (d) “**pupil with intensive needs**” means pupil with intensive needs as defined in subsection 178(1) of the Act.

11 Jly 2008 SR 57/2008 s5.

49 Repealed. 11 Jly 2008 SR 57/2008 s6.

Identification of pupil with intensive needs

50(1) Subject to subsection (2), if the teacher or principal of a pupil is of the opinion that the pupil is unable, without special accommodation, to benefit from the regular program of instruction provided in the school, the principal may refer the matter to the director of education for the school division or for the division scolaire francophone, as the case may be, or to the director’s designate, for an assessment of the pupil.

(2) Before making a referral pursuant to subsection (1), the teacher or principal shall confer with the pupil’s parent or guardian.

- (3) The parent or guardian of a child may, on his or her own initiative, contact the principal to request that an assessment be conducted if the parent or guardian is of the opinion that the child is unable, without special accommodation, to benefit from the regular program of instruction provided in the school or that, for similar reasons, the child has not been registered to attend school.
- (4) On receipt of a request pursuant to subsection (3), the principal shall refer the matter to the director of education for the school division or for the division scolaire francophone, as the case may be, or to the director's designate, for an assessment of the child.
- (5) On receipt of a referral pursuant to subsection (1) or (4), the director of education, or the director's designate, shall direct that an assessment be conducted to determine, as the case requires:
- (a) whether the pupil who is the subject of the referral is a pupil with intensive needs; or
 - (b) whether the child who is the subject of the referral, if registered in the school division, would be a pupil with intensive needs.
- (6) Assessments shall be conducted in accordance with the guideline.
- (7) The director of education, or the director's designate, shall confer with the parent or guardian of the pupil or child, and may confer with the principal, teacher, pupil or child, with respect to the results of the assessment and any recommendations for changes to the regular program of instruction provided in the school to benefit the pupil or child concerned.
- (8) The director of education, or the director's designate, shall review at least annually the educational services and program of instruction being provided to a pupil with intensive needs who is registered with the school division or the division scolaire francophone, as the case may be.
- (9) A board of education or the conseil scolaire shall submit to the minister, in the form and at the times requested by the minister, the information requested by the minister respecting pupils with intensive needs.
- (10) On the request of a parent or guardian of a child who is three years of age or older but less than school age, the minister may identify that child on the basis of an assessment as a pupil with intensive needs and place that pupil in an appropriate program of instruction in or outside Saskatchewan.

11 Jly 2008 SR 57/2008 s7.

Reviews

50.1 For the purposes of section 178.1 of the Act, the right to a review does not apply where the disagreement with respect to the placement of the child is based on:

- (a) parental preference as to the location of the delivery of the program;
- (b) parental convenience;

- (c) other factors unrelated to the impact of the location of the educational instruction on the child's education and development;
- (d) location within an educational institution;
- (e) any other reason that relates to or is similar in nature to those listed in clauses (a) to (d); or
- (f) an allegation of discrimination pursuant to *The Saskatchewan Human Rights Code* or the *Canadian Charter of Rights and Freedoms*.

2 Jan 98 SR 107/97 s4; 11 Jly 2008 SR 57/2008 s8.

51 Repealed. 2 Jan 98 SR 107/97 s5.

Service delivery

52(1) A board of education or the conseil scolaire shall:

- (a) make available programs and supports for pupils with intensive needs, at no cost to parents or guardians, and may provide those services for preschool aged children identified as pupils with intensive needs pursuant to subsection 50(10);
 - (b) ensure that the services described in clause (a) are provided by individuals with the qualifications required pursuant to the guideline; and
 - (c) in accordance with the guideline, provide instruction, a curriculum and an inclusive learning environment that, in the opinion of the board of education or the conseil scolaire, are appropriate in relation to the pupils with intensive needs.
- (2) Subject to subsections (3) and (4), if a board of education or the conseil scolaire enters into an agreement pursuant to clause 178(13)(b) of the Act, the board of education or the conseil scolaire shall pay, on behalf of the pupil with intensive needs:
- (a) the actual tuition fees; and
 - (b) the approved rates for room and board and for transportation.
- (3) If a board of education provides educational services to a pupil with intensive needs outside the attendance area for the school district in which the pupil resides but within the school division, the board of education shall pay the approved rates for room and board and for transportation, as the case requires, on behalf of the pupil with intensive needs.
- (4) If the conseil scolaire provides educational services to a pupil with intensive needs outside the attendance area for the francophone school in which the pupil resides but within the same francophone education area, the conseil scolaire shall pay the approved rates for room and board and for transportation, as the case requires, on behalf of the pupil with intensive needs.

(5) A board of education or the conseil scolaire is not responsible for the cost of educational services provided to a pupil with intensive needs who is placed in a public institution by an authority other than an educational authority.

(6) No pupil is to be identified as a pupil with intensive needs on any electronic data system maintained by the ministry over which the minister presides unless the board of education employs teachers, support staff and other professionals with qualifications acceptable to the minister to provide educational services and programming to meet the learning needs of the pupil.

11 Jly 2008 SR 57/2008 s9.

PART XII

Driver Education

53 Repealed. 10 Jne 2011 SR 37/2011 s4.

Driver education

54(1) For the purposes of section 189 of the Act, a board of education and the conseil scolaire shall only offer a driver education and training program that is approved by the person designated as administrator pursuant to *The Traffic Safety Act*.

(2) Every board of education and the conseil scolaire shall retain an official record of pupil participation in the driver education and training program offered in its schools.

(3) Every board of education and the conseil scolaire shall submit to the minister at least once each year, in the form required by the minister, a record of every pupil who participates in the driver education and training program offered in its schools.

10 Jne 2011 SR 37/2011 s5.

55 Repealed. 10 Jne 2011 SR 37/2011 s6.

56 Repealed. 10 Jne 2011 SR 37/2011 s6.

PART XIII

Teachers and Certain Support Staff

Forms - contract offer, acceptance, confirmation, termination

57(1) Form L is the form for use by a board of education as a notice of termination of a contract with a teacher pursuant to:

- (a) clause 210(1)(a) and subsection 210(2) of the Act; or
- (b) clause 210(1)(c) or (d) of the Act.

(2) Form M is the form for use by a board of education as a notice of termination of a contract with a teacher pursuant to clause 210(1)(b) of the Act.

- (3) For the purposes of section 200 of the Act, with respect to temporary teaching contracts:
- (a) Form Y is the form for use by the director of education of a board of education as an offer;
 - (b) Form Z is the form for use by a teacher to accept an offer; and
 - (c) Form AA is the form for use by the director of education of a board of education as a notice of confirmation of a teaching contract.
- (4) For the purposes of section 200 of the Act, with respect to replacement teaching contracts:
- (a) Form BB is the form for use by the director of education of a board of education as an offer;
 - (b) Form CC is the form for use by a teacher to accept an offer; and
 - (c) Form DD is the form for use by the director of education of a board of education as a notice of confirmation of a teaching contract.
- (5) For the purposes of section 200 of the Act, with respect to any other teaching contract:
- (a) Form EE is the form for use by the director of education of a board of education as an offer;
 - (b) Form FF is the form for use by a teacher to accept an offer; and
 - (c) Form GG is the form for use by the director of education of a board of education as a notice of confirmation of a teaching contract.
- (6) This section, and Forms L, M and Y to GG apply, with any necessary modification, to the conseil scolaire.

11 Jly 2008 SR 57/2008 s10.

Educational assistants

58 Subject to the prior approval of the board of education, the principal or a teacher designated by the principal shall determine the duties of an educational assistant and shall specify those duties in writing.

11 Jly 2008 SR 57/2008 s11.

Noon-hour supervision

59 Every board of education shall take any steps that it considers necessary with respect to designating a responsible person to remain at schools during the noon hour.

