

The Child Care Regulations, 2015

being

Chapter C-7.31 Reg 1 (effective June 15, 2015) as amended
by Saskatchewan Regulations [69/2015](#) and [49/2016](#).

NOTE:

This consolidation is not official. Amendments have been incorporated for convenience of reference and the original statutes and regulations should be consulted for all purposes of interpretation and application of the law. In order to preserve the integrity of the original statutes and regulations, errors that may have appeared are reproduced in this consolidation.

Table of Contents

PART I		29 Telephone, emergency numbers
Preliminary Matters		30 Emergency evacuation
1	Title	31 First aid supplies
2	Interpretation	32 Portable emergency information
3	Certain services excluded	33 Taking certain supplies, information on excursions
3.1	Agreement respecting on-reserve child care centre	34 Injuries, unusual occurrences
4	Categories of facilities established	35 Volunteers
5	Application of regulations	
6	Restrictions on numbers of children – licensed and unlicensed homes	
PART II		DIVISION 4
Licensing		Administration
7	Duration of licences	36 Children's records
8	Application for licence, renewal – centres	37 Attendance records
9	Application for developmental licence – centres	38 Insurance
10	Application for licence, renewal – homes	39 Information for parents
11	Child care spaces – centres	40 Confidentiality
12	Age groupings – centres	
13	Child care spaces – homes	PART IV
PART III		Standards for Centres
Standards for Facilities		DIVISION 1
DIVISION 1		Staff
Policies and Procedures		41 Centre director and supervisor
14	Philosophy and program	42 Child care workers
15	Child management	43 Exemption
16	Operational policies, procedures	44 First aid and CPR training
17	Agreement for services	45 Criminal record check
18	Fee schedule	46 Health of employees
DIVISION 2		47 Employee records
Physical Environment, Facilities and Equipment		48 Volunteers
19	Furnishings	DIVISION 2
20	Equipment and materials	Supervision
21	Hygiene	49 Duty to supervise
22	Washroom facilities	50 Groups
23	Maintenance	51 Maximum group size
DIVISION 3		52 Supervision at centres
Health and Safety		53 Supervision on neighbourhood walks
24	Nutrition	54 Supervision on excursions
25	Food services	DIVISION 3
26	Child with communicable disease	Physical Environment, Facilities and Equipment
27	Medications	55 Smoking prohibited
28	Hazardous items	56 Usable floor area
		57 Natural lighting
		58 Kitchen and dining facilities
		59 Outdoor play area

PART V
Standards for Homes

- 60 Hours of care
- 61 Qualifications – licensees
- 62 Alternates
- 63 Assistants
- 64 Assistant records
- 65 Health of licensee, alternate, assistant
- 66 Usable floor area
- 67 Outdoor play area
- 68 Supervision
- 69 Prohibition – conducting other business
- 70 Social environment

PART VI
Teen Student Support Facilities

- 71 Governance of teen student support centres
- 72 Parental involvement – teen student support centres
- 73 Support services – teen student support facilities
- 74 Networking requirement – teen student support family child care homes

PART VII
Grants

DIVISION 1
General

- 75 Authority to make grants
- 76 Ongoing grants

DIVISION 2
Grants for Regular Operations and Programs

- 77 Start-up grants - centres
- 78 Space development capital grants – centres
- 79 Enriched learning environment grants
- 80 Start-up grants – homes
- 81 Fire, health and safety grants – homes
- 82 Nutrition grants – homes
- 83 Early childhood services grants – centres
- 84 Support services grants – teen student support centres
- 85 Transitional grants – certain teen student support centres

- 86 Support services grants – teen student support family child care homes
- 87 Northern transportation grants – centres
- 88 Northern equipment grants – centres
- 89 Northern training grants
- 90 Equipment and program grants – homes
- 91 Employer-sponsored services grants
- 92 Tuition reimbursement grants

DIVISION 3

Inclusion Grants

- 93 Inclusion grants
- 94 Individual inclusion grants
- 95 Enhanced accessibility grants

PART VIII
Subsidies

- 96 Interpretation of Part
- 97 Authority to pay subsidies
- 98 Eligible child
- 99 Eligible applicant
- 100 Application
- 101 Reassessment
- 102 Income of family unit
- 103 Income received as lump sum
- 104 Maximum subsidy
- 105 Recovery of overpayments

PART IX

Repeal, Transitional and Coming into Force

- 106 R.R.S. c.C-7.3 Reg 2 repealed
- 107 Transitional
- 108 Coming into force

Appendix

- Table 1 Maximum subsidy – centres – tier 1 location
- Table 2 Maximum subsidy – centres – tier 2 location
- Table 3 Maximum subsidy – centres – tier 3 location
- Table 4 Maximum subsidy – licensed homes – tier 1 location
- Table 5 Maximum subsidy – licensed homes – tier 2 location
- Table 6 Maximum subsidy – licensed homes – tier 3 location

CHAPTER C-7.31 REG 1

The Child Care Act, 2014

PART I

Preliminary Matters

Title

- 1 These regulations may be cited as *The Child Care Regulations, 2015*.

Interpretation

- 2 In these regulations:

“**Act**” means *The Child Care Act, 2014*; (« *Loi* »)

“**adult-to-child ratio**” means the number of child care workers and volunteers who are present in relation to the number of children who are present, expressed as a ratio; (« *rapport adulte-enfant* »)

“**alternate**” means an individual who provides child care services in the absence of the licensee of a home; (« *suppléant* »)

“**assistant**” means an individual employed to assist the licensee of a group family child care home in the provision of child care services; (« *assistant* »)

“**category I or category II communicable disease**” means a category I or category II communicable disease as defined in *The Public Health Act, 1994*; (« *maladie transmissible de catégorie I ou de catégorie II* »)

“**centre**” means a child care centre; (*version anglaise seulement*)

“**centre director**” means an individual who is appointed by the licensee of a centre to be responsible for the day-to-day operation of the centre; (« *directeur de garderie non résidentielle* »)

“**child care space**” means a unit of capacity representing one child to whom child care services may be provided in a centre or a home at one time; (« *place* »)

“**child care worker**” means an individual who is employed:

- (a) to provide child care services in a centre; or
- (b) to supervise persons providing child care services in a centre; (« *travailleur en garderie* »)

“**child with diverse needs**” means a child who is assessed by an individual with the appropriate qualifications as having one or more cognitive, physical, social, emotional, behavioural or language needs that require significant additional support; (« *enfant à besoins variés* »)

“child with exceptionally high diverse needs” means a child who is assessed by an individual with the appropriate qualifications as having a combination of cognitive, physical, social, emotional, behavioural or language needs that require an exceptional amount of additional support; (« *enfant à besoins variés intenses* »)

“developmental licence” means a licence that authorizes the developmental licensee to develop, renovate or construct new child care spaces in a centre in accordance with the terms of the licence; (« *permis d’aménagement* »)

“Director” means the individual appointed by the minister to administer these regulations, other than Part VIII, and includes an assistant Director; (« *directeur* »)

“early childhood educator I” means a person who has successfully completed:

- (a) a 120-hour introductory course in early childhood education from a university, technical institute, regional college or similar post-secondary educational facility; or
- (b) education or training that, in the Director’s opinion, is equivalent to the course described in clause (a); (« *éducateur de la petite enfance I* »)

“early childhood educator II” means a person who:

- (a) has obtained a one-year certificate in early childhood education from a university, technical institute, regional college or similar post-secondary educational facility; or
- (b) has successfully completed education or training that, in the Director’s opinion, is equivalent to the certificate mentioned in clause (a); (« *éducateur de la petite enfance II* »)

“early childhood educator III” means a person who:

- (a) has obtained a two-year certificate in early childhood education from a university, technical institute, regional college or similar post-secondary educational facility; or
- (b) has successfully completed education or training that, in the Director’s opinion, is equivalent to the certificate mentioned in clause (a); (« *éducateur de la petite enfance III* »)

“employee” includes an individual who is employed in a centre to provide services other than child care services; (« *employé* »)

“extended hours centre” means an extended hours centre established pursuant to section 4; (« *garderie non résidentielle à ouverture étendue* »)

“flexible child care space” means a licensed child care space that:

- (a) in the case of a centre, is allocated to the provision of child care services to children in any of the following categories:
 - (i) toddlers;
 - (ii) preschool children;
 - (iii) school-age children; and
- (b) in the case of a home, is allocated to the provision of child care services to children in any of the following categories:
 - (i) infants;
 - (ii) toddlers;
 - (iii) preschool children;
 - (iv) school-age children; (« *place souple* »)

“full-time centre” means a full-time centre established pursuant to section 4; (« *garderie non résidentielle à plein temps* »)

“group” means a number of children in attendance at a centre:

- (a) who are assigned to the care of a child care worker or a team of child care workers; and
- (b) in the case of children being cared for indoors at the centre, who occupy an individual room or a well-defined space within a larger room; (« *groupe* »)

“health services number” means a unique number assigned to an individual who is registered as a beneficiary to receive insured services within the meaning of *The Saskatchewan Medical Care Insurance Act*; (« *numéro de services de santé* »)

“home” means:

- (a) a family child care home;
- (b) a group family child care home; or
- (c) a teen student support family child care home; (« *garderie résidentielle* »)

“Indian band” means a band as defined in the *Indian Act* (Canada), and includes the council of a band; (« *bande indienne* »)

“infant” means a child who is six weeks of age or more but less than 18 months of age, and includes a child who is less than six weeks of age if, in the Director’s opinion, the child or the parent of the child has special needs; (« *enfant en bas âge* »)

“infant child care space” means a licensed child care space that is allocated to the provision of child care services to infants; (« *place pour enfant en bas âge* »)

“kindergarten child” means a child who is 30 months of age or more and who attends kindergarten; (« *enfant de maternelle* »)

“licensed child care space”:

- (a) with respect to a centre, means a child care space that is authorized by a licence issued with respect to the centre; and
- (b) with respect to a home, means a child care space that is authorized by a licence issued with respect to the home that is allocated to the provision of child care services to children other than resident children; (« *place licenciée* »)

“licensee of a centre”, or any similar expression, does not include a developmental licensee; (« *licencié d’une garderie non résidentielle* »)

“non-profit centre” means a centre operated by a licensee that is:

- (a) a corporation that is incorporated, registered or continued pursuant to *The Non-profit Corporations Act, 1995*;
- (b) a co-operative that is incorporated, registered or continued pursuant to *The Co-operatives Act, 1996*; or
- (c) a municipality; (« *garderie non résidentielle sans but lucratif* »)

“preschool child”:

- (a) for the purposes of section 104 and the Appendix, means a child who is 30 months of age or more and who does not attend school or kindergarten; and
- (b) in any other case, means a child who is 30 months of age or more and who does not attend school, but includes a child who attends kindergarten; (« *enfant d’âge préscolaire* »)

“preschool child care space” means a licensed child care space that is allocated to the provision of child care services to preschool children; (« *place pour enfant d’âge préscolaire* »)

“program consultant” means a person appointed by the minister pursuant to subsection 20(1) of the Act, and includes the Director; (« *expert-conseil* »)

“program manager” means the individual appointed by the minister to administer Part VIII of these regulations, and includes an assistant program manager; (« *gestionnaire du programme* »)

“public health officer”, in relation to a facility or a proposed facility, means the public health officer, as defined in *The Public Health Act, 1994*, in whose jurisdictional area the facility or proposed facility is situated; (« *agent de santé publique* »)

“resident child”:

- (a) with respect to a home that is the principal residence of the family child care provider or group family child care provider, means a child who resides in the home; and

(b) with respect to a home that is not the principal residence of the family child care provider or group family child care provider, means a child of the family child care provider or group family child care provider, as the case may be, who is receiving care and supervision in the home; (« *enfant résident* »)

“**resident child care space**” means a child care space in a home that is allocated to a resident child and is not a licensed child care space; (« *place pour enfant résident* »)

“**Saskatchewan Health Services card**” means a valid Saskatchewan Health Services card issued for the purposes of *The Saskatchewan Medical Care Insurance Act*; (« *carte de services de santé de la Saskatchewan* »)

“**school**” means a school as defined in *The Education Act, 1995* or an independent school as defined in that Act; (« *école* »)

“**school-age child**” means a child who attends school and is enrolled in grade 1 or a higher grade, and includes a child who has completed kindergarten but has not yet commenced grade 1; (« *enfant d’âge scolaire* »)

“**school-age child care space**” means a licensed child care space that is allocated to the provision of child care services to school-age children; (« *place pour enfant d’âge scolaire* »)

“**staff-to-child ratio**” means the number of child care workers who are present in relation to the number of children who are present, expressed as a ratio; (« *rapport personnel-enfant* »)

“**subsidized child care space**” means a licensed child care space with respect to which a subsidy may be provided pursuant to Part VIII; (« *place bénéficiant d’une allocation* »)

“**supervisor**” means an individual who is appointed by a licensee to act in the absence of a centre director; (« *superviseur* »)

“**teen student support centre**” means a teen student support centre established pursuant to section 4; (« *garderie non résidentielle pour le soutien aux élèves adolescents* »)

“**teen student support child care space**” means a licensed child care space of a teen student support family child care home that is allocated to the provision of child care services to infants or toddlers of parents described in subsection 4(5); (« *place pour le soutien aux élèves adolescents* »)

“**teen student support family child care home**” means a teen student support family child care home established pursuant to section 4; (« *garderie résidentielle en milieu familial pour le soutien aux élèves adolescents* »)

“**toddler**” means a child who is 18 months of age or more but less than 30 months of age; (« *tout-petit* »)

“**toddler child care space**” means a licensed child care space that is allocated to the provision of child care services to toddlers; (« *place pour tout-petit* »)

“**volunteer**” means an individual who assists in the provision of child care services in a facility without remuneration. (« *bienévole* »)

Certain services excluded

3 For the purposes of clause 3(c) of the Act, the Act does not apply to services provided:

- (a) pursuant to *The Education Act, 1995*, *The Child and Family Services Act* or *The Residential Services Act*;
- (b) to children:
 - (i) if no one child receives the services for more than three hours per day;
 - (ii) if the service provided is of a therapeutic or medical nature delivered by a social or medical related organization; or
 - (iii) if the child's parent is attending an educational or skills program on the same premises and is immediately accessible to attend to the needs of the child at all times;
- (c) to preschool or school-age children in the form of a children's program if the person conducting the program satisfies the minister that the program will only be conducted on a seasonal basis or during holiday periods;
- (d) on a casual and irregular basis in the child's residence or the residence of the person providing the services;
- (e) exclusively to school-age children on school premises;
- (f) in the form of a prekindergarten, kindergarten or Montessori program by any of the following, as defined in *The Education Act, 1995*:
 - (i) a board of education;
 - (ii) the conseil scolaire;
 - (iii) a registered independent school;
- (g) subject to section 3.1, on a reserve as defined in the *Indian Act* (Canada); or
- (h) pursuant to the Government of Canada's Aboriginal Head Start in Urban and Northern Communities Program.

22 May 2015 cC-7.31 Reg 1 s3; 30 Jne 2016 SR
49/2016 s4.

Agreement respecting on-reserve child care centre

3.1(1) On the request of an Indian band and if the minister considers it in the public interest to do so, the minister may enter into an agreement with the Indian band, on terms and conditions approved by the Lieutenant Governor in Council, respecting the application of the Act and these regulations to a child care centre that is specified in the agreement and located on the reserve.

(2) If an agreement is entered into pursuant to subsection (1), an applicant may apply pursuant to the Act and these regulations for a licence to operate the child care centre on the reserve.

(3) On receipt of an application pursuant to subsection (2), if the minister is satisfied that the applicant has complied with the Act and these regulations, the minister may issue a licence to the applicant.

(4) On issuance of the licence pursuant to subsection (3), the Act and these regulations apply to the licensee and the child care centre on the reserve in the same manner as the Act and these regulations apply with respect to any other child care centre.

30 Jne 2016 SR 49/2016 s5.

Categories of facilities established

4(1) The following categories of facilities are established:

- (a) extended hours centre;
- (b) full-time centre;
- (c) teen student support centre;
- (d) teen student support family child care home.

(2) An extended hours centre is a centre in which child care services are provided for 80 hours or more per week.

(3) A full-time centre is a centre in which child care services are provided for five or more continuous hours per day and three or more days per week.

(4) A teen student support centre is a centre located in or near a high school in which child care services are provided for five or more continuous hours per day and three or more days per week primarily to infants and toddlers of parents who:

- (a) are less than 22 years of age; and
- (b) are attending a high school or a high school equivalency program.

(5) A teen student support family child care home is a family child care home that is formally associated with a high school and in which child care services are provided to children of parents who attend the high school.

22 May 2015 cC-7.31 Reg 1 s4.

Application of regulations

5(1) Parts I, II, III, VII, VIII and IX of these regulations apply to all facilities.

(2) In addition to the Parts mentioned in subsection (1):

- (a) Part IV applies to centres; and
- (b) Part V applies to homes that are licensed or required to be licensed.

(3) In addition to the Parts mentioned in subsection (1):

- (a) Parts IV and VI apply to teen student support centres; and
- (b) Parts V and VI apply to teen student support family child care homes.

(4) Section 6 applies to all homes, whether or not they are licensed or required to be licensed.

22 May 2015 cC-7.31 Reg 1 s5.

Restrictions on numbers of children – licensed and unlicensed homes

6(1) In this section, “**attending children**” means children to whom child care services are being provided in a home at any one time, including resident children.

(2) Subject to subsection (3), for the purposes of subsection 6(5) of the Act, a person who provides child care services in an unlicensed family child care home or in a licensed family child care home must ensure that either:

(a) not more than five of the attending children are infants, toddlers or preschool children and, of those five, only two are infants or toddlers; or

(b) not more than three of the attending children are infants or toddlers and, if three of the attending children are infants or toddlers, there are no attending children who are preschool children.

(3) For the purposes of subsection 6(5) of the Act:

(a) no person shall provide child care services in a licensed teen student support family child care home to more than six children at any one time; and

(b) a person who provides child care services in a licensed teen student support family child care home must ensure that either:

(i) not more than four of the attending children are infants, toddlers or preschool children; or

(ii) not more than three of the attending children are infants or toddlers and, if three of the attending children are infants or toddlers, there are no attending children who are preschool children.

(4) For the purposes of subsection 6(5) of the Act, a person who provides child care services in a group family child care home must ensure that either:

(a) not more than 10 of the attending children are infants, toddlers or preschool children and, of those 10, only five are infants or toddlers, of whom not more than three are infants; or

(b) not more than six of the attending children are infants or toddlers and, if six of the attending children are infants or toddlers, there are no attending children who are preschool children.

22 May 2015 cC-7.31 Reg 1 s6.

PART II Licensing

Duration of licences

7 Unless a licence is suspended or cancelled pursuant to section 18 of the Act, the licence is valid:

(a) for the period specified in the licence; or

(b) if no period is specified in the licence, for a period of one year after the day on which the licence was issued.

22 May 2015 cC-7.31 Reg 1 s7.

Application for licence, renewal – centres

8(1) An applicant for a licence to operate a centre must submit an application to the ministry on a form supplied by the ministry, together with:

- (a) a report from the public health officer respecting the sanitation, lighting, ventilation and general health and safety standards of the premises in which the centre will be operated;
- (b) a report from the Fire Commissioner's local assistant respecting the fire safety standards of the premises in which the centre will be operated;
- (c) a report from a person acceptable to the Director respecting the heating system in the premises in which the centre will be operated;
- (d) if the applicant is a corporation or a co-operative, its certificate of incorporation or registration;
- (e) if the applicant is a corporation that is incorporated, registered or continued pursuant to *The Business Corporations Act*, a list of the names and addresses of the shareholders of the corporation;
- (f) if the applicant is a partnership, a list of the names and addresses of the partners;
- (g) if the applicant is an individual, the applicant's health services number, if requested by the Director; and
- (h) any other information that the Director may request.

(2) An applicant for the renewal of a licence to operate a centre must submit to the ministry:

- (a) the reports described in clauses (1)(a) to (c); and
- (b) any other information that the Director may request.

22 May 2015 cC-7.31 Reg 1 s8.

Application for developmental licence – centres

9(1) An applicant for a developmental licence must be:

- (a) a corporation that is incorporated, registered or continued pursuant to *The Non-profit Corporations Act, 1995*;
- (b) a co-operative that is incorporated, registered or continued pursuant to *The Co-operatives Act, 1996*; or
- (c) a municipality.

(2) An applicant for a developmental licence must submit an application to the ministry on a form supplied by the ministry, together with:

- (a) if the applicant is a corporation or a co-operative, its certificate of incorporation or registration; and
- (b) any other information that the Director may request.

22 May 2015 cC-7.31 Reg 1 s9.

Application for licence, renewal – homes

10(1) An applicant for a licence to operate a home must submit an application to the ministry on a form supplied by the ministry, together with:

- (a) **Repealed.** 30 Jne 2016 SR 49/2016 s6.
 - (b) a report from the Fire Commissioner's local assistant respecting the fire safety standards of the premises in which the home will be operated;
 - (c) a report from a person acceptable to the Director respecting the heating system in the premises in which the home will be operated;
 - (d) a family assessment questionnaire, completed by the applicant on a form supplied by the ministry, with respect to the fitness of the applicant to care for, or be in regular contact with, children and with respect to each person who resides in the premises in which the home will be operated;
 - (e) the results of a criminal record check with respect to the applicant and each adult who resides in the premises in which the home will be operated;
 - (f) the consent of each person mentioned in clause (e) to the disclosure of any relevant information contained in the results of a criminal record check with respect to that person to parents of children who are receiving child care services in the home or to parents who are considering enrolling a child in the home;
 - (g) the names and addresses of at least four persons who may be consulted with respect to the character of the applicant;
 - (h) the applicant's health services number, if requested by the Director; and
 - (i) any other information that the Director may request.
- (2) An applicant for the renewal of a licence to operate a home must submit to the ministry any information that the Director may request.

22 May 2015 cC-7.31 Reg 1 s10; 30 Jne 2016 SR 49/2016 s6.

Child care spaces – centres

11(1) A licence for a centre must specify:

- (a) the maximum number of child care spaces that the licensee is authorized to provide in the centre as licensed child care spaces; and
 - (b) the number of licensed child care spaces that are approved as subsidized child care spaces.
- (2) The maximum number of licensed child care spaces that may be authorized for one centre is 90.
- (3) A licence for a centre must specify the maximum number of licensed child care spaces that are allocated as:
- (a) infant child care spaces;
 - (b) toddler child care spaces;
 - (c) preschool child care spaces;

- (d) school-age child care spaces; and
 - (e) flexible child care spaces.
- (4) If a centre provides child care services to infants, the maximum number of licensed child care spaces that may be allocated as infant child care spaces is 12.

22 May 2015 cC-7.31 Reg 1 s11.

Age groupings – centres

12 A licence for a centre must specify whether the centre is authorized to provide child care services only to children in groups of single age categories or whether the centre is authorized to provide child care services to children in groups of mixed age categories.

22 May 2015 cC-7.31 Reg 1 s12.

Child care spaces – homes

- 13(1)** A licence for a home must specify the maximum number of child care spaces that the licensee is authorized to provide in the home as licensed child care spaces.
- (2) A licence for a teen student support family child care home must specify the maximum number of licensed child care spaces that may be allocated as teen student support child care spaces.

22 May 2015 cC-7.31 Reg 1 s13.

PART III
Standards for Facilities

DIVISION 1
Policies and Procedures

Philosophy and program

14 A licensee must:

- (a) develop a written statement of philosophy for the facility; and
- (b) plan and implement a daily program of activities that is:
 - (i) consistent with the statement of philosophy; and
 - (ii) developmentally appropriate for the ages of the children attending the facility and for each child.

22 May 2015 cC-7.31 Reg 1 s14.

Child management

15(1) The following practices are not permitted methods of child management with respect to a child receiving child care services in a facility:

- (a) corporal punishment;
- (b) physical, emotional or verbal abuse;
- (c) denial of necessities;

- (d) isolation;
 - (e) inappropriate physical or mechanical restraint.
- (2) A licensee must:
- (a) develop a written policy with respect to child management that is consistent with subsection (1); and
 - (b) ensure that all employees and volunteers who provide child care services at the facility comply with the policy required by clause (a).

22 May 2015 cC-7.31 Reg 1 s15.

Operational policies, procedures

16 A licensee must develop written policies and procedures with respect to the operation of the facility.

22 May 2015 cC-7.31 Reg 1 s16.

Agreement for services

17 A licensee must enter into a written agreement with the parent of a child attending the facility respecting the provision of child care services to the child.

22 May 2015 cC-7.31 Reg 1 s17.

Fee schedule

- 18** A licensee must:
- (a) establish a written schedule of fees with respect to the provision of child care services at the facility;
 - (b) give advance notice in writing to parents of any changes in the schedule of fees; and
 - (c) ensure that all parents are charged the same fees with respect to the same services.

22 May 2015 cC-7.31 Reg 1 s18.

DIVISION 2
Physical Environment, Facilities and Equipment

Furnishings

19 For each child attending a facility, the licensee must provide developmentally appropriate equipment and furnishings for resting, eating, diapering, toileting and the storage of personal effects.

22 May 2015 cC-7.31 Reg 1 s19.

Equipment and materials

20(1) A licensee must provide equipment and materials for indoor and outdoor activities in sufficient quantities for:

- (a) the number of licensed child care spaces, in the case of a centre; and
 - (b) the number of licensed child care spaces and resident child care spaces, in the case of a home.
- (2) The equipment and materials required by subsection (1) must be:
- (a) appropriate for the developmental capabilities of the children attending the facility; and
 - (b) adequate in quality, non-toxic, washable, sturdy and safe.

22 May 2015 cC-7.31 Reg 1 s20.

Hygiene

21 A licensee must ensure that:

- (a) the facility and its equipment and furnishings are maintained in a sanitary condition; and
- (b) hygienic procedures are followed by all persons in the facility.

22 May 2015 cC-7.31 Reg 1 s21.

Washroom facilities

22(1) A licensee must provide adequate washroom facilities and diapering facilities for the children attending the facility.

(2) In the case of a centre, a licensee must ensure that the washroom facilities and diapering facilities are in convenient locations.

22 May 2015 cC-7.31 Reg 1 s22.

Maintenance

23 No licensee shall carry out or cause to be carried out any maintenance of, or repair to, any area of the facility other than necessary cleaning while child care services are being provided in the area.

22 May 2015 cC-7.31 Reg 1 s23.

DIVISION 3
Health and Safety

Nutrition

24(1) Subject to subsection (3), a licensee must provide meals and snacks for children attending the facility who are six months of age or older.

- (2) A licensee must ensure that:
- (a) subject to subsection (3), the meals and snacks provided meet the nutritional needs of the children attending the facility; and
 - (b) the manner in which children are fed is appropriate to their ages and levels of development.

- (3) Subject to subsection (4), a licensee is not required to provide:
- (a) infant formula or baby food; or
 - (b) meals and snacks for a child who requires a special diet or whose parent requests a special diet.
- (4) A licensee of a teen student support centre or a teen student support family child care home must provide any foods, other than infant formula, required by an infant under the age of six months.

22 May 2015 cC-7.31 Reg 1 s24.

Food services

25 A licensee must ensure that adequate and safe procedures are followed in the facility for:

- (a) handling, preparation, serving and storing food; and
- (b) cleansing utensils used for eating and drinking.

22 May 2015 cC-7.31 Reg 1 s25.

Child with communicable disease

26 If a licensee has reason to suspect that a child attending the facility has a category I or category II communicable disease, the licensee must:

- (a) immediately notify the public health officer; and
- (b) ensure that any recommendations or instructions of the public health officer with respect to that communicable disease that may affect the health or well-being of a child attending the facility are carried out.

22 May 2015 cC-7.31 Reg 1 s26.

Medications

27(1) A licensee who agrees to administer a medication to a child attending the facility must:

- (a) subject to subsection (2), obtain written authorization, on a form supplied by the ministry, from the parent of the child before the medication is administered to the child;
- (b) ensure that a written record of each dose of medication administered to the child is made on a form supplied by the ministry and maintained in accordance with section 36; and
- (c) ensure that all non-emergency medications are stored in a locked enclosure.

(2) In exceptional circumstances, a licensee may administer a non-prescription medication to a child on the oral authorization of the parent of the child, but the licensee must obtain a written confirmation of the authorization as soon as possible in the circumstances.

22 May 2015 cC-7.31 Reg 1 s27.

Hazardous items

28 A licensee must:

- (a) store any unsafe items at the facility in a place that is inaccessible to children;
- (b) store any poisonous substances at the facility in a locked enclosure;
- (c) cover all radiators and hot pipes at the facility with non-combustible materials; and
- (d) if infants, toddlers or preschool children attend the facility, cap electrical outlets accessible to children when the outlets are not in use.

22 May 2015 cC-7.31 Reg 1 s28.

Telephone, emergency numbers

29 Except where a facility is located where there is no telephone service, a licensee must ensure that:

- (a) the facility is equipped with a telephone in working order; and
- (b) emergency telephone numbers are posted in a convenient location.

22 May 2015 cC-7.31 Reg 1 s29.

Emergency evacuation

30 A licensee must develop an emergency evacuation procedure for the facility and carry out an emergency evacuation practice monthly.

22 May 2015 cC-7.31 Reg 1 s30.

First aid supplies

31 A licensee must keep appropriate and sufficient first aid supplies at the facility in a place that is inaccessible to children.

22 May 2015 cC-7.31 Reg 1 s31.

Portable emergency information

32 A licensee must maintain a portable record of emergency information for each child attending the facility.

22 May 2015 cC-7.31 Reg 1 s32.

Taking certain supplies, information on excursions

33 If children attending a facility are taken on an excursion from the facility, the licensee must take on the excursion:

- (a) the portable record of emergency information for each child; and
- (b) appropriate and sufficient first aid supplies.

22 May 2015 cC-7.31 Reg 1 s33.

Injuries, unusual occurrences

34 If a child attending a facility sustains an injury requiring medical treatment or is involved in an unusual or unexpected occurrence, the licensee must:

- (a) immediately notify the parent of the child or, if the parent is not immediately available, any person designated by the parent as a person to contact in case of emergency;
- (b) within 24 hours after the occurrence, notify a program consultant; and
- (c) within seven days after the occurrence, complete a report on a form supplied by the ministry, setting out full particulars of the injury or occurrence and submit the report to the ministry.

22 May 2015 cC-7.31 Reg 1 s34.

Volunteers

35(1) A licensee of a centre must ensure that a child care worker is present at all times when a volunteer is in attendance with the children.

(2) A licensee of a home must ensure that the licensee, the alternate or, in the case of a group family child care home, the assistant is present at all times when a volunteer is in attendance with the children.

22 May 2015 cC-7.31 Reg 1 s35.

DIVISION 4
Administration

Children's records

36(1) A licensee must:

- (a) keep a record with respect to each child attending the facility; and
 - (b) retain the record for a period of six years after the child ceases to attend the facility.
- (2) A record required by subsection (1) must include:
- (a) the child's name and date of birth;
 - (b) the names, addresses and telephone numbers of:
 - (i) the child's parents;
 - (ii) any person designated by a parent as a person to be contacted in an emergency if the parent is unavailable; and
 - (iii) the child's medical practitioner;
 - (c) any allergy, illness or other medical condition disclosed by the child's parent or medical practitioner;
 - (d) the child's immunization status;

- (e) any medication authorization provided by the child's parent and any record of medication administered required by section 27;
- (f) any authorization provided by the child's parent for:
 - (i) an excursion not involving transportation of the child; or
 - (ii) an excursion involving transportation of the child;
- (g) any report required by section 34 of an injury or an unusual or unexpected occurrence involving the child; and
- (h) the agreement for services entered into by the licensee and the child's parent.