27 Mar 86 cE-0.1 Reg 1 s59.

PART XIII.1
Professional Misconduct

Professional misconduct

59.1(1) Without restricting the generality of clause 209.4(a) of the Act, the following conduct on the part of a teacher is harmful to the best interests of pupils or other members of the public and constitutes professional misconduct within the meaning of the Act:

- (a) emotionally abusive conduct, which is any intentional act or omission designed to humiliate or cause distress or loss of dignity, and which may include verbal or non-verbal behaviour;
- (b) physically abusive conduct, which is any physical force that is excessive or inappropriate in the circumstances;
- (c) sexually abusive conduct, which is inappropriate touching of a sexual nature that violates a person's sexual integrity, whether consensual or not, and which includes sexual exploitation as defined in the *Criminal Code*.

(2) Without restricting the generality of clause 209.4(b) of the Act, the following conduct on the part of a teacher tends to harm the standing of the profession and constitutes professional misconduct within the meaning of the Act:

- (a) an act or omission that, in the circumstances, would reasonably be regarded by the profession as disgraceful, dishonourable or unprofessional;
- (b) being in violation of a law if the violation is relevant to the teacher's suitability to hold a certificate of qualification or if the violation would reasonably be regarded as placing one or more pupils in danger;
- (c) signing or issuing a document in the teacher's professional capacity that the teacher knows or ought to know contains a false, improper or misleading statement;
- (d) falsifying a record relating to the teacher's professional responsibilities;
- (e) providing false information or documents to the minister or to any other person with respect to the teacher's professional qualifications.

10 Jne 2011 SR 37/2011 s7.

PART XIII.2
Professional Conduct Committee

Professional conduct committee

59.2(1) A professional conduct committee established pursuant to section 230.3 of the Act shall consist of three persons appointed by the minister:

- (a) two of whom are teachers; and
- (b) one of whom does not hold a teacher's certificate of qualification.

(2) The minister shall appoint the chairperson of the professional conduct committee.

10 Jne 2011 SR 37/2011 s7.

PART XIV

60 to 73 Repealed. 2 Nov 90 cE-0.1 Reg 8 s19.

PART XV
Finance**School tax forms**

73.1(1) Form M.1 is the form to be used for a declaration respecting the designation of school taxes for the purposes of subsections 53(2) and 296.1(1) of the Act.

(2) Form M.2 is the form to be used for a notice of school tax designation pursuant to subsection 296.1(2) of the Act.

6 Apr 2001 SR 21/2001 s6.

Form of debentures

74 Debentures issued by a board of education are to be in Form N, O or P, as the case may require.

27 Mar 86 cE-0.1 Reg 1 s74.

Assessed value of certain properties

75(1) For the purposes of subsection 300(1) of the Act, the formula described in that subsection is to be applied to the assessed value of the properties described in that subsection as those properties existed on the assessment roll, as amended following the sitting of the last court of revision excluding any court of revision dealing with supplemental assessments, for the year preceding the year with respect to which the formula is applied.

(2) **Repealed.** 13 Nov 2009 SR 97/2009 s6.

27 Mar 86 cE-0.1 Reg 1 s75; 2 Jan 98 SR 107/97 s7; 22 Dec 2000 SR 100/2000 s3; 13 Nov 2009 SR 97/2009 s6.

Investments through trust companies

76 With the minister's approval, a board of education may invest 20% or less of its guaranteed short-term investments through approved trust companies to a maximum of the lesser of:

- (a) 2% of the value of the board's assets; and
- (b) \$60,000.

27 Mar 86 cE-0.1 Reg 1 s76; 13 Nov 2009 SR 97/2009 s7.

Property classes

76.1(1) The property classes mentioned in this section are defined pursuant to subsection 288(1) of the Act.

(2) **“Agricultural property class”** means land and improvements classified as:

(a) Non-arable (Range) Land and Improvements, which includes only land and improvements, other than occupied dwellings:

(i) for which the predominant potential use is as range land or pasture land, determined as the best use that could reasonably be made of the majority of the surface area; or

(ii) the majority of the surface area of which is not developed for any use, has been left in or is being returned to its native state or cannot be used for agricultural purposes; or

(b) Other Agricultural Land and Improvements, which includes only land and improvements, other than occupied dwellings:

(i) for which the predominant potential use is cultivation, determined as the best use that could reasonably be made of the majority of the surface area;

(ii) used for dairy production, raising poultry or livestock, producing poultry or livestock products, bee-keeping, seed growing or growing plants in an artificial environment; or

(iii) used for other agricultural purposes, except for land and improvements classified as Non-arable (Range) Land and Improvements.

(3) **“Commercial and industrial property class”** means:

(a) land and improvements used or intended to be used:

(i) for business purposes, including land and improvements for office, wholesale, retail, service, hotel, motel, industrial and manufacturing activities, transportation, communications and utilities;

(ii) for institutional, government, recreational or cultural purposes; or

(iii) for mines or petroleum oil wells and gas wells;

(b) Elevators, which includes only:

(i) land and improvements designed and used for receiving, processing and shipping grains, oilseeds and special forages, and licensed by the Canadian Grain Commission; and

(ii) land and improvements used in conjunction with the land and improvements described in subclause (i);

- (c) Railway Rights of Way and Pipeline, which includes only railway roadway, railway superstructure, and pipeline, and other land and improvements used in conjunction with a pipeline; or
 - (d) land and improvements not specifically included in another property class.
- (4) **“Residential property class”** means land and improvements classified as:
- (a) Residential, which, except for land and improvements classified as Multi-unit Residential or Seasonal Residential, includes only land and improvements used or intended to be used for, or in conjunction with, a residential purpose, including vacant land subdivided into lots for residential use, provided that where land is used as a yardsite in conjunction with a purpose mentioned in clause (2)(a) or (b), three acres of that land is to be classified as Residential;
 - (b) Multi-unit Residential, which includes only:
 - (i) land and improvements designed and used for or intended to be used for, or in conjunction with, a residential purpose and to accommodate four or more self-contained dwelling units within a parcel, or in the case of a condominium, any part of a parcel within the meaning of *The Condominium Property Act, 1993* that is used for a residential purpose; and
 - (ii) vacant land zoned for use for multiple dwelling units; or
 - (c) Seasonal Residential, which includes:
 - (i) only land and improvements:
 - (A) used or intended to be used for, or in conjunction with, both residential and recreational purposes;
 - (B) located in:
 - (I) communities predominantly of a resort nature, in parks, or in rural areas;
 - (II) a recreational subdivision; or
 - (III) the Northern Saskatchewan Administration District outside the boundaries of towns, northern villages, northern hamlets and northern settlements;
 - (C) normally used for a maximum of six months in any year, as determined by the assessor; and
 - (D) not being the principal residence in Canada of the occupant; and
 - (ii) land and improvements for seasonal camps.

(5) For the purposes of this section, the terms “**assessor**”, “**building**”, “**business**”, “**improvement**”, “**land**”, “**mine**” and “**occupant**” have the meanings ascribed to them pursuant to *The Cities Act*, *The Municipalities Act* or *The Northern Municipalities Act*, as the case requires.

13 Nov 2009 SR 97/2009 s8.

Separate school division bylaw to determine own levy

76.2 December 1, 2009 is the date prescribed for the purposes of subsection 288.1(5) of the Act.

13 Nov 2009 SR 97/2009 s8.

PART XVI
School Buildings

Selection of school site

77 When selecting a school site, a board of education shall consider with respect to the proposed school site:

- (a) present and future enrolment requirements;
- (b) the location with respect to school population, traffic and other hazards, distracting noises and other sensory or environmental nuisances;
- (c) the adequacy of level play areas;
- (d) the site drainage, soil conditions and land contours as they affect construction and landscaping;
- (e) the shape of the school site; and
- (f) the health and safety of the pupils.

27 Mar 86 cE-0.1 Reg 1 s77.

Water and sewage

78 If there is no municipal waterworks or sewage system, a board of education shall ensure that the site is to be provided with an adequate water supply and sewage disposal.

27 Mar 86 cE-0.1 Reg 1 s78.

Area of site

79(1) Subject to subsection (2), a school site acquired for a new school or for an existing school which is being enlarged is required to have an area that is not less than the area shown in Table 15 for the maximum enrolment of pupils projected by the board of education for that school.

(2) The minister may, in writing, authorize a board of education to acquire a smaller area than the area prescribed in subsection (1) for a school.

(3) A board of education that has acquired a school site adjoining other property that can be used for physical education purposes and has written assurance from the owner of that other property with respect to the permanent use of that other property may include that other property to make up the area requirements as outlined in subsection (1).

(4) If a play area is located next to a busy street or natural hazard such as a steep ravine, a creek or a lake, a suitable fence is to be provided to separate the play area from the hazard.

27 Mar 86 cE-0.1 Reg 1 s79.

Advertising

80 Advertising for construction tenders for school renovations, major repairs, additions or new school buildings is not to be commenced until written approval of the drawings and specifications has been received from the minister.

27 Mar 86 cE-0.1 Reg 1 s80.

Construction

81(1) Construction of school buildings is not to be commenced until:

- (a) title to the building site or a long-term lease acceptable to the minister has been secured; and
- (b) written approval of final costs, financing, final drawings and specifications, including any addenda that may have been issued in the meantime, has been received from the minister.

(2) Before any existing building is purchased for use as a school building, the approval of the minister is to be obtained.

27 Mar 86 cE-0.1 Reg 1 s81.

Plans and specifications

82(1) A board of education shall submit preliminary plans and specifications for new school buildings to the minister for approval before the preparation of final drawings and specifications.

(2) A board of education shall, before submitting final drawings and specifications for school renovations, major repairs, additions and new school buildings to the department, secure the approval of the Fire Commissioner's Office, the Department of Health and any other provincial regulatory body whose approval is required.

(3) Changes from the approved final drawings and specifications and costs for school buildings are subject to approval by the minister and by any other provincial regulatory body whose approval is required.

27 Mar 86 cE-0.1 Reg 1 s82.

Design

83(1) The design and construction of a new school building, a school renovation, major repairs or an addition to a school building is required to comply with at least the National Building Code of Canada.

(2) Standards with respect to dimensions, heating, lighting, ventilation, sanitation, acoustics, fire protection, safety and adequacy of accommodation for the pupils and the users of the building are required to conform to departmental guidelines.

(3) The design and planned arrangement:

(a) of additions to school buildings and new school buildings is required to incorporate features and fixtures for the accommodation of physically disabled pupils;

(b) of school renovations is required, wherever possible, to take into account the requirements of physically disabled pupils.

27 Mar 86 cE-0.1 Reg 1 s83.

PART XVII
Remuneration and Expenses of Members of Boards,
Commissions, Committees and Councils

Remuneration

84 Honoraria are payable to members of boards, commissions, committees and councils and to persons for services rendered in accordance with Table 16.

27 Mar 86 cE-0.1 Reg 1 s84.

Expenses

85 Expenses payable to persons mentioned in section 84 are in accordance with the types of expenses and in the amounts payable to employees of the public service.

27 Mar 86 cE-0.1 Reg 1 s85.

PART XVIII
Saskatchewan Government Correspondence School

Repealed. 6 Apr 2001 SR 21/2001 s7.

PART XIX

94 Repealed. 20 Nov 92 SR 121/92 s4.

95 Repealed. 20 Nov 92 SR 121/92 s4.

PART XIX.1

Fees**Teacher certification and classification fees**

95.1(1) For the purposes of *The Teacher Certification and Classification Regulations*, an applicant for a teacher's certificate as defined in those regulations shall pay the fees set out in Table 17.

(2) For the purposes of *The Independent Schools Regulations*, the person in whose name a Probationary "B" Teaching Certificate, as defined in those regulations, is issued shall pay the fee set out in Table 17.

(3) For the purposes of *The Teacher Certification and Classification Regulations*, the person in whose name a Probationary Certificate, within the meaning of those regulations, is issued shall pay the fee set out in Table 17.

24 Dec 86 SR 117/86 s23; 16 Jly 93 SR 49/93 s4.

95.2 Repealed. 5 Sep 2008 SR 74/2008 s3.

95.3 Repealed. 6 Apr 2001 SR 21/2001 s8.

PART XIX.2

Prince of Wales Scholarships**Interpretation of Part**

95.4 In this Part:

- (a) **"community school"** means a school that:
 - (i) delivers secondary level courses of study; and
 - (ii) has been designated by the minister as a community school for funding and program purposes;
- (b) **"leadership team"** means a team of individuals established within a community school for the purpose of nominating pupils for a scholarship;
- (c) **"recipient"** means a recipient of a scholarship;
- (d) **"scholarship"** means a scholarship paid by the minister to a pupil out of the Prince of Wales Scholarship Fund.

7 Feb 2003 SR 3/2003 s6.

Number and amount of scholarships

95.5(1) Each fiscal year, the minister may award 10 scholarships of \$500 each from the Prince of Wales Scholarship Fund.

- (2) Scholarships are to be paid to each recipient in two instalments of \$250 each:
- (a) the first instalment to be paid in the fall of the recipient's Grade 12 year; and
 - (b) the second instalment to be paid in the spring of the recipient's Grade 12 year.

7 Feb 2003 SR 3/2003 s6.

Nominations

95.6(1) To be eligible for a scholarship, a pupil must be nominated for a scholarship by the leadership team of the community school in which the pupil is enrolled.

- (2) Leadership teams may nominate pupils who are:
- (a) enrolled in Grade 11 in the community school; and
 - (b) eligible to enrol in Grade 12 in the community school in the following school year.
- (3) In nominating a pupil, a leadership team must consider whether the pupil:
- (a) has demonstrated school-based and community-based leadership;
 - (b) has personal responsibilities outside of school, including parenting, employment or any other family-related activity;
 - (c) in the opinion of the leadership team, requires financial support; and
 - (d) has demonstrated academic performance or improvement.
- (4) Nominations for scholarships must be:
- (a) received by the minister in the form required by the minister and within the time set by the minister; and
 - (b) accompanied by:
 - (i) a letter of nomination from the leadership team; and
 - (ii) a portfolio organized by the leadership team reflecting the pupil's background.

7 Feb 2003 SR 3/2003 s6.

Selection of recipients

95.7(1) At the request of the minister and within the time set by the minister, the Saskatchewan Community Schools Association shall appoint a selection committee for each fiscal year.

(2) In appointing the members of a selection committee, the Saskatchewan Community Schools Association:

(a) shall appoint a minimum of six members; and

(b) shall appoint the members from various geographic regions of Saskatchewan.

(3) The selection committee shall select the scholarship recipients for that fiscal year from the nominations received by the minister for that fiscal year.

(4) Not more than one recipient from the same community school shall be selected in any fiscal year.

(5) Within the time set by the minister, the selection committee shall provide the minister with a list of the names and addresses of the recipients selected by the selection committee.

(6) The minister shall advise each recipient and the recipient's community school, in writing, of the awarding of the scholarship.

7 Feb 2003 SR 3/2003 s6.

PART XIX.3**School Closure or Discontinuance of Grades or Years****Terms and conditions**

95.8(1) In this section, "**nearest school**" means the closest school that:

(a) is operated by the same board of education as the school under review; and

(b) has the capacity to accommodate the pupils attending the school under review.