22 May 2015 cC-7.31 Reg 1 s36.

Attendance records

37 A licensee must:

- (a) keep complete and accurate monthly child attendance records for the facility on a form supplied by the ministry;
- (b) obtain, on the records mentioned in clause (a), the signature of the parent of a child attending the facility to verify, on a monthly basis:
 - (i) the hours and days of the child's attendance; and
 - (ii) the fees charged with respect to the child's attendance; and
- (c) forward the records mentioned in clause (a) to the ministry each month.

22 May 2015 cC-7.31 Reg 1 s37.

Insurance

38 A licensee must obtain, and maintain in force, an insurance policy with respect to the facility that includes:

- (a) comprehensive general liability coverage and personal injury coverage; and
- (b) liability coverage with respect to the transportation of children in a motor vehicle.

22 May 2015 cC-7.31 Reg 1 s38.

Information for parents

39 A licensee must make available to parents of children attending the facility a copy of:

- (a) the Act;
- (b) these regulations;
- (c) the statement of philosophy and the daily program of activities required by section 14;
- (d) the policy with respect to child management required by section 15;

- (e) the policies and procedures with respect to the operation of the facility required by section 16;
- (f) the schedule of fees required by section 18; and
- (g) any other materials that the Director may require.

22 May 2015 cC-7.31 Reg 1 s39.

Confidentiality

40(1) Every licensee, alternate, assistant and employee, and every other person who is employed in or assists with the operation of a facility, shall:

- (a) preserve confidentiality with respect to:
 - (i) personal information, the release of which would likely have an adverse effect on or cause hardship to a child attending a facility; and
 - (ii) any record with respect to a child or a child's parent that has come into existence through anything done pursuant to the Act or these regulations; and
 - (b) not disclose or communicate any information or record mentioned in clause (a) with respect to a child without the permission of the child's parent to any person except:
 - (i) as required for the health or safety of that child or any other child; or
 - (ii) as required by law.
- (2) This section does not apply to:
- (a) the minister;
 - (b) an employee of the ministry; or
 - (c) the parent of a child to whom the information or record pertains.
- (3) Notwithstanding subsection (1), a licensee may disclose the following information to a collection agency for the purpose of collecting fees owing for child care services:
- (a) the name and address of the child's parent;
 - (b) the amount of fees owing by the parent;
 - (c) the nature of the fees owing by the parent.

22 May 2015 cC-7.31 Reg 1 s40.

PART IV
Standards for Centres

DIVISION 1
Staff

Centre director and supervisor

41(1) A licensee of a centre must appoint:

- (a) a centre director to be responsible for the day-to-day operations of the centre; and
- (b) a supervisor to act in place of the centre director in the centre director's absence.

(2) A licensee of a centre must ensure that an individual who is appointed as a centre director:

- (a) is at least 18 years of age; and
- (b) subject to subsection (4), meets or exceeds the qualifications of an early childhood educator III.

(3) A licensee of a centre must ensure that an individual who is appointed as a supervisor:

- (a) is at least 18 years of age; and
- (b) meets or exceeds the qualifications of an early childhood educator I.

(4) An individual who was appointed as a centre director before July 1, 2001 is not required to meet the qualifications of an early childhood educator III, but he or she must meet, as a minimum, the qualifications of an early childhood educator II.

22 May 2015 cC-7.31 Reg 1 s41.

Child care workers

42(1) A licensee of a centre must ensure that all child care workers employed in the centre are at least 16 years of age.

(2) A licensee of a centre must ensure that:

- (a) any person who commenced employment in the centre as a child care worker before January 1, 2002 and who continues to be employed in the centre as a child care worker for 65 hours or more per month completed, within six months of commencing employment, an orientation course for child care workers offered through the Saskatchewan Institute of Applied Science and Technology or an equivalent orientation or training course;
- (b) all persons who commence employment in the centre on or after January 1, 2002 as child care workers for 65 hours or more per month meet or exceed the qualifications of an early childhood educator I;

- (c) 30% of the persons employed in the centre as child care workers for 65 hours or more per month meet or exceed the qualifications of an early childhood educator II; and
 - (d) in addition to the persons mentioned in clause (c), a further 20% of the persons employed in the centre as child care workers for 65 hours or more per month meet or exceed the qualifications of an early childhood educator III.
- (3) In calculating the percentages mentioned in clauses (2)(c) and (d), the centre director and any supervisors are to be included.

22 May 2015 cC-7.31 Reg 1 s42.

Exemption

- 43(1) If a licensee is unable to hire a centre director or supervisor whose qualifications meet the requirements of section 41 or child care workers whose qualifications meet the requirements of section 42, the licensee may apply to the Director for an exemption from those requirements and an authorization to hire individuals with any qualifications that the Director may specify in the authorization.
- (2) An application pursuant to subsection (1) must be accompanied by an education plan indicating how the licensee intends to meet the requirements of section 41 or 42 through further education of the individuals to be hired.
- (3) The Director may grant an exemption and authorization pursuant to subsection (1) if the Director is satisfied that:
- (a) the licensee is unable to hire a centre director or supervisor whose qualifications meet the requirements of section 41 or child care workers whose qualifications meet the requirements of section 42; and
 - (b) the education plan submitted by the licensee will, within a reasonable period, remedy the deficiencies in the qualifications of the persons hired.

22 May 2015 cC-7.31 Reg 1 s43.

First aid and CPR training

- 44(1) A licensee of a centre must ensure that at least one individual who has completed a first aid course is on the premises during the hours of operation of the centre.
- (2) A licensee of a centre must ensure that each individual employed in the centre for 65 hours or more per month as a centre director, supervisor or child care worker:
- (a) has completed:
 - (i) a first aid course that is satisfactory to the Director; and
 - (ii) a course in cardiopulmonary resuscitation that is appropriate to the ages of the children attending the centre; and
 - (b) when required to do so by the Director, retakes a course described in clause (a) for the purpose of updating his or her qualifications.

22 May 2015 cC-7.31 Reg 1 s44.

Criminal record check

45(1) Before an individual is hired as an employee in a centre, the licensee must obtain from the individual the results of a criminal record check with respect to that individual.

(2) A licensee of a centre must:

- (a) establish written policies with respect to criminal record checks of employees and potential employees; and
- (b) make those policies known to the employees and potential employees.

22 May 2015 cC-7.31 Reg 1 s45.

Health of employees

46(1) Repealed. 30 Jne 2016 SR 49/2016 s7.

(2) If a licensee or the Director has reason to believe that the physical or mental health of an employee in a centre may not be appropriate for work with children or in proximity to children, the licensee must request the employee to submit to the licensee or the Director, as the case may be, a recent report that:

- (a) is completed by an individual who, in the Director's opinion, is an appropriate person to prepare the report, having regard to the aspects of the physical or mental health of the employee that are of concern to the licensee or the Director; and
- (b) assesses the physical or mental health of the employee in relation to the employee's appropriateness for work with children or in proximity to children.

(3) If a report completed pursuant to subsection (2) indicates that the employee's physical or mental health is not appropriate for work with children or in proximity to children, the licensee must not permit the employee to be present at the centre until it is established the employee's physical or mental health is appropriate for work with children or in proximity to children.

(4) If a licensee of a centre has reason to suspect that an employee of the centre has a category I or category II communicable disease, the licensee must:

- (a) immediately notify the public health officer; and
- (b) ensure that any recommendations or instructions of the public health officer with respect to that communicable disease that may affect the health or well-being of a child attending the centre are carried out.

22 May 2015 cC-7.31 Reg 1 s46; 30 Jne 2016 SR 49/2016 s7.

Employee records

47 A licensee must maintain accurate and up-to-date records with respect to each employee that include the following:

- (a) in the case of a child care worker, a copy of the employee's certificates of qualification in early childhood education;

- (b) in the case of an employee mentioned in section 44, a copy of the employee's proof of training in first aid and cardiopulmonary resuscitation;
- (c) the results of the employee's criminal record check;
- (d) **Repealed.** 30 Jne 2016 SR 49/2016 s8.
- (e) a copy of all medical reports received with respect to the employee;
- (f) any emergency medical information with respect to the employee.

22 May 2015 cC-7.31 Reg 1 s47; 30 Jne 2016 SR 49/2016 s8.

Volunteers

48 If the services of a volunteer are used by a centre to meet any of the requirements of these regulations, the licensee must ensure that the volunteer is 16 years of age or older.

22 May 2015 cC-7.31 Reg 1 s48.

DIVISION 2 Supervision

Duty to supervise

49 The licensee of a centre must ensure that children attending the centre are adequately supervised by a child care worker at all times.

22 May 2015 cC-7.31 Reg 1 s49.

Groups

50 The licensee of a centre must ensure that children attending the facility are cared for in groups of children within a single age category unless the licence specifies that children attending the facility may be cared for in groups of mixed age categories.

22 May 2015 cC-7.31 Reg 1 s50.

Maximum group size

51(1) Subject to subsection (4), the licensee of a centre must ensure that the number of children cared for in a group while they are indoors in a centre does not exceed the maximum group size set out in subsection (2) or (3).

(2) If the children in a group are all within a single age category, the maximum group size is:

- (a) six in the case of infants;
- (b) 10 in the case of toddlers;
- (c) 20 in the case of preschool children; and
- (d) 30 in the case of school-age children.

- (3) If the licence authorizes a centre to provide care to children in groups containing more than one age category during the majority of the centre's operating hours, the maximum group size is the maximum number of children that can be cared for by two child care workers, applying the staff-to-child ratio determined in accordance with subsection 52(5).
- (4) The maximum group size does not apply:
- (a) before 9:00 a.m.;
 - (b) during the last hour of operation in a day;
 - (c) during meal times;
 - (d) during nap times for children who are resting; or
 - (e) during special activities such as parties or concerts.

22 May 2015 cC-7.31 Reg 1 s51.

Supervision at centres

52(1) Subject to subsection (2), the licensee of a centre must ensure that there are at least two persons present at the centre at all times while children are in attendance, of whom one is a child care worker who meets the requirements of section 42 and the other is an individual who is at least 16 years of age.