(2) A board of education may only carry out a review of a school pursuant to section 87.2 of the Act if:

(a) for pupils in kindergarten to Grade 8 who are enrolled in the school:

(i) the nearest school is not more than 40 kilometres from the school under review, based on the shortest route by regularly maintained roads;

(ii) at least 90 per cent of those pupils live within 75 minutes of the nearest school if travelling by motor vehicle under normal driving conditions; and

(iii) the board of education arranges for alternative transportation that minimizes the transportation time for those pupils who live more than 75 minutes from the nearest school; and

(b) projected enrolment for the school under review for the following school year is less than:

- (i) for a school offering kindergarten to Grade 4 only, 25 pupils;
- (ii) for a school offering kindergarten to Grade 5 only, 30 pupils;
- (iii) for a school offering kindergarten to Grade 6 only, 37 pupils;
- (iv) for a school offering kindergarten to Grade 7 only, 44 pupils;
- (v) for a school offering kindergarten to Grade 8 only, 51 pupils;
- (vi) for a school offering kindergarten to Grade 9 only, 58 pupils;
- (vii) for a school offering kindergarten to Grade 12, 88 pupils.

(3) The school division shall bear the cost of the alternative transportation mentioned in subclause (2)(a)(iii).

11 Jly 2008 SR 57/2008 s12.

Review criteria

95.81 In carrying out a review of a school pursuant to section 87.2 of the Act, the board of education may consider all or any of the following:

- (a) the physical condition of the school;
- (b) the operational cost per pupil;
- (c) the number of grades combined in each classroom;
- (d) any additional criteria that the board of education considers relevant to the review.

11 Jly 2008 SR 57/2008 s12.

Board policies

95.82(1) Any policies established by a board of education respecting the carrying out of a school review pursuant to section 87.2 of the Act must be posted on the website of the board of education.

(2) Every amendment made to the policies mentioned in subsection (1) must be posted on the website of the board of education within 30 days after the date on which the amendment is made, together with notice of the amendment.

11 Jly 2008 SR 57/2008 s12.

Provision of information

95.83(1) If a board of education passes a motion in accordance with subclause 87.5(1)(a)(i) of the Act to consider the possible closure of a school or discontinuance of one or more grades or years taught in the school, the board of education, within seven days after passing the motion, shall send the following information, by ordinary mail, to the school community council and to the parents of all pupils registered with the school:

- (a) a list identifying all potential receiving schools;
- (b) the options for the transportation of pupils to and from the potential receiving schools.

(2) The board of education shall post the information provided pursuant to subsection (1) on the website of the board of education within the seven-day period mentioned in subsection (1).

11 Jly 2008 SR 57/2008 s12.

School review committee

95.84(1) If a school community council fails to appoint four of its members to a school review committee in accordance with clause 87.4(2)(a) of the Act, the board of education shall appoint the number of members from the school community council to the school review committee that the school community council has failed to appoint.

(2) If a party mentioned in clause 87.4(2)(b), (c) or (d) of the Act fails to appoint an individual to a school review committee in accordance with clause 87.4(2)(b), (c) or (d) of the Act, as the case may be, the school review committee shall be constituted without a member appointed by that party.

(3) **Repealed.** 5 Sep 2008 SR 74/2008 s4.

(4) By November 1 of the year in which the school review committee is established, the board of education shall provide the following information to the school review committee and to the school community council:

- (a) the enrolment history of the school since January 1, 2006;
- (b) the projected enrolment for the school for the following five school years, and the source of this data;
- (c) the current number of teaching and non-teaching staff at the school;
- (d) the projected number of teaching staff based on:
 - (i) the projected enrolment mentioned in clause (b); and
 - (ii) the policies of the board of education;
- (e) information respecting the physical condition of the school;
- (f) any other information that the board of education plans to consider in reviewing the school.

- (5) The school review committee may provide advice and recommendations to the board of education with respect to the school review process, including a recommendation to consider the discontinuance of one or more grades or years taught in the school as an alternative to closing the school.
- (6) The school review committee shall:
- (a) acquaint itself with the school review process adopted by the board of education, including the review criteria and the data sources to be used to evaluate the school against the review criteria;
 - (b) for each potential outcome of the school review, describe the impact that the outcome will have on the pupils and the community;
 - (c) share the information obtained pursuant to subsection (4) with the community, and request written feedback from the community in light of that information; and
 - (d) share with the board of education the feedback received pursuant to clause (c), and the recommendations of the committee in light of that feedback.
- (7) The school review committee shall appoint a chairperson, a vice-chairperson and a secretary from among its members.
- (8) Members of the school review committee are not entitled to remuneration for their services on the committee.
- (9) All meetings between the board of education and the school review committee shall take place in the attendance area in which the school under review is located, unless the board of education and the school review committee agree on another meeting location.
- (10) Following the review of the school, the school review committee is dissolved on the earlier of:
- (a) the day on which the board of education decides not to further consider the closure of the school or the discontinuance of one or more grades or years taught in the school; and
 - (b) the day after the day on which the board of education holds a meeting of the electors of the school community council pursuant to subsection 87.5(2) of the Act.

PART XIX.4
Schools of Opportunity

Designation

95.9(1) The minister may designate a school as a school of opportunity in accordance with section 87.8 of the Act if:

- (a) the school to be closed is the only school operated by the board of education within that school district;
 - (b) by March 1 of the year in which the closure of the school is to come into effect, representatives of the community in which the school is located apply to the minister to designate the school as a school of opportunity and submit to the minister a proposal for the school prepared in accordance with subsection (2); and
 - (c) in the minister's opinion, the proposal received pursuant to clause (b) demonstrates an economic plan that could result in increased enrolment at the school by the end of the third school year following the year of designation, such that the minimum enrolment requirement for the school as set out in section 95.92 could be achieved.
- (2) Any proposal submitted to the minister pursuant to clause (1)(b) must be in writing and must contain the following information:
- (a) the proposed grade configuration for the school;
 - (b) a school profile containing:
 - (i) the information provided by the board of education to the school review committee and the school community council in accordance with subsection 95.84(4); and
 - (ii) the following information obtained from the school:
 - (A) peer group size for the school, by grade and gender;
 - (B) average classroom size;
 - (C) cultural and recreational activities at the school;
 - (D) course offering, by grade;
 - (c) a list of businesses and employers in the community, including their addresses, a description of the primary business of each and a profile of the workforce of each;
 - (d) future plans and opportunities for businesses and employers in the community, including:
 - (i) the identification of actual business expansion plans;
 - (ii) the identification of the forces driving business expansion;
 - (iii) the identification of the risks associated with business expansion;

- (iv) the projected expansion of the workforce and any projected change in the profile of the workforce;
 - (v) the projected timeline for the expansion of the workforce; and
 - (vi) the projected impact of workforce expansion on the number of pupils enrolled in the school;
- (e) a summary of the strategic plan for the municipalities in the school district, including:
- (i) a description of business and community partnerships that will enhance and sustain growth in the community and that will maintain a healthy community;
 - (ii) municipal infrastructure plans and initiatives to support and enhance growth in the community; and
 - (iii) financing arrangements to support full implementation of the plans and initiatives mentioned in subclause (ii);
- (f) benefits to the school, including:
- (i) the expected increase in the number of preschool and school-aged children in the community;
 - (ii) a rationale as to why the increased economic development will result in an increase in the number of pupils enrolled in the school by the end of the third school year following the year of designation, and beyond; and
 - (iii) the expected increase in the value of the school, including a description of the enhanced community and business partnerships with the school;
- (g) the data sources and methodology used, if applicable, for all quantitative information provided pursuant to this subsection;
- (h) the data sources and methodology to be used in any report prepared pursuant to section 95.91.
- (3) By May 15 of the year in which the closure of the school is to come into effect, the minister shall advise the applicants and the board of education:
- (a) whether or not the school is being designated as a school of opportunity; and
 - (b) if the school is being designated as a school of opportunity, the grade configuration and period for which the school is being designated.