(2) If there are fewer than nine children in attendance at a centre, and not more than three of those children are infants or toddlers, there may be only one child care worker present at the centre if:

- (a) the staff-to-child ratio does not exceed the ratio set out in subsection (5); and
- (b) the licensee has made arrangements for the provision of an additional individual in the event of an emergency.

(3) The licensee of a centre must ensure that, while children are in attendance, the number of child care workers present at the centre is not less than the number required by the applicable staff-to-child ratio set out in subsection (4) or (5).

(4) The staff-to-child ratio that applies with respect to a group of children in a single age category while they are indoors in a centre or in a play area adjacent to a centre is not less than:

- (a) 1:3 in the case of infants;
- (b) 1:5 in the case of toddlers;
- (c) 1:10 in the case of preschool children; and
- (d) 1:15 in the case of school-age children.

(5) The staff-to-child ratio that applies with respect to a group of children containing more than one age category is 1:15, where the number of children is determined in accordance with the following:

- (a) one infant is deemed to be equivalent to five children;
- (b) one toddler is deemed to be equivalent to three children;

- (c) one preschool child is deemed to be equivalent to 1.5 children;
- (d) one school-age child counts as one child.

22 May 2015 cC-7.31 Reg 1 s52.

Supervision on neighbourhood walks

53(1) The licensee of a centre must ensure that there is at least one child care worker present to care for a group of children while they are on a walk in the neighbourhood of the centre.

(2) The licensee of a centre must ensure that, while children are on a walk in the neighbourhood of the centre, the number of child care workers who are present to care for the children meets the staff-to-child ratio set out in subsection (3) or (4).

(3) The staff-to-child ratio that applies with respect to a group of children in a single age category while they are on a walk in the neighbourhood of the centre is:

- (a) 1:2 in the case of infants;
- (b) 1:3 in the case of toddlers;
- (c) 1:6 in the case of preschool children; and
- (d) 1:10 in the case of school-age children.

(4) Subject to subsection (5), the staff-to-child ratio that applies with respect to a group of children containing more than one age category while they are on a walk in the neighbourhood is 1:10, where the number of children is determined in accordance with the following:

- (a) one infant is deemed to be equivalent to five children;
- (b) one toddler is deemed to be equivalent to three children;
- (c) one preschool child is deemed to be equivalent to 1.5 children;
- (d) one school-age child counts as one child.

(5) If three toddlers are being taken on a walk in the neighbourhood by one child care worker, no other children may participate in the walk.

22 May 2015 cC-7.31 Reg 1 s53.

Supervision on excursions

54(1) In this section, “**excursion**” does not include a walk in the neighbourhood of a centre.

(2) The licensee of a centre must ensure that, if a group of children are on an excursion away from the centre, at least one child care worker and one adult, or two child care workers, are present to care for the group of children on the excursion.

- (3) The licensee of a centre must ensure that while children are on an excursion away from the centre:
- (a) the number of child care workers who are present to care for the children meets the staff-to-child ratio set out in subsection (4) or (6); or
 - (b) the number of child care workers and adults who are present to care for the children meets the adult-to-child ratio set out in subsection (5) or (7).
- (4) The staff-to-child ratio that applies with respect to a group of children in a single age category while they are on an excursion away from the centre is:
- (a) 1:3 in the case of infants;
 - (b) 1:5 in the case of toddlers;
 - (c) 1:10 in the case of preschool children; and
 - (d) 1:15 in the case of school-age children.
- (5) The adult-to-child ratio that applies with respect to a group of children in a single age category while they are on an excursion away from the centre is:
- (a) 2:3 in the case of infants;
 - (b) 2:5 in the case of toddlers;
 - (c) 2:10 in the case of preschool children; and
 - (d) 2:15 in the case of school-age children.
- (6) The staff-to-child ratio that applies with respect to a group of children containing more than one age category while they are on an excursion away from the centre is 1:15, where the number of children is determined in accordance with the following:
- (a) one infant is deemed to be equivalent to five children;
 - (b) one toddler is deemed to be equivalent to three children;
 - (c) one preschool child is deemed to be equivalent to 1.5 children;
 - (d) one school-age child counts as one child.
- (7) The adult-to-child ratio that applies with respect to a group of children containing more than one age category while they are on an excursion away from the centre is 2:15, where the number of children is determined in accordance with clauses (6)(a) to (d).
- (8) With respect to an excursion away from a centre, a licensee must:
- (a) consider the location and activities involved in the excursion and assess the possible risks to the children associated with that location and those activities; and
 - (b) if the risk appears to be greater than usual, supply additional staff or volunteers to accompany the children on that excursion.

DIVISION 3
Physical Environment, Facilities and Equipment

Smoking prohibited

55 No person shall smoke in a centre.

22 May 2015 cC-7.31 Reg 1 s55.

Usable floor area

56(1) In this section, “**usable floor area**” does not include space used for offices, hallways, entryways, washrooms, kitchens, closets, locker areas, furnace and boiler rooms and large or fixed equipment.

(2) Subject to subsection (3), a licensee of a centre must provide:

(a) a minimum of 3.7 square metres of usable floor area for each licensed child care space; and

(b) a sleeping area of at least 2.3 square metres that is separate and apart from the usable floor area mentioned in clause (a) for each infant child care space.

(3) In the case of a centre for which the licensee has held a licence since July 1, 2001, the licensee must provide:

(a) a minimum of 3.7 square metres of usable floor area for each infant child care space;

(b) a minimum of 3.25 square metres of usable floor area for each toddler, preschool and school-age child care space; and

(c) a sleeping area of at least 1.4 square metres that is separate and apart from the usable floor areas mentioned in clauses (a) and (b) for each infant child care space.

(4) If a centre to which subsection (3) applies relocates to new premises or increases its number of child care spaces, the requirements of subsection (2) apply to the centre.

(5) The licensee of a centre must ensure that the usable floor areas and sleeping areas required by this section are used exclusively by the centre during its hours of operation.

22 May 2015 cC-7.31 Reg 1 s56.

Natural lighting

57(1) The licensee of a centre must provide:

(a) natural lighting in at least 50% of the areas used for children’s play space; and

(b) window area equivalent to 10% of the usable floor area in areas mentioned in clause (a).

(2) The licensee of a centre must ensure that the areas provided with natural lighting in accordance with clause (1)(a) are made available for at least 50% of the day to each group of children attending the centre.

22 May 2015 cC-7.31 Reg 1 s57.

Kitchen and dining facilities

58 The licensee of a centre must ensure that the centre has access to sufficient kitchen and dining facilities to provide food for children attending the centre.

22 May 2015 cC-7.31 Reg 1 s58.

Outdoor play area

59(1) The licensee of a centre must provide a safe outdoor play area of seven square metres per licensed child care space.

(2) Unless otherwise provided in the licence, at least half of the outdoor play area required by subsection (1) must be adjacent to the centre and the remainder must be within walking distance of the centre, determined in relation to the youngest age category for which the centre is licensed.

22 May 2015 cC-7.31 Reg 1 s59.

PART V
Standards for Homes

Hours of care

60(1) In this section, “**hour of care**” means one hour of child care services provided to one child.

(2) No licensee of a family child care home shall provide more than 100 hours of care in one 24-hour period.

(3) No licensee of a group family child care home shall provide more than 150 hours of care in one 24-hour period.

(4) No licensee of a teen student support family child care home shall provide more than 75 hours of care in one 24-hour period.

(5) For the purposes of this section, a resident child is deemed to have been provided with 10 hours of care in one 24-hour period.

22 May 2015 cC-7.31 Reg 1 s60.

Qualifications – licensees

61(1) A licensee of a home must have successfully completed a first aid course that is satisfactory to the Director.

(2) If the first aid course completed by a licensee did not include training in cardiopulmonary resuscitation, the licensee must, within six months after being granted a licence to operate a home, successfully complete training in cardiopulmonary resuscitation that is appropriate to the ages of the children attending the home.

(3) When required to do so by the Director, a licensee of a home must retake a course described in subsection (1) or (2) for the purpose of updating his or her qualifications.

- (4) Subject to subsection (5), within one year after being granted a licence to operate a home, a licensee must successfully complete:
- (a) a 40-hour introductory course in early childhood education; or
 - (b) education or training that, in the Director's opinion, is equivalent to the course described in clause (a).
- (5) Persons who became licensees before July 1, 2001 are not required to complete the education or training mentioned in subsection (4).
- (6) Within three years after being granted a licence to operate a group family child care home, a licensee must meet or exceed the qualifications of an early childhood educator I.
- (7) A licensee of a home must participate in a minimum of six hours per year of continuing education that is acceptable to a program consultant.

22 May 2015 cC-7.31 Reg 1 s61.

Alternates

- 62(1)** A licensee of a home must ensure that, in the absence of the licensee, child care services by an alternate who is at least 18 years of age are available.
- (2) A licensee of a home must ensure that:
- (a) the routine and occasional use of alternates to provide child care services does not exceed 10% of the hours of operation of the home in any one month; and
 - (b) the use of alternates to provide child care services for vacation periods does not exceed four weeks in a calendar year.

22 May 2015 cC-7.31 Reg 1 s62.

Assistants

- 63(1)** Before an individual is hired as an assistant in a group family child care home, the licensee must obtain from the individual the results of a criminal record check with respect to the individual.
- (2) A licensee of a group family child care home must ensure that each person employed as an assistant in the home:
- (a) is provided with adequate orientation to the home and its philosophy, program and policies;
 - (b) successfully completes a first aid course within six months after commencing employment in the home;
 - (c) if the first aid course mentioned in clause (b) does not include training in cardiopulmonary resuscitation, within six months after commencing employment successfully completes training in cardiopulmonary resuscitation that is appropriate to the ages of the children attending the home; and
 - (d) participates in a minimum of six hours per year of continuing education that is acceptable to a program consultant.

(3) When required to do so by the Director, a licensee of a home must ensure that a person employed as an assistant in the home retakes a course described in clause (2)(b) or (c) for the purpose of updating his or her qualifications.

22 May 2015 cC-7.31 Reg 1 s63.

Assistant records

64 A licensee of a group family child care home must maintain accurate and up-to-date records with respect to each assistant that include the following:

- (a) a copy of the assistant's proof of training in first aid and cardiopulmonary resuscitation;
- (b) the results of the assistant's criminal record check;
- (c) **Repealed.** 30 Jne 2016 SR 49/2016 s9.
- (d) any emergency medical information with respect to the employee;
- (e) a copy of the assistant's proof of participation in continuing education.

22 May 2015 cC-7.31 Reg 1 s64; 30 Jne 2016 SR 49/2016 s9.

Health of licensee, alternate, assistant

65(1) Repealed. 30 Jne 2016 SR 49/2016 s10.

(2) **Repealed.** 30 Jne 2016 SR 49/2016 s10.

(3) If the Director has reason to believe that the physical or mental health of a licensee or an applicant for a licence may not be appropriate for work with children, the licensee or applicant must, on the Director's request, submit to the Director a recent report that:

- (a) is completed by an individual who, in the Director's opinion, is an appropriate person to prepare the report, having regard to the aspects of the physical or mental health of the licensee or applicant that are of concern to the Director; and
- (b) assesses the physical or mental health of the licensee or applicant in relation to the appropriateness of the licensee or applicant for work with children.

(4) If a licensee or the Director has reason to believe that the physical or mental health of an assistant or an alternate may not be appropriate for work with children, the assistant or alternate must, on the request of the licensee or the Director, submit to the licensee or the Director, as the case may be, a recent report that:

- (a) is completed by an individual who, in the Director's opinion, is an appropriate person to prepare the report, having regard to the aspects of the physical or mental health of the assistant or alternate that are of concern to the licensee or the Director; and
- (b) assesses the physical or mental health of the assistant or alternate in relation to the appropriateness of the assistant or alternate for work with children.

- (5) If a report completed pursuant to subsection (3) or (4) indicates that an individual's physical or mental health is not appropriate for work with children:
- (a) in the case of a licensee, the minister may revoke or suspend the licence;
 - (b) in the case of an applicant for a licence, the minister may refuse to issue a licence; and
 - (c) in the case of an assistant or alternate, the licensee shall not permit the assistant or alternate to be present in the home until it is established that the physical or mental health of the assistant or alternate is appropriate for work with children.
- (6) If a licensee of a home or a person residing in a home has a category I or category II communicable disease, or has reason to suspect that he or she has a category I or category II communicable disease, the licensee must:
- (a) immediately notify the public health officer; and
 - (b) ensure that any recommendations or instructions of the public health officer with respect to that communicable disease that may affect the health or well-being of a child attending the home are carried out.
- (7) If a licensee of a home has reason to suspect that an assistant or alternate has a category I or category II communicable disease, the licensee must:
- (a) immediately notify the public health officer; and
 - (b) ensure that any recommendations or instructions of the public health officer with respect to that communicable disease that may affect the health or well-being of a child attending the home are carried out.

22 May 2015 cC-7.31 Reg 1 s65; 30 Jne 2016 SR
49/2016 s10.

Usable floor area

66(1) In this section, “usable floor area” includes the floor areas of all rooms within the home to which the children attending the home regularly have access, but does not include:

- (a) bathrooms;
- (b) closets;
- (c) hallways;
- (d) floor space occupied by furniture or shelving if the furniture or shelving are not used for children's activities; or
- (e) areas used by children only for napping.

(2) Subject to subsection (3), a licensee of a home must provide a minimum of 3.7 square metres of usable floor space for each licensed child care space and each resident child care space.

(3) In the case of a home for which the licensee has held a licence since July 1, 2001, the licensee must provide a minimum of 3.25 square metres of usable floor area for each licensed child care space and each resident child care space.

22 May 2015 cC-7.31 Reg 1 s66.

Outdoor play area

67 A licensee of a home must provide a safe outdoor play area that is sufficient for the number of licensed child care spaces and resident child care spaces and that is:

- (a) adjacent to the home; or
- (b) if there is insufficient outdoor play area adjacent to the home, within walking distance of the home, determined in relation to the youngest child attending the home.

22 May 2015 cC-7.31 Reg 1 s67.

Supervision

68 A licensee of a home must ensure that the children attending the home are adequately supervised at all times.

22 May 2015 cC-7.31 Reg 1 s68.

Prohibition – conducting other business

69 No person shall, during the hours of operation of a licensed home, conduct any business or other activity within or from the home that might:

- (a) interfere with the supervision of the children to whom child care services are being provided or the space used for the provision of child care services; or
- (b) pose a threat to the health or safety of a child to whom child care services are being provided.

22 May 2015 cC-7.31 Reg 1 s69.

Social environment

70 A licensee of a home must ensure that the social environment in the home promotes the safety and well-being of the children to whom child care services are provided.

22 May 2015 cC-7.31 Reg 1 s70.

PART VI
Teen Student Support Facilities

Governance of teen student support centres

71 Teen student support centres are exempt from the provisions of section 10 of the Act.

22 May 2015 cC-7.31 Reg 1 s71.

Parental involvement – teen student support centres

72 A licensee of a teen student support centre must:

- (a) establish a written plan for involving the parents of children attending the centre in establishing policies for the centre; and
- (b) make known to the parents of the children attending the centre the plan required by clause (a).

22 May 2015 cC-7.31 Reg 1 s72.

Support services – teen student support facilities

73(1) A licensee of a teen student support centre must establish a written plan for developing the parenting skills of the parents of children attending the centre and providing the parents with assistance in promoting the growth and development of the children.

(2) A licensee of a teen student support family child care home must:

- (a) provide opportunities for parents of children attending the home to develop parenting skills; and
- (b) make available to parents of children attending the home information about services and resources in the community that are available with respect to parenting, the growth and development of children and other health and social needs of the parents and children.

22 May 2015 cC-7.31 Reg 1 s73.

Networking requirement – teen student support family child care homes

74 A licensee of a teen student support family child care home must, in consultation with a program consultant, develop and implement a plan to enhance the program content and services provided by the home through involvement with other providers of services in the community.

22 May 2015 cC-7.31 Reg 1 s74.

**PART VII
Grants**

**DIVISION 1
General**

Authority to make grants

75(1) The minister may make grants to eligible licensees in accordance with this Part.

(2) In determining whether a grant should be made to a licensee pursuant to this Part and in determining the amount of any grant to be made, the minister may, in addition to any requirements set out in this Part, consider any criteria that the minister considers relevant to the purpose for which the grant is authorized or the well-being of the children attending the facility and that are not inconsistent with this Part.

22 May 2015 cC-7.31 Reg 1 s75.

Ongoing grants

76 If the amount of a grant made pursuant to this Part is expressed as an amount per month, the grant terminates if the grant is revoked or the licence is amended, suspended or cancelled.

22 May 2015 cC-7.31 Reg 1 s76.

**DIVISION 2
Grants for Regular Operations and Programs**

Start-up grants – centres

77(1) The minister may make a one-time grant to a licensee of a non-profit centre for the purpose of developing child care spaces.

(2) The maximum grant that may be made pursuant to subsection (1) is \$615 per child care space.

22 May 2015 cC-7.31 Reg 1 s77.

Space development capital grants – centres

78(1) The minister may make a one-time grant to a developmental licensee or a licensee of a non-profit centre for the purpose of assisting the licensee with the costs of developing, renovating or constructing new child care spaces in a centre.

(2) The maximum grant that may be made pursuant to subsection (1) is \$3,360 per new child care space approved by the minister for development.

22 May 2015 cC-7.31 Reg 1 s78.

Enriched learning environment grants

79(1) The minister may make a one-time grant to a licensee to support the design and implementation of an enriched learning environment.

(2) The maximum grant that may be made pursuant to subsection (1) is:

- (a) \$246 per licensed child care space in a non-profit centre; and
- (b) \$1,025 per family child care home, group family child care home or teen student support family child care home.

22 May 2015 cC-7.31 Reg 1 s79.

Start-up grants – homes

80(1) The minister may make a one-time grant to a licensee of a home described in this section with respect to the commencement of operation of the home.

(2) The maximum grant that may be made pursuant to subsection (1) to the licensee of a family child care home or a teen student support family child care home is:

- (a) \$2,250 with respect to a home located within the Northern Saskatchewan Administration District; and
- (b) \$1,800 with respect to a home located outside the Northern Saskatchewan Administration District.

(3) The maximum grant that may be made pursuant to subsection (1) to the licensee of a group family child care home is:

- (a) \$2,500 with respect to a home located within the Northern Saskatchewan Administration District; and
- (b) \$2,000 with respect to a home located outside the Northern Saskatchewan Administration District.

(4) The minister may make a one-time grant to a licensee for conversion from a family child care home to a group family child care home to assist with the additional costs associated with the commencement of operation of the group family child care home.

(5) The maximum grant that may be made pursuant to subsection (4) is \$400.

22 May 2015 cC-7.31 Reg 1 s80.

Fire, health and safety grants – homes

81(1) The minister may make a one-time grant to a licensee who holds a provisional licence issued pursuant to section 14 the Act to assist with the costs associated with meeting the necessary fire, health and safety requirements specified in these regulations.

(2) The maximum grant that may be made pursuant to subsection (1) is \$1,200.

22 May 2015 cC-7.31 Reg 1 s81.

Nutrition grants – homes

82(1) The minister may make a grant to a licensee of a family child care home, a group family child care home or a teen student support family child care home with respect to the provision of nutritious meals and snacks.

- (2) The maximum grant that may be made pursuant to subsection (1) is:
- (a) \$50 per month per licensed child care space with respect to a home located within the Northern Saskatchewan Administration District; and
 - (b) \$40 per month per licensed child care space with respect to a home located outside the Northern Saskatchewan Administration District.

22 May 2015 cC-7.31 Reg 1 s82.

Early childhood services grants – centres

83(1) The minister may make a grant to an eligible licensee of a non-profit centre described in this section with respect to the ongoing operating and staffing costs to provide child care services.

(2) The maximum grant that may be made pursuant to subsection (1) to the licensee of a full-time centre or a teen student support centre is:

- (a) \$656.67 per month per infant child care space;
- (b) \$394 per month per toddler child care space;
- (c) \$197 per month per preschool child care space; and
- (d) \$131.33 per month per school-age child care space.

(3) The maximum grant that may be made pursuant to subsection (1) to the licensee of an extended hours centre that operates less than 120 hours per week is:

- (a) \$820.83 per month per infant child care space;
- (b) \$492.50 per month per toddler child care space;
- (c) \$246.25 per month per preschool child care space; and
- (d) \$164.17 per month per school-age child care space.

(4) The maximum grant that may be made pursuant to subsection (1) to the licensee of an extended hours centre that operates 120 hours per week or more is:

- (a) \$985 per month per infant child care space;
- (b) \$591 per month per toddler child care space;
- (c) \$295.50 per month per preschool child care space; and
- (d) \$197 per month per school-age child care space.

22 May 2015 cC-7.31 Reg 1 s83; 28 Aug 2015 SR
69/2015 s2.

Support services grants – teen student support centres

84(1) The minister may make a grant to a licensee of a non-profit teen student support centre with respect to the ongoing costs of the centre associated with the provision of services and programs described in section 73.