Review of designation

95.91(1) Within the twentieth month and the thirty-second month after the month in which the school is designated as a school of opportunity, the applicants shall submit a written report to the minister that provides an update with respect to:

- (a) the business expansion plans and municipal initiatives described in the proposal submitted to the minister pursuant to section 95.9; and
 - (b) the number of preschool and school-aged children residing in the school district.
- (2) If either one of the reports mentioned in subsection (1) is not received by the minister within the period specified in subsection (1) for that report, the minister may remove the designation of the school as a school of opportunity.
- (3) At any time during the period in which a school is designated as a school of opportunity, the applicants who applied in the first instance to have the school designated as a school of opportunity may apply to the minister, in writing, to have the designation removed.
- (4) On receipt of a request pursuant to subsection (3), the minister may remove the designation of the school as a school of opportunity, which shall be effective on the first school day of the following school year.

11 Jly 2008 SR 57/2008 s12; 5 Jne 2009
SR 55/2009 s5.

Minimum enrolment requirements

95.92 For a school to remain open on the expiry or removal of the designation of the school as a school of opportunity, the school must meet the following minimum enrolment requirement:

- (a) for a school offering kindergarten to Grade 4 only, 25 pupils;
- (b) for a school offering kindergarten to Grade 5 only, 30 pupils;
- (c) for a school offering kindergarten to Grade 6 only, 37 pupils;
- (d) for a school offering kindergarten to Grade 7 only, 44 pupils;
- (e) for a school offering kindergarten to Grade 8 only, 51 pupils;
- (f) for a school offering kindergarten to Grade 9 only, 58 pupils;
- (g) for a school offering kindergarten to Grade 12, 88 pupils.

11 Jly 2008 SR 57/2008 s12.

95.93 Repealed. 13 Nov 2009 SR 97/2009 s9.

PART XX
Repeal and Coming Into Force

Sask. Reg. 1/79 repealed

96 The Education Regulations are repealed.

27 Mar 86 cE-0.1 Reg 1 s96.

Appendix

TABLE 1
 [Section 47]

Flags

<i>Length of Flag Pole (metres)</i>	<i>Size of Flag (metres)</i>
5.50 to 6.50	1.0 X 2
9.75 to 11.50	1.5 X 3
13.00 to 14.75	2.0 X 4
16.23	2.5 X 5

27 Mar 86 cE-0.1 Reg 1.

Tables 2 to 8

Repealed. cE-0.1 Reg 8 s19.

Table 9

Repealed. 20 Nov 92 SR 121/92 s5.

Tables 10 to 14

Repealed. cE-0.1 Reg 8 s19.

TABLE 15
[Section 79]

Area of Site

Maximum Enrolment	Division I and II School	Combined Division I, II, III and IV or Division III and IV Schools
75 or less	1.2 Ha	1.6 Ha
100	2.2	2.2
200	2.4	2.4
300	2.4	2.8
400	2.8	3.2
500	2.8	3.6
700	3.2	4.4
1,000	4.0	5.7

Plus 0.4 Ha for each additional 100 pupils

27 Mar 86 cE-0.1 Reg 1.

TABLE 16
[Section 84]

Honoraria

Type	Rate
1. Members of curriculum committees:	
Attending writing workshops or conducting in-service workshops for the department	30 per day
Serving as consultants, not more than	75 per day
2. Members of special advisory committees, boards, commission and councils designated as:	
(a) High responsibility	
chairman	235 per day
member	155 per day
(b) Medium responsibility	
chairman	155 per day
member	110 per day
(c) Moderate responsibility	
chairman	95 per day
member	70 per day
3. Teachers serving on special committees appointed to prepare or validate Grade 12 examinations	\$150 per day
Sub-examiners and appeal readers	\$7.50 per exam to a maximum of \$150 per day
Special consultant for examination adaptation and/or revision	\$150 per day to a maximum \$300 per paper
4. Educational Relations Board:	
Chairman	75 per hour
Member	110 per day
Chief Executive Officer	750 per annum
Mediators, conciliators and arbitrators appointed by the board as approved by the board, not more than	500 per day
5. Repealed. 2010, c.21, s.9.	
6. Boards of Reference:	
chairman	not more than \$500 per day

27 Mar 86 cE-0.1 Reg 1; 24 Dec 86 SR 117/86 s27;
19 Aug 88 SR 61/88 s24; 25 May 90 SR 32/90 s4;
16 Jly 93 SR 49/93 s6; 7 Jan 94 SR 107/93 s3;
2010, c.21, s.9.

TABLE 17
[Sections 95.1 and 95.2]

Fees

Type of Service

1	Provision of transcripts of academic and professional standing:	
	(a) for an original and one copy	\$50.00
	(b) for each additional copy	1.00
2	Provision of original teacher's certificate	75.00
3	Provision of Probationary Certificate:	
	(a) Initial issue	75.00
	(b) Subsequent issue	nil
4	Provision of Probationary 'B' Teaching Certificate:	
	(a) Initial issue	75.00
	(b) Subsequent issue	nil
5	Provision of duplicate teacher's certificate	30.00
6	Evaluation of out-of-province transcripts and documents for teacher certification	75.00
7	Teacher exchange application	50.00
8	Provision of duplicate student record of secondary level standing:	
	(a) to pupil:	
	(i) for three copies	15.00
	(ii) for each additional copy	1.00
	(b) to institutions and agencies	15.00
9	Repealed. 8 Jne 2001 SR 36/2001 s2	
10	Repealed. 5 Sep 2008 SR 74/2008 s5.	
11	Repealed. 5 Sep 2008 SR 74/2008 s5.	
12	Repealed. 5 Sep 2008 SR 74/2008 s5.	

16 Jly 93 SR 49/93 s7; 15 Jly 94 SR 57/94 s2; 5 Jly 96 SR 45/96 s2; 9 Jly 99 SR 57/1999 s4; 8 Jne 2001 SR 36/2001 s2; 5 Sep 2008 SR 74/2008 s5.

Table 18

Repealed. 6 Apr 2001 SR 21/2001 s9.

Table 19

Repealed. 20 Nov 92 SR 121/92 s5.

Appendix

FORM A

[Subsection 49(5) of the Act]
[Subsection 3(1) of the Regulations]

Petition for Establishment of Separate School Division

To the Minister of Education:

The undersigned electors petition, pursuant to subsection 49(3) of *The Education Act, 1995*, for the establishment of the _____ (Protestant/Roman Catholic) Separate School Division and declare as follows:

1. The undersigned are (Protestant/Roman Catholic) and are electors of the _____ School District established pursuant to section 120 of the Act within the _____ School Division No. _____ of Saskatchewan.*
2. The undersigned constitute a committee for the purpose of securing the establishment of the proposed separate school division.
3. A plan is attached showing the boundaries of the proposed separate school division.
4. A list is attached containing the names and locations of electors of the school district who are of the same religious faith as the petitioners.
5. The (following/attached) information reasonably demonstrates that the electors named in the attached list represent a minority of electors of the school district.

Dated at _____, Saskatchewan this ____ day of _____, 20 ____ .

Name and Address of Secretary:

(Signatures)

* To qualify as an elector of the school district, you must: be a Canadian citizen, be at least 18 years of age, have lived in Saskatchewan for at least the past six months, and have lived in the school district for at least the past three months.