(2) The maximum grant that may be made pursuant to subsection (1) is:

- (a) \$810 per month per infant child care space; and
- (b) \$680 per month per toddler child care space.

22 May 2015 cC-7.31 Reg 1 s84.

Transitional grants – certain teen student support centres

85 The minister may make a grant to the licensee of a non-profit teen student support centre that was in operation on June 30, 1991 in an amount that does not exceed \$76,860 per year.

22 May 2015 cC-7.31 Reg 1 s85.

Support services grants – teen student support family child care homes

86(1) The minister may make a grant to a licensee of a teen student support family child care home with respect to the ongoing costs of the home associated with the provision of services and programs described in sections 73 and 74.

(2) The maximum grant that may be made pursuant to subsection (1) is \$350 per month per teen student support child care space.

22 May 2015 cC-7.31 Reg 1 s86.

Northern transportation grants – centres

87(1) The minister may make a grant to a licensee of a non-profit centre that is located within the Northern Saskatchewan Administration District with respect to the transportation of children attending the centre.

(2) The maximum grant that may be made pursuant to subsection (1) is \$20 per month per child being provided with transportation to the centre.

22 May 2015 cC-7.31 Reg 1 s87.

Northern equipment grants – centres

88(1) The minister may make a grant to a licensee of a non-profit centre that is located within the Northern Saskatchewan Administration District with respect to the replacement of equipment and supplies.

(2) The maximum grant that may be made pursuant to subsection (1) is \$100 per year per licensed child care space.

22 May 2015 cC-7.31 Reg 1 s88.

Northern training grants

89 The minister may make a grant to a licensee of a non-profit centre that is located within the Northern Saskatchewan Administration District with respect to the provision of training programs for child care workers including, if applicable, the salaries of relief staff.

22 May 2015 cC-7.31 Reg 1 s89.

Equipment and program grants – homes

90(1) The minister may make a grant to a licensee of a family child care home, a group family child care home or a teen student support family child care home with respect to the provision of developmentally appropriate programming, equipment and supplies.

(2) The maximum grant that may be made pursuant to subsection (1) is \$100 per year per licensed child care space.

22 May 2015 cC-7.31 Reg 1 s90.

Employer-sponsored services grants

91(1) The minister may make a one-time grant to a licensee of a non-profit centre that provides child care services to children of the employees of an employer if the employer contributes funding, facilities, equipment or services to the licensee for the purpose of assisting the licensee in developing child care spaces or operating the centre.

(2) The amount of a grant pursuant to subsection (1) must not exceed the lesser of:

- (a) an amount equal to the employer's contribution; and
- (b) \$10,000.

22 May 2015 cC-7.31 Reg 1 s91.

Tuition reimbursement grants

92(1) The minister may make a grant to a licensee for the reimbursement of tuition fees paid and required books purchased with respect to courses in early childhood education that are successfully completed by the licensee or a person employed in the facility:

- (a) for the purpose of meeting the requirements of these regulations; or
- (b) for the purpose of upgrading his or her qualifications as an early childhood educator.

(2) The maximum grant that may be made pursuant to subsection (1) with respect to a person employed in the facility is:

- (a) in the case of courses leading to qualification as an early childhood educator I, the greater of:
 - (i) \$500 per individual course taken by the person; and
 - (ii) \$1,500 for an early childhood educator orientation course that, in the Director's opinion, is equivalent to the courses required to qualify as an early childhood educator I; and

- (b) in the case of courses leading to qualification as an early childhood educator beyond the early childhood educator I level, \$500 per individual course taken by the person.
- (3) If the tuition fees with respect to which a grant pursuant to subsection (1) is made were paid by an employee and not the licensee, the licensee shall pay the amount of the grant to the employee who paid the fees.

22 May 2015 cC-7.31 Reg 1 s92.

DIVISION 3 Inclusion Grants

Inclusion grants

93 In accordance with this Division, the minister may make grants to licensees to assist with the additional costs associated with the provision of services for children with diverse needs and children with exceptionally high diverse needs.

22 May 2015 cC-7.31 Reg 1 s93.

Individual inclusion grants

94(1) The minister may make a grant to a licensee in accordance with subsection (2) with respect to a child attending the facility if the Director is satisfied that the child is a child with diverse needs.

(2) The maximum amount of a grant pursuant to subsection (1) that may be paid with respect to a child is:

- (a) \$300 per month to assist with the additional costs of supervising the child, for a period not exceeding one year;
- (b) for the purchase of adapted equipment required to meet the needs of the child:
 - (i) \$600 per year; or
 - (ii) \$1,200 per year if, in the Director's opinion, there are exceptional circumstances; and
- (c) \$100 with respect to the training of employees and the provision of resources other than resources for which an amount is provided pursuant to clause (a) or (b).

22 May 2015 cC-7.31 Reg 1 s94.

Enhanced accessibility grants

95(1) Subject to subsection (4), the minister may make a grant to a licensee in accordance with subsection (3) with respect to a child attending the facility if the Director is satisfied that:

- (a) the child is a child with exceptionally high diverse needs; and
 - (b) the parents of the child are:
 - (i) employed;
 - (ii) engaged in a business; or
 - (iii) engaged in a formal program of education or training.
- (2) The minister may make a grant to a licensee in accordance with subsection (3) with respect to a child described in clause (1)(a) if the Director is satisfied that the parents of the child are actively seeking employment and, in the Director's opinion, are likely to become employed if a grant is provided.
- (3) The maximum amount of a grant pursuant to subsection (1) or (2) that may be paid with respect to a child is:
- (a) \$2,000 per month to assist with the additional costs of supervising the child, for a period not exceeding one year;
 - (b) for the purchase of adapted equipment required to meet the needs of the child:
 - (i) \$600 per year; or
 - (ii) \$1,200 per year if, in the Director's opinion, there are exceptional circumstances; and
 - (c) \$200 with respect to the training of employees and the provision of resources other than resources for which an amount is provided pursuant to clause (a) or (b).
- (4) A licensee who receives a grant pursuant to this section is not entitled to receive a grant pursuant to section 94 with respect to the same child.

22 May 2015 cC-7.31 Reg 1 s95.

PART VIII Subsidies

Interpretation of Part

96 In this Part:

“applicant” means an applicant for a subsidy pursuant to this Part; (« *demandeur* »)

“child care subsidy assessor” means an individual appointed by the minister for the purposes of this Part; (« *évaluateur d'allocation pour services de garderie* »)

“**dependent minor**” means an individual under the age of 18 years who is in the lawful care or custody of an applicant or an applicant’s spouse; (« *mineur à charge* »)

“**eligible child**” means a child who meets the requirements set out in section 98; (« *enfant admissible* »)

“**family unit**” means, in relation to an applicant for a subsidy, the applicant, the applicant’s spouse and their dependent minors; (« *cellule familiale* »)

“**full-time care**” means care provided with respect to attendance at a facility for more than 90 hours per month; (« *service de garde à plein temps* »)

“**part-time care**” means care provided with respect to attendance at a facility for 90 hours or less per month; (« *service de garde à temps partiel* »)

“**pre-employment service**” means a service not necessarily related to employment that, if received by an individual, is likely to assist the individual in becoming able to obtain employment; (« *service préparatoire à l’emploi* »)

“**spouse**”, in relation to an applicant for a subsidy, means:

- (a) the legal spouse of the applicant if they are not living separate and apart from each other; or
- (b) if an applicant does not have a legal spouse or is living separate and apart from his or her legal spouse, an individual who resides in the same household, has resided in the same household for a period of not less than three months and:
 - (i) shares financial resources and household financial responsibilities with the applicant;
 - (ii) represents himself or herself as a spouse of the applicant or as being married to the applicant; or
 - (iii) for any reason, identifies the applicant or a child of the applicant as a dependant of the individual. (« *conjoint* »)

22 May 2015 cC-7.31 Reg 1 s96.

Authority to pay subsidies

97(1) The minister may pay subsidies to or on behalf of eligible applicants in accordance with this Part.

(2) Subject to sections 102 to 105, in determining whether a subsidy should be paid to or on behalf of an eligible applicant and in determining the amount of any subsidy to be paid, the minister may consider any criteria that the minister considers relevant.

22 May 2015 cC-7.31 Reg 1 s97.

Eligible child

98 To be an eligible child, a child must be attending a facility:

- (a) at least 36 hours per month; or
- (b) in the case of a school-age child attending a facility during the months of September to June, at least 20 hours in the month.

22 May 2015 cC-7.31 Reg 1 s98.

Eligible applicant

99(1) To be an eligible applicant, an individual must:

- (a) be the parent of an eligible child; and
 - (b) meet the requirements set out in subsections (2) to (4).
- (2) The applicant must be:
- (a) ordinarily resident in Saskatchewan;
 - (b) a student who is temporarily resident in Saskatchewan;
 - (c) a member of the Royal Canadian Mounted Police or the Canadian Forces who is stationed in Saskatchewan; or
 - (d) a foreign national as defined in the *Immigration and Refugee Protection Act* (Canada) who has been granted permanent resident status pursuant to that Act and is not sponsored.
- (3) Either:
- (a) the applicant and the applicant's spouse, if any, must be:
 - (i) employed;
 - (ii) actively seeking employment;
 - (iii) engaged in a business;
 - (iv) engaged in a formal program of education or training; or
 - (v) receiving a pre-employment service if they are receiving assistance payments pursuant to:
 - (A) *The Saskatchewan Assistance Regulations, 2014*;
 - (B) *The Saskatchewan Assured Income for Disability Regulations, 2012*; or
 - (C) *The Transitional Employment Allowance Regulations, 2005*;
 - (b) the applicant or the applicant's spouse, if any, must be receiving medical treatment or rehabilitation services for a condition that prevents him or her from participating in the activities described in clause (a) and from caring for the eligible child; or
 - (c) the applicant's eligible child must, in the opinion of a child care subsidy assessor, require child care services as a result of the child's mental, physical, social, emotional, developmental or language needs.

- (4) Both the applicant and the applicant's spouse, if any, must be assessed by a child care subsidy assessor as requiring at least:
- (a) 20 hours per month of child care if the eligible child is a school-age child attending a facility during the months of September to June; or
 - (b) 36 hours per month of child care in any other case.