FORM B

[Subsection 49(7) of the Act]
[Subsection 3(2) of the Regulations]

Notice of Meeting of Electors

Petition to establish the _____ (Protestant/Roman Catholic)
Separate School Division.

Take notice that a meeting of the (Protestant/Roman Catholic) electors of
the _____ School District* will be held as follows for the purpose of
enabling the electors to consider the petition:

Date: _____

Time: _____

Location: _____

Dated this _____ day of _____, 20 _____.

(Secretary of Petitioners)

* To qualify as an elector of the school district, you must: be a Canadian citizen, be at
least 18 years of age, have lived in Saskatchewan for at least the past six months, and
have lived in the school district for at least the past three months.

6 Apr 2001 SR 21/2001 s9.

FORM C

[Subsection 49(9) of the Act]
[Subsection 3(3) of the Regulations]

Declaration of Elector

Meeting to consider petition to establish the _____
(Protestant/Roman Catholic) Separate School Division.

I declare as follows:

1. I am an elector of the _____ School District.*
2. I am of the same religious faith as the petitioners for the establishment of the
separate school division named above.

Dated at _____, Saskatchewan this _____ day of _____, 20 _____.

(Signature of Elector)

* To qualify as an elector of the school district, you must: be a Canadian citizen, be at
least 18 years of age, have lived in Saskatchewan for at least the past six months, and
have lived in the school district for at least the past three months.

6 Apr 2001 SR 21/2001 s9.

FORM D
[Clause 50(5)(d) of the Act]
[Subsection 3(4) of the Regulations]

Notice of Poll

Petition to establish the _____
(Protestant/Roman Catholic) Separate School Division.

Take notice that a poll with respect to the above-noted petition will be held on the ____ day of _____, 20 _____, from 10:00 a.m. to 8:00 p.m., at the following location:

_____.

I will attend to receive representations and appoint electors to represent supporters and opponents of the petition on the ____ day of _____, 20 _____, from _____ to _____, at the following location:

_____.

Dated this _____ day of _____, 20 _____.

(Returning Officer)

FORM E
 [Clause 50(7)(a) of the Act]
 [Subsection 3(5) of the Regulations]

Elector's Declaration Form

Poll with respect to petition to establish the _____
 (Protestant/Roman Catholic) Separate School Division.

Name: _____

Street address or location of residence: _____

Complete the following by marking an 'X' beside the statements that are correct:

1. I am a Canadian citizen.
2. I am of the full age of 18 years.
3. I have not previously voted in this poll.
4. I have resided in Saskatchewan for at least six months.
5. I have resided for at least three months on land within the boundaries of the proposed separate school division.
6. I am of the same religious faith as the petitioners for the establishment of the separate school division.

I declare that the information given by me with respect to the foregoing statements is true in all respects.

Dated this _____ day of _____, 20 _____.

Witness:

Elector:

 (Returning Officer or Poll Clerk)

Remarks: _____ Consecutive Number: _____

FORM F
 [Subsection 50(9) of the Act]
 [Subsection 3(6) of the Regulations]

Ballot

Poll with respect to petition to establish the _____
 (Protestant/Roman Catholic) Separate School Division.

Note: Mark your ballot by placing an 'X' in the circle to the right of the words that express your intention. Do not write any word or other figure on this ballot.

For the establishment of the proposed
 separate school division:

Against the establishment of the proposed
 separate school division:

6 Apr 2001 SR 21/2001 s9.

FORM F.1
 [Subsection 50(12) of the Act]
 [Subsection 3(7) of the Regulations]

Record of Poll

Poll with respect to petition to establish the _____
 (Protestant/Roman Catholic) Separate School Division.

For establishment of the separate school division: _____

Against establishment of the separate school division: _____

BALLOT ACCOUNT

Category of Ballot	Number of Ballots
Counted (no objection)	_____
Counted (objected to)	_____
Rejected (no vote marked)	_____
Rejected (other)	_____
Spoiled and Declined	_____
SUBTOTAL	
Unused Ballots	_____
Total ballots supplied	_____
The number of electors who have voted as indicated in the poll book:	_____
I certify that the above statements are correct.	
Dated this _____ day of _____, 20_____.	

 (Returning Officer)

6 Apr 2001 SR 21/2001 s9.

FORM F.2
 [Subsection 50(13) of the Act]
 [Subsection 3(8) of the Regulations]
Appointment of Representative

I appoint:

Name: _____

Address: _____

as a representative to attend at the polling place and at the counting of the votes for the poll to be held on the _____ day of _____, 20 _____, on behalf of electors interested in:

- supporting
 opposing

the petition for the establishment of the proposed _____
 (Protestant/Roman Catholic) Separate School Division.

Dated at _____, Saskatchewan this ____ day of _____, 20 ____.

 (Returning Officer)

6 Apr 2001 SR 21/2001 s9.

FORM G
Declaration of Office
 [Subsection 78(1) of the Act]

I, _____, do hereby accept the office of member of the Board of Education of the _____ School Division No. _____ of Saskatchewan, to which I have been elected (in Subdivision No. _____ (if applicable)), and I will to the best of my ability honestly and faithfully discharge the duties devolving on me as such member.

Dated at _____ in the Province of Saskatchewan, this _____ day of _____, 19 ____.

 Member of the Board

27 Mar 86 cE-0.1 Reg 1.

EDUCATION, 1986

E-0.1 REG 1

FORM H
Endorsement Certificate by Commissioner for Oaths
[Subsection 78(2) of the Act]

I, _____, of _____ in
the Province of Saskatchewan do hereby certify that _____,
a person elected as a member of the Board of Education of the _____ School Division No. _____
(for Subdivision No. _____ *(if applicable)*), has this day made before me the required declaration of office.
Dated at _____ in the Province of Saskatchewan, this _____ day of _____, 19_____.

A Commissioner for Oaths

27 Mar 86 cE-0.1 Reg 1.

FORM I
School Division Treasurer's Bond
[Subsection 111 of the Act]
[Section 16 of the Regulations]

Repealed. 13 Nov 2009 SR 97/2009 s10.

FORM J
Principal's Report of Irregular Attendance
 [Subsection 162(3) of the Act]
 [Section 18 of the Regulations]

To: _____
 (Local Attendance Counsellor)

Re: _____
 (School) (School Division)

The pupil named below has been absent for more than four days during the month of _____, 19 ____.
 In my opinion, this absence was not justified.

Name of pupil _____

Birthdate _____ Age _____ Grade (Year) _____

Name of Parent or Guardian _____

Address of Parent or Guardian _____

Distance from School or Bus Route _____

Dates Absent _____

Principal's Comments _____

Dated at _____ this _____ day of _____, 19 ____ .

27 Mar 86 cE-0.1 Reg 1; 24 Dec 86 SR 117/86 s34.

FORM K
**Report of Local Attendance Counsellor
 to the Department of Education**
 [Clause 161(1)(e) of the Act]
 [Section 19 of the Regulations]

For the period July 1, 19 ____, to June 30, 19 ____ in the _____ School Division No. ____
 legal proceedings were instituted in the following cases (give name of pupil, parents' names and address, and judgment and comments):

 Local Attendance Counsellor

27 Mar 86 cE-0.1 Reg 1.

FORM L

[Clause 210(1)(a) and Subsection 210(2) of the Act]

[Clause 210(1)(c) or (d) of the Act]

[Subsection 57(1) of the Regulations]

I have been instructed to inform you that the Board of Education of the _____
School Division No. _____, at a regular (or special) meeting held on
the ____ day of _____, 20 ____, adopted a resolution terminating
your contract as a teacher with the board of education effective on the _____ day
of _____, 20 ____.

Pursuant to subsection 210(3) of *The Education Act, 1995*, the board of education
informs you that your contract is being terminated for the following reason(s):

1

2

3

and that, in the opinion of the board of education, you are unsuitable for continued
teaching service in your present position for the reason(s) stated.

This is to notify you further, in accordance with section 213 of *The Education Act, 1995*,
that you may apply within 10 days after the day of receipt of this notice to the board of
education for an opportunity to attend at a meeting of the board of education to show
cause why your contract should not be terminated.

Signed on behalf of the Board of Education of the _____ School Division
No. ____ this ____ day of, _____ 20 ____.

Signature of proper officer of the board of education

FORM M

[Clause 210(1)(c) or (d) of the Act]

[Subsection 57(1) of the Regulations]

Notice of Termination of Contract by Reason of Redundancy

I have been instructed to inform you that the Board of Education of the _____
School Division No. _____, at a regular (or special) meeting held on
the ____ day of _____, 20 ____, adopted a resolution terminating
your contract as a teacher with the board of education effective on the _____ day
of _____, 20 ____.

Your teaching position is no longer considered by the board of education to be necessary
for the teaching requirements or educational programs of the school division for the
following reason(s):

- 1
- 2
- 3

This is to notify you further, in accordance with section 213 of *The Education Act, 1995*,
that you may apply within 10 days after the day of receipt of this notice to the board of
education for an opportunity to attend at a meeting of the board of education to show
cause why your contract should not be terminated.

Signed on behalf of the Board of Education of the _____ School Division
No. ____ this ____ day of _____, 20 ____.

Signature of proper officer of the board of education

FORM M.1
 [Subsections 53(2) and 296.1(1) of the Act]
 [Subsection 73.1(1) of the Regulations]

**School Tax Declaration
 For Property Owned by Individuals**

I, _____, having read the information set out in the Notes, declare as follows:

1. I am a member of the religious faith that established the _____
 (*Municipality to fill in name*) Roman Catholic/Protestant Separate School Division.
 Yes No
2. My ownership share in the properties of which I am an owner in the municipality is as follows:
 - (a) my ownership share in each property is _____ %; or
 - (b) my ownership share is as set out below:

Property	Ownership Share (%)

 (*Signature*)

 (*Date*)

Notes:

1. Subsection 53(2) of *The Education Act, 1995* provides as follows:

“Where the minority religious faith, whether Protestant or Roman Catholic, has established a separate school division, a property owner is to be assessed with respect to his or her property:

 - (a) in the case of a member of the minority religious faith, as a taxpayer of the separate school division;
 - (b) in any other case, as a taxpayer of the public school division.”
2. Subsection 297(1) of *The Education Act, 1995* provides that where a property is “held by two or more persons as joint tenants or tenants in common, each holder is to be assessed in proportion to his or her interest in the property in the separate or public school division of which he or she is a taxpayer for school purposes.

FORM M.2
 [Subsection 296.1(2) of the Act]
 [Subsection 73.1(2) of the Regulations]

**Notice of School Tax Designation
 for Corporations**

NAME OF CORPORATION: _____

MAILING ADDRESS: _____

[Complete one of Parts A, B, C or D as appropriate.]

A. Notice pursuant to subsection 299(1) of *The Education Act, 1995*

TAKE NOTICE that pursuant to a resolution of the directors, the _____
 (Name of Corporation)

notifies the _____ as follows:
 (Name of Municipality)

- (a) The proportion of the whole amount of the paid-up or partly paid-up shares or stock of the corporation that is held by members of the minority religious faith that established the _____ Roman Catholic/Protestant Separate School Division No. _____ is _____ %.
- (b) This same percentage of the total assessment of the real property of the corporation within the municipality is to be designated for the purposes of the separate school division.

 (Signature)

 (Title)

 (Date)

B. Notice pursuant to subsection 304(1) of *The Education Act, 1995*

TAKE NOTICE that the _____
 (Name of Corporation)

notifies the _____ that it is impossible, owing to the
 (Name of Municipality)

number of shareholders and their wide distribution in point of residence, to ascertain the proportion of the shares or stock of the corporation that is held by members of the minority religious faith that established the _____ Roman Catholic/Protestant Separate School Division No. _____ .

Statutory Declaration

(The statutory declaration may be made by the president, vice-president or secretary of the corporation or by some other person having the management of its affairs in Saskatchewan who can testify to the facts.)

I, _____ of the _____
(Name of Municipality)

in the Province of _____, solemnly declare that:

1. I am the _____ of the _____.
(Title) (Name of Corporation)
2. I have read the above Notice and to the best of my knowledge and belief it is true in substance and in fact.
3. I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

DECLARED BEFORE ME at

_____ this ____ day of _____, 20 ____

(Signature and qualifications of person
(eg. commissioner of oaths, notary public)
before whom this declaration is made)

(Signature of person making
this declaration)

(Mailing Address)

(Telephone Number)

C. Notice pursuant to subsection 304(5) of *The Education Act, 1995*

TAKE NOTICE that the _____
(Name of Corporation)

notifies the _____ that:
(Name of Municipality)

[Check One]

- all of the shareholders are members of the minority religious faith that established the _____
Roman Catholic/Protestant
Separate School Division No. _____.
- none of the shareholders is a member of the minority religious faith that established the _____ Roman Catholic/Protestant
Separate School Division No. _____.

(Signature)

(Title)

(Date)

D. Notice pursuant to section 305 of *The Education Act, 1995*

TAKE NOTICE that pursuant to a resolution of the directors, the _____
(Name of Corporation)

requires that the real property of the corporation be assessed as follows:

_____ School Division No. _____ : _____ %
_____ Roman Catholic/Protestant Separate School Division
No. _____ : _____ %

(Signature)

(Title)

(Date)

FORM N
[Subsection 334(3) of the Act]
[Section 74 of the Regulations]

Debenture

\$ _____

Debenture No. _____

The _____ School Division No. _____ of Saskatchewan.

The Board of Education of the _____ School Division No. _____ of Saskatchewan promises to pay to the bearer of this debenture at _____ the sum of _____ dollars of lawful money of Canada in equal consecutive annual instalments with interest at the rate of _____ per cent per annum on the terms and in the amounts specified in the attached coupons.

Dated this _____ day of _____, 20____.

Chair, Board of Education

Chief Financial Officer

SEAL

Issue authorized,
Saskatchewan Municipal Board

Chair, Saskatchewan Municipal Board

Coupon

Coupon No. _____

Debenture No. _____

The Board of Education of the _____ School Division No. _____ of Saskatchewan will pay to the bearer at the _____ at _____ on the _____ day of _____, 20____, the sum of _____ dollars, being the _____ instalment of principal with the total interest at the rate of _____ per cent per annum due on that day on Debenture No. _____ issued by the School Division.

Chair, Board of Education

Chief Financial Officer

FORM O
[Subsection 334(3) of the Act]
[Section 74 of the Regulations]

Debenture

\$ _____

Debenture No. _____

The _____ School Division No. _____ of Saskatchewan.

The Board of Education of the _____ School Division No. _____ of Saskatchewan promises to pay to the bearer of this debenture at _____ the sum of _____ dollars of lawful money of Canada with interest at the rate of _____ per cent per annum, the said payment to be made annually in equal payments of principal and interest combined as specified in the attached coupons.

Dated this ____ day of _____, 20 ____ .

Chair, Board of Education

Chief Financial Officer

SEAL

Issue authorized,
Saskatchewan Municipal Board

Chair, Saskatchewan Municipal Board

Coupon

Coupon No. _____

Debenture No. _____

The Board of Education of the _____ School Division No. _____ of Saskatchewan will pay to the bearer at _____ on the ____ day of _____, 20____, the sum of _____ dollars, being the _____ instalment of principal and interest due on that date on Debenture No. _____ issued by the School Division.