22 May 2015 cC-7.31 Reg 1 s99.

Application

100(1) An applicant for a subsidy and the applicant's spouse, if any, must provide to a child care subsidy assessor any information that the child care subsidy assessor requests for the purposes of:

- (a) determining whether the applicant is eligible to receive a subsidy; and
 - (b) if the applicant is eligible to receive a subsidy, determining the amount of the subsidy.
- (2) Without limiting the generality of subsection (1), an applicant who ordinarily resides in Saskatchewan must:
- (a) provide the health services numbers of the applicant and the applicant's spouse, if any; or
 - (b) within 30 days after applying for a subsidy pursuant to this Part, apply to the Ministry of Health for a Saskatchewan Health Services card for the applicant and the applicant's spouse, if any.

22 May 2015 cC-7.31 Reg 1 s100.

Reassessment

101 A child care subsidy assessor may, from time to time:

- (a) reassess the applicant and the applicant's spouse, if any, with respect to the following:
 - (i) the need for child care;
 - (ii) the number of hours of child care required;
 - (iii) any other factor related to the applicant's eligibility for a subsidy;
 - (iv) any other factor related to the amount of the subsidy for which the applicant is eligible; and
- (b) in accordance with the reassessment, adjust the amount of the subsidy to be paid to the applicant.

22 May 2015 cC-7.31 Reg 1 s101.

Income of family unit

102(1) Without limiting the generality of subsection 97(2), the minister may consider:

- (a) the income of an applicant's family unit during any period before the application is made; and
 - (b) the anticipated income of an applicant's family unit during any period after the application is made.
- (2) For the purposes of subsection (1), the income of a family unit includes:
- (a) income from employment, business or property;
 - (b) proceeds from the disposition of property other than the principal residence of the family unit;
 - (c) dividends, interest or other investment income;
 - (d) income from pension or superannuation plans, annuities, registered retirement savings plans and registered retirement income funds;
 - (e) payments pursuant to Old Age Security, Guaranteed Income Supplement, Spouse's Allowance, Canada Pension Plan and War Veterans Allowance;
 - (f) Employment Insurance payments;
 - (g) Worker's Compensation payments;
 - (h) training allowances, scholarships or fellowships;
 - (i) alimony, maintenance or child support payments;
 - (j) strike pay;
 - (k) gifts, inheritances and gambling or lottery winnings in excess of \$1,500 per member of the family unit;
 - (l) compensation for illness or injury in excess of \$1,500 per member of the family unit;
 - (m) subject to subsection (3), income from any other source.
- (3) For the purposes of subsection (1), the income of a family unit does not include:
- (a) income from employment of dependent minors;
 - (b) income tax refunds;
 - (c) the Canada Child Tax Benefit;
 - (d) the Universal Child Care Benefit;
 - (e) payments pursuant to *The Saskatchewan Assistance Regulations, 2014*, or similar payments from another province or territory, from Indigenous and Northern Affairs Canada or from an Indian band;

- (f) payments pursuant to *The Saskatchewan Assured Income for Disability Regulations, 2012*;
- (g) payments pursuant to *The Saskatchewan Income Plan Act*;
- (h) payments pursuant to *The Employment Supplement Regulations*;
- (i) payments pursuant to *The Transitional Employment Allowance Regulations, 2005*;
- (j) rebates of the goods and services tax and the provincial sales tax;
- (k) amounts of principal withdrawn from a registered retirement savings plan;
- (l) refunds of contributions to a pension or superannuation plan that are not locked in;
- (m) student loans;
- (n) payments received with respect to foster children in the care of the applicant or the applicant's spouse;
- (o) the value of rent-free housing or the value of a housing subsidy received from a government program;
- (p) any other amount that, in the opinion of the program manager, should be excluded.

22 May 2015 cC-7.31 Reg 1 s102; 30 Jne 2016
SR 49/2016 s11.

Income received as lump sum

103 Income in the form of a lump sum payment with respect to an obligation in arrears is included in the calculation of income in the month in which it is received.

22 May 2015 cC-7.31 Reg 1 s103.

Maximum subsidy

104(1) In this section:

“**tier 1 location**” means the City of Regina, the City of Saskatoon or the Northern Saskatchewan Administration District; (« *zone de niveau 1* »)

“**tier 2 location**” means the Town of Balgonie, the Town of Battleford, the City of Lloydminster, the Town of Lumsden, the City of Martensville, the City of Meadow Lake, the City of Moose Jaw, the Town of Nipawin, the City of North Battleford, the Town of Pilot Butte, the City of Prince Albert, the City of Warman, the City of Yorkton or the Whitecap Dakota First Nation reserve; (« *zone de niveau 2* »)

“**tier 3 location**” means any location within Saskatchewan other than a tier 1 location or a tier 2 location. (« *zone de niveau 3* »)

(2) Subject to subsections (3) to (7), the maximum subsidy that may be paid with respect to eligible children attending facilities is the amount set out in the appropriate table of the Appendix on the basis of:

- (a) the category of facility attended by the eligible child;

- (b) the category to which the eligible child belongs;
 - (c) whether the child care required by the parents is assessed as full-time care or part-time care for the eligible child;
 - (d) the location in which the facility is located; and
 - (e) in the case of care being provided to a school-age child, the months in which the care is being provided.
- (3) The maximum subsidy that may be paid with respect to care provided to an eligible child in a centre is the amount set out:
- (a) in Table 1 if the centre is situated in a tier 1 location;
 - (b) in Table 2 if the centre is situated in a tier 2 location; and
 - (c) in Table 3 if the centre is situated in a tier 3 location.
- (4) The maximum subsidy that may be paid with respect to care provided to an eligible child in a licensed home is the amount set out:
- (a) in Table 4 if the home is situated in a tier 1 location;
 - (b) in Table 5 if the home is situated in a tier 2 location; and
 - (c) in Table 6 if the home is situated in a tier 3 location.
- (5) When an eligible child who occupies an infant child care space in a facility attains the age of 19 months, the maximum subsidy that may be paid with respect to the month in which the child attains that age is the maximum subsidy that may be paid with respect to an infant in that facility.
- (6) When an eligible child who occupies a toddler child care space in a facility attains the age of 30 months, the maximum subsidy that may be paid with respect to the month in which the child attains that age is the maximum subsidy that may be paid with respect to a toddler in that facility.
- (7) If the parents of an eligible child are receiving assistance payments pursuant to *The Saskatchewan Assistance Regulations, 2014*, *The Saskatchewan Assured Income for Disability Regulations, 2012* or *The Transitional Employment Allowance Regulations, 2005* but that assistance does not include an amount for child care services provided to the eligible child, the maximum subsidy that may be paid to the applicant, if the applicant is otherwise eligible for a subsidy, is the amount that the facility would charge to the parents of the eligible child for licensed child care services.

22 May 2015 cC-7.31 Reg 1 s104; 30 Jne 2016
SR 49/2016 s12.

Recovery of overpayments

105 An overpayment of a subsidy to a person is a debt due to the Crown and, in addition to any other manner in which it may be recovered, may be recovered by deducting the amount of overpayment from any future payment of a subsidy to or on behalf of that person.

22 May 2015 cC-7.31 Reg 1 s105.

PART IX
Repeal, Transitional and Coming into Force

R.R.S. c.C-7.3 Reg 2 repealed

106 *The Child Care Regulations, 2001* are repealed.

22 May 2015 cC-7.31 Reg 1 s106.

Transitional

107(1) Notwithstanding the repeal of *The Child Care Regulations, 2001*, a licence issued pursuant to *The Child Care Regulations, 2001* that was valid immediately before the coming into force of these regulations is continued for the period set out in the licence unless the licence is amended, suspended or cancelled pursuant to section 18 of the Act.

(2) A grant pursuant to *The Child Care Regulations, 2001* that, immediately before the coming into force of these regulations, was being paid on a monthly basis is continued for the period set out in the licence of the licensee to whom the grant is being paid unless the grant is revoked or the licence is amended, suspended or cancelled before the end of that period.

(3) A subsidy paid pursuant to *The Child Care Regulations, 2001* that, immediately before the coming into force of these regulations, was being paid on a monthly basis is continued while the parent and the child on whose behalf it is being paid remain eligible for a subsidy unless the subsidy is revoked or the licence of the licensee of the facility attended by the child is suspended or cancelled.

22 May 2015 cC-7.31 Reg 1 s107.

Coming into force

108 These regulations come into force on the day on which section 1 of *The Child Care Act, 2014* comes into force.

22 May 2015 cC-7.31 Reg 1 s108.

Appendix

TABLE 1
[Clause 104(3)(a)]

Maximum subsidy - centres - tier 1 location

<u>Category of child</u>	<u>Maximum subsidy (per month)</u>	
	<u>full-time care</u>	<u>part-time care</u>
Infant	\$570	\$400
Toddler	440	310
Preschool child	405	285
Kindergarten child	365	365
School-age child - September to June	275	275
- July and August	385	275

TABLE 2
[Clause 104(3)(b)]

Maximum subsidy - centres - tier 2 location

<u>Category of child</u>	<u>Maximum subsidy (per month)</u>	
	<u>full-time care</u>	<u>part-time care</u>
Infant	\$485	\$340
Toddler	390	275
Preschool child	350	245
Kindergarten child	325	325
School-age child - September to June	245	245
- July and August	340	245

TABLE 3
[Clause 104(3)(c)]

Maximum subsidy - centres - tier 3 location

<u>Category of child</u>	<u>Maximum subsidy (per month)</u>	
	<u>full-time care</u>	<u>part-time care</u>
Infant	\$410	\$290
Toddler	375	265
Preschool child	340	240
Kindergarten child	315	315
School-age child - September to June	230	230
- July and August	330	230

TABLE 4
[Clause 104(4)(a)]

Maximum subsidy - licensed homes - tier 1 location

<u>Category of child</u>	<u>Maximum subsidy (per month)</u>	
	<u>full-time care</u>	<u>part-time care</u>
Infant	\$485	\$340
Toddler	440	310
Preschool child	405	285
Kindergarten child	365	365
School-age child - September to June	275	275
- July and August	385	275

TABLE 5
[Clause 104(4)(b)]

Maximum subsidy - licensed homes - tier 2 location

<u>Category of child</u>	<u>Maximum subsidy (per month)</u>	
	<u>full-time care</u>	<u>part-time care</u>
Infant	\$415	\$295
Toddler	390	275
Preschool child	350	245
Kindergarten child	325	325
School-age child - September to June	245	245
- July and August	340	245

TABLE 6
[Clause 104(4)(c)]

Maximum subsidy - licensed homes - tier 3 location

<u>Category of child</u>	<u>Maximum subsidy (per month)</u>	
	<u>full-time care</u>	<u>part-time care</u>
Infant	\$410	\$290
Toddler	375	265
Preschool child	340	240
Kindergarten child	315	315
School-age child - September to June	230	230
- July and August	330	230

22 May 2015 SR 49/2015.