Chair, Board of Education

Chief Financial Officer

FORM P
[Subsection 334(3) of the Act]
[Section 74 of the Regulations]

Debenture

\$ _____

Debenture No. _____

The _____ School Division No. _____ of Saskatchewan.

Pursuant to the authority of *The Education Act, 1995*, and of Bylaw No. _____ of the _____ School Division No. _____ of Saskatchewan, the said school division promises to pay to the bearer the sum of _____ dollars of lawful money of Canada with interest at the rate of _____ per cent per annum, on the _____ day of _____, 20____, and to pay to the bearer the amount of each of the several interest coupons attached hereto as the same shall respectively come due.

Dated this _____ day of _____, 20____.

Chair, Board of Education

Chief Financial Officer

SEAL

Issue authorized,
Saskatchewan Municipal Board

Chair, Saskatchewan Municipal Board

Coupon

Coupon No. _____

Debenture No. _____

The Board of Education of the _____ School Division No. _____ of Saskatchewan will pay to the bearer at _____ on the _____ day of _____, 20____, the sum of _____ dollars.

Chair, Board of Education

Chief Financial Officer

FORMULAIRE Q

Abrogé. 22 dec 2000 RS 100/2000 art4.

FORMULAIRE R

Abrogé. 22 dec 2000 RS 100/2000 art4.

FORMULAIRE S

Abrogé. 22 dec 2000 RS 100/2000 art4.

FORMULAIRE T

Abrogé. 22 dec 2000 RS 100/2000 art4.

FORMULAIRE U

Abrogé. 22 dec 2000 RS 100/2000 art4.

FORMULAIRE V

Abrogé. 22 dec 2000 RS 100/2000 art4.

FORMULAIRE W

Abrogé. 22 dec 2000 RS 100/2000 art4.

FORMULAIRE X

Abrogé. 22 dec 2000 RS 100/2000 art4.

FORM Y
 [Section 200 of the Act]
 [Subsection 57(3) of the Regulations]

[OFFER OF TEMPORARY CONTRACT]

This letter constitutes an offer of a temporary contract of employment to you by The Board of Education of the _____ School Division No. ____ of a:

full time teaching position; or
 (check)

part-time teaching position.
 (percentage)

This offer is conditional on your holding a valid Saskatchewan teacher's certificate.

The purpose of the temporary contract is:

to fill an unexpected vacancy during the school year; or

to replace a teacher who will be absent for the period set out below.

Your duties, as set out in *The Education Act, 1995*, commence on _____ and expire on _____ .
 (month) (day) (year) (month) (day) (year)

The Board of Education of the _____ School Division No. ____ .

 (address of Board of Education)

 Per: Director of Education

 (date)

FORM Z
[Section 200 of the Act]
[Subsection 57(3) of the Regulations]

[TEACHER ACCEPTANCE OF TEMPORARY CONTRACT]

To: The Board of Education of the _____ School Division No. _____ .

I accept the offer of a _____ full time or _____ part-time temporary
(check) (percentage)
contract of employment in the _____ School Division No. _____
commencing on _____ , _____
(month) (day) (year)
and expiring on _____ , _____ .
(month) (day) (year)

I certify that:

- I hold a _____ Saskatchewan teacher's certificate Number _____; or
- my eligibility for a Saskatchewan teacher's certificate has been confirmed.

I have _____ years of teaching experience in Saskatchewan and _____
years of teaching experience outside Saskatchewan.

I understand that I am responsible for providing evidence that is satisfactory to the
Board of my years of teaching experience that are set out above.

My social insurance number is: _____ .

(signature)

(date)

(address)

(telephone number)

FORM AA
 [Section 200 of the Act]
 [Subsection 57(3) of the Regulations]

[BOARD CONFIRMATION OF TEMPORARY CONTRACT]

The Board of Education of the _____ School Division No. _____ confirms your acceptance of the offer of the Board of Education of a temporary contract of employment on a:

full time basis; or
 (check)

part-time basis.
 (percentage)

The purpose of the temporary contract is:

to fill an unexpected vacancy during the school year; or

to replace a teacher who will be absent for the period set out below.

Your duties, as set out in *The Education Act, 1995*, commence on _____ and expire on _____ .
 (month) (day) (year) (month) (day) (year)

The Board of Education of the _____ School Division No. _____ .

 (address of Board of Education)

 Per: Director of Education

 (date)

FORM BB
[Section 200 of the Act]
[Subsection 57(4) of the Regulations]

[OFFER OF REPLACEMENT CONTRACT]

This letter constitutes an offer of a replacement contract of employment to you by The Board of Education of the _____ School Division No. _____ of a:

full time teaching position; or
(check)

part-time teaching position.
(percentage)

This offer is conditional on your holding a valid Saskatchewan teacher's certificate.

The contract is for the purposes of replacing _____
(name)
who is on a leave of absence for the academic year set out below.

Your duties, as set out in *The Education Act, 1995*, commence on
_____, _____, _____ and expire on _____, _____, _____.
(month) (day) (year) (month) (day) (year)

The Board of Education of the _____ School Division No. _____.

(address of Board of Education)

Per: Director of Education

(date)

FORM DD
[Section 200 of the Act]
[Subsection 57(4) of the Regulations]

[BOARD CONFIRMATION OF REPLACEMENT CONTRACT]

The Board of Education of the _____ School Division No. _____ confirms your acceptance of the offer of the Board of Education of a replacement contract of employment on a:

full time basis; or
(check)

part-time basis.
(percentage)

The contract is for the purposes of replacing _____ (name) who is on a leave of absence for the academic year set out below.

Your duties, as set out in *The Education Act, 1995*, commence on _____ and terminate on _____ .
(month) (day) (year) (month) (day) (year)

The Board of Education of the _____ School Division No. _____ .

(address of Board of Education)

Per: Director of Education

(date)

FORM EE
[Section 200 of the Act]
[Subsection 57(5) of the Regulations]

[OFFER OF CONTRACT]

This letter constitutes an offer of a contract of employment to you by The Board of Education of the _____ School Division No. _____ of a:

full time teaching position; or
(check)

part-time teaching position.
(percentage)

This offer is conditional on your holding a valid Saskatchewan teacher's certificate.

Your duties, as set out in *The Education Act, 1995*, commence on _____ ,

(day) (year)

The Board of Education of the _____ School Division No. ____ .

(address of Board of Education)

Per: Director of Education

(date)

FORM FF
[Section 200 of the Act]
[Subsection 57(5) of the Regulations]

[TEACHER ACCEPTANCE OF CONTRACT]

To: The Board of Education of the _____ School Division No. ____ .

I accept the offer of a _____ full time or _____ part-time
(check) (percentage)

contract of employment in the _____ School Division No. _____
commencing on _____ , _____ .
(month) (day) (year)

I certify that:

I hold a _____ Saskatchewan teacher's certificate Number _____; or

my eligibility for a Saskatchewan teacher's certificate has been confirmed.

I have _____ years of teaching experience in Saskatchewan and _____
years of teaching experience outside Saskatchewan.

I understand that I am responsible for providing evidence that is satisfactory to the
Board of my years of teaching experience that is set out above.

My social insurance number is: _____ .

(signature)

(date)

(address)

(telephone number)

FORM GG
[Section 200 of the Act]
[Subsection 57(5) of the Regulations]

[BOARD CONFIRMATION OF CONTRACT]

The Board of Education of the _____ School Division No. _____
confirms your acceptance of the offer of a contract of employment with the Board of
Education of a:

full time teaching position; or
(check)

part-time teaching position.
(percentage)

Your duties, as set out in *The Education Act, 1995*, commence on _____, _____, _____
(month) (day) (year)

The Board of Education of the _____ School Division No. _____.

(address of Board of Education)

Per: Director of Education

(date)

